

**MINUTES OF REGULAR ROMULUS CITY COUNCIL MEETING  
February 26, 2018**

Romulus City Hall Council Chambers, 11111 Wayne Rd. Romulus, MI 48174

**The meeting was called to order at 7:30 p.m. by Mayor Pro-Tem John Barden.**

**Pledge of Allegiance**

**Roll Call:** Kathleen Abdo, John Barden, Celeste Roscoe, Tina Talley, William Wadsworth, Eva Webb

**Absent:** Virginia Williams

**Administrative Officials in Attendance:**

Julie Wojtylko, Chief of Staff

Ellen L. Craig-Bragg, Clerk

**Absent:** LeRoy D. Burcroff, Mayor; Stacy Paige, Treasurer

**1. Agenda - Approval**

**2. Minutes**

A. Approval of the minutes from the regular meeting held February 12, 2018

B. Approval of the minutes from the special meeting held February 12, 2018:

Open session – Infrastructure and Cross Connection; and, City Quarterly Investment Report.

**3. Petitioner**

**4. Chairperson's Report, John Barden, Mayor Pro-Tem**

**5. Mayor's Report – LeRoy D. Burcroff, Mayor**

A. Request for free permit for Romulus residents – Annual Non-Hazardous Trash Dumping Days.

B. RFP 17/18-12, fire alarm & suppression system upgrades – city hall and library.

C. ITB 17/18-26 truck chassis with mounted six compartment animal transport unit.

D. ITB 17/18-29, three-year pricing for UCMR4 Water Testing Laboratory Services.

E. ITB 17/18-32, twenty-four month fixed pricing for Ultra-Low Sulfur Diesel (#1 & #2).

F. ITB 17/18-34, twelve-month pricing UPM – cold patch – DPW.

G. Budget Amendment 17/18-22, Motor Vehicle Fund.

H. Budget Amendment 17/18-23, Garage and Rubbish Removal.

I. Request for resolution – Redevelopment Ready Community Resolution to Proceed.

**6A. Clerk's Report – Ellen L. Craig-Bragg, Clerk**

1. Second reading, final adoption of Budget Amendment 17/18-21.

**FOR YOUR INFORMATION:**

1. Comcast – Changes to Channel Lineup.

**6B. Treasurer's Report – Stacy Paige, Treasurer**

**7. Public Comment** – Citizens are to limit their comments to three (3) minutes. All citizens wishing to speak will be heard.

**8. Unfinished Business**

**9. New Business**

**10. Communication**

**11. Warrant 18-04** Checks presented in the amount of \$2,136,022.76.

**12. Adjournment**

**1. Moved by Talley, seconded by Abdo to accept the agenda as presented.**

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb.

Nays – None.

Motion Carried Unanimously.

**18-057**      **2A.** Moved by **Webb**, seconded by **Roscoe** to approve the corrected minutes of the regular meeting of the Romulus City Council held on February 12, 2018.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Webb.  
Nays – None.  
Abstain – Wadsworth.  
Motion Carried.

**18-058**      **2B.** Moved by **Abdo**, seconded by **Talley** to approve the minutes of the special meeting held on Monday, February 12, 2018 – Open session, Infrastructure & Cross Connection and City Quarterly Investment Report.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Webb.  
Nays – None.  
Abstain – Wadsworth.  
Motion Carried.

**3. Petitioner: None.**

**4. Chairperson’s Report:**

**4.** Moved by **Wadsworth**, seconded by **Roscoe** to accept the Chairperson’s Report.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb.  
Nays – None.  
Motion Carried Unanimously.

**5. Mayor’s Report:**

On behalf of Mayor Burcroff, Chief of Staff, Julie Wojtylko, presented a video of upcoming City events.

Assistant DPW Director, Kathy Ritter, informed that the DPW crews are working on the repair of potholes. To report local potholes, call the DPW Dept. at 942-7579 and Wayne County roads, call 888-roadcrew.

The annual city-wide clean-up – Clean Sweep – has been scheduled for Saturday, April 21, 2018.

**18-059**      **5A.** Moved by **Wadsworth**, seconded by **Roscoe** to authorize free dumping of non-hazardous trash at the DPW for Romulus residents Thursday, April 19, 2018 through Saturday, April 21, 2018.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb.  
Nays – None.  
Motion Carried Unanimously.

**18-060**      **5B1.** Moved by **Webb**, seconded by **Roscoe** to concur with the administration and award RFP 17/18-12, to RedGuard Fire and Security for the design/build replacement of the fire alarm systems and for upgrades to the existing fire suppression systems in the Romulus City Hall and the Romulus Community Library in the amount of \$31,431 (work to be performed at City Hall - \$19,446 and Library - \$11,985) contingent upon the final approval of the contract documents by the City Attorney.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb.  
Nays – None.  
Motion Carried Unanimously.

**18-061**      **5B2.** Moved by **Abdo**, seconded by **Talley** to concur with the administration and approve a contingency in an amount not to exceed \$1,150 for city hall and \$1,150 for the library for any unexpected work during the replacement and upgrades to the fire suppression systems.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb.  
Nays – None.  
Motion Carried Unanimously.

**8-062**      **5B3.** Moved by **Roscoe**, seconded by **Abdo** to concur with the administration and authorize the mayor and clerk to enter into a contract with RedGuard Fire and Security for the remote monitoring of the fire alarm systems, the performance of the annual mandated system testing costs included in the bid for the two systems and for any needed future repairs or correction of identified system deficiencies to be billed at the time and materials (parts to be charged at 25% off the list price).

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb.  
Nays – None.  
Motion Carried Unanimously.

**18-063**      **5C.** Moved by **Wadsworth**, seconded by **Roscoe** to concur with the administration and award Bid ITB 17/18-26 to the only bidder, Jorgensen Ford, for the purchase of a 2018 Ford F250 Chassis with six compartment animal transport unit in the amount of \$51,546.32 pending second reading and final adoption of Budget Amendment 17/18-22.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb.  
Nays – None.  
Motion Carried Unanimously.

**18-064**      **5D.** Moved by **Talley**, seconded by **Wadsworth** to concur with the administration and award Bid ITB 17/18-29 to the lowest, responsive, and responsible bidder, Regional Water Authority, at the prices reflected in their bid for the three-year term of the contract (to expire 4/1/2021) with an option to renew the contract for one additional year per the terms of the contract and the bid documents.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb.  
Nays – None.  
Motion Carried Unanimously.

**18-065**      **5E1.** Moved by **Roscoe**, seconded by **Wadsworth** to concur with the administration and award Bid ITB 17/18-32 to the lowest, responsive, and responsible bidder, Chapp Oil Co., to pay a mark-up of \$0.20 over the per-gallon weekly published Detroit, Michigan, OPIS pricing for #1 and #2 Diesel Fuel and also for all legislated pass-thru fees including Lust Fund, the Federal Environmental Recovery Fee and the State of Michigan Regulatory Fee.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb.  
Nays – None.  
Motion Carried Unanimously.

**18-066**      **5E2.** Moved by **Wadsworth**, seconded by **Talley** to concur with the administration to pay a tank rental of \$200 per month for any month in which the City does not meet the 1,000 gallon minimum required purchase volume.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb.  
Nays – None.  
Motion Carried Unanimously.

**18-067** **5F.** Moved by **Webb**, seconded by **Talley** to concur with the administration and award Bid ITB 17/18-34 to both bidding companies, Cadillac Asphalt at \$112.50/cubic yard, and Ajax Paving at \$108/cubic yard. Also, to extend the bid for not more than two additional one-year terms per the terms of the original bid.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb.  
 Nays – None.  
 Motion Carried Unanimously.

**18-068** **5G.** Moved by **Wadsworth**, seconded by **Talley** to concur with the administration and introduce Budget Amendment 17/18-22 to cover the additional cost for a new animal control vehicle paid for with animal shelter donations.

<u>FUND/DEPT.</u>	<u>ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>CURRENT BUDGET</u>	<u>AMENDMENT</u>	<u>AMENDED BUDGET</u>
<b>Motor Vehicle Fund</b>					
<b>Expense</b>					
	661-258-970.138	Capital Outlay	633,500	6,547	640,047
<b>Revenue</b>					
	661-000-682.000	MV Reimbursements*	145,000	6,547	151,547

To cover the additional cost for a new animal control vehicle paid for with animal shelter donations. (initial budget was \$45,000; ITB 17/18-26 of \$51,546.32).

\*This account already includes \$45,000 budgeted from the animal shelter donation escrow fund.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb.  
 Nays – None.  
 Motion Carried Unanimously.

**18-069** **5H.** Moved by **Roscoe**, seconded by **Talley** to concur with the administration and introduce Budget Amendment 17/18-23 to cover cost for additional yard waste pickup, CNG federal fuel cost, and other unforeseen expenses during the fiscal year.

<u>FUND/DEPT.</u>	<u>ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>CURRENT BUDGET</u>	<u>AMENDMENT</u>	<u>AMENDED BUDGET</u>
<b>Sanitation Fund</b>					
<b>Expense</b>					
	226-528-815.000	Garbage & Rubbish Removal	766,470	20,000	786,470
<b>Fund Balance</b>					
	226-000-390.000	Sanitation Fund Balance	548,453	(20,000)	528,453

To cover the cost for additional yard waste pickup, CNG federal fuel cost, and other unforeseen expenses during the fiscal year.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb.  
 Nays – None.  
 Motion Carried Unanimously.

**18-070** **5I.** Moved by **Talley**, seconded by **Roscoe** to concur with the administration and adopt a resolution authorizing the City of Romulus to proceed with the Michigan Economic Development Corporation (MEDC) Redevelopment Ready Communities Program.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb.  
 Nays – None.  
 Motion Carried Unanimously.

**6A. Clerk's Report:**

**18-071**

**6A1.** Moved by **Roscoe**, seconded by **Wadsworth** to approve second reading, final adoption of Budget Amendment 17/18-21, General Fund which was introduced at the Council meeting of February 12, 2018.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb.  
Nays – None.  
Motion Carried Unanimously.

**6B. Treasurer's Report: None.**

**7. Public Comment:**

On behalf of State Representative Robert Kosowski, Melanie Hines from Westland, Michigan, said congratulations to Romulus City Council for all their good work.

**8. Unfinished Business: None.**

**9. New business:**

Councilman Wadsworth spoke about the Pucks for Pets fundraiser on April 14, 2018 at the Taylor Sportsplex – Romulus Police Officers versus Red Wings Alumni – proceeds to go to the Animal Shelter. He also spoke of the May 11<sup>th</sup> Shelter Bowl-a-Thon.

Councilman Wadsworth gave a reminder about Helping Hands.

Councilwoman Abdo announced the Romulus High School National Honor Society's annual Chad Tough bowling fundraiser event on Sunday, March 4, 2018; all money raised goes for pediatric cancer research.

**10. Communication: None.**

**18-072**

**11.** Moved by **Abdo**, seconded by **Talley** to pay Warrant 18-04 in the amount of \$2,136,022.76.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb.  
Nays – None.  
Motion Carried Unanimously.

**12.** Moved by **Wadsworth**, seconded by **Roscoe** to adjourn the regular meeting of the Romulus City Council.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb.  
Nays – None.  
Motion Carried Unanimously.

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the regular meeting of the Romulus City Council held on February 26, 2018.



Ellen L. Craig-Bragg, City Clerk  
City of Romulus, Michigan