

MINUTES OF REGULAR ROMULUS CITY COUNCIL MEETING
August 27, 2018
Romulus City Hall Council Chambers, 11111 Wayne Rd. Romulus, MI 48174

The meeting was called to order at 7:30 p.m. by Mayor Pro-Tem John Barden.

Pledge of Allegiance

Roll Call: Kathy Abdo, John Barden, Celeste Roscoe, Tina Talley, William Wadsworth, Eva Webb, Virginia Williams.

Administrative Officials in Attendance:

LeRoy D. Burcroff, Mayor

Barb Fitzgerald, Deputy Clerk

Stacy Paige, Treasurer

1. **Agenda** – Approval of Agenda.

2. **Minutes**

A. Approval of the minutes from the regular meeting held August 13, 2018.

B. No special meetings were held on August 13, 2018.

3. **Petitioner**

4. **Chairperson's Report, John Barden, Mayor Pro-Tem**

5. **Mayor's Report – LeRoy D. Burcroff, Mayor**

A. Play Everywhere Challenge Grant Recipient Agreement.

B. Wayne County Park Improvement Grant Award Redistribution of Funds.

C. Sub-recipient Agreement for Wayne County CDBG Program (July 1, 2018 thru June 30, 2023).

D. ITB 18/19-01, New 34th District Court Project Bid Pkg 2A Elevator Re-Bid.

E. Ecorse and Vining Roads Construction Contract Modification No. 5.

F. Acceptance of the FEMA AFG FY 2017 Fire Prevention and Safety Grant.

G. Code Red Contract.

H. Ritter GIS – Contract Extension.

I. Water Meter Reading Equipment/Sole Source Vendor.

J. Fiscal Year 17/18 Encumbrance Listing.

K. Introduction of Budget Amendment 18/19-04, Library Fund.

L. Introduction of Budget Amendment 18/19-05, General Fund.

M. Introduction of Budget Amendment 18/19-06, Court Building Construction Fund.

N. Introduction of Budget Amendment 18/19-07, Brownfield Redevelopment Authority.

O. Introduction of Budget Amendment 18/19-08, General Fund.

P. **FOR YOUR INFORMATION:**

1. Communication from Roberto Scappaticci, Director of Public Works RE:
Emergency Repair – Vac Truck (Truck #220).

6A. **Clerk's Report – Ellen L. Craig-Bragg, Clerk**

1. Second reading, final adoption of Budget Amendment 18/19-02, Motor Vehicle Fund.

FOR YOUR INFORMATION:

1. Internet Essentials from Comcast.

6B. **Treasurer's Report – Stacy Paige, Treasurer**

7. **Public Comment** – Citizens are to limit their comments to three (3) minutes. All citizens wishing to speak will be heard.

8. **Unfinished Business**

9. **New Business**

10. **Communication**

11. **Warrant 18-16** Checks presented for approval \$1,980,546.16

12. **Adjournment**

1. Moved by **Talley**, seconded by **Abdo** to accept the agenda as presented.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams.

Nays – None.

Motion Carried Unanimously.

18-284

2A. Moved by **Wadsworth**, seconded by **Webb** to approve the minutes of the regular meeting of the Romulus City Council held on August 13, 2018.

Roll Call Vote: Ayes – Abdo, Barden, Talley, Wadsworth, Webb, Williams.

Nays – None.

Abstain – Roscoe.

Motion Carried.

3. Petitioner

4. Chairperson's Report

Councilman Wadsworth spoke about a seven year old boy who sold lemonade and donated the proceeds to the Animal Shelter.

18-285

4A. Moved by **Talley**, seconded by **Webb** to adopt a resolution to recognize the 50th Wedding Anniversary of Norma and Willie Cofield.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams.

Nays – None,

Motion Carried Unanimously.

4. Moved by **Roscoe**, seconded by **Talley** to accept the Chairperson's Report.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams.

Nays – None,

Motion Carried Unanimously.

5. Mayor's Report

Cemetery Board of Trustees Chairperson, Jan Lemmon, spoke about the Charles Cawetzka Medal of Honor Recipient Ceremony which took place in the Romulus Memorial Cemetery.

Mayor Burcroff thanked Julie Wojtylko for filling in for him at the last Council meeting.

Mayor Burcroff presented a video of upcoming City events.

18-286

5A. Moved by **Talley**, seconded by **Roscoe** to concur with the administration and authorize the mayor and clerk to enter into the Grant Recipient Agreement with the Play Everywhere Challenge provided by the Ralph C. Wilson Jr. Foundation and organized by KaBOOM, Inc. The grant awarded in the amount of \$66,000 will upgrade the Boice Parkway with interactive play equipment and update the walking path.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb.

Nays – Williams.

Motion Carried.

18-287 **5B.** Moved by **Abdo**, seconded by **Webb** to concur with the administration and authorize the reallocation of the Wayne County Parks and Recreation Grant awards for fiscal years 15/16 in the amount of \$25,314 and fiscal years 16/17 in the amount of \$25,104 and authorize the use of the funds for projects at the tot lot on Beverly Road between 4th Street and Carnegie, as well as the Boice Parkway between Chamberlain and Columbus Street.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams.
Nays – None.
Motion Carried Unanimously.

18-288 **5C.** Moved by **Wadsworth**, seconded by **Roscoe** to concur with the administration and approve the proposed Sub-recipient Agreement between the City of Romulus and Wayne County for the expenditure of Community Development Block Grant Funds. Term July 1, 2018 through June 30, 2023.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams.
Nays – None.
Motion Carried Unanimously.

18-289 **5D.** Moved by **Roscoe**, seconded by **Talley** to concur with the administration and approve to increase the current contracted amount with George W. Auch Company for the project by an additional \$292,020 for all the sub-contracted trade work (\$268,750) and testing, allowances, reimbursable general conditions, and any contingency for unforeseen conditions (additional \$23,270) for the new 34th District Court elevator.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams.
Nays – None.
Motion Carried Unanimously.

18-290 **5E.** Moved by **Wadsworth**, seconded by **Talley** to concur with the administration and authorize the mayor and clerk to enter into Contract Modification No. 5 for the Vining and Ecorse Road Construction Project with Dan's Excavating in the amount of (minus) \$-4,408.75.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams.
Nays – None.
Motion Carried Unanimously.

18-291 **5F.** Moved by **Roscoe**, seconded by **Wadsworth** to concur with the administration and authorize acceptance of the FEMA AFG (Assistance to Firefighter Grants) FY 2017 Fire Prevention and Safety Grant, and a cost match in the amount of \$1,166.00.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams.
Nays – None.
Motion Carried Unanimously.

18-292 **5G.** Moved by **Webb**, seconded by **Abdo** to concur with the administration and authorize the mayor and clerk to enter into a revised contract with ONSolve for the CODE RED Emergency Notification System with an annual flat rate of \$7000 per year, with Council's approval, the contract will renew on an annual basis.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams.
Nays – None.
Motion Carried Unanimously.

18-293 **5H.** Moved by **Wadsworth**, seconded by **Roscoe** to concur with the administration and authorize the mayor and clerk to enter into a two-year contract extension for professional services with Ritter GIS until October 1, 2020.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams.
 Nays – None.
 Motion Carried Unanimously.

18-294 **5I.** Moved by **Abdo**, seconded by **Talley** to concur with the administration and authorize the purchase to obtain the MRX Data Collector and Belt Clip Transceivers required to read the City’s meters in the amount of \$21,505.00 from Ferguson Waterworks, and recognize Ferguson Waterworks as a sole source vendor for Neptune Meter reading equipment, software, and meters until such time that the City no longer uses Neptune Meters or until Ferguson Waterworks is no longer the sole source vendor.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams.
 Nays – None.
 Motion Carried Unanimously.

18-295 **5J.** Moved by **Wadsworth**, seconded by **Roscoe** to concur with the administration and authorize approval for the fiscal year 2017/2018 encumbrances for capital outlay purchases and various City projects in the amount of \$6,700,358.90 to be rolled over into the FY 2018/2019 budget and paid accordingly.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb.
 Nays – Williams.
 Motion Carried.

18-296 **5K.** Moved by **Abdo**, seconded by **Webb** to concur with the administration and Library Board to introduce Budget Amendment 18/19-04 to move donations received in the 17/18 fiscal year (in assigned fund balance) to the Donations Budget to supplement FY 18/19 purchases.

FUND/DEPT.		CURRENT		AMENDED
<u>ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>BUDGET</u>	<u>AMENDMENT</u>	<u>BUDGET</u>
Library Fund				
<u>Fund Balance</u>				
271-000-393.271	Assigned Fund Balance-Donations	1,936.47	(1,936.47)	-
<u>Expenditures</u>				
271-790-955.006	Miscellaneous/Donations	1,100.00	1,936.47	3,036.47

To move donations received in the 17/18 fiscal year (in assigned fund balance) to the Donations budget to supplement FY 18/19 purchases. Approved by Library Board 08/20/18, request City Council concurrence.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams.
 Nays – None.
 Motion Carried Unanimously.

18-297 **5L.** Moved by **Roscoe**, seconded by **Wadsworth** to concur with the administration to introduce Budget Amendment 18/19-05 to reallocate the Assigned Fund Balance (for funds originally budgeted in the 17/18 17/18 but not used) into the 18/19 fiscal year for the purpose of recognizing expenses relative to the parking improvements with the new 34th District Court facility.

<u>FUND/DEPT.</u> <u>ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>CURRENT BUDGET</u>	<u>AMENDMENT</u>	<u>AMENDED BUDGET</u>
General Fund				
<u>Fund Balance</u>				
101-000-393.401	Assigned Fund Balance Court Construction	120,000.00	(120,000.00)	-
<u>Expenditures</u>				
101-265-970.000	Building & Grounds Capital Outlay	45,000.00	120,000.00	165,000.00
Library Fund				
<u>Fund Balance</u>				
271-000-393-401	Assigned Fund Balance Court Construction	50,000.00	(50,000.00)	-
<u>Expenditures</u>				
271-790-970.000	Capital Outlay	8,000.00	50,000.00	58,000.00

To reallocate the Assigned Fund Balance (for funds originally budgeted in 17/18 but not used) into the 18/19 fiscal year for the purpose of recognizing expenses relative to the parking lot improvements with the new 34th District Court facility.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb.
Nays – Williams.
Motion Carried.

18-298 **5M.** Moved by **Roscoe**, seconded by **Talley** to concur with the administration to introduce Budget Amendment 18/19-06 to reallocate funding from FY 17/18 Budget to FY 18/19 Budget. This amendment is to account for the balance of bond proceeds received and anticipated project costs for the new 34th District Court facility.

<u>FUND/DEPT.</u> <u>ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>CURRENT BUDGET</u>	<u>AMENDMENT</u>	<u>AMENDED BUDGET</u>
Court Building Construction Fund				
<u>Fund Balance</u>				
401-000-390.000	Fund Balance	16,186,510.60	(11,922,231.44)	4,264,279.16
<u>Expense</u>				
401-000-980.001	Project Costs	1,749,365.00	11,922,231.44	13,671,506.44

To reallocate funding from FY 17/18 Budget to FY 18/19 Budget. This amendment is to account for the balance of bond proceeds received and anticipated project costs for the new 34th District Court facility.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams.
Nays – None.
Motion Carried Unanimously.

18-299 5N. Moved by **Webb**, seconded by **Abdo** to concur with the administration to introduce Budget Amendment 18/19-07 to cover the cost of attorney fees for the Brownfield Redevelopment Authority District.

<u>FUND/DEPT.</u> <u>ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>CURRENT BUDGET</u>	<u>AMENDMENT</u>	<u>AMENDED BUDGET</u>
Brownfield Redevelopment Authority				
Expense				
247-000-817.000	Brownfield Redev. Attorney Fees	-	5,000	5,000
Fund Balance				
247-000-390.000	Brownfield Redev. Fund Balance	31,162	(5,000)	26,162

To cover the cost of attorney fees for the Brownfield Redevelopment Authority District.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams.
Nays – None.
Motion Carried Unanimously.

18-300 5O. Moved by **Abdo**, seconded by **Webb** to concur with the administration to introduce Budget Amendment 18/19-08 to recognize the Play Everywhere Challenge Grant revenue and corresponding expense.

<u>FUND/DEPT.</u> <u>ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>CURRENT BUDGET</u>	<u>AMENDMENT</u>	<u>AMENDED BUDGET</u>
General Fund				
Revenue				
101-751-588.000	Play Everywhere Challenge Grant	-	66,000	66,000
Expense				
101-751-970.751	Capital Outlay – Recreation Grant	-	66,000	66,000

To recognize the Play Everywhere Challenge Grant revenue and corresponding expense.
Note: This has no effect on the General Fund’s fund balance

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb.
Nays – Williams.
Motion Carried.

6A. Clerk’s Report

18-301 6A1. Moved by **Wadsworth**, seconded by **Abdo** to approve second reading, final adoption of Budget Amendment 18/19-03, and Notice of Emergency Repair – Romulus Senior Center HVAC Unit which was introduced at the Council meeting of August 13, 2018.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams.
Nays – None.
Motion Carried Unanimously.

6B. Treasurer’s Report

City Treasurer, Stacy Paige, gave a brief overview of the City Quarterly Investment Report that she presented in detail at the special meeting held earlier this evening.

7. Public Comment

A citizen asked for clarity on Agenda Item 5B.

8. Unfinished Business

Community Outreach Director, Jazmine Danci, explained Agenda Item 5B.

Councilwoman Williams asked Deputy Fire Chief, Kevin Krause, for an update on the new fire truck purchase.

9. New Business

Councilwoman Williams inquired if the City has made all necessary monetary cuts which would include employee raises/bonuses.

10. Communication

Councilwoman Talley gave a brief overview of the many “back-to-school” events that took place in the City of Romulus over the past weekend.

18 302 11. Moved by **Abdo**, seconded by **Talley** to pay Warrant 18-16 in the amount of \$1,980,546.16.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams.

Nays – None.

Motion Carried Unanimously.

12. Moved by **Wadsworth**, seconded by **Roscoe** to adjourn the regular meeting of the Romulus City Council.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams.

Nays – None.

Motion Carried Unanimously.

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the regular meeting of the Romulus City Council held on August 27, 2018.



Ellen L. Craig-Bragg, City Clerk,
City of Romulus, Michigan