



# City of Romulus

## MINUTES

Council Meeting Held:

**AUGUST 1, 2016**

Item No. **2A.**

**General Description: APPROVAL OF THE MINUTES FROM THE REGULAR COUNCIL**

**MEETING HELD JULY 25, 2016.**

**Resolution No. \_\_\_\_\_**

*Moved by:* Abdo Barden Choate Crout Makowski Roscoe Wadsworth

*Seconded by:* Abdo Barden Choate Crout Makowski Roscoe Wadsworth

*Ayes:* All Abdo Barden Choate Crout Makowski Roscoe Wadsworth

*Nays:* All Abdo Barden Choate Crout Makowski Roscoe Wadsworth

*Abstain:* All Abdo Barden Choate Crout Makowski Roscoe Wadsworth

MOTION CARRIED UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

**MINUTES OF REGULAR ROMULUS CITY COUNCIL MEETING**  
**July 25, 2016**

Romulus City Hall Council Chambers, 11111 Wayne Rd. Romulus, MI 48174

**The meeting was called to order at 7:30 p.m. by Mayor Pro-Tem Barden.**

**Pledge of Allegiance**

**Roll Call**

**Present:** Kathleen Abdo, John Barden, Linda Choate, Harry Crout, Celeste Roscoe, Sylvia Makowski, William Wadsworth.

**Administrative Officials in Attendance:**

LeRoy D. Burcroff, Mayor

Ellen L. Craig-Bragg, City Clerk

Stacy Paige, Treasurer

1. **\*Amended\* Agenda - Approval.**

2. **Minutes**

A. Approval of the minutes from the regular meeting held July 11, 2016.

B. No special meetings were held on July 11, 2016.

3. **\*Petitioner:**

A. ~~RZ-2016-001/SPR-2016-003; M&M Express Trucking, 27732 Ecorse Rd. Conditional Rezoning;~~ (deleted)

B. PC-2015-029/030; Michigan Components (28111 Northline).

4. **Chairperson's Report, John Barden, Mayor Pro-Tem**

5. **Mayor's Report – LeRoy D. Burcroff, Mayor**

\* F. Request for Resolution – 34<sup>th</sup> District Court.\* (5F moved to first action item under Mayor's Report.)

A. Senior Alliance Multi-Year & Annual Implementation Plan 2017.

B. MKSK Studios On-going Services Contract.

C. BKG Wahrman – Detroit Regional Aerotropolis.

D. Introduction of Budget Amendment 16/17-5, General Fund.

E. Introduction of Budget Amendment 16/17-6, Major Roads Fund.

6A. **Clerk's Report – Ellen L. Craig-Bragg, Clerk**

1. Second reading, final adoption of Budget Amendment 16/17-4, General Fund.

2. Study session request for Monday, Aug. 8<sup>th</sup> to discuss usage & leasing of Fire Station #1.

3. Request approval for the annual City fall no-fee yard sale dates.

**For Your Information: None.**

6B. **Treasurer's Report – Stacy Paige, Treasurer**

7. **Public Comment** – Citizens are to limit their comments to three (3) minutes. All citizens wishing to speak will be heard.

8. **Unfinished Business**

9. **New Business**

10. **Communication**

11. **Warrant 16-14** Checks presented for approval: \$2,749,644.29.

12. **Adjournment**

1. Moved by **Crout**, seconded by **Abdo** to accept the agenda as amended.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously.

**16-309**      **2A.** Moved by **Wadsworth**, seconded by **Abdo**, to approve the minutes of the regular meeting of the Romulus City Council held on July 11, 2016.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
Nays – None.  
Motion Carried Unanimously.

**3. Petitioner:**

\***3A.** Deleted from agenda.\*

**16-310**      **3B.** Moved by **Roscoe**, seconded by **Choate**, to approve PC-2015-029/030; Michigan Components (28111 Northline), special land use request for a contractors storage yard.  
(Mr. Ray Parker, Hennessey Engineering, presented the request for the special land use.)

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
Nays – None.  
Motion Carried Unanimously.

**4. Chairperson's Report:**

**16-311**      **4A.** Moved by **Roscoe**, seconded by **Wadsworth**, to approve the Wickham Road Water Main Improvement Contract with Blue Ribbon Contracting.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
Nays – None.  
Motion Carried Unanimously.

**16-312**      **4B.** Moved by **Makowski**, seconded by **Roscoe**, to approve the settlement of a claim by Infinity in an amount not to exceed \$2,000.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
Nays – None.  
Motion Carried Unanimously.

**16-313**      **4C.** Moved by **Wadsworth**, seconded by **Roscoe**, to adopt a memorial resolution for the family of Lee Prybyla.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
Nays – None.  
Motion Carried Unanimously.

**4.** Moved by **Roscoe**, seconded by **Choate**, to accept the Chairperson's Report.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
Nays – None.  
Motion Carried Unanimously.

**5. Mayor’s Report:**

Mayor Burcroff presented a video of upcoming City events.

**16-314** \*5F. Moved by **Makowski**, seconded by **Crout**, to concur with the administration and authorize the mayor and clerk to enter into a Memorandum of Understanding between the City of Romulus and the 34<sup>th</sup> District Court for the purpose of pursuing the construction of a new 34<sup>th</sup> District Court facility in the City of Romulus.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
 Nays – None.  
 Motion Carried Unanimously.

**16-315** 5A. Moved by **Makowski**, seconded by **Abdo**, to concur with the administration and adopt a resolution in support of the Senior Alliance Annual Implementation Plan for Aging Services for fiscal year 2017 as presented.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
 Nays – None.  
 Motion Carried Unanimously.

**16-316** 5B. Moved by **Wadsworth**, seconded by **Roscoe**, to concur with the administration and authorize the mayor and clerk to enter into the on-going services contract with MKSK Studios for basic transportation planning consulting.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
 Nays – None.  
 Motion Carried Unanimously.

**16-317** 5C. Moved by **Makowski**, seconded by **Roscoe**, to concur with the administration and adopt a resolution supporting the establishment of an industrial district for BKG Wahrman LLC.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
 Nays – None.  
 Motion Carried Unanimously.

**16-318** 5D. Moved by **Makowski**, seconded by **Roscoe**, to utilize existing funding from the elimination of a full-time benefitted community services director position within the FY 16/17 Budget for the purpose of hiring a part-time human resources director.

<u>FUND/DEPT.</u>	<u>ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>CURRENT BUDGET</u>	<u>AMENDMENT</u>	<u>AMENDED BUDGET</u>
<b>General Fund</b>					
<b>Expense</b>					
	101-747-702.000	Salaries - Community Outreach/Services Directors	116,960	50,810	66,150
	101-270-703.000	Part-Time Salaries - Human Resources	-	46,750	46,750
	101-270-715.000	Social Security - Human Resources	5,050	2,900	7,950
	101-270-715.001	Medicare - Human Resources	1,180	680	1,860
	101-270-720.000	Worker's Comp - Human Resources	340	480	820

To utilize existing funding from the elimination of a Full-time benefitted Community Outreach Director position within the FY16/17 Budget for the purpose of hiring a Part-time Human Resource Director. This budget amendment has no impact on General Fund, Fund Balance.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
 Nays – None.  
 Motion Carried Unanimously.

**16-319**

**5E.** Moved by **Roscoe**, seconded by **Wadsworth**, to recognize the additional construction engineering costs associated with the Wickham Road project and the offset of reimbursable revenues from the Michigan Department of Transportation.

<u>FUND/DEPT.</u> <u>ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>CURRENT</u> <u>BUDGET</u>	<u>AMENDMENT</u>	<u>AMENDED</u> <u>BUDGET</u>
<b>Major Roads Fund Revenue</b>				
202-000-547.000	STPU Grant (MDOT reimb)	-	57,280	57,280
<b>Expense</b>				
202-463-980.021	Wickham Road Project	110,550	57,280	167,830

To recognize the additional construction engineering costs associated with the Wickham Road project and the offset of reimbursable revenues from the Michigan Department of Transportation.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
 Nays – None.  
 Motion Carried Unanimously.

**6A. Clerk’s Report:**

**16-320**

**6A1.** Moved by **Makowski**, seconded by **Crout**, to approve second reading and final adoption of Budget Amendment 16/17-4, General Fund, which was introduced at the Council meeting of July 11, 2016.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
 Nays – None.  
 Motion Carried Unanimously.

**16-321**

**6A2.** Moved by **Wadsworth**, seconded by **Abdo**, to schedule a one-hour study session with Council on Monday, August 8, 2016 at 6:30 p.m. to discuss the usage and leasing of Fire Station #1. The meeting will be held in the Romulus City Hall Council Chambers.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
 Nays – None.  
 Motion Carried Unanimously.

**16-322**

**6A3.** Moved by **Choate**, seconded by **Crout**, to approve the following dates for the 2016 City fall no-fee yard sales: Thursday, Sept. 22<sup>nd</sup> thru Sunday, Sept. 25<sup>th</sup> with rain dates – Thursday, Sept. 29<sup>th</sup> thru Sunday, Oct. 2<sup>nd</sup>.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
 Nays – None.  
 Motion Carried Unanimously.

## 6B. Treasurer's Report

### 7. Public Comment:

A citizen inquired about the salary range for the new part-time human resources director.  
The same citizen asked if any other cities expressed an interest in housing the 34<sup>th</sup> District Court.

### 8. Unfinished Business:

Mayor Burcroff explained that human resources was once part of the chief of staff's duties. Since the chief of staff no longer has human resources duties, the salary for chief of staff now reflects that and a part-time human resources director has been hired.

Mayor Burcroff answered the question regarding the 34<sup>th</sup> District Court – An operating agreement was established in 1998 with Van Buren Township, Sumpter Township, Huron Township, and the City of Belleville that Romulus would host the 34<sup>th</sup> District Court and that agreement is still current. The City of Romulus collects some of the fines and forfeitures from the operations of the court.

### 9. New Business

### 10. Communication:

Councilwoman Makowski read a list of upcoming events at the library.

### 16-323

**10A.** Moved by **Makowski**, seconded by **Wadsworth**, to adopt a resolution recognizing the 63<sup>rd</sup> wedding anniversary of Arnell and Reasther Everett.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
Nays – None.  
Motion Carried Unanimously.

### 16-324

**11.** Moved by **Choate**, seconded by **Makowski**, to pay Warrant 16-14 in the amount of \$2,749,644.29.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
Nays – None.  
Motion Carried Unanimously.

**12.** Moved by **Wadsworth**, seconded by **Roscoe**, to adjourn the regular meeting of the Romulus City Council.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
Nays – None.  
Motion Carried Unanimously.

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the regular meeting of the Romulus City Council held on July 25, 2016.



Ellen L. Craig-Bragg, City Clerk  
City of Romulus, Michigan