



City of Romulus

MINUTES

Council Meeting Held:

April 11, 2016

Item No. 2A.

General Description: APPROVAL OF THE MINUTES FROM THE REGULAR COUNCIL

MEETING HELD APRIL 4, 2016.

Resolution No. _____

Moved by: Abdo Barden Choate Crout Makowski Roscoe Wadsworth

Seconded by: Abdo Barden Choate Crout Makowski Roscoe Wadsworth

Ayes: All Abdo Barden Choate Crout Makowski Roscoe Wadsworth

Nays: All Abdo Barden Choate Crout Makowski Roscoe Wadsworth

Abstain: All Abdo Barden Choate Crout Makowski Roscoe Wadsworth

MOTION CARRIED UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

MINUTES OF REGULAR ROMULUS CITY COUNCIL MEETING
April 4, 2016

Romulus City Hall Council Chambers, 11111 Wayne Rd. Romulus, MI 48174

The meeting was called to order at 7:42 p.m. by Mayor Pro Tem, John Barden.

Pledge of Allegiance

Roll Call

Present: Kathleen Abdo, John Barden, Linda Choate, Harry Crout, Sylvia Makowski, Celeste Roscoe, William Wadsworth.

Administrative Officials in Attendance:

LeRoy D. Burcroff, Mayor

Ellen L. Craig-Bragg, City Clerk

Excused: Stacy Paige, Treasurer

1. **Agenda - Approval.**
2. **Minutes**
 - A. Approval of the minutes from the regular meeting held March 28, 2016.
 - B. No special meeting minutes were held on March 28, 2016.
3. **Petitioner:**
 - A. Jack Cooper Transport (Phase 1) and SLU-2016-001; Goddard Associates (Phase 2) for long term parking located at 29171 Goddard. Consideration of two special land use requests for PC-2015-024.
4. **Chairperson's Report, John Barden, Mayor Pro-Tem**
 - A. Dan Hampton, Waiver Manager at The Senior Alliance (TSA).
5. **Mayor's Report – LeRoy D. Burcroff, Mayor**
 - A. ITB 15/16-19 Contract for Building Repairs to RFD Station #4.
 - B. ITB 15/16-21 Raid Entry Vests – Romulus Police Dept.
 - C. ITB Live Scan Digital Fingerprint Imaging Computer Upgrade/Maintenance Contract.
 - D. Authorization to enter into Memorandum of Understanding – Target Market Analysis – DDA.
 - E. Budget Amendment 15/16-19 – Downtown Development Authority.
- 6A. **Clerk's Report – Ellen L. Craig-Bragg, Clerk**
 1. Second reading and final adoption of Budget Amendment 15/16-18.
 2. Request to approve Amendment to Fee Schedule for Ordinance Department.

For Your Information:

 1. Notice of Hearing for the Natural Gas Customers of DTE Gas Company.
- 6B. **Treasurer's Report – Stacy Paige, Treasurer**
7. **Public Comment** – Citizens are to limit their comments to three (3) minutes. All citizens wishing to speak will be heard.
8. **Unfinished Business**
9. **New Business**
10. **Communication**
11. **Adjournment**

1. Moved by **Crout**, seconded by **Choate** to accept the agenda as presented.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously.

16-189

2A. Moved by **Wadsworth**, seconded by **Roscoe** to approve the minutes of the regular meeting of the Romulus City Council held on April 4, 2016.

Roll Call Vote: Ayes – Barden, Choate, Crout, Roscoe, Wadsworth.

Nays – None.

Abstain – Abdo, Makowski.

Motion Carried Unanimously.

3A. Petitioner:

Brian Biskner, Powell Engineering and Julie Allison from Goddard Associates spoke on behalf of Jack Cooper Transport and Goddard Associates to ask Council to consider two Special Land Use requests for PC-2015-024; Jack Cooper Transport (Phase 1) and SLU-2016-001; and Goddard Associates (Phase 2) for long term parking located at 29171 Goddard.

Discussion: Councilman Wadsworth asked if this used to be Jet Way Parking. Mrs. Allison answered yes.

Councilwoman Roscoe thanked Mr. Biskner and Mrs. Allison for making things clear at the last Planning Commission meeting regarding Phase 2, for long term parking.

16-190

Moved by **Choate**, seconded by **Crout**, to approve the Special Land Use requests for PC-2015-024 for Jack Cooper Transport and SLU-2016-001 for Goddard Associates.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously.

4. Chairperson's Report:

Mr. Barden announced that there was a closed session meeting at 7:15 regarding Pending Legal Matters.

Chair recognized Dan Hampton, Waiver Manager of The Senior Alliance, (TSA). Mr. Hampton gave an update on the purpose of The Senior Alliance, which is to connect individuals to available resources. They are best known for their Meals on Wheels program but offer many other services to older adults. TSA is asking each Municipality to provide a match amount to support the work they do in each community. Mr. Hampton reported that the match amount in 2015 for Romulus was \$1,838.00, which helped TSA deliver the \$765,000 in services spent for fiscal year 2015 in the City of Romulus. He thanked Romulus for their support and commented that TSA would be happy to take part in any events the City would like them to. For more information on any of the services TSA provides, they may be contacted by telephone at 1-800-815-1112, by email at info@tsalink.org or by going to their website at www.aaal.org.

Chair recognized Sylvia Makowski to make a motion.

16-191

4A1. Moved by **Makowski**, seconded by **Wadsworth**, to approve the release of claim with Hastings Mutual Insurance Company and Ready-Rooter, LLC.

Roll Call Vote: Ayes –Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously.

4. Moved by **Roscoe**, seconded by **Abdo** to accept the Chairperson's Report.

Roll Call Vote: Ayes –Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously.

5. Mayor's Report:

Mayor Burcroff reminded everyone that spring is here and opening day for the Tigers is this Friday April 8th.

Mayor Burcroff recognized Andy MacKay, General Manager of the Romulus Athletic Center. Andy gave an overview of the 2016 Mayors Fitness Challenge, which started on January 11 and ended on March 14th, for a period of nine weeks. He reported there were 193 participants who lost a combined weight of 875.5lbs. Andy announced the men and women's first, second and third place winners and presented them with a certificate.

Mayor Burcroff announced that Romulus' Standard and Poor's bond rating has been upgraded to an A+. He will do a press release at a later date.

Mayor Burcroff asked Dennis Davidson to give an update on upcoming events in the City of Romulus.

16-192 **5A.** Moved by **Wadsworth**, seconded by **Makowski**, to concur with the administration and award ITB15/16-19 to the lowest responsive, responsible bidder, Blue Ribbon Contracting, Inc., to perform the needed repairs to the steel beam columns at fire station #4 in the amount of \$19,193.00.
 Discussion: Councilwoman Abdo commented she is glad to award a bid to a local vendor.

Roll Call Vote: Ayes –Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
 Nays – None.
 Motion Carried Unanimously

16-193 **5B.** Moved by **Makowski**, seconded by **Crout**, to concur with the administration and award ITB 15/16-21 to the lowest responsive, responsible bidder, On Duty Gear, LLC, for the acquisition of thirteen LightHawk Tactical Vests and for the front and rear ballistic rifle plates needed for the vests for the Romulus Police Department, Special Response Team in the amount of \$19,667.70.

Roll Call Vote: Ayes –Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
 Nays – None.
 Motion Carried Unanimously

16-194 **5C.** Moved by **Makowski**, seconded by **Abdo**, to concur with the administration and adopt the software and hardware upgrade to the existing Live Scan digital fingerprint computer, from I.D. Networks. This mandated upgrade is for a fingerprint scanner, CJIS supported software, and installation totaling \$6,738.00. This equipment will ensure that the Romulus Police Department is compliant with State and Federal CJIS requirements.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
 Nays – None.
 Motion Carried Unanimously.

16-195 **5C1.** Moved by **Crout**, seconded by **Roscoe**, to concur with the administration and allow the Mayor and Clerk to enter into the five (5) year, full service agreement with I.D. Networks, for an annual fee of \$2,447.00 to maintain the system until such time the equipment is replaced or funds are no longer budgeted for this purpose.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
 Nays- None.
 Motion Carried Unanimously.

16-196 **5D.** Moved by **Wadsworth**, seconded by **Abdo**, to concur with the administration and adopt a resolution authorizing the Mayor and Clerk to enter into the a Memorandum of Understanding for the joint grant application for the Residential Target Analysis Grant for the DDA District, costs not to exceed \$6,750.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
 Nays – None.
 Motion Carried Unanimously.

16-197 **5E.** Moved by **Makowski**, seconded by **Roscoe**, to allocate matching funds with MSHDA for a joint Target Market Analysis (TMA) with four (4) other communities.

| <u>FUND/DEPT.</u> <u>ACCOUNT NO.</u> | <u>ACCOUNT NAME</u> | <u>CURRENT</u> <u>BUDGET</u> | <u>AMENDMENT</u> | <u>AMENDED</u> <u>BUDGET</u> |
|---|------------------------|---------------------------------|------------------|---------------------------------|
| Downtown Development Authority | | | | |
| Expense | | | | |
| 295-728-818.002 | Consultant Development | - | 6,750 | 6,750 |
| Fund Balance | | | | |
| 295-000-390.000 | DDA Fund Balance | 15,219 | (6,750) | 8,469 |

To allocate matching funds with MSHDA for a joint Target Market Analysis (TMA) with 4 other communities.
 (Approved 3-30-16 resolution 16-DDA-544)

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

6A. Clerk’s Report:

City Clerk Ellen Craig-Bragg requested Council adopt a resolution for Sheldon Chandler on being selected as the Chamber of Commerce 2016 Person-of-the-Year.

16-198

6A1. Moved by **Roscoe**, seconded by **Wadsworth**, to approve second reading, final adoption of Budget Amendment 15/16-18, Community Development Block Grant.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

16-199

6A2. Moved by **Makowski**, seconded by **Choate**, to approve amendment to Ordinance Department fee schedule. The proposed amendment adds postage fees for certified mailings of weed cutting notices.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

16-200

6A2 (a). Moved by **Wadsworth**, seconded by **Makowski**, to adopt a resolution for Sheldon Chandler on being selected as Chamber of Commerce 2016 Person-of-the-Year.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

6B. Treasurer’s Report

7. Public Comment:

A resident voiced a complaint to Council in regards to the Wolverine Pipeline Company cutting down trees on his property. He submitted to council pictures of his property before and after the trees were cut down, along with correspondence from the Wolverine Pipeline Company.

8. Unfinished Business:

Councilman Wadsworth reminded the public of the Bowl-a-Thon fundraiser for the Animal Shelter on Friday, May 13, 2016. He commented that they still have a few openings and are looking for volunteers or anyone who wants to donate a prize. All the proceeds go to the Animal Shelter.

9. New Business:

Councilwoman Abdo asked Council to adopt a resolution recognizing the High School FCCLA Program. The students recently competed on a State level and won numerous Gold, Silver and Bronze medals. They also qualified to send two students to the National Conference.

16-201

9A. Moved by **Abdo**, seconded by **Roscoe**, to adopt a resolution recognizing the achievements of the High School FCCLA Program.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously

10. Communication:

Councilwoman Makowski announced that next week is National Library Week and encouraged everyone to stop in on Tuesday for National Library Staff Appreciation Day. For more information, contact the Library at 734-942-7589.

Councilman Crout wished everyone that has a birthday in April, a happy birthday.

11. Moved by **Wadsworth**, seconded by **Roscoe**, to adjourn the regular meeting of the Romulus City Council.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously.

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the regular meeting of the Romulus City Council held on April 4, 2016.



Ellen L. Craig-Bragg, City Clerk
City of Romulus, Michigan.