



City of Romulus

MINUTES

Council Meeting Held:

MARCH 14, 2016

Item No. **2A.**

General Description: APPROVAL OF THE MINUTES FROM THE REGULAR COUNCIL

MEETING HELD MARCH 7, 2016.

Resolution No. _____

Moved by: Abdo Barden Choate Crout Makowski Roscoe Wadsworth

Seconded by: Abdo Barden Choate Crout Makowski Roscoe Wadsworth

Ayes: All Abdo Barden Choate Crout Makowski Roscoe Wadsworth

Nays: All Abdo Barden Choate Crout Makowski Roscoe Wadsworth

Abstain: All Abdo Barden Choate Crout Makowski Roscoe Wadsworth

MOTION CARRIED UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

MINUTES OF REGULAR ROMULUS CITY COUNCIL MEETING
March 7, 2016

Romulus City Hall Council Chambers, 11111 Wayne Rd. Romulus, MI 48174

The meeting was called to order at 7:30 p.m. by Mayor Pro Tem, John Barden.

Pledge of Allegiance

Roll Call

Present: Kathleen Abdo, John Barden, Linda Choate, Harry Crout, Sylvia Makowski, Celeste Roscoe, William Wadsworth.

Administrative Officials in Attendance:

LeRoy D. Burcroff, Mayor

Stacy Paige, Treasurer

Ellen L. Craig-Bragg, City Clerk

1. Agenda - Approval.

2. Minutes

A. Approval of the minutes from the regular meeting held February 22, 2016.

B. Approval of the minutes from the special meeting held February 22, 2016

6:30 p.m. Study Session, Revisions to Animals & Sidewalks Code & Zoning Ordinances.

7:00 p.m. Public Hearing, Proposed Program Statement for the FY 2016/2017 CDBG Program.

3. Petitioner: None.

4. Chairperson's Report, John Barden, Mayor Pro-Tem

5. Mayor's Report – LeRoy D. Burcroff, Mayor

A. RFP 15/16-10 Private Ambulance Services – One Year Contract.

B. Permission to waive Bidding Process for AAA Grant Purchase.

C. ITB 15/16-17 Three Year Pricing – Gravel, Sand, and Limestone.

D. Budget Amendment 15/16-16, General Fund.

E. Budget Amendment 15/16-17, Motor Vehicle.

6A. Clerk's Report – Ellen L. Craig-Bragg, Clerk

1. Second Reading and Final Adoption of Ordinance Amendment Chapter 6, Animals, to clarify the intent of the existing sections pertaining to animals.

2. Second Reading and Final Adoption of Budget Amendment 15/16-13, Tax Increment Finance Authority.

For Your Information: None

6B. Treasurer's Report – Stacy Paige, Treasurer

7. Public Comment – Citizens are to limit their comments to three (3) minutes. All citizens wishing to speak will be heard.

8. Unfinished Business

9. New Business

10. Communication

11. Adjournment

1. Moved by **Crout**, seconded by **Abdo** to accept the agenda as presented.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously.

16-159

2A. Moved by **Wadsworth**, seconded by **Abdo** to approve the minutes of the regular meeting of the Romulus City Council held on March 7, 2016.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously.

16-160

2B. Moved by **Makowski**, seconded by **Abdo** to approve the special meeting minutes held Monday, February 22, 2016 – 6:30 pm Study Session, Revisions to Animals & Sidewalks Code & Zoning Ordinances and 7:00 pm Public Hearing, Proposed Program Statement for FY216/217 CDBG Program.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously.

3. Petitioner: None.

4. Chairperson’s Report:

Councilwoman Makowski commented on Romulus having the lowest millage rates of the surrounding communities in Wayne County.

Clerk Bragg asked Council to adopt a resolution for Mt. Olive Baptist Church’s 75th Church Anniversary.

16-161

4A. Moved by **Wadsworth**, seconded by **Crout**, to adopt a resolution to recognize Mt. Olive Baptist Church on their 75th Anniversary.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously.

4. Moved by **Roscoe**, seconded by **Makowski**, to accept the Chairperson’s Report.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously.

5. Mayor’s Report:

Mayor Burcroff presented a video of upcoming city events.

Councilwoman Abdo asked Deputy Fire Chief Krause if there is a complaint process in effect that residents can use for complaints about ambulance services, billing, or how they were treated by ambulance personnel. The answer is yes.

Councilwoman Makowski had questions regarding Healthlink’s rapid response.

Councilman Wadsworth asked where the ambulances are currently being housed, the answer is at Fire Station 3.

16-162

5A. Moved by **Wadsworth**, seconded by **Roscoe** to award RFP 15/16-10, for a one-year contract for private ambulance services for the City of Romulus to the most responsive and responsible bidder, HealthLink Medical Transportation.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously

16-163

5B. Moved by **Roscoe**, seconded by **Makowski** to authorize permission for the Fire Department to waive the bidding process in order to comply with a recent AAA grant award.

Discussion: Mayor Pro-Tem Barden asked Deputy Fire Chief Kevin Krause to explain how grant monies must be spent. Councilwoman Makowski also asked about the grant money and Deputy Chief Krause explained that the spending of grant money is in accordance with strict guidelines.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously.

16-164 **5C.** Moved by **Abdo**, seconded by **Crout** to award Bid ITB 15/16-17 for the purchase of gravel, sand and limestone on an as-needed basis for three years to Osburn Industries, Inc.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
 Nays – None.
 Motion Carried Unanimously.

16-165 **5D.** Moved by **Choate**, seconded by **Wadsworth** to recognize revenue received from a local Traffic Safety Grant from AAA to be used for Fire Department extrication equipment. (Budget Amendment 15/16-16).

| <i>FUND/DEPT.</i> | | <i>CURRENT</i> | | <i>AMENDED</i> |
|-----------------------|--------------------------------|----------------|------------------|----------------|
| <u>ACCOUNT NO.</u> | <u>ACCOUNT NAME</u> | <u>BUDGET</u> | <u>AMENDMENT</u> | <u>BUDGET</u> |
| General Fund | | | | |
| <u>Revenue</u> | | | | |
| 101-336-675.003 | Fire Department Donations | - | 15,000 | 15,000 |
| <u>Expense</u> | | | | |
| 101-336-970.000 | Fire Department Capital Outlay | 22,850 | 15,000 | 37,850 |

To recognize revenue received from a local Traffic safety Grant from AAA to be used for fire department extrication equipment.

Note: This has no effect on the General Fund's fund balance

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
 Nays – None.
 Motion Carried Unanimously.

16-166 **5E.** Moved by **Makowski**, seconded by **Roscoe**, to move Fire Department revenues received from an insurance reimbursement and sale of unused fire equipment to the motor vehicle capital outlay account to supplement fire fleet upgrades. (Budget Amendment 15/16-17).

| <i>FUND/DEPT.</i> | | <i>CURRENT</i> | | <i>AMENDED</i> |
|----------------------------|-------------------------------------|----------------|------------------|----------------|
| <u>ACCOUNT NO.</u> | <u>ACCOUNT NAME</u> | <u>BUDGET</u> | <u>AMENDMENT</u> | <u>BUDGET</u> |
| Motor Vehicle Fund | | | | |
| <u>Expense</u> | | | | |
| 661-258-970.138 | Motor Vehicle Capital Outlay | 651,890 | 52,689 | 704,579 |
| <u>Fund Balance</u> | | | | |
| 661-000-393.661 | Reserve- Fire Fleet Upgrades | 38,354 | (38,354) | - |
| 661-000-395.000 | MV Retained Earnings - Unrestricted | 1,344,183 | (14,335) | 1,329,848 |

To move fire department revenues received from an insurance reimbursement and sale of unused fire equipment to the motor vehicle capital outlay account to supplement fire fleet upgrades.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
 Nays – None.
 Motion Carried Unanimously.

6A. Clerk's Report:

City Clerk Ellen Craig-Bragg gave a reminder regarding the State Primary Election on Tuesday, March 8, 2016. Schools will be in session so voters must enter in the rear of the schools – Halecreek, Barth, Romulus Elementary and Middle School.

She also reminded to have photo identification ready at the polls and according to Michigan Law, voters must select a ballot type – either a Republican, Democrat or no party (to vote on City millage).

16-167

6A1. Moved by **Makowski**, seconded by **Crout**, to approve second reading, final adoption of Ordinance Amendment Chapter 6, Animals, to clarify the intent of the existing sections pertaining to animals.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously.

16-168

6A2. Moved by **Makowski**, seconded by **Wadsworth** to approve second reading, final adoption of Budget Amendment 15/16-13, Tax Increment Finance Authority.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously.

6B. Treasurer's Report

7. Public Comment:

A resident spoke about drivers being ticketed on Barth Road for driving over the speed limit.

A resident spoke about group homes, the RAC and the City Roads Millage.

A resident spoke about the City Roads Millage.

8. Unfinished Business:

Mayor Pro-Tem Barden spoke about what a great place the RAC is - especially for health reasons.

Councilwoman Abdo gave some statistics regarding the RAC – there are currently 4,347 active memberships which equates to 10,976 active members and 36.3% of the memberships are purchased by Romulus residents.

Mayor Burcroff said that the RAC is one of the nicest recreational facilities in southeastern Michigan.

He also commented on how, during the envisioning process, the residents were surveyed as to what they would like elected officials to improve on in the city – roads and recreation were high on the list.

9. New Business

10. Communication:

Councilwoman Makowski read a list of upcoming events at the Romulus Public Library.

11. Moved by **Wadsworth**, seconded by **Makowski**, to adjourn the regular meeting of the Romulus City Council.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously.

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the regular meeting of the Romulus City Council held on March 7, 2016.



Ellen L. Craig-Bragg, City Clerk
City of Romulus, Michigan.