

**MINUTES OF REGULAR ROMULUS CITY COUNCIL MEETING
August 28, 2017**

Romulus City Hall Council Chambers, 11111 Wayne Rd. Romulus, MI 48174

The meeting was called to order at 7:30 p.m. by Mayor Pro-Tem John Barden.

Pledge of Allegiance

Roll Call: Kathleen Abdo, Linda Choate, Harry Crout, Sylvia Makowski, Celeste Roscoe, William Wadsworth.

Absent: John Barden.

Administrative Officials in Attendance:

LeRoy D. Burcroff, Mayor

Ellen L. Craig-Bragg, Clerk

Stacy Paige, Treasurer

1. *Amended* Agenda - Approval.

2. Minutes

A. Approval of the minutes from the regular meeting held August 14, 2017.

B. No special meetings were held on August 14, 2017.

3. Petitioner:

A. Barbara Sanders, Director, “Hand Up” Nonprofit Organization – requesting City to waive building inspection fees for proposed “Hand Up Resource Center” at 35661 Van Born Road.

4. Chairperson’s Report, John Barden, Mayor Pro-Tem

5. Mayor’s Report – LeRoy D. Burcroff, Mayor

A. 34th District Court Capital Improvement Bond.

***A(2).** Memorandum of Understanding – 34th District Court.*

B. ITB 17/18-03 CDBG Project – Parking area asphalt work – west side of Hunt Street.

C. Retiree Healthcare Actuarial Valuation.

***D.** FY 2016/2017 Encumbrance Listing.* (Revised documents.)

E. FOR YOUR INFORMATION:

1. Communication from Roberto Scappaticci, DPW Director, RE: Emergency Repair – Pinewood Pump Station.

***F.** Project Insite – Wahrman Road Development Drain #1 and 3 Petition and Resolution to Abandon the Drain.*

6A. Clerk’s Report – Ellen L. Craig-Bragg, Clerk

1. Approval of free City-wide garage/yard sale dates – Thurs. Sept. 28, thru Sun. Oct. 1, 2017 with rain dates of Thurs. Oct. 5, thru Sun. Oct. 8, 2017.

FOR YOUR INFORMATION:

1. State of Michigan Department of Environmental Quality Public Notice (Tim Keyes, Economic Development Director, applied for a permit.)

2. Invitation to City Council to attend the 2017 Michigan Municipal League Convention, Sept. 13-15, 2017 in Holland, MI.

6B. Treasurer’s Report – Stacy Paige, Treasurer

7. Public Comment – Citizens are to limit their comments to three (3) minutes.

All citizens wishing to speak will be heard.

8. Unfinished Business

9. New Business

10. Communication

11. Warrant 17-16 Checks presented for approval: \$1,368,079.30.

12. Adjournment

1. Moved by **Crout**, seconded by **Roscoe** to accept the agenda as amended.

Roll Call Vote: Ayes – Abdo, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

17-282

2A. Moved by **Wadsworth**, seconded by **Abdo** to approve the minutes of the regular meeting of the Romulus City Council held on August 14, 2017.

Roll Call Vote: Ayes – Abdo, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

3. Petitioner:

Barbara Sanders, Director, “Hand Up”, nonprofit organization.

17-283

3A. Moved by **Makowski**, seconded by **Wadsworth** to grant a no-fee permit for the re-occupancy fee and city certification inspection fees to Barbara Sanders, Director of “Hand Up” Nonprofit Organization which is located at 35661 Van Born Road.

Discussion: Councilwoman Makowski and Councilman Wadsworth inquired about the funding for “Hand Up”. Ms. Sanders informed that she applies for an Initiative Grant on a yearly basis.

Roll Call Vote: Ayes – Abdo, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

4. Chairperson’s Report:

Chairwoman Pro-Tem Linda Choate asked Mayor LeRoy Burcroff to speak about the Senior Olympics. Mayor Burcroff announced that the City of Romulus took home 12 gold, 10 silver, and 8 bronze medals; and, he asked the medal winners in the audience to please stand up to be recognized for their accomplishments.

Roll Call Vote: Ayes – Abdo, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

4. Moved by **Roscoe**, seconded by **Crout** to accept the Chairperson’s Report.

Roll Call Vote: Ayes – Abdo, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

5. Mayor’s Report:

Mayor Burcroff presented a video of upcoming City events.

Bond Counsel Attorney, Patrick McGow explained the bonding process for the building of the new 34th District Court.

Frank Audia, from Plante Moran informed that the court fees will be reviewed several times a year and adjusted on an as-needed basis. Construction of the court should begin about March, 2018.

17-284

5A. Moved by **Makowski**, seconded by **Roscoe** to concur with the administration and adopt a resolution to grant authorization for the mayor and clerk to execute the necessary documents to authorize the Notice of Intent for the issuance of the 34th District Court Capital Improvement Bonds in an amount not to exceed \$17,000,000 for the purpose of paying the costs acquiring, constructing, furnishing and equipping a new court facility, together with all necessary parking and site improvements.

Roll Call Vote: Ayes – Abdo, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

17-285 **5A2.** Moved by **Wadsworth**, seconded by **Crout** to concur with the administration and authorize the mayor and clerk to enter into a Memorandum of Understanding between the City of Romulus and the 34th District Court for the purpose of pursuing the construction of a new 34th District Court facility in the City of Romulus.

Roll Call Vote: Ayes – Abdo, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

17-286 **5B.** Moved by **Roscoe**, seconded by **Makowski** to concur with the administration and award Bid ITB 17/18-03 to the lowest, responsible and responsive bidder, Rey-Mart Asphalt, Inc., for the paving of the right-of-way of the west side of Hunt Street in the Romulus Historical Park, in the amount of \$34,719.00.

Roll Call Vote: Ayes – Abdo, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

17-287 **5C.** Moved by **Wadsworth**, seconded by **Crout** to concur with the administration and authorize the mayor and clerk to enter into an agreement with Gabriel, Roeder, Smith and Company for an actuarial valuation to determine the City’s Retiree Healthcare Plan.

Roll Call Vote: Ayes – Abdo, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

17-288 **5D.** Moved by **Makowski**, seconded by **Roscoe** to concur with the administration and authorize approval for the fiscal year 2016/2017 encumbrances for capital outlay purchases and various City projects in the amount of \$1,610,020.04 to be rolled over into the FY 2017/2018 budget and paid accordingly.

Discussion: Finance Director, Suzanne Moreno explained the roll-over of the funds from 2016/17 to 2017/18 budget.

Roll Call Vote: Ayes – Abdo, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

5E. For Your Information: No Council action required.

17-289 **5F.** Moved by **Makowski**, seconded by **Wadsworth** to concur with the administration and adopt a resolution to file a petition on the Drain Number One and Number Three crossing the Standon Investments Parcels located on Wahrman Road (south of Eureka Road and north of Pennsylvania Road). As part of that development, a portion of these Drains will be abandoned and the drain rerouted accordingly.

Discussion: Councilwoman Makowski reiterated that this is a county project, no cost to the city.

Roll Call Vote: Ayes – Abdo, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

6A. Clerk’s Report:

17-290 **6A1.** Moved by **Crout**, seconded by **Roscoe** to approve the free City-wide garage/yard sale dates for Thursday, September 28, 2017 thru Sunday October 1, 2017 with rain dates of Thursday, October 5, 2017 thru Sunday, October 8, 2017.

Roll Call Vote: Ayes – Abdo, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

17-291 **6A2.** Moved by **Wadsworth**, seconded by **Crout** to adopt a memorial resolution for the family of James Penn.

Roll Call Vote: Ayes – Abdo, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

6B. Treasurer’s Report:

City Treasurer, Stacy Paige announced that if anyone is interested in purchasing Veterans Memorial Bricks to call the Treasurer’s Office at 734- 942-7580.
She also spoke about the City’s Quarterly Investment Report – the City earned over \$46,000 in interest this past quarter and all investments are in compliance with Public Act 20 and the City of Romulus Investment Policy.

7. Public Comment:

Two residents commented about continual problems with a neighbor residing on River Oak Street. A resident voiced concern about sidewalks and lighting on Ecorse Road due to the proximity of several group homes.

Jazmine Danci, Director of Community Services spoke about the Senior Olympics and encouraged anyone over the age of 50 to consider participating next year.

Jan Lemmon, Cemetery Board of Trustees Chairperson, commented that the Pig Roast fundraiser was a big success – the volunteers served 140 people. The current cemetery fund balance is \$5,069.

8. Unfinished Business:

Councilman Wadsworth spoke about the bingo fundraiser that will be held during the Pumpkin Festival with all proceeds going to the Animal Shelter.

Mayor Burcroff commented on the sidewalks and lighting on Ecorse Road.

Jadie Settles, Director of Public Safety spoke about the problems on River Oak Street.

9. New Business: None.

10. Communication: None.

17- 292 **11.** Moved by **Abdo**, seconded by **Crout** to pay Warrant 17-16 in the amount of \$1,368,079.30.

Roll Call Vote: Ayes – Abdo, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

12. Moved by **Wadsworth**, seconded by **Roscoe** to adjourn the regular meeting of the Romulus City Council.

Roll Call Vote: Ayes – Abdo, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the regular meeting of the Romulus City Council held on August 28, 2017.



Ellen L. Craig-Bragg, City Clerk
City of Romulus, Michigan