



City of Romulus

MINUTES

Council Meeting Held:

April 4, 2016

Item No. 2A.

General Description: APPROVAL OF THE MINUTES FROM THE REGULAR COUNCIL

MEETING HELD MARCH 28, 2016.

Resolution No. _____

Moved by: Abdo Barden Choate Crout Makowski Roscoe Wadsworth

Seconded by: Abdo Barden Choate Crout Makowski Roscoe Wadsworth

Ayes: All Abdo Barden Choate Crout Makowski Roscoe Wadsworth

Nays: All Abdo Barden Choate Crout Makowski Roscoe Wadsworth

Abstain: All Abdo Barden Choate Crout Makowski Roscoe Wadsworth

MOTION CARRIED UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

MINUTES OF REGULAR ROMULUS CITY COUNCIL MEETING
March 28, 2016

Romulus City Hall Council Chambers, 11111 Wayne Rd. Romulus, MI 48174

The meeting was called to order at 7:30 p.m. by Mayor Pro Tem, John Barden.

Pledge of Allegiance

Roll Call

Present: John Barden, Linda Choate, Harry Crout, Celeste Roscoe, William Wadsworth.

Excused: Kathleen Abdo, Sylvia Makowski.

Administrative Officials in Attendance:

LeRoy D. Burcroff, Mayor

Stacy Paige, Treasurer

Ellen L. Craig-Bragg, City Clerk

1. Agenda - Approval.

2. Minutes

A. Approval of the minutes from the regular meeting held March 14, 2016.

B. No special meeting minutes were held on March 14, 2016.

3. Petitioner: None.

4. Chairperson's Report, John Barden, Mayor Pro-Tem

5. Mayor's Report – LeRoy D. Burcroff, Mayor

A. Downriver Utility Wastewater Authority Fees.

B. Act 51 Street Additions to Local Street System – Gateway Subdivision.

C. Office Depot Participation Agreement.

D. ITB 15/16-20 Middlebelt Road Water Main Abandonment between South of Wick Road to Goddard Road.

E. Budget Amendment 15/16-18 - Community Development Block Grant.

6A. Clerk's Report – Ellen L. Craig-Bragg, Clerk

For Your Information:

1. Notice of Hearing for the Natural Gas Customers of DTE Gas Company.

2. Wayne County Sponsored Household Hazardous Waste Collections.

6B. Treasurer's Report – Stacy Paige, Treasurer

1. Study Session request for Monday, April 11, 2016 to discuss 2nd quarterly investments.

7. Public Comment – Citizens are to limit their comments to three (3) minutes. All citizens wishing to speak will be heard.

8. Unfinished Business

9. New Business

10. Communication

11A. Warrant 16-06 Checks presented for approval: \$1,385,681.15

12. Adjournment

1. Moved by Crout, seconded by Roscoe to accept the agenda as presented.

Roll Call Vote: Ayes –Barden, Choate, Crout, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously.

16-180

2A. Moved by Wadsworth, seconded by Crout to approve the minutes of the regular meeting of the Romulus City Council held on March 14, 2016.

Roll Call Vote: Ayes –Barden, Choate, Crout, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously.

3. Petitioner: None.

4. Chairperson's Report:

Chair recognized Councilman Wadsworth. Mr. Wadsworth asked Council for a retirement resolution for Kimberley Ratcliff, who retired after 28 years of service from the Animal Shelter on March 1, 2016. He commented on her dedication and commitment to her job and the Animal Shelter. Mayor Burcroff thanked Kimberley Ratcliff for her years of service and best wishes in her retirement.

Chair recognized David Jones from St. John's Lodge #44. Mr. Jones promoted their annual prayer breakfast. The breakfast will be held on April 16, 2016 at 9 a.m. at the Wayne Tree Manor. Mayor Burcroff commented that the prayer breakfast contributes to St. John's Lodge youth program.

Mayor Pro-Tem John Barden announced the dates and information for the Wayne County 2016 Hazardous Household Waste Collections. For more information contact the Wayne County Resource Coordinator at 734-326-3936.

16-181

4A1. Moved by Wadsworth, seconded by Choate to adopt a retirement resolution to recognize Kimberley Ratcliff on her retirement from the Animal Shelter on March 1, 2016.

Roll Call Vote: Ayes –Barden, Choate, Crout, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously.

4. Moved by **Roscoe**, seconded by **Choate**, to accept the Chairperson's Report.

Roll Call Vote: Ayes –Barden, Choate, Crout, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously.

5. Mayor's Report:

Mayor Burcroff announced that this year's Hometown Hero's event will be held at the Romulus Athletic Center and is scheduled for April 15, 2016. Mayor Burcroff mentioned that the Citizen's Academy groups will be included in this year's event, along with Public Safety and other categories. The Mayor encouraged residents to support the event.

Mayor Burcroff asked Suzanne Moreno, Director of Finance, to share some positive feedback resulting from her weekly meetings with the management of the Romulus Athletic Center (RAC).

Suzanne Moreno reported that on March 20, 2016 the RAC celebrated its 8th birthday celebration. She noted that during the RAC's celebration weekend, 208 memberships were sold and renewed, for a current total of 4,347 memberships.

Mayor Burcroff announced that he is hoping to bring the participants and winners of the Mayor's Fitness Challenge to the next council meeting if scheduling permits.

16-182

5A. Moved by **Roscoe**, seconded by **Wadsworth**, to concur with the administration and adopt a resolution for monthly payments based on 1% of monthly sewage flow to the Wayne County Sewage System.

Discussion: Mayor Burcroff commented that the 1% would not go on the resident's tax bills. The 1% is a proportional way for each of the 13 communities to pay their share of the cost of the administration and lawyer's fees incurred by the Downriver Utility Wastewater Authority's (DUWA) transactions.

Roll Call Vote: Ayes –Barden, Choate, Crout, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously

16-183

5B. Moved by **Wadsworth**, seconded by **Crout**, to concur with the administration to adopt a resolution for acceptance of streets and street certification to dedicate the streets located in the Fairways at Gateway Subdivision No.2 in order to obtain funding from the State of Michigan.

Discussion: Councilman Wadsworth asked if this was a gain for us. Mayor Burcroff answered yes.

Roll Call Vote: Ayes –Barden, Choate, Crout, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously.

16-184 **5C.** Moved by **Roscoe**, seconded by **Wadsworth**, to concur with the administration and authorize the Mayor and Clerk to enter into an agreement authorizing the City to continue to purchase office supplies via the Office Depot South System online ordering platform under the America Saves Program through June 30, 2018.

Roll Call Vote: Ayes –Barden, Choate, Crout, Roscoe, Wadsworth.
 Nays – None.
 Motion Carried Unanimously.

16-185 **5D.** Moved by **Wadsworth**, seconded by **Roscoe**, to concur with the administration and award ITB 15/16-20 to M-K Construction, for a contract for the abandonment of an 8” water main on Middlebelt Road, between Wick and Goddard Roads in the amount of \$378,431.02

Roll Call Vote: Ayes –Barden, Choate, Crout, Roscoe, Wadsworth.
 Nays- None.
 Motion Carried Unanimously.

16-186 **5E.** Moved by **Choate**, seconded by **Roscoe**, to introduce Budget Amendment 15/16-18 to increase the 2015 CDBG allocation based sub-recipient contract.

<u>FUND/DEPT ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>CURRENT BUDGET</u>	<u>AMENDMENT</u>	<u>AMENDED BUDGET</u>
Community Development Block Grant				
Expense				
252-000-847.015	Downtown Façade/Rehab 15-24-14E	35,000	21,825	56,825
252-000-831.015	General Administration 15-24-21A	14,400	2,425	16,825
Revenue				
252-000-501.100	CDBG Grant Rev-Federal	217,072	24,250	241,322

To increase the 2015 CDBG allocation based on the revised sub-recipient contract.

Roll Call Vote: Ayes – Barden, Choate, Crout, Roscoe, Wadsworth.
 Nays – None.
 Motion Carried Unanimously.

6A. Clerk’s Report

6B. Treasurer’s Report

16-187 **6B1.** Moved by **Wadsworth**, seconded by **Roscoe**, to schedule a study session for Monday, April 11, 2016 at 5:45 to discuss 2nd quarterly investments.

Roll Call Vote: Ayes – Barden, Choate, Crout, Roscoe, Wadsworth.
 Nays – None.
 Motion Carried Unanimously

7. Public Comment:

A resident voiced a concern regarding an employee using the city’s address for a non-profit organization.
 A resident voiced a concern about the RAC.

8. Unfinished Business:

Mayor Burcroff addressed the residents’ concern regarding an employee using the city hall address. The Mayor commented that at a prior council meeting he brought the resident’s concerns to council and informed them that the matter had been corrected and the attorney was aware of it. There was no violation of the Charter and no personal gain according to the attorney. This was a non-profit organization to set up a food pantry for residents.
 Mayor Burcroff addressed a resident’s concern about the RAC. He commented to council that the newest data shows the RAC is doing better than it ever has.

9. New Business:

Councilman Wadsworth announced that the 12th Annual Animal Shelter “Bowling Fundraiser” will be held on Friday, May 13, 2016 at 7:30 at Romulus Lanes bowling alley. The cost is \$25.00 per person. To register contact Romulus Lanes or Mr. Wadsworth.

10. Communication:

Mayor Pro-Tem John Barden congratulated the new Honor Society members from Romulus High School and Romulus Middle School. Mr. Barden thanked his Grandson for making the Honor Society.

16-188

11A. Moved by **Choate**, seconded by **Crout** to pay Warrant 16-06 in the amount of \$1,385,681.15.

Roll Call Vote: Ayes –Barden, Choate, Crout, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously.

12. Moved by **Wadsworth**, seconded by **Roscoe**, to adjourn the regular meeting of the Romulus City Council.

Roll Call Vote: Ayes –Barden, Choate, Crout, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously.

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the regular meeting of the Romulus City Council held on March 28, 2016.



Ellen L. Craig-Bragg, City Clerk
City of Romulus, Michigan.