



# City of Romulus

## MINUTES

Council Meeting Held:

**AUGUST 22, 2016**

Item No. **2A.**

**General Description: APPROVAL OF THE MINUTES FROM THE REGULAR COUNCIL**

**MEETING HELD AUGUST 8, 2016.**

**Resolution No. \_\_\_\_\_**

*Moved by:* Abdo Barden Choate Crout Makowski Roscoe Wadsworth

*Seconded by:* Abdo Barden Choate Crout Makowski Roscoe Wadsworth

*Ayes:* All Abdo Barden Choate Crout Makowski Roscoe Wadsworth

*Nays:* All Abdo Barden Choate Crout Makowski Roscoe Wadsworth

*Abstain:* All Abdo Barden Choate Crout Makowski Roscoe Wadsworth

MOTION CARRIED UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

**MINUTES OF REGULAR ROMULUS CITY COUNCIL MEETING  
August 8, 2016**

Romulus City Hall Council Chambers, 11111 Wayne Rd. Romulus, MI 48174

**The meeting was called to order at 7:30 p.m. by Mayor Pro Tem, John Barden.**

**Pledge of Allegiance**

**Roll Call**

**Present:** Kathleen Abdo, John Barden, Linda Choate, Harry Crout, Sylvia Makowski, Celeste Roscoe, William Wadsworth.

**Administrative Officials in Attendance:**

LeRoy D. Burcroff

Ellen L. Craig-Bragg, Clerk

Stacy Paige, Treasurer

1. **Agenda** - Approval.
2. **Minutes**
  - A. Approval of the minutes from the regular meeting held August 1, 2016.
  - B. No special meetings were held on August 1, 2016.
3. **Petitioner: None.**
4. **Chairperson's Report, John Barden, Mayor Pro-Tem**
5. **Mayor's Report – LeRoy D. Burcroff, Mayor**
  - A. Extension of Bid Award 12/13-02, Pavement Marking for 2016.
  - B. One-year extension of MITN Cooperative Bid Award for Sidewalk Ice Melt Compounds.
  - C. Memorandum of Understanding – Wolverine Pipeline.
  - D. Resolution and Development Agreement for Rehabilitation of Tax-Foreclosed Homes.
  - E. Introduction of Budget Amendment 15/16-22, General Fund.
  - F. Fiscal Year 15/16 Encumbrance Listing.
- 6A. **Clerk's Report – Ellen L. Craig-Bragg, Clerk**  
**For Your Information: None**
- 6B. **Treasurer's Report – Stacy Paige, Treasurer**
7. **Public Comment** – Citizens are to limit their comments to three (3) minutes.  
All citizens wishing to speak will be heard.
8. **Unfinished Business**
9. **New Business**
10. **Communication**
- 11A. **Warrant 16-15** Checks presented for approval: \$387,994.25.
- 11B. **Warrant 16-15E** Checks presented for approval: \$ 13,622.50.
12. **Adjournment**

1. Moved by **Crout**, seconded by **Abdo** to accept the agenda as presented.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously.

**16-332**      **2A.** Moved by **Wadsworth**, seconded by **Abdo** to approve the minutes of the regular meeting of the Romulus City Council held on August 1, 2016.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
Nays – None.  
Motion Carried Unanimously.

### **3. Petitioner**

#### **4. Chairperson’s Report:**

Members of St. John’s Lodge #44 announced their annual Youth Day Picnic to be held on Saturday, August 27, 2016 from noon until 5 p.m. at the Coleman Center on Beverly Road.

**16-333**      **4A.** Moved by **Abdo**, seconded by **Wadsworth** to adopt a memorial resolution for the family of Michael Woods.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
Nays – None.  
Motion Carried Unanimously.

**16-334**      **4B.** Moved by **Makowski**, seconded by **Crout** to adopt a memorial resolution for the family of Alan William Rafalski.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
Nays – None.  
Motion Carried Unanimously.

**16-335**      **4C.** Moved by **Abdo**, seconded by **Wadsworth** to adopt a memorial resolution for the family of Richard Kruse.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
Nays – None.  
Motion Carried Unanimously.

**4.** Moved by **Choate**, seconded by **Makowski** to accept the Chairperson’s Report.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
Nays – None.  
Motion Carried Unanimously.

#### **5. Mayor’s Report:**

Mayor Burcroff provided a video of upcoming City events. The mayor also gave a reminder that during the Eureka Road construction businesses are still open.

**16-336**      **5A.** Moved by **Wadsworth**, seconded by **Abdo** to concur with the administration and authorize the City of Romulus to extend Bid Award 12/13-02 with R. S. Contracting for line marking of local and major streets as needed through the end of 2016..

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
Nays – None.  
Motion Carried Unanimously.

**16-337** **5B.** Moved by **Makowski**, seconded by **Roscoe** to concur with the administration and authorize the extension of MITN Cooperative Bid Award to Washington Elevator Co., Inc. for an additional one-year period ending October 31, 2017 at the original bid price for sidewalk ice melt compounds.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
 Nays – None.  
 Motion Carried Unanimously.

**16-338** **5C.** Moved by **Roscoe**, seconded by **Wadsworth** to authorize the mayor and clerk to enter into a pipeline easement agreement between the City of Romulus and Wolverine Pipeline to allow a 50’ permanent easement and a 16’ temporary work easement for the proposed 16” pipeline. Upon execution of the agreement, Wolverine Pipeline will pay the City \$26,815.00

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
 Nays – None.  
 Motion Carried Unanimously.

**16-339** **5D (1).** Moved by **Makowski**, seconded by **Wadsworth**, to concur with the Property Disposition Committee and authorize the mayor and clerk to enter into an agreement with the Wayne County Treasurer to purchase foreclosed homes in the City of Romulus as described in **EXHIBIT A:**

**AUGUST 2016**

PARCEL	ADDRESS	STREET	CITY	AMT TO REDEEM
80004020822000	6898	BIRCHDALE	ROMULUS	\$4,101.81
80013020382000	6011	COLORADO	ROMULUS	\$4,938.47
80013020398000	6032	4TH	ROMULUS	\$3,738.30
80015990012001	6609	WASHINGTON	ROMULUS	\$2,917.57
80017030019000	6341	IRMA	ROMULUS	\$3,776.49
80042010033000	7385	COLBERT	ROMULUS	\$3,217.91
80062030189000	34137	MCBRIDE	ROMULUS	\$5,572.30
80079990037000	37224	WABASH	ROMULUS	\$8,895.11
80093990030000	27649	GODDARD	ROMULUS	\$4,691.89

**\$41,849.85**

**DECEMBER 2016**

PARCEL	ADDRESS	STREET	CITY
80014030174000	6052	ESSEX	ROMULUS
80015990033000	35319	VINEWOOD	ROMULUS
80077150050000	11246	MOORE	ROMULUS
80077280012000	11471	WHITEHORN	ROMULUS

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
 Nays – None.  
 Motion Carried Unanimously.

**16-340** **5D (2).** Moved by **Makowski**, seconded by **Crout** to concur with the Property Disposition Committee and authorize the mayor and clerk to enter into a development agreement between Realty Transition LLC and the City of Romulus for the rehabilitation of the properties acquired (as listed) in resolution number 16-339. Whenever possible, local vendors will be utilized for the rehab projects.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
 Nays – None.  
 Motion Carried Unanimously.

**16-341**

**5E.** Moved by **Makowski**, seconded by **Roscoe** to introduce Budget Amendment 15/16-22 to account for Court Building Fund activity as approved by City Council on July 25, 2016 and in accordance with Sections 2 and 4 of the Memorandum of Understanding between the City of Romulus and 34<sup>th</sup> District Court. Additionally, to account for costs associated with professional services provided by Orchard, Hiltz, & McCliment through June 30, 2016.

<u>FUND/DEPT.</u>		<u>CURRENT</u>		<u>AMENDED</u>
<u>ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>BUDGET</u>	<u>AMENDMENT</u>	<u>BUDGET</u>
<b>General Fund</b>				
<b><u>Expenditures</u></b>				
101-966-999.401	Transfer Out - Court Building Fund	-	352,196.20	352,196.20
<b><u>Fund Balance</u></b>				
101-000-390.000	General Fund - Fund Balance	2,865,621.00	(352,196.20)	2,513,424.80
<b><u>Revenue</u></b>				
401-000-699.101	Transfer In - General Fund	-	352,196.20	352,196.20
<b><u>Expenditures</u></b>				
401-000-980.000	Project Costs	-	352,196.20	352,196.20

To account for Court Building Fund activity as approved by City Council on July 25<sup>th</sup> and in accordance with Sections 2 and 4 of the Memorandum of Understanding. Additionally, to account for costs associated with professional services provided by Orchard, Hiltz & McCliment through June 30, 2016.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
 Nays – None.  
 Motion Carried Unanimously.

**16-342**

**5F.** Moved by **Wadsworth**, seconded by **Makowski** to concur with the administration and authorize approval of the fiscal year 2015/2016 encumbrances for supplies and services in the amount of \$7,787,327.38.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
 Nays – None.  
 Motion Carried Unanimously.

**Clerk’s Report:**

Clerk Ellen Craig-Bragg thanked everyone who worked on the August 2<sup>nd</sup> Primary Election. She also spoke about the piloting of the dual electronic poll book at this election and that it worked out very well.

**6B. Treasurer’s Report**

**7. Public Comment**

Jan Lemmon, Chairperson, Cemetery Board of Trustees, said the new cemetery gate is coming soon and she thanked Mayor Burcroff, Clerk Craig-Bragg, Treasurer Paige, City Council, and Tim Keyes, Economic Development Director, for all their support to the Cemetery Board of Trustees projects and events. She announced a euchre tournament will be held in October; tickets will go on sale at the end of August.

**8. Unfinished Business:**

Mayor Burcroff thanked City Purchasing Director, Lynn Conway, for her efforts in acquiring specs for the cemetery gate.

**9. New Business:**

Councilman Wadsworth announced bingo will be held during the Pumpkin Festival on September 16, 17, and 18 with proceeds going to the Romulus Animal Shelter.

The no-fee city-wide yard sale will be held on September 22<sup>nd</sup> thru September 25<sup>th</sup> with rain dates of September 29<sup>th</sup> thru October 2<sup>nd</sup>.

**10. Communication**

**16-343**

**11A.** Moved by **Choate**, seconded by **Crout** to approve Warrant 16-15 in the amount of \$387,994.25.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously.

**16-344**

**11B.** Moved by **Choate**, seconded by **Makowski** to approve Warrant 16-15E in the amount of \$13,622.50.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously.

**12.** Moved by **Wadsworth**, seconded by **Makowski** to adjourn the regular meeting of the Romulus City Council.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously.

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the regular meeting of the Romulus City Council held on August 8, 2016.



Ellen L. Craig-Bragg, City Clerk  
City of Romulus, Michigan