

MINUTES OF REGULAR ROMULUS CITY COUNCIL MEETING
August 13, 2018
Romulus City Hall Council Chambers, 11111 Wayne Rd. Romulus, MI 48174

The meeting was called to order at 7:30 p.m. by Mayor Pro-Tem John Barden.

Pledge of Allegiance

Roll Call: Kathy Abdo, John Barden, Tina Talley, William Wadsworth, Eva Webb, Virginia Williams.

Excused: Celeste Roscoe.

Administrative Officials in Attendance:

Julie Wojtylko, Chief of Staff

Barb Fitzgerald, Deputy Clerk

Stacy Paige, Treasurer

1. Agenda – Approval of *Amended* Agenda.

2. Minutes

A. Approval of the corrected minutes from the regular meeting held August 6, 2018.

B. No special meetings were held on August 6, 2018.

3. Petitioner

A. Penske Logistics LLC requesting approval to use Anhydrous Ammonia (NH3) in excess of 500 lbs. on-site (15520 Wayne Road, Romulus).

4. Chairperson's Report, John Barden, Mayor Pro-Tem

5. Mayor's Report – LeRoy D. Burcroff, Mayor

A. ITB 17/18-05, CDBG Firehouse Hazardous Material Abatement.

B. Road closure request – Romulus Community Baptist Church.

C. ITB 18/19-04, Hardwood Floor Refinishing at the RAC.

D. Authorization for repairs – Sole Source purchase, Vactor #120.

E. Request to waive bidding process – 2002 Cat Backhoe #257.

***F.** Introduction of Budget Amendment 18/19-03 and Notice of Emergency Repair – Romulus Senior Center HVAC Unit.*

6A. Clerk's Report – Ellen L. Craig-Bragg, Clerk

1. Second reading, final adoption of Budget Amendment 18/19-02, Motor Vehicle Fund.

2. Public Hearing request for September 24, 2018 at 6:30 p.m. to discuss adoption of an ordinance to approve the 2018 amended and restated Downtown Development Plan.

3. Study session request for Monday, August 27, 2018 to discuss the City Quarterly Investment Report.

4. Property Disposition Committee recommendation regarding Bid 18/19-02.

6B. Treasurer's Report – Stacy Paige, Treasurer

7. Public Comment – Citizens are to limit their comments to three (3) minutes. All citizens wishing to speak will be heard.

8. Unfinished Business

9. New Business

10. Communication

11A. Warrant 18-15 Checks presented for approval \$2,388,795.12

11B. Warrant 18-15-E Checks presented for approval \$ 13,492.00

12. Adjournment

1. Moved by **Talley**, seconded by **Abdo** to accept the agenda as amended.

Roll Call Vote: Ayes – Abdo, Barden, Talley, Wadsworth, Webb, Williams.

Nays – None.

Motion Carried Unanimously.

18-269 **2A.** Moved by **Wadsworth**, seconded by **Talley** to approve the corrected minutes of the regular meeting of the Romulus City Council held on August 6, 2018.

Roll Call Vote: Ayes – Abdo, Barden, Talley, Wadsworth, Webb, Williams.
Nays – None.
Motion Carried Unanimously.

3. Petitioner:

Mr. Dan Uebelhor, from In-site Real Estate, LLC represented Penske Logistics.

18-270 **3A.** Moved by **Wadsworth**, seconded by **Webb** to approve the Environmental Protection Board application EPB180001 for Penske Logistics LLC, request for approval for use of anhydrous ammonia (NH3) also known as refrigerant R-717 in excess of 500 lbs. on-site. The subject property is 15520 Wayne Road, Romulus, MI, DP# 80-130-99-0003-701.

Roll Call Vote: Ayes – Abdo, Barden, Talley, Wadsworth, Webb, Williams.
Nays – None.
Motion Carried Unanimously.

4. Chairperson’s Report

Mayor Pro Tem John Barden thanked Councilwoman Talley for filling in for him at the last Council meeting.

18-271 **4A.** Moved by **Webb**, seconded by **Wadsworth** to approve a permit for the annual block party and road closure on Hampton Drive between Nottingham and Buckingham on Saturday, August 18, 2018. Road to be closed from 9:00 a.m. until 8:00 p.m. The Block Party will be held from Noon until 7:00 p.m. The Police Department, Fire Department, and Department of Public Works have reviewed and approved this request. (Council approval is pending submittal of the review fee and required residents notification and signatures of approval for the event. Chandra Williams of 39097 Nottingham submitted the request on behalf of the event.

Roll Call Vote: Ayes – Abdo, Barden, Talley, Wadsworth, Webb, Williams.
Nays – None,
Motion Carried Unanimously.

4. Moved by **Talley**, seconded by **Abdo** to accept the Chairperson’s Report.

Roll Call Vote: Ayes – Abdo, Barden, Talley, Wadsworth, Webb, Williams.
Nays – None,
Motion Carried Unanimously.

5. Mayor’s Report

On behalf of Mayor Burcroff, Julie Wojtylko presented a video of upcoming City events.

18-272 **5A.** Moved by **Talley**, seconded by **Wadsworth** to concur with the administration to award ITB 17/18-05 to the only bidder, R. J. Perry Carpentry, Inc., for the abatement of identified hazardous materials, and exterior rehabilitation to the City-owned building, known as the “Firehouse” located at 35255 Goddard Rd. in the amount of \$100,845 and contingency for any unforeseen work required for the completion of the awarded work in an amount not to exceed \$17,643.26.

Roll Call Vote: Ayes – Abdo, Barden, Talley, Wadsworth, Webb.
Nays – Williams.
Motion Carried.

18-273 **5B.** Moved by **Wadsworth**, seconded by **Abdo** to concur with the administration and authorize a no-fee permit for a road closure for the Romulus Community Baptist Church annual picnic on August 25, 2018. Subject streets include Boise Walkway and Colorado Street from Fourth Street to the church property line.

Roll Call Vote: Ayes – Abdo, Barden, Talley, Wadsworth, Webb, Williams.
 Nays – None.
 Motion Carried Unanimously.

18-274 **5C.** Moved by **Abdo**, seconded by **Talley** to concur with the administration and award ITB 18/19-04 to the lowest, most responsive and responsible bidder, Varsity Sport Flooring, Inc., for the refinishing of the hardwood floors for the Romulus Athletic Center in the amount of \$8,810.00.

Roll Call Vote: Ayes – Abdo, Barden, Talley, Wadsworth, Webb, Williams.
 Nays – None.
 Motion Carried Unanimously.

18-275 **5D.** Moved by **Webb**, seconded by **Wadsworth** to concur with the administration and authorize the sole source services for repair of Utility Vactor #120 by the only authorized company in our area authorized by the manufacturer to perform the repairs, Jack Doheny Supplies, Inc., at an estimated cost of \$48,000.

Roll Call Vote: Ayes – Abdo, Barden, Talley, Wadsworth, Webb, Williams.
 Nays – None.
 Motion Carried Unanimously.

18-276 **5E.** Moved by **Abdo**, seconded by **Talley** to concur with the administration and authorize the City to waive the bidding process and approve all the repairs of the 2002 CAT Backhoe #257 be made by Michigan CAT, the lower of the two quotes, at an estimated cost of \$11,200 with a 10 percent contingency if any additional work should be needed.

Roll Call Vote: Ayes – Abdo, Barden, Talley, Wadsworth, Webb, Williams.
 Nays – None.
 Motion Carried Unanimously.

18-277 **5F.** Moved by **Abdo**, seconded by **Wadsworth** to concur with the administration and introduce Budget Amendment 18/19-03 to replace a HVAC roof top unit at the Senior Center.

FUND/DEPT. ACCOUNT NO.	ACCOUNT NAME	CURRENT BUDGET	AMENDMENT	AMENDED BUDGET
General Fund				
Expense				
101-752-970.000	Senior Center Capital Outlay	6,000	14,385	20,385
Fund Balance				
101-000-390.000	General Fund – Fund Balance	2,942,236	(14,385)	2,927,851
To replace one of the HVAC roof top units at the Senior Center.				

Roll Call Vote: Ayes – Abdo, Barden, Talley, Wadsworth, Webb, Williams.
 Nays – None.
 Motion Carried Unanimously.

6A. Clerk's Report

18-278 **6A1.** Moved by **Wadsworth**, seconded by **Webb** to approve second reading, final adoption of Budget Amendment 18/19-02, Motor Vehicle Fund, which was introduced at the Council meeting of August 6, 2018.

Roll Call Vote: Ayes – Abdo, Barden, Talley, Wadsworth, Webb, Williams.
Nays – None.
Motion Carried Unanimously.

18-279 **6A2.** Moved by **Webb**, seconded by **Abdo** to schedule a public hearing on September 24, 2018 at 6:30 p.m. to discuss the adoption of an ordinance to approve the 2018 amended and restated Downtown Development Plan. The public hearing will be held in the Romulus City Hall Council Chambers.

Roll Call Vote: Ayes – Abdo, Barden, Talley, Wadsworth, Webb, Williams.
Nays – None.
Motion Carried Unanimously.

18-280 **6A3.** Moved by **Webb**, seconded by **Abdo** to schedule a study session on Monday, August 27, 2018 at 6:30 p.m. to discuss the City Quarterly Investment Report. The meeting will be held in the Romulus City Hall Council Chambers.

Roll Call Vote: Ayes – Abdo, Barden, Talley, Wadsworth, Webb, Williams.
Nays – None.
Motion Carried Unanimously.

18-281 **6A4.** Moved by **Wadsworth**, seconded by **Abdo** to concur with the Property Disposition Committee to reject the single bid received for Bid 18/19-02, and in accordance with Section 2-239[4] of the Code of Ordinances, to allow the Committee to enter into negotiations with specific individuals or entities which may include prior bidders on the property to establish an acceptable purchase arrangement for the property which shall be recommended to City Council for approval.

Roll Call Vote: Ayes – Abdo, Barden, Talley, Wadsworth, Webb, Williams.
Nays – None.
Motion Carried Unanimously.

6B. Treasurer's Report

City Treasurer, Stacy Paige, gave a reminder regarding the DivDat Kiosk located at the RAC which allows payment of delinquent property taxes.

7. Public Comment

A resident commented on the hazardous materials removal from the property at 35255 Goddard Road.

8. Unfinished Business

Director of Public Services, Bob McCraight, informed that the company responsible for the removal of hazardous materials at 35255 Goddard Road has sublet the removal to a certified contractor.

9. New Business

10. Communication

18-282 **11A.** Moved by **Abdo**, seconded by **Talley** to pay Warrant 18-15 in the amount of \$2,388,795.12.

Roll Call Vote: Ayes – Abdo, Barden, Talley, Wadsworth, Webb, Williams.

Nays – None.

Motion Carried Unanimously.

18-283 **11B.** Moved by **Abdo**, seconded by **Talley** to pay Warrant 18-15E in the amount of \$13,492.00

Roll Call Vote: Ayes – Abdo, Barden, Talley, Wadsworth, Webb, Williams.

Nays – None.

Motion Carried Unanimously.

12. Moved by **Wadsworth**, seconded by **Talley** to adjourn the regular meeting of the Romulus City Council.

Roll Call Vote: Ayes – Abdo, Barden, Talley, Wadsworth, Webb, Williams.

Nays – None.

Motion Carried Unanimously.

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the regular meeting of the Romulus City Council held on August 13, 2018.



Ellen L. Craig-Bragg, City Clerk,
City of Romulus, Michigan