

**MINUTES OF REGULAR ROMULUS CITY COUNCIL MEETING  
April 27, 2015**

Romulus City Hall Council Chambers, 11111 Wayne Rd. Romulus, MI 48174

**The meeting was called to order at 7:30 p.m. by Mayor Pro Tem, John Barden.**

**Pledge of Allegiance**

**Roll Call**

**Present:** Kathleen Abdo, John Barden, Linda Choate, Harry Crout, Sylvia Makowski, Celeste Roscoe, William Wadsworth.

**Administrative Officials in Attendance:**

LeRoy D. Burcroff

Ellen L. Craig-Bragg, Clerk

Stacy Paige, Treasurer

1. **Agenda** - Approval.
2. **Minutes**
  - A. Approval of the minutes from the regular meeting held April 13, 2015.
  - B. Approval of the minutes from the special meetings held April 13, 2015:  
5:30 p.m. Public Hearing, Demolition List 14-01.  
6:00 p.m. Study Session, 2015-2016 Budget.
3. **Petitioner: None.**
4. **Chairperson's Report, John Barden, Mayor Pro-Tem**
  - A. Romulus Citizens Academy – power-point presentation.
5. **Mayor's Report – LeRoy D. Burcroff, Mayor**
  - A. City of Wayne Gun Range Agreement.
  - B. Purchase of Animal Control vehicle from Huron Township.
  - C. ITB 14/15-22 CDBG Coleman Center Park Improvements Pavilion Assembly and Foundation Construction.
  - D. ITB 14/15-24 Video Workstation w/Edius Hardware and Software.
  - E. Extension of Bid Award ITB 13/14-18, Grass Mowing Services.
  - F. Introduction of Budget Amendment 14/15-16.
  - G. Request for resolution – TIFA Development and Refunding Bonds, Series 2015.
  - H. Merriman Road Maintenance – 2015 season.
  - I. Brand Identity and Strategy Contract.
- 6A. **Clerk's Report – Ellen L. Craig-Bragg, Clerk**
  1. Request approval for clerk and deputy clerk to attend annual MAMC Conference from June 23-26, 2015.

**For Your Information: None**
- 6B. **Treasurer's Report – Stacy Paige, Treasurer**
7. **Public Comment** – Citizens are to limit their comments to three (3) minutes.  
All citizens wishing to speak will be heard.
8. **Unfinished Business**
9. **New Business**
10. **Communication**
11. **Warrant 15-08** Checks presented for approval: \$1,173,884.39
12. **Adjournment**

**1.** Moved by **Crout**, seconded by **Makowski** to accept the agenda as presented.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
Nays – None.  
Motion Carried Unanimously.

**15-132** **2A.** Moved by **Makowski**, seconded by **Roscoe** to approve the corrected minutes of the regular meeting of the Romulus City Council held on April 13, 2015.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe.  
Nays – None.  
Abstain-Wadsworth.  
Motion Carried.

**15-133** **2B.** Moved by **Makowski**, seconded by **Roscoe** to approve the minutes of the special meetings of the Romulus City Council held on April 13, 2015: 5:30 p.m. public hearing, Demolition List 14-01 and 6:00 p.m. study session, 2015-16 City Budget.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
Nays – None.  
Motion Carried Unanimously.

**3. Petitioner: None.**

**4. Chairperson's Report:**

The first graduates of the Romulus Citizens Academy gave a power point presentation of their learning experience behind-the-scenes at the police and fire departments.

**\*15-134** **4A1.** Moved by **Wadsworth**, seconded by **Roscoe** to recognize Lt. Damian Hull and Deputy Fire Chief Kevin Krause for their dedicated work with the Romulus Citizens Academy.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
Nays – None.  
Motion Carried Unanimously.

**15-135** **4A2.** Moved by **Crout**, seconded by **Wadsworth** to adopt a memorial resolution for the family of Dean Gilbert.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
Nays – None.  
Motion Carried Unanimously.

**4.** Moved by **Choate**, seconded by **Crout** to accept the Chairperson's Report.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
Nays – None.  
Motion Carried Unanimously.

**5. Mayor's Report:**

DPW Director, Roberto Scappaticci, presented an update on the Goddard Road project.  
May 9<sup>th</sup> – Clean Sweep – Meet at Romulus Senior Center at 9:30 a.m.  
Pat McGow, from Miller Canfield, the City's bond attorney, gave an overview of the TIFA Development and Refunding Bonds, Series 2015 which is included under 5G, Mayor's Report.

**15-136**      **5A1.** Moved by **Crout**, seconded by **Makowski** to adopt a memorial resolution for the family of Tamara Williams.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
Nays – None.  
Motion Carried Unanimously.

**15-137**      **5A.** Moved by **Roscoe**, seconded by **Choate** to concur with the administration and adopt a resolution to grant authorization for the mayor and clerk to enter into City of Wayne Firing Range Agreement as presented.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
Nays – None.  
Motion Carried Unanimously.

**15-138**      **5B.** Moved by **Wadsworth**, seconded by **Makowski** to authorize the purchase of a 2004 Ford F-250 Super Cab from Huron Township for use as an Animal Control vehicle in the amount of \$5,000.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
Nays – None.  
Motion Carried Unanimously.

**15-139**      **5C.** Moved by **Makowski**, seconded by **Crout** to award ITB 14/15-22 to the lowest responsive and responsible bidder, Michigan Recreational Construction, Inc., for the assembly and foundation work and slab for the CDBG federally-owned steel pavilion to be located in the Coleman Center Park in the amount of \$28,824.00.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
Nays – None.  
Motion Carried Unanimously.

**15-140**      **5D.** Moved by **Abdo**, seconded by **Wadsworth** to award Bid 14/15-24 for the purchase of a video workstation w/Edius hardware and software from TEL Systems in the amount of \$6,994.50.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
Nays – None.  
Motion Carried Unanimously.

**15-141**      **5E.** Moved by **Choate**, seconded by **Crout** to extend Bid Award ITB 13/14-18 to Matt Lee Lawn Service for the mowing and weed control of the City of Romulus Cemetery and the City-owned portion of the alley located behind the downtown area of Goddard Road on an as-needed basis for the 2015 and 2016 mowing season.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
Nays – None.  
Motion Carried Unanimously.

**15-142**      **5F.** Moved by **Makowski**, seconded by **Roscoe** to introduce Budget Amendment 14/15-16 to reflect additional Community Services Department program revenues and offsetting costs.

<u>FUND/DEPT.</u>		<u>CURRENT</u>		<u>AMENDED</u>
<u>ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>BUDGET</u>	<u>AMENDMENT</u>	<u>BUDGET</u>
<b>General Fund</b>				
<b>Revenue</b>				
101-5110-511.64-10	Recreation Program Fees	10,000	10,000	20,000
101-5160-511.64-20	Senior Center Rental	7,000	2,000	9,000
101-5160-512.69-62	Senior Svcs Revenue	8,500	2,000	10,500
<b>Expenditures</b>				
101-5110-751.70-24	Recreation Part-Time Wages	5,000	5,000	10,000
101-5110-751.72-10	Recreation Social Security	190	620	810
101-5110-751.72-20	Recreation Medicare	45	145	190
101-5110-751.72-80	Recreation Workers Comp	8	342	350
101-5110-751.77-30	Recreation Contractual Services	600	2,400	3,000
101-5110-751.73-05	Recreation Operating Supplies	6,500	1,493	7,993
101-5160-751.73-05	Senior Svcs Operating Supplies	2,900	4,000	6,900
<b>General Fund Fund Balance</b>				n/a

To reflect additional Community Services Department program revenues and offsetting costs.

\*Note: This has no affect on fund balance.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
 Nays – None.  
 Motion Carried Unanimously.

**15-143**      **5G.** Moved by **Wadsworth**, seconded by **Makowski** to adopt the Resolution Pledging Limited Tax Full Faith and Credit in Support of Tax Increment Finance Authority of the City of Romulus Tax Increment Development and Refunding Bonds, Series 2015 (Limited Tax General Obligation) to authorize the issuance of bonds in an amount not to exceed \$5,750,000 to refund the TIFA’s outstanding Tax Increment Development Refunding Bonds and pay for the cost of constructing various road improvements (Wick and Vining). The refunding is being done to achieve debt service savings on the 2004 Bonds.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
 Nays – None.  
 Motion Carried Unanimously.

**15-144**      **5H.** Moved by **Roscoe**, seconded by **Choate** to extend Bid 04/05-26 for the Merriman Road 2015 maintenance season through W.H. Cannon in the amount of \$45,500.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
 Nays – None.  
 Motion Carried Unanimously.

**15-145**      **5I.** Moved by **Wadsworth**, seconded by **Makowski** to authorize the mayor and clerk to enter into a professional services contract with New Moon Visions to develop brand identity and associated strategy for the City of Romulus at a cost not to exceed \$18,000.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
 Nays – None.  
 Motion Carried Unanimously.

**6A. Clerk’s Report:**

City Clerk, Ellen Craig-Bragg, spoke about the May 5<sup>th</sup> Special State Election: Since school will be in session, the following precincts must be entered from the back entrances: Precincts 2 and 4, Halecreek School; Precinct 11, Barth School; and Precincts 1, 7, and 10, Middle School. There will be signs directing voters to the entrances.

**15-146**

**6A1.** Moved by **Crout**, seconded by **Wadsworth** to approve the City Clerk, Ellen Craig-Bragg and Deputy Clerk, Barbara Fitzgerald, to attend the 2015 MAMC Conference from June 23-26, 2015.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
Nays – None.  
Motion Carried Unanimously.

**6B. Treasurer’s Report:**

City Treasurer, Stacy Paige, spoke about the City’s quarterly investments.

**7. Public Comment:**

A resident commented on youth being abused by police departments across the United States. A resident expressed interest in raising money for tourniquets for Romulus Police officers. Romulus Police Chief, Jadie Settles, commented on the City’s firing range agreement with the City of Wayne.

**8. Unfinished Business:**

Mayor Burcroff spoke about police body cameras being included in the City budget.

**9. New Business:**

**15-147**

**9A.** Moved by **Roscoe**, seconded by **Wadsworth** to grant a no-fee permit to the Romulus Historical Society for their annual flea market to be held on Saturday, June 20, 2015 from 8:00 a.m. until 5:00 p.m. at the Historical Park.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
Nays – None.  
Motion Carried Unanimously.

**10. Communication:**

Councilman Crout thanked John Thiede, Romulus Firefighter and the Romulus Fire Department for their donations to Helping Hands.  
Councilwoman Makowski spoke about the upcoming programs at the Romulus Library.

**15-148**

**11.** Moved by **Choate**, seconded by **Makowski** to approve Warrant 15-08 in the amount of \$1,173,884.39.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
Nays – None.  
Motion Carried Unanimously.

**12.** Moved by **Wadsworth**, seconded by **Makowski** to adjourn the regular meeting of the Romulus City Council.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
Nays – None.  
Motion Carried Unanimously.

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the regular meeting of the Romulus City Council held on April 27, 2015.



Ellen L. Craig-Bragg, City Clerk  
City of Romulus, Michigan