

**MINUTES OF REGULAR ROMULUS CITY COUNCIL MEETING
February 5, 2018**

Romulus City Hall Council Chambers, 11111 Wayne Rd. Romulus, MI 48174

The meeting was called to order at 7:30 p.m. by Mayor Pro-Tem John Barden.

Pledge of Allegiance

Roll Call: Kathleen Abdo, John Barden, Celeste Roscoe, Tina Talley, William Wadsworth, Virginia Williams.

Absent: Eva Webb.

Administrative Officials in Attendance:

LeRoy D. Burcroff, Mayor

Ellen L. Craig-Bragg, Clerk

Stacy Paige, Treasurer

1. Agenda - Approval

2. Minutes

A. Approval of the minutes from the regular meeting held January 22, 2018

B. Approval of the minutes from the special meeting held January 22, 2018:

Open study session: Proposed changes to the Sidewalk Maintenance Ordinance.

3. Petitioner

4. Chairperson's Report, John Barden, Mayor Pro-Tem

5. Mayor's Report – LeRoy D. Burcroff, Mayor

A. CDBG 2018/2019 – Revised Allocation Request for Purchase of Fire Truck.

B. Downriver Community Conference Membership Dues.

C. Professional Services Contract – Dave Gorgon.

D. Cemetery Board of Trustees Appointment and Reappointment.

E. Downtown Development Authority Appointment.

F. ITB 17/18-10 Universal Forensic Extraction Device – RPD.

G. FOR YOUR INFORMATION:

1. Communication from Lynn Conway – RE: Michigan Municipal League – CDL Consortium.

6A. Clerk's Report – Ellen L. Craig-Bragg, Clerk

1. Second reading, final adoption of amendment to City Ordinance Chapter 52, Article II, Section 52-27, Streets, Sidewalks and other Places.

2. Second reading, final adoption of Budget Amendment 17/18-19, Court Building Construction Fund.

3. Second reading, final adoption of Budget Amendment 17/18-20, Court Building Debt Service Fund.

4. Study session request for Monday, Feb. 12, 2018 at 6:45 p.m. to discuss City Quarterly Financial Report with City Treasurer, Stacy Paige.

5. Study session request for Monday, Feb. 12, 2018 at 5:45 p.m. to discuss Infrastructure and Cross Connection with DPW Director, Roberto Scappaticci.

6. Study session request for Monday, Feb. 26, 2018 at 7:00 p.m. from the Economic Development and Planning Departments to present the City's Redevelopment Ready Communities Baseline Report.

FOR YOUR INFORMATION:

1. Public Hearing Notice – DTE Gas Customers, Feb. 8, 2018, 9:00 a.m. Lansing, MI

2. GLWA Water Contract Renegotiation Process.

6B. Treasurer's Report – Stacy Paige, Treasurer

7. Public Comment – Citizens are to limit their comments to three (3) minutes. All citizens wishing to speak will be heard.

8. Unfinished Business

9. New Business

10. Communication

11. Adjournment

1. Moved by **Talley**, seconded by **Abdo** to accept the agenda as presented.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Williams.

Nays – None.

Motion Carried Unanimously.

18-030 **2A.** Moved by **Wadsworth**, seconded by **Abdo** to approve the minutes of the regular meeting of the Romulus City Council held on January 22, 2018.

Roll Call Vote: Ayes – Abdo, Barden, Talley, Wadsworth, Williams.
Nays – None.
Abstain – Roscoe.
Motion Carried.

18-031 **2B.** Moved by **Abdo**, seconded by **Talley** to approve the minutes of the special meeting (open session) held on Monday, January 22, 2018 – Proposed Changes to the Sidewalk Maintenance Ordinance.

Roll Call Vote: Ayes – Abdo, Barden, Talley, Wadsworth, Williams.
Nays – None.
Abstain – Roscoe.
Motion Carried.

3. Petitioner: None.

4. Chairperson’s Report:

Mayor Pro-Tem John Barden announced that life-long Romulus resident, Corey Chandler, who started his firefighter career at the City of Romulus at the age of 18, recently retired from the Garden City Fire Department after 25 years of service.

Councilman Wadsworth announced that St. Aloysius Church is holding their annual fundraiser at St. Stephen’s Church in New Boston on February 9, 2018.

4. Moved by **Roscoe**, seconded by **Talley** to accept the Chairperson’s Report.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Williams.
Nays – None.
Motion Carried Unanimously.

5. Mayor’s Report:

Mayor Burcroff presented a video of upcoming City events.

Mayor Burcroff announced that Romulus residents, Dorothy Byrd, Marie Butler, Clara Williams, and Celeste Warren were honored with the prestigious Vanguard Award from the 13th Congressional District Caucus on January 13, 2018 at the RAC.

Mayor and Councilwoman Williams presented each lady with a photo of themselves accepting their award.

18-032 **5A.** Moved by **Wadsworth**, seconded by **Talley** to concur with the administration and rescind Resolution # 18-004, approved on January 3, 2018.

Resolution 18-004

Moved by **Webb**, seconded by **Roscoe** to concur with the administration and approve the anticipated 2018/2019 CDBG allocation and projects.

Roll Call Vote: Ayes – Abdo, Barden Roscoe, Talley, Wadsworth, Webb, Williams.
Nays – None.
Motion Carried Unanimously.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Williams.
Nays – None.
Motion Carried Unanimously.

18-033 **5A1.** Moved by **Abdo**, seconded by **Roscoe** to concur with the administration and adopt a resolution to approve the final CDBG projects to include \$113,298 for the first payment of a new fire truck.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Williams.
Nays – None.
Motion Carried Unanimously.

18-034 **5B.** Moved by **Abdo**, seconded by **Wadsworth** to authorize renewal of the annual Downriver Community Conference Membership Dues for the City of Romulus in the amount of \$4,750.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Williams.
Nays – None.
Motion Carried Unanimously.

18-035 **5C.** Moved by **Wadsworth**, seconded by **Roscoe** to concur with the administration and authorize the mayor and clerk to enter into a professional services contract with Dave Gorgon to assist the City during the Community Service Director’s maternity leave for communication and public relations needs of City departments.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Williams.
Nays – None.
Motion Carried Unanimously.

18-036 **5D.** Moved by **Abdo**, seconded by **Roscoe** to concur with the administration and appoint Linda Choate to fill the vacancy of Tammy McGrane and to reappoint Sheldon Chandler to the Cemetery Board of Trustees, with both terms to expire on November 1, 2022.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Williams.
Nays – None.
Motion Carried Unanimously.

18-037 **5E.** Moved by **Wadsworth**, seconded by **Talley** to concur with the administration and approve the appointment of Melissa Crova to the Downtown Development Authority with a term to expire on July 31, 2019.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Williams.
Nays – None.
Motion Carried Unanimously.

18-038 **5F.** Moved by **Roscoe**, seconded by **Talley** to concur with the administration and award Bid 17/18-10 to the only bidder, TriTech Forensics, for the acquisition of a universal forensic extraction device for the City of Romulus Police Department in the Amount of \$10,400.00

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Williams.
Nays – None.
Motion Carried Unanimously.

6A. Clerk's Report:

18-039 **6A1.** Moved by **Wadsworth**, seconded by **Roscoe** to approve second reading, final adoption of an amendment to City Ordinance Chapter 52, Article II, Section 52-27 Streets, Sidewalks, and other Public Places - which was introduced at the Council meeting of January 22, 2018.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Williams.
Nays – None.
Motion Carried Unanimously.

18-040 **6A2.** Moved by **Abdo**, seconded by **Talley** to approve second reading, final adoption of Budget Amendment 17/18-19, Court Building Construction Fund - which was introduced at the Council meeting of January 22, 2018.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Williams.
Nays – None.
Motion Carried Unanimously.

18-041 **6A3.** Moved by **Roscoe**, seconded by **Wadsworth** to approve second reading, final adoption of Budget Amendment 17/18-20, Court Building Debt Service Fund – which was introduced at the Council meeting of January 22, 2018.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Williams.
Nays – None.
Motion Carried Unanimously.

18-042 **6A4.** Moved by **Roscoe**, seconded by **Talley** to schedule a study session on Monday, Feb. 12, 2018 at 6:45 p.m. to discuss the City Quarterly Financial Report with City Treasurer, Stacy Paige.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Williams.
Nays – None.
Motion Carried Unanimously.

18-043 **6A5.** Moved by **Wadsworth**, seconded by **Abdo** to schedule a study session on Monday, Feb. 12, 2018 at 5:45 p.m. to discuss Infrastructure and Cross Connection with DPW Director, Roberto Scappaticci.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Williams.
Nays – None.
Motion Carried Unanimously.

18-044 **6A6.** Moved by **Abdo**, seconded by **Wadsworth** to schedule a study session on Monday, Feb. 26, 2018 at 7:00 p.m. with the Economic Development and Planning Departments for a presentation of the City of Romulus Redevelopment Ready Communities (RRC) Baseline Report.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Williams.
Nays – None.
Motion Carried Unanimously.

6B. Treasurer's Report:

City Treasurer, Stacy Paige, announced that City taxes are due on February 14, 2018 and she spoke of the various payment options.

7. Public Comment

Robert McCraight, Building and Safety Director, spoke about the Curling Royale Tournament that will be held on Saturday, February 10, 2018 from Noon until 3:00 p.m. at Mary Ann Banks Park. Proceeds will be donated to the FCCLA (Family, Career and Community Leaders of America) from Romulus High School for their Sunshine Boxes project which benefits children who are displaced from their homes and living in shelters.

Jan Lemmon, Chairperson - Cemetery Board of Trustees, commented that the new court will be beautiful. A resident inquired about the purchase of the new City fire truck.

8. Unfinished Business

City Fire Chief, Kevin Krause, commented that the new fire truck payments will be made over the next five years with the funds coming from the CDBG grant.

9. New business: None.

10. Communication:

Councilman Wadsworth commented that he is satisfied that the committee working on the moving and restoration of the Veteran's Memorial monument will do a good job.

Councilwoman Talley gave a reminder of the Soul Food Dinner to be held February 6, 2018.

Mayor Burcroff thanked Chief of Staff, Julie Wojtylko, for filling in for him at the last Council meeting.

11. Moved by Wadsworth, seconded by Roscoe to adjourn the regular meeting of the Romulus City Council.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Williams.

Nays – None.

Motion Carried Unanimously.

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the regular meeting of the Romulus City Council held on February 5, 2018.



Ellen L. Craig-Bragg, City Clerk
City of Romulus, Michigan