

**MINUTES OF REGULAR ROMULUS CITY COUNCIL MEETING
June 26, 2017**

Romulus City Hall Council Chambers, 11111 Wayne Rd. Romulus, MI 48174

The meeting was called to order at 7:30 p.m. by Mayor Pro-Tem John Barden.

Pledge of Allegiance

Roll Call: Kathleen Abdo, John Barden, Linda Choate, Harry Crout, Celeste Roscoe.

Absent: Sylvia Makowski, William Wadsworth.

Administrative Officials in Attendance:

LeRoy D. Burcroff, Mayor

Ellen L. Craig-Bragg, Clerk

Stacy Paige, Treasurer

1. Agenda - Approval.

2. Minutes

A. Approval of the minutes from the regular meeting held June 12, 2017.

B. Approval of the minutes from the special meetings held June 12, 2017:

Closed session, Legal Opinion.

Open session, Ordinance Amendment to Chapter 8, Buildings and Property Maintenance.

Open session, DUWA – Amendment to Finance Levy.

Open session, Public Hearing – Henry Ruff and Venoy Roads Vacation.

3. Petitioner:

A. First reading, RZ-2017-002; Ecorse Commons Conditional Rezoning. (Zoning Map Amendment)

4. Chairperson's Report, John Barden, Mayor Pro-Tem

5. Mayor's Report – LeRoy D. Burcroff, Mayor

A. Proposal for site development – 35255 Goddard Road.

B. Delay implementation of Federal Uniform Grant Guidance 2 CFR 200.

C. Request for a no-fee permit.

D. Resolution to approve stipulated amendment to finance Downriver Sewer System (DUWA).

E. Budget Amendment 16/17-28, General Fund.

F. Budget Amendment 17/18-1, General Fund.

6A. Clerk's Report – Ellen L. Craig-Bragg, Clerk

1. Second reading, final adoption of an amendment to Chapter 8, Buildings & Article VII, Property Maintenance to update the Int'l Property Maintenance Code to the 2015 edition of the Michigan Residential Code and 2015 Michigan Building Code.

2. Revisions to City of Romulus 2017-2018 Fee Schedule.

3. New water and sewer rates to be effective July 6, 2017.

4. Request for a half-hour study session on Monday, July 10, 2017 at 7:00 p.m. to review use of City Right-of-Ways.

6B. Treasurer's Report – Stacy Paige, Treasurer

7. Public Comment – Citizens are to limit their comments to three (3) minutes.

All citizens wishing to speak will be heard.

8. Unfinished Business

9. New Business

10. Communication

11. Warrant 17-12 Checks presented for approval: \$1,176,923.46

12. Adjournment

1. Moved by **Crout**, seconded by **Choate** to accept the agenda as presented.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Roscoe.

Nays – None.

Motion Carried Unanimously.

17-194

2A. Moved by **Roscoe**, seconded by **Choate** to approve the minutes of the regular meeting of the Romulus City Council held on June 12, 2017.

Roll Call Vote: Ayes – Barden, Choate, Crout, Roscoe.

Nays – None.

Abstain – Abdo.

Motion Carried.

17-195

2B. Moved by **Roscoe**, seconded by **Choate** to approve the minutes of the special meetings of the Romulus City Council held on June 12, 2017.

Roll Call Vote: Ayes – Barden, Choate, Crout, Roscoe.

Nays – None.

Abstain – Abdo.

Motion Carried.

3. Petitioner:

Steve Estee from Dykema Gossett gave a power point presentation regarding RZ-2017-002, Ecorse Commons Conditional Rezoning, (Zoning Map Amendment).

17-196

3A. Moved by **Roscoe**, seconded **Abdo** to concur with the Planning Commission and City Planner, Carol Maise, to approve the first reading of the Conditional Rezoning (Zoning Map Amendment) and Conditional Zoning Agreement for RZ-2017-002; Ecorse Commons for 69.47 acres of property at 37350 Ecorse Road (DP# 80-024-99-0005-703) from M-2, General Industrial to M-T, Industrial Transportation to allow for the outdoor storage of new vehicles and pick-up trucks and the accessory outdoor storage of car haulers on the existing surface of the former GM facility in accordance with the provided concept plan.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Roscoe.

Nays – None.

Motion Carried Unanimously.

4. Chairperson's Report:

Bob McCraight, Chairman of Rolling Thunder, Chapter 5 presented POW flags and pins along with the Patriot Award to Kayla Leonard, Kara Ward, Katelyn Kouba and the FCCLA Coordinator, Lisa Willerick, for their efforts to help homeless veterans.

17-197

4A. Moved by **Abdo**, seconded by **Crout** to adopt a memorial resolution for the family of Marie Buckley.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Roscoe

Nays – None.

Motion Carried Unanimously.

17-198

4B. Moved by **Roscoe**, seconded by **Choate** to adopt a memorial resolution for the family of Opal McClendon.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Roscoe

Nays – None.

Motion Carried Unanimously.

17-199 **4C.** Moved by **Choate**, seconded by **Crout** to adopt a resolution to congratulate Sheldon and Gloria Chandler on their 60th wedding anniversary.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Roscoe
Nays – None.
Motion Carried Unanimously.

17-200 **4D.** Moved by **Roscoe**, seconded by **Crout** to adopt a resolution to congratulate Bill and Jean Wadsworth on their 50th wedding anniversary.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Roscoe
Nays – None.
Motion Carried Unanimously.

17-201 **4E.** Moved by **Crout**, seconded by **Abdo** to adopt a memorial resolution for the family of Stephani Lynne Wood.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Roscoe
Nays – None.
Motion Carried Unanimously.

17-202 **4F.** Moved by **Abdo**, seconded by **Crout** to adopt a memorial resolution or the family of Gladys Hadyniak.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Roscoe
Nays – None.
Motion Carried Unanimously.

4. Moved by **Choate**, seconded by **Roscoe** o accept the Chairperson’s Report.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Roscoe.
Nays – None.
Motion Carried Unanimously.

5. Mayor’s Report:

Dennis Davidson announced upcoming City events.

17-203 **5A.** Moved by **Choate**, seconded by **Roscoe** to concur with the administration and approve the proposal for site development, specifications and bidding for the City’s firehouse property located at 35255 Goddard Road, for future use as a restaurant in the amount of \$31,000.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Roscoe.
Nays – None.
Motion Carried Unanimously.

17-204 **5B.** Moved by **Abdo**, seconded by **Crout** to concur with the administration and authorize the City of Romulus to delay the implementation of the policy for the Federal Uniform Grant Guidance 2 CFR 200 for all purchases made with federally-funded grant monies until July 1, 2018.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Roscoe.
Nays – None.
Motion Carried Unanimously.

17-205 **5C.** Moved by **Roscoe**, seconded by **Crout** to authorize a no-fee permit for road closures for the Romulus Community Baptist Church annual picnic on August 26, 2017. Subject streets include Boise Walkway and Colorado Street from Fourth Street to the church property line.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Roscoe.
Nays – None.
Motion Carried Unanimously.

17-206 **5D.** Moved by **Abdo**, seconded by **Roscoe** to concur with the administration and authorize the mayor and clerk to enter into a resolution to amend the finance plan for the outstanding bonds issued for improvements to the Downriver Sewer System which allows the continuation of the existing tax levy to continue after the system transitions ownership from Wayne County to the thirteen (13) communities. This is required in order to meet the financial obligations of the communities.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Roscoe.
Nays – None.
Motion Carried Unanimously.

17-207 **5E.** Moved by **Choate**, seconded by **Crout** to concur with the administration to introduce Budget Amendment 16/17-28 for the amendment to cover the City’s share for the new election voting equipment as presented at the Council meeting of June 12, 2017 and amendment to cover the payout of unused time for the retired Elections Clerk last December.

<u>FUND/DEPT.</u> <u>ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>CURRENT</u> <u>BUDGET</u>	<u>AMENDMENT</u>	<u>AMENDED</u> <u>BUDGET</u>
GENERAL FUND				
Expenditures:				
101-262-970.000	Election Capital Outlay	-	13,240	13,240
101-262-706.000	Election Compensated Absences	1,840	5,000	6,840
Fund Balance				
101-000-390.000	Unassigned – Fund Balance	3,163,318	(18,240)	3,145,078

1)Amendment to cover the City’s share for the new election voting equipment as presented at the Council meeting of June 12, 2017.
2)Amendment to cover the payout of unused time for the retired Elections Clerk last December.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Roscoe.
Nays – None.
Motion Carried Unanimously.

17-208 **5F.** Moved by **Roscoe**, seconded by **Choate** to concur with the administration to introduce Budget Amendment 17/18-1 to utilize existing funding (as a result of the Clerk II position in the Police Department being reduced to Clerk I with no internal bidding on the vacated position and allowed under the Teamsters contract) to create a new Buyer position within the Purchasing Department. This position is intended to provide administrative support to the Purchasing Director which ultimately provides service to all departments.

<u>FUND/DEPT.</u> <u>ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>CURRENT</u> <u>BUDGET</u>	<u>AMENDMENT</u>	<u>AMENDED</u> <u>BUDGET</u>
GENERAL FUND				
Expense				
101-301-702.000	Full-Time Salaries – Police	2,910,560	(12,950)	2,897,610
101-301-706.000	Compensated Absences	154,850	(1,760)	153,090
101-301-715.000	Social Security – Police	222,420	(910)	221,510
101-301-715.001	Medicare – Police	52,020	(210)	51,810
101-301-716.000	Defined Contribution – Police	31,060	(1,480)	32,540
101-301-717.000	Retiree Benefits – Police	824,920	(28,440)	853,360
101-301-718.000	Health Insurance – Police	722,910	11,190	734,100
101-233-702.000	Full-Time Salaries – Purchasing	80,670	15,080	95,750
101-233-706.000	Compensated Absences – Purchasing	3,290	410	3,700
101-233-715.000	Social Security – Purchasing	5,340	1,515	6,855
101-233-715.001	Medicare – Purchasing	1,250	355	1,605

101-233-716.000	Defined Contribution – Purchasing	9,280	2,770	12,050
101-233-717.000	Retiree Health Care – Purchasing	39,824	9,616	49,440
101-233-718.000	Health Insurance – Purchasing	27,570	13,780	41,350
101-233-721.000	Long/Short Term Disability Purch.	290	180	470
101-233-722.000	Worker’s Comp – Purchasing	410	120	530
101-233-723.000	Employee Assistance – Purchasing	50	20	70

Fund Balance

101-000-390.000	General Fund – Fund Balance	3,163,318	(\$9,300)	\$3,154,018
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To utilize existing funding (as a result of the Clerk II position in the Police Department being reduced to Clerk I with no internal bidding on the vacated position and allowed under the Teamsters contract) to create a new Buyer position within the Purchasing Department. This position is intended to provide administrative support to the Purchasing Director which ultimately provides service to all departments.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Roscoe.

Nays – None.

Motion Carried Unanimously.

6A. Clerk’s Report:

17-209

6A1. Moved by **Roscoe**, seconded by **Abdo** to approve second reading, final adoption of Chapter 8, Buildings and Building Regulations, Article VII, Property Maintenance, Sections 8-211 (Code Adopted) and 8-212 Reference in Code. This amendment was introduced at the Council meeting of June 12, 2017.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Roscoe.

Nays – None.

Motion Carried Unanimously.

17-210

6A2. Moved by **Roscoe** seconded by **Choate** to approve the following revisions to the City of Romulus 2017-2018 Fee Schedule:

Animal License fees were moved from Treasurer’s Office fee schedule to Animal Control.

Dumping Permit fees were moved from Treasurer’s Office fee schedule to DPW.

Finance Department changes: Demolition admin. fee and water & sewer admin. fee – disconnect.

Building and Planning Department fees: outlined on the individual sheets for those departments.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Roscoe.

Nays – None.

Motion Carried Unanimously.

6A3. No action required for approval of the new water and sewer rates to be effective July 6, 2017, pursuant to Sections 62-405 and 62-406 of the City of Romulus Code of Ordinances

17-211

6A4. Moved by **Roscoe**, seconded by **Abdo** to schedule a study session with Mayor LeRoy D. Burcroff on Monday, July 10, 2017 at 7:00 p.m. to review use of City Right-of-Ways.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Roscoe.

Nays – None.

Motion Carried Unanimously.

6B. Treasurer’s Report:

Tax payers should receive their tax bills by July 1, 2017.

7. Public Comment:

Two residents spoke about neighbors making noise all hours of the night and cars illegally parked.

A resident spoke about the referendum regarding Notice of Intent to Issue Bonds.

Jan Lemmon, Cemetery Board of Trustees, spoke about the various projects in the City.

A resident spoke about the need for stores in Romulus and inquired about a verbal agreement between the city and court.

8. Unfinished Business:

Mayor will set up a meeting with the police and ordinance departments regarding noise and illegally parked cars.

Council has an approved written agreement with the court.

9. New Business: None.

10. Communication: None.

17-212 **11.** Moved by **Choate**, seconded by **Roscoe** to pay Warrant 17-12 in the amount of \$1,176,923.46.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Roscoe.

Nays – None.

Motion Carried Unanimously.

12. Moved by **Roscoe**, seconded by **Abdo** to adjourn the regular meeting of the Romulus City Council.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Roscoe.

Nays – None.

Motion Carried Unanimously.

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the regular meeting of the Romulus City Council held on June 26, 2017.



Ellen L. Craig-Bragg, City Clerk
City of Romulus, Michigan