

**MINUTES OF REGULAR ROMULUS CITY COUNCIL MEETING  
January 22, 2018**

Romulus City Hall Council Chambers, 11111 Wayne Rd. Romulus, MI 48174

**The meeting was called to order at 7:30 p.m. by Mayor Pro-Tem John Barden.**

**Pledge of Allegiance**

**Roll Call:** Kathleen Abdo, John Barden, Tina Talley, William Wadsworth, Eva Webb, Virginia Williams.

**Absent:** Celeste Roscoe.

**Administrative Officials in Attendance:**

Julie Wojtylko, Chief of Staff

Barb Fitzgerald, Deputy Clerk

Stacy Paige, Treasurer

1. **Agenda** - Approval

2. **Minutes**

A. Approval of the minutes from the regular meeting held January 8, 2018

B. Approval of the minutes from the special meeting held January 8, 2018:

Open study sessions: 2017 Officers Compensation Report,

June 30, 2017 Annual Financial Report, and DivDat Kiosk Network Presentation.

3. **Petitioner**

4. **Chairperson's Report, John Barden, Mayor Pro-Tem**

5. **Mayor's Report – LeRoy D. Burcroff, Mayor**

A. Extension of Memorandum of Agreement – Wrap Program.

B. Authorization to replace DPW Garage Door.

C. Authorization to replace Lazy River Pump – RAC.

D. Request for no-fee permit – RFD Station #2.

E. Introduction of Budget Amendment 17/18-19, Court Building Construction Fund.

F. Introduction of Budget Amendment 17/18-20, Court Building Debt Service Fund.

**G. FOR YOUR INFORMATION:**

1. Communication from Kathy Ritter RE: Avalon Meadows Sanitary Sewer Pump Station Repair.

6A. **Clerk's Report – Ellen L. Craig-Bragg, Clerk**

1. Special (open) meeting request to discuss 34<sup>th</sup> District Court construction and approval process.

2. Second reading, final adoption of RZ-2017-005 Hamdan Gas Station, Conditional Rezoning.

3. Introduction, first reading of City Ordinance Chapter 52, Article II, Section 52-27, Streets, Sidewalks and Other Public Places.

6B. **Treasurer's Report – Stacy Paige, Treasurer**

7. **Public Comment** – Citizens are to limit their comments to three (3) minutes. All citizens wishing to speak will be heard.

8. **Unfinished Business**

9. **New Business**

10. **Communication**

11. **Warrant 18-02** Checks presented in the amount of \$1,219,705.77.

12. **Adjournment**

1. Moved by **Talley**, seconded by **Abdo** to accept the agenda as presented.

Roll Call Vote: Ayes – Abdo, Barden, Talley, Wadsworth, Webb, Williams.

Nays – None.

Motion Carried Unanimously.

**18-015**      **2A.** Moved by **Wadsworth**, seconded by **Abdo** to approve the minutes of the regular meeting of the Romulus City Council held on January 8, 2018.

Roll Call Vote: Ayes – Abdo, Barden, Talley, Wadsworth, Webb, Williams.  
Nays – None.  
Motion Carried Unanimously.

**18-016**      **2B.** Moved by **Abdo**, seconded by **Webb** to approve the minutes of the special meeting of the Romulus City Council held on January 8, 2018 – Open study sessions: 2017 Officers Compensation Report, June 30, 2017 Annual Financial Report, and DivDat Kiosk Network Presentation.

Roll Call Vote: Ayes – Abdo, Barden, Talley, Wadsworth, Webb, Williams.  
Nays – None.  
Motion Carried Unanimously.

**3. Petitioner: None.**

**4. Chairperson’s Report:**

**18-017**      **4A.** Moved by **Talley**, seconded by **Wadsworth** to adopt a memorial resolution for the family of Mary Carter.

Roll Call Vote: Ayes – Abdo, Barden, Talley, Wadsworth, Webb, Williams.  
Nays – None.  
Motion Carried Unanimously.

**18-018**      **4B.** Moved by **Talley**, seconded by **Abdo** to adopt a memorial resolution for the family of Ann Turner.

Roll Call Vote: Ayes – Abdo, Barden, Talley, Wadsworth, Webb, Williams.  
Nays – None.  
Motion Carried Unanimously.

**18-019**      **4C.** Moved by **Williams**, seconded by **Abdo** to adopt a memorial resolution for the family of Ernest Gerard Monroe.

Roll Call Vote: Ayes – Abdo, Barden, Talley, Wadsworth, Webb, Williams.  
Nays – None.  
Motion Carried Unanimously.

**4.** Moved by **Talley**, seconded by **Webb** to accept the Chairperson’s Report.

Roll Call Vote: Ayes – Abdo, Barden, Talley, Wadsworth, Webb, Williams.  
Nays – None.  
Motion Carried Unanimously.

**5. Mayor’s Report:**

On behalf of Mayor Burcroff, Chief of Staff, Julie Wojtylko, presented a video of upcoming City events.

**18-020**

**5A.** Moved by **Wadsworth**, seconded by **Webb** to concur with the administration and authorize the mayor and clerk to enter into the extension of the Water Residential Assistance Program (WRAP) Memorandum of Agreement with Wayne Metro Community Action Agency effective from January 1, 2018 through December 31, 2018.

Roll Call Vote: Ayes – Abdo, Barden, Talley, Wadsworth, Webb, Williams.  
 Nays – None.  
 Motion Carried Unanimously.

**18-021**

**5B.** Moved by **Abdo**, seconded by **Talley** to concur with the administration and authorize the emergency purchase/replacement of the garage door at the DPW by West Metro Door in the amount of \$7,800.00.

Roll Call Vote: Ayes – Abdo, Barden, Talley, Wadsworth, Webb, Williams.  
 Nays – None.  
 Motion Carried Unanimously.

**18-022**

**5C.** Moved by **Wadsworth**, seconded by **Abdo** to concur with the administration and authorize the emergency purchase/replacement of the lazy river pump at the Romulus Athletic Center by Advanced Pool Services, Inc. in the amount of \$5,999.00.

Roll Call Vote: Ayes – Abdo, Barden, Talley, Wadsworth, Webb, Williams.  
 Nays – None.  
 Motion Carried Unanimously.

**18-023**

**5D.** Moved by **Webb**, seconded by **Talley** to concur with the administration and approve no-fee permits issued by the City for any permits associated with renovations to Fire Station #2, 7221 Middlebelt Road.

Roll Call Vote: Ayes – Abdo, Barden, Talley, Wadsworth, Webb, Williams.  
 Nays – None.  
 Motion Carried Unanimously.

**18-024**

**5E.** Moved by **Webb**, seconded by **Talley** to concur with the administration and introduce Budget Amendment 17/18-19 to recognize revenue and expenditure budget line items with the receipt of the bond proceeds on 12/21/2017 for the construction of the new 34<sup>th</sup> District Court facility.

<u>FUND/DEPT.</u>	<u>ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>CURRENT BUDGET</u>	<u>AMENDMENT</u>	<u>AMENDED BUDGET</u>
<b>COURT BUILDING CONSTRUCTION FUND</b>					
<b><u>Revenue</u></b>					
	401-000-698.000	Bond Proceeds	-	16,860,816.37	16,860,816.37
<b><u>Expense</u></b>					
	401-000-969.000	Cost of Issuance	-	131,600.00	131,600.00
	401-000-980.001	Project Costs	371,450.00	16,729,216.37	17,100,666.37

To recognize revenue and expenditure budget line items with the receipt of the bond proceeds on 12/21/2017 for the construction of the new 34th District Court facility.

Roll Call Vote: Ayes – Abdo, Barden, Talley, Wadsworth, Webb, Williams.  
 Nays – None.  
 Motion Carried Unanimously.

**18-025**      **5F.** Moved by **Wadsworth**, seconded by **Abdo** to concur with the administration and introduce Budget Amendment 17/18-20 to amend the budget for the Court Building Debt Service fund for the bond interest payment that is due on May 1, 2018.

<u>FUND/DEPT.</u>	<u>ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>CURRENT BUDGET</u>	<u>AMENDMENT</u>	<u>AMENDED BUDGET</u>
<b>COURT BUILDING DEBT SERVICE FUND</b>					
<b>Fund Balance</b>					
	302-000-390.000	Fund Balance	956,858	(258,765)	698,093
<b>Expense</b>					
	302-000-995.000	Interest Expense	-	258,765	258,765

To amend the budget for the Court Building Debt Service fund for the bond interest payment that is due on May 1, 2018.

Roll Call Vote: Ayes – Abdo, Barden, Talley, Wadsworth, Webb, Williams.  
 Nays – None.  
 Motion Carried Unanimously.

**6A. Clerk’s Report:**

**18-026**      **6A1.** Moved by **Abdo**, seconded by **Talley** to schedule a half-hour special meeting (open study session) on Monday February 5, 2018 at 7:00 p.m. with Public Services Director, Robert McCraight to discuss the 34<sup>th</sup> District Court construction and approval process.

Roll Call Vote: Ayes – Abdo, Barden, Talley, Wadsworth, Webb, Williams.  
 Nays – None.  
 Motion Carried Unanimously.

**18-027**      **6A2.** Moved by **Webb**, seconded by **Wadsworth** to approve the second reading, final adoption of the Conditional Rezoning (Zoning Map Amendment) and Conditional Rezoning Agreement for RZ-2017-005, Hamdan Gas Station for 29387 Airport Drive from C-2, General Business to C-3, Highway Business based on the findings of the LSL report dated November 30, 2017, to allow for the redevelopment of the property into a gas station and convenience store. The Conditional Rezoning and Conditional Rezoning Agreement shall be subject to: 1. Recording of the Conditional Rezoning Agreement; and  
 2. Administrative review and approval of the site plan.

Discussion: Deputy Clerk, Barb Fitzgerald, informed of a letter from Mr. Denny Byun, owner of Quality Inn located immediately east of 29387 Airport Road, which outlined his objections to the Conditional Rezoning Map Amendment and Agreement.  
 Attorney Scott Munzel addressed Council and also, Attorney Patrick Howe.

Roll Call Vote: Ayes – Barden, Talley, Wadsworth, Webb.  
 Nays – Abdo, Williams.  
 Motion Carried.

**18-028**      **6A3.** Moved by **Webb**, seconded by **Abdo** to approve introduction, first reading of City Ordinance Chapter 52, Article II, Section 52-27, Streets, Sidewalks and Other Public Places.

Roll Call Vote: Ayes – Abdo, Barden, Talley, Wadsworth, Webb, Williams.  
 Nays – None.  
 Motion Carried Unanimously.

**6B. Treasurer’s Report: None.**

**7. Public Comment: None**

**8. Unfinished Business: None**

**9. New business**

Councilman Wadsworth commented about the Veteran's Monument.

**10. Communication**

Councilwoman Talley announced the annual soul food dinner to be held on Feb. 6, 2018 and the Romulus Citizen's Academy begins Feb 6, 2018.

Chief of Staff, Julie Wojtylko and Building Director, Robert McCraight spoke about the Veteran's Monument.

**18-029** 11. Moved by **Abdo**, seconded by **Talley** to pay Warrant 18-02 in the amount of \$1,219,705.77.

Roll Call Vote: Ayes – Abdo, Barden, Talley, Wadsworth, Webb, Williams.

Nays – None

Motion Carried Unanimously.

12. Moved by **Wadsworth**, seconded by **Abdo** to adjourn the regular meeting of the Romulus City Council.

Roll Call Vote: Ayes – Abdo, Barden Talley, Wadsworth, Webb, Williams.

Nays – None.

Motion Carried Unanimously.

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the regular meeting of the Romulus City Council held on January 22, 2018.



Ellen L. Craig-Bragg, City Clerk  
City of Romulus, Michigan