



***Romulus Memorial Cemetery  
Rules and Regulations***



***Cemetery founded in 1832  
Michigan received statehood in 1837***

## **1. CEMETERY HOURS:**

Summer: March 1<sup>st</sup> – October 31<sup>st</sup>, 8:00 a.m. to 8:00 p.m.

Winter: November 1<sup>st</sup> – March 1<sup>st</sup>, 8:00 a.m. to 5:00 p.m.

Location: 10101 Shook Road

## **2. CEMETERY RULES:**

- a) All floral arrangements, which include wreaths and grave blankets, must be removed by March 1<sup>st</sup>, weather permitting; otherwise, they will be discarded as provided for hereinafter.
- b) Planted flowers are allowed in a one (1) foot area in front of the headstone/monument. Nothing shall be planted at the sides or rear of the headstone/monument. Flowers planted outside the designated area will be removed. All gravesites must be maintained by the individual(s) planting the flowers. Maintenance means regular watering and removal of dead flowers and weeds. Upon failure to properly maintain, the planted flowers will be removed and discarded as provided for hereinafter.
- c) Both fresh and/or artificial flowers must be in an unbreakable vase.
- d) Objects placed and left upon gravesites which are contrary to the general rules set forth herein are prohibited. Prohibited items will be removed from the grave site and stored for 60 days, after which they will be destroyed if not claimed by the heirs of those buried in the grave site.
- e) Prohibited items subject to removal include holiday and Halloween decorations, yard ornaments, balloons, figurines, wind chimes, lanterns, solar lights and shepherd hooks.
- f) Picket fences, decorative rocks, trees, shrubbery and vegetable planting are prohibited.
- g) Funeral flowers are limited to (4) four arrangements and will be removed one (1) week after the funeral.

- h) Trees and shrubbery of any kind may be planted by ONLY authorized personnel and are prohibited on individual gravesites.
- i) Alcoholic beverages are not allowed on cemetery property.
- j) The City of Romulus, its employees, board members, commissions and agents are not responsible for the securing of any items left in the cemetery. The cemetery is an unsecured open area. Items placed on a gravesite, even in compliance, are at one's own risk.

### 3. **HONORING OF VETERANS**

As a special mark of respect to those who have served our country and state, the American flag shall be displayed only on the graves of those persons who have honorably served in the Armed Forces of the United States of America and other service. All flags shall be removed one (1) week after veteran holidays and/or when they become soiled, faded, torn or otherwise unsightly.

#### **4. PURCHASE OF INTERMENT RIGHTS**

The purchase of interment rights per plot(s) within the Romulus Memorial Cemetery shall be conducted through the Clerk's Office. If at the time of purchase, the purchaser is a Romulus resident, or interment for a Romulus resident with verifiable form of identification such as a driver's license, voter's registration or state identification, it shall be at a price of \$500.00; and as modified and approved by the Romulus City Council from time to time. If the purchase is by or is for a non-resident of Romulus at the time of purchase, it shall be at the price of \$1,000.00; and as modified and approved by the Romulus City Council from time to time. These interment rights shall be reflected in a certificate which is not a deed to the land, but provides the holder with the privilege of a final resting place in the Romulus Memorial Cemetery.

- a) All payments shall be made either by cash or check made payable to the City of Romulus.
- b) Anyone purchasing a gravesite shall be required to sign an acknowledgment of these Rules and Regulations.
- c) All new burials shall be marked by the City of Romulus with a temporary one time only marker at the head of the gravesite.

#### **5. INTERMENTS**

Only human remains shall be interred. All interments of human remains shall require a vault. The vault shall be furnished by the funeral director and must be made of concrete, composite or steel and delivered to the cemetery no later than 9:00 a.m. the day of the funeral. There will be an additional charge for late deliveries to cover DPW costs incurred.

- a) All arrangements for interments must be made through the City Clerk's office.
- b) The setting and sealing of the vault, tents, chairs and equipment are to be supplied by the company furnishing the vault.
- c) Such plot(s) shall be occupied only by one casket.

## **6. GRAVE MARKERS (Headstones/Monuments)**

- a) All grave markers shall be delivered to the cemetery and placed on the appropriate foundation by a funeral director or representative of the monument company from which it was ordered. The location and footing will be determined by Department of Public Works (DPW).
- b) Military and government markers are to be delivered to the Department of Public Works (DPW) located at 12600 Wayne Road, Romulus, MI, 48174. If the funeral director or Monument Company does not provide these services, please contact the Clerk's office before installation.
- c) All flush markers, military or otherwise, shall be at ground level. If there is a headstone already in place, it shall be placed at the foot of the plot. Otherwise, it will be placed at the head of the plot and consistent with the intent as approved by the City Clerk.
- d) All arrangements for the installation of grave markers, including military and government markers, **MUST** be made through the City Clerk's office before any installation takes place.

## **7. FOUNDATIONS - Foundation installation for grave markers**

- a) All foundation installations must be completed by a licensed-professional contractor, Monument Company, or licensed Funeral Director. All arrangements must be made through the Clerk's Office. For a list of contractors that meet the specifications as set for herein, contact the City Clerk's office at 734-942-7540.
- b) Foundations shall be at least four (4) inches wider and four (4) inches longer than the marker and so that there is a two (2) inch border is around the marker on all sides.
- c) Foundations, for monuments, shall be poured as to make it two (2) inches above the ground and placed at the head of the gravesite.
- d) Flush markers shall be at ground level.

## 8. CREMATED HUMAN REMAINS

a) Cremated human remains must be interred in a proper burial urn or a vault designed specifically for cremated remains.

b) **Unoccupied Gravesites for Cremated Human Remains:**

If the gravesite is to be used solely for the purpose of cremated human remains, there shall be no more than four (4) cremated human remains in a single plot; one upright monument may be placed at the head of the gravesite. If the owner of the grave site is deceased, the rights to further burial shall be determined pursuant to MCL 700.3206.

c) **Occupied Gravesites for Cremated Human Remains:**

A maximum of two (2) cremated human remains will be allowed in an occupied gravesite; each to be placed at the head and foot of the plot. Such interments will be allowed if:

- 1) There is no exposure or contact with the existing underlying vault.
- 2) The cremated remains are buried not less than 12 inches below ground level.
- 3) There is a minimum separation of two (2) inches between the existing vault and the intended new urns being interred.

If the owner of the grave site is deceased, the rights to further burial shall be determined pursuant to MCL 700.3206.

## CEMETERY FEES & CHARGES

*All of the prices listed below are subject to change by resolution of the City of Romulus Council from time to time.*

<u>LOT SIZE</u>	<u>PLOT PRICE</u>	<u>OPENING/CLOSING</u>	<u>OPEN/CLOSE PRICE</u>
<b>Single</b>	\$500.00	Mon-Fri – before 3 p.m.	\$ 850.00
<b>Non- Residents</b>	\$1,000.00	Mon-Fri – after 3 p.m.	\$ 1,050.00
		Saturdays	\$ 1,050.00
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<b>Babies</b>	\$500.00	Mon-Fri – before 3 p.m.	\$ 500.00
		Mon-Fri – after 3 p.m.	\$ 700.00
		Saturdays	\$ 700.00
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<b>Cremation</b>	\$500.00	Mon-Fri – before 3 p.m.	\$ 250.00
		Mon-Fri – after 3 p.m.	\$ 500.00
		Saturdays	\$ 500.00

- All opening and closing fees and plot purchases are to be paid to the City of Romulus prior to the graveside service.
- Arrangements and fees for tent, chairs, grass matting, and lowering device must be made with the Funeral Director.
- Fees for opening and closing should be paid directly to the Clerk's office. Make check payable to the City of Romulus.
- No interments on Sundays or holidays. The following holidays are currently observed by the City of Romulus:

New Year's Day	Martin Luther King, Jr. Day	President's Day,
Good Friday	Memorial Day	Independence Day
Labor Day	Veteran's Day	Thanksgiving Day
Day after Thanksgiving	Christmas Eve	Christmas Day
New Year's Eve		
- For any holidays not listed above, it will be at the sole discretion of the City if a burial will be able to take place.

OFFICE OF THE CITY CLERK  
11111 Wayne Road ~ Romulus, MI 48174  
(Office hours)  
Monday – Fridays, 8:00am – 4:00pm  
(Office) 734-942-7540 ~ (Fax) 734-942-7592