

**MINUTES OF REGULAR ROMULUS CITY COUNCIL MEETING
June 22, 2015**

Romulus City Hall Council Chambers, 11111 Wayne Rd. Romulus, MI 48174

The meeting was called to order at 7:30 p.m. by Mayor Pro Tem, John Barden.

Pledge of Allegiance

Roll Call

Present: Kathleen Abdo, John Barden, Linda Choate, Harry Crout, Sylvia Makowski, Celeste Roscoe,

Excused: William Wadsworth.

Administrative Officials in Attendance:

LeRoy D. Burcroff

Ellen L. Craig-Bragg, Clerk

Stacy Paige, Treasurer

1. **Agenda** - *Amended* - Approval.
2. **Minutes**
 - A. Approval of the minutes from the regular meeting held June 8, 2015.
 - B. No special meetings were held on June 8, 2015.
3. **Petitioner:**
 - A. ~~James Handerson, 7189 Taft St. RE: construction near his home.~~ *Deleted*
4. **Chairperson's Report, John Barden, Mayor Pro-Tem**
5. **Mayor's Report – LeRoy D. Burcroff, Mayor**
 - A. Romulus Fireworks.
 - B. Approval of Ingress/Egress Easement.
 - C. Extension of ITB 13/14-15, Up-fitting for Ford police vehicles.
 - D. ITB 14/15-26, Water system repair parts.
 - E. ITB 14/15-31, Dust control for gravel roads.
 - F. RFP 14/15-32, Inflatable movie screen/theater system for Romulus Cable Department.
 - G. Request for no-fee permit.
 - H. Request for no-fee permit, Walnut Street Block Party.
 - I. Introduction of Budget Amendment 14/15-23, General Fund.
 - J. Introduction of Budget Amendment 14/15-24, General Fund.
 - K. Introduction of Budget Amendment 14/15-25, General Fund.
- 6A. **Clerk's Report – Ellen L. Craig-Bragg, Clerk**
 1. Request approval for revisions to City Fee Schedule.
 2. Re-appointments to Board of Zoning Appeals.
 3. Study session request to discuss revisions to the Zoning Ordinance Text Amendments.
 4. New water and sewer rates effective July 1, 2015 and approval of "Missed Appointment Fee Policy".
 - *5. Study session request from Tim Keyes, Economic Development Director.*

For Your Information: None
- 6B. **Treasurer's Report – Stacy Paige, Treasurer**
7. **Public Comment** – Citizens are to limit their comments to three (3) minutes.
All citizens wishing to speak will be heard.
8. **Unfinished Business**
9. **New Business**
10. **Communication**
11. **Warrant 15-12** Checks presented for approval: \$877,906.86.
12. **Adjournment**

1. Moved by **Crout**, seconded by **Makowski** to accept the agenda as amended.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe.

Nays – None.

Motion Carried Unanimously.

15-213

2A. Moved by **Makowski**, seconded by **Roscoe**, to approve the minutes of the regular meeting of the Romulus City Council held on June 8, 2015.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe.

Nays – None.

Motion Carried Unanimously.

3. **Petitioner:** Deleted from agenda per petitioner's request.

4. Chairperson's Report:

Mayor Pro-Tem John Barden presented a memorial resolution to Sebastian Miller in honor of his great grandfather, Roy Webb.

15-214

4A. Moved by **Crout**, seconded by **Choate** to adopt a memorial resolution for the family of Dorothy Stillwagon.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe.

Nays – None.

Motion Carried Unanimously.

15-215

4B. Moved by **Crout**, seconded by **Choate** to adopt a memorial resolution for the family of Mack Stillwagon.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe.

Nays – None.

Motion Carried Unanimously.

4. Moved by **Choate**, seconded by **Makowski** to accept the Chairperson's Report.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe.

Nays – None.

Motion Carried Unanimously.

5. Mayor's Report:

Mayor Leroy Burcroff introduced Patrick McGreevy from Waste Management, who reminded the residents to use their new garbage containers on July 1, 2015.

15-216

5A. Moved by **Abdo**, seconded by **Makowski** to authorize approval of a contract with payment to be provided by Romulus Rotary for \$12,500 for the 2015 Romulus fireworks and to concur with the recommendation of Fire Chief David Allison and the Romulus Police Department for application to the State of Michigan for the 2015 fireworks event.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe.

Nays – None.

Motion Carried Unanimously.

15-217 **5A1.** Moved by **Abdo**, seconded by **Crout** to authorize a no-fee permit for the 2015 Romulus fireworks on the city property south of Ecorse Road, no-fee permits for two food trailers on the school property and two glow product tents - one at EJ's and one with the food trailers, and approval of Wick Road closure between Shook and Cogswell, as well as Ozga between Tyler and Wick, when the Middle School and Elementary School reach full capacity. Estimated time is 9:00 p.m. until 12:00 a.m. to expedite the flow of traffic when the fireworks are complete as well as allow police/fire/rescue service quick response if needed during the event.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe.
Nays – None.
Motion Carried Unanimously.

15-218 **5A2.** Moved by **Makowski**, seconded by **Crout** to recognize Patrick Malloy as Labor/Trades Employee of the Month for June, 2015.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe.
Nays – None.
Motion Carried Unanimously.

15-219 **5A3.** Moved by **Makowski**, seconded by **Roscoe** to recognize Julie Albert as Administrative Employee of the Month for June, 2015.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe.
Nays – None.
Motion Carried Unanimously.

15-220 **5B.** Moved by **Abdo**, seconded by **Roscoe** to approve the granting of an ingress/egress easement across parcel numbers 80 020 99 0020 702 and 80 020 99 0022 702 to Purvis Mattison II and Tonia Mattison.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe.
Nays – None.
Motion Carried Unanimously.

15-221 **5C.** Moved by **Makowski**, seconded by **Roscoe** to approve extension of ITB 13/14-15 for the up-fitting of three Ford Explorers for the Police Department at a cost of \$6,706.00 to ABS Storage Products.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe.
Nays – None.
Motion Carried Unanimously.

15-222 **5D.** Moved by **Roscoe**, seconded by **Choate** to award ITB 14/15-26 for twelve month fixed pricing for water system repair parts and soft copper for the Department of Public Works to the lowest responsible bidder, SLC Meter, LLC.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe.
Nays – None.
Motion Carried Unanimously.

15-223 **5E.** Moved by **Roscoe**, seconded by **Makowski** to award ITB 14/15-31 to the lowest qualified bidder, Suburban Calcium Chloride Sales for the application of a Mineral Well Brine solution to local gravel roads at a fixed cost of \$0.26 per gallon, on an as-needed basis, for the 2015 and 2016 dust control program seasons.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe.
Nays – None.
Motion Carried Unanimously.

15-224 **5F.** Moved by **Makowski**, seconded by **Roscoe** to award RFP 14/15-32 to the only bidder, Outdoor Movies, for the acquisition of a portable, outdoor, inflatable movie screen and theater system to be used for the showing and dissemination of community information from the Cable Department at remote locations throughout the City, in the amount of \$20,095.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe.
 Nays – None.
 Motion Carried Unanimously.

15-225 **5G.** Moved by **Crout**, seconded by **Roscoe** to authorize a no-fee permit for the use of Elmer Johnson Park by the Romulus High School Class of 2005 on Friday, July 24, 2015.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe.
 Nays – None.
 Motion Carried Unanimously.

15-226 **5H.** Moved by **Makowski**, seconded by **Abdo** to authorize a no-fee permit for a road closure for the Walnut Street Block Party from 12:00 noon to 10:00 p.m. on August 1, 2015.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe.
 Nays – None.
 Motion Carried Unanimously.

15-227 **5I.** Moved by **Abdo**, seconded by **Crout** to introduce Budget Amendment 14/15-23 to re-allocate funds for the changes in health care coverage during the budget year.

<u>FUND/DEPT.</u>		<u>CURRENT</u>		<u>AMENDED</u>
<u>ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>BUDGET</u>	<u>AMENDMENT</u>	<u>BUDGET</u>
General Fund				
<u>Expenditures</u>				
101-1310-713.72-40	Clerk Health Insurance	29,620	15,920	45,540
101-2330-723.72-40	Purchasing Health Insurance	7,170	9,100	16,270
101-3110-731.72-40	Police Health Insurance	808,800	21,200	830,000
<u>General Fund Fund Balance</u>				
101-0000-390.00-00	General Fund Fund Balance	1,555,331	(46,220)	1,509,111
	To re-allocate funds for the changes in health care coverages during the budget year.			

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe.
 Nays – None.
 Motion Carried Unanimously.

15-228 **5J.** Moved by **Makowski**, seconded by **Choate** to introduce Budget Amendment 14/15-24 to reflect additional interest earned revenue and additional bank fee expenses that both exceed the original budgeted amounts.

<u>FUND/DEPT.</u>		<u>CURRENT</u>		<u>AMENDED</u>
<u>ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>BUDGET</u>	<u>AMENDMENT</u>	<u>BUDGET</u>
General Fund				
<u>Revenues</u>				
101-0000-410.66-50	Investment/Interest Earnings	6,000	10,000	16,000
<u>Expenditures</u>				
101-1410-714.74-27	Banking Fees	10,000	10,000	20,000
	To reflect additional interest earned revenue and additional bank fee expenses that both exceed the original budgeted amounts.			

*Note: This has no effect on fund balance

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe.
 Nays – None.
 Motion Carried Unanimously.

15-229

5K. Moved by **Abdo**, seconded by **Makowski** to introduce Budget Amendment 14/15-25 to recognize the State’s reimbursement for the May Special Election used to cover the additional costs associated with the election.

<u>FUND/DEPT.</u>	<u>ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>CURRENT BUDGET</u>	<u>AMENDED AMENDMENT</u>	<u>AMENDED BUDGET</u>
General Fund					
Revenues					
	101-1320-511.68-13	Election Reimbursement	0	17,700	17,700
Expenditures					
	101-1320-713.71-10	Election Overtime	12,100	2,000	14,100
	101-1320-713.74-62	Printing & Publications	1,570	4,700	6,270
	101-1320-713.77-30	Contractual Services (Election Workers)	26,000	11,000	37,000
To recognize the State’s reimbursement for the May special election used to cover the additional costs associated with the election. *Note: This has no effect on fund balance.					

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe.
 Nays – None.
 Motion Carried Unanimously.

6A. Clerk’s Report:

Ellen Craig-Bragg, City Clerk recognized Rendell Wooden for receiving the most stars in our Star Program two months in a row. Clerk Bragg also congratulated Deputy Clerk, Barbara Fitzgerald for her 30 years of service to the City of Romulus.

15-230

6A1. Moved by **Roscoe**, seconded by **Makowski** to approve revisions to the City of Romulus Fee schedule with an effective date of July 1, 2015.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe.
 Nays – None
 Motion Carried Unanimously.

15-231

6A2. Moved by **Makowski**, seconded by **Crout** to approve the re-appointments to the Board of Zoning Appeals with terms to expire on June 30, 2018: Donald Morris, Member; and John Clark, Alternate.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe.
 Nays – None
 Motion Carried Unanimously.

15-232

6A3. Moved by **Makowski**, seconded by **Roscoe** to schedule a study session on Monday, July 13, 2015 at 6:00 p.m. to discuss revisions to the Zoning Ordinance Text Amendments.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe.
 Nays – None
 Motion Carried Unanimously.

6A4. New water rates to be effective July 1, 2015, no action needed by Council.

15-233

6A41. Moved by **Makowski**, seconded by **Choate** to approve the City of Romulus Water and Sewer Department “Missed Appointment Fee Policy”, to be effective July 1, 2015.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe.
 Nays – None
 Motion Carried Unanimously.

15-234 **6A5.** Moved by **Crout**, seconded by **Makowski** to schedule a study session on Monday, July 6, 2015 at 6:00 p.m. to discuss the establishment of a PA 198 Plant Rehab District for 8111 Middlebelt Road and restating of the Brownfield Redevelopment Authority (BRA) Bylaws and the appointment of new board members.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe.
Nays – None
Motion Carried Unanimously.

6B. Treasurer’s Report

City Treasurer, Stacy Paige, announced that taxes will be mailed June 29, 2015.

15-235 **6B1.** Moved by **Abdo**, seconded by **Roscoe** to adopt a memorial resolution for the family of Nora Vanetter.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe.
Nays – None
Motion Carried Unanimously.

7. Public Comment:

Stan Bragg, member of the Police, Fire and Safety Commission commented that our Police Department is doing a good job.
Gina Steward, Owner of The Telegram Newspaper, asked a question about gravel roads.

8. Unfinished Business

9. New Business

10. Communication:

Councilwoman Abdo read a list of summer recreation programs and announced that Cedar Point tickets may be purchased at city hall at a discounted price.
Councilwoman Makowski spoke about the summer reading program at the Romulus Library.
Councilwoman Roscoe spoke about the “Sounds of Downtown” which will be held at the Historical Park on Friday evenings from 7:00 p.m. to 9:00 p.m.
Farmer’s Market will be on Wednesdays from 12 p.m. until 6:00 p.m. at city hall.
Councilwoman Roscoe also mentioned that next Monday, July 6, 2015 is the Ribbon-Cutting for APA at the Coleman Center Pavilion.

15-236 **11.** Moved by **Choate**, seconded by **Makowski** to approve Warrant 15-12 in the amount of \$877,906.86.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe.
Nays – None.
Motion Carried Unanimously.

12. Moved by **Crout**, seconded by **Makowski** to adjourn the regular meeting of the Romulus City Council.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe.
Nays – None.
Motion Carried Unanimously.

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the regular meeting of the Romulus City Council held on June 22, 2015.



Ellen L. Craig-Bragg, City Clerk
City of Romulus, Michigan