

**MINUTES OF REGULAR ROMULUS CITY COUNCIL MEETING
March 26, 2018**

Romulus City Hall Council Chambers, 11111 Wayne Rd. Romulus, MI 48174

The meeting was called to order at 7:30 p.m. by Mayor Pro-Tem John Barden.

Pledge of Allegiance

Roll Call: John Barden, Celeste Roscoe, Tina Talley, William Wadsworth, Eva Webb, Virginia Williams.

Absent: Kathleen Abdo.

Administrative Officials in Attendance:

LeRoy D. Burcroff, Mayor

Barb Fitzgerald, Deputy Clerk

Absent: Ellen L. Craig-Bragg, Clerk and Stacy Paige, Treasurer.

1. **Agenda** – Approval of Agenda.
2. **Minutes**
 - A. Approval of the minutes from the regular meeting held March 12, 2018.
 - B. No special meetings were held on March 12, 2018.
3. **Petitioner**
4. **Chairperson’s Report, John Barden, Mayor Pro-Tem**
5. **Mayor’s Report – LeRoy D. Burcroff, Mayor**
 - A. Extension of Bid 04/05-7, Cross Connection Program.
 - B. ITB 17/18-18, Contract pricing for concrete for 2018 and 2019.
 - C. ITB 17/18-25, Five (5) year Commercial/Industrial & Residential Cross Connection Inspection Program.
 - D. ITB 17/18-27, Electronic MSDS Management.
 - E. ITB 17/18-33, Twelve month pricing for steel repair clamps.
 - F. ITB 17/35, New 34th District Court – Bid Package No. 1, Sitework.
 - G. Western Wayne County Special Operations Team (WWCSOT) Membership.
 - H. Middlebelt Road asphalt resurfacing (Wick Road to Goddard Road) IGA with Wayne County.
 - I. Ecorse/Vining Road Construction Project.
 - J. Introduction of Budget Amendment 17/18-27, Ecorse and Vining Road Debt Service.
 - K. Introduction of Budget Amendment 17/18-28, Community Development Block Grant.
 - L. Introduction of Budget Amendment 17/18-29, General Fund.
- 6A. **Clerk’s Report – Ellen L. Craig-Bragg, Clerk**
 1. Study session request for April 9, 2018 at 5:30 p.m. to discuss Downriver Utility Wastewater Authority (DUWA) Definitive Transfer Agreement.

FOR YOUR INFORMATION:

 1. Public Hearing Notice: Great Lakes Water Authority Water Conveyance System FY 2019 Drinking Water Revolving Fund (DWRf) Projects.
- 6B. **Treasurer’s Report – Stacy Paige, Treasurer**
7. **Public Comment** – Citizens are to limit their comments to three (3) minutes. All citizens wishing to speak will be heard.
8. **Unfinished Business**
9. **New Business**
10. **Communication**
11. **Warrant 18-06** Checks presented in the amount of \$1,556,952.70.
12. **Adjournment**

1. Moved by **Talley**, seconded by **Roscoe** to accept the agenda as presented.

Roll Call Vote: Ayes – Barden, Roscoe, Talley, Wadsworth, Webb, Williams.

Nays – None.

Motion Carried Unanimously.

18-097 **2A.** Moved by **Wadsworth**, seconded by **Roscoe** to approve the minutes of the regular meeting of the Romulus City Council held on March 12, 2018.

Roll Call Vote: Ayes – Barden, Roscoe, Talley, Wadsworth, Webb, Williams.
Nays – None.
Motion Carried Unanimously.

3. Petitioner: None.

4. Chairperson’s Report:

Mayor Pro Tem John Barden read a list of items that can be disposed of at the Wayne County Household Hazardous Waste Collection at Henry Ford Community College – for details call 734-326-3936. He also announced the Relay for Life Bowl-A-Thon cancer fundraiser to be held on Friday, May 25, 2018 at 7:00 p.m. at Romulus Lanes. Councilman Wadsworth announced the upcoming Animal Shelter fundraisers – Pets for Pucks on April 14 and a Bowl-A-Thon on May 11. Members of St. John’s Lodge announced their annual prayer breakfast will be held on Saturday, April 14, 2018 at 9:00 a.m.

18-098 **4A.** Moved by **Roscoe**, seconded by **Williams** to grant a no-fee permit for the closing of Goddard Road from the Historical Park to Five Points for the annual Good Friday Walk to be held on March 30, 2018 beginning at 11:00 a.m.

Roll Call Vote: Ayes – Barden, Roscoe, Talley, Wadsworth, Webb, Williams.
Nays – None.
Motion Carried Unanimously.

18-099 **4B.** Moved by **Webb**, seconded by **Wadsworth** to adopt a memorial resolution for the family of Sharon Wilson.

Roll Call Vote: Ayes – Barden, Roscoe, Talley, Wadsworth, Webb, Williams.
Nays – None.
Motion Carried Unanimously.

4. Moved by **Roscoe**, seconded by **Talley** to accept the Chairperson’s Report.

Roll Call Vote: Ayes – Barden, Roscoe, Talley, Wadsworth, Webb, Williams.
Nays – None.
Motion Carried Unanimously.

5. Mayor’s Report:

Andy McKay, Manager of the RAC, spoke about the Mayor’s Fitness Challenge and announced this year’s winners of the challenge. Dennis Davidson, Cable Production Coordinator, announced upcoming City events and also that Reverend William Kren was voted the Chamber of Commerce Person of the Year.

18-100 **5A.** Moved by **Wadsworth**, seconded by **Webb** to concur with the administration and extend Bid 04/05-7 for an additional three (3) months, through June 30, 2018, with HydroCorp (a.k.a. HydroDesigns) for industrial and commercial cross connection services at the annual contracted amount of \$1,790 per month.

Roll Call Vote: Ayes – Barden, Roscoe, Talley, Wadsworth, Webb, Williams.
Nays – None.
Motion Carried Unanimously.

18-101 **5B.** Moved by **Roscoe**, seconded by **Webb** to concur with the administration and award Bid ITB 17/18-18 to Osborne Concrete for a two-year contract (to terminate 12/31/2019) for fixed pricing for delivered concrete with the option to renew the contract for up to three additional one-year terms per the terms of the solicitation documents.

Roll Call Vote: Ayes – Barden, Roscoe, Talley, Wadsworth, Webb, Williams.
Nays – None.
Motion Carried Unanimously.

18-102 **5C.** Moved by **Webb**, seconded by **Talley** to concur with the administration and award Bid ITB 17/18-25 to the only responsive, responsible bidder, HydroCorp. for a five (5) year contract to commence on July 1, 2018 and end on June 30, 2023 for a commercial, industrial and residential cross connection program in a lump sum amount of \$104,664 annually for the inspection and reporting services per the terms of the solicitation documents and contingent upon the final adoption of the 18/19 budget.

Roll Call Vote: Ayes – Barden, Roscoe, Talley, Wadsworth, Webb, Williams.
Nays – None.
Motion Carried Unanimously

18-103 **5D.** Moved by **Talley**, seconded by **Wadsworth** to concur with the administration and award Bid ITB 17/18-27 to the most responsible bidder, MSDSONline, Inc., for a three year online Hazardous Communication Safety Data Sheet Program for the Department of Public Works at an annual cost of \$2,889 per year. Terms end on March 31, 2021.

Roll Call Vote: Ayes – Barden, Roscoe, Talley, Wadsworth, Webb, Williams.
Nays – None.
Motion Carried Unanimously.

18-104 **5E.** Moved by **Wadsworth**, seconded by **Roscoe** to concur with the administration and award Bid ITB 17/18-33 for all stainless steel repair clamps to all three companies, Core & Main, Michigan Pipe & Valve and Etna Supply Company. The award would allow for the DPW to purchase products on an as-needed basis from the company having the product available at the lowest cost.

Roll Call Vote: Ayes – Barden, Roscoe, Talley, Wadsworth, Webb, Williams.
Nays – None.
Motion Carried Unanimously.

18-105 **5F.** Moved by **Roscoe**, seconded by **Talley** to concur with the administration and amend the City's existing contract with George W. Auch Company in an amount totaling \$1,928,521 for all of the sub-contracted trade work, testing, allowances, reimbursable general conditions, and any contingency for unforeseen conditions resulting from ITB 17/18-35 for the new 34th District Court – Bid Package No. 1 – Sitework and contingent upon the second reading of Budget Amendment 17/18-29.

Roll Call Vote: Ayes – Barden, Roscoe, Talley, Wadsworth, Webb.
Nays – Williams.
Motion Carried.

18-106 **5G.** Moved by **Roscoe**, seconded by **Talley** to concur with the administration and authorize the mayor and clerk to enter into a memorandum of understanding with Western Wayne County Special Operations Team to provide resources and tactical support as needed in the prorated amount of \$5,833.40 for the 2018 calendar year.

Roll Call Vote: Ayes – Barden, Roscoe, Talley, Wadsworth, Webb, Williams.
 Nays – None.
 Motion Carried Unanimously.

18-107 **5H.** Moved by **Wadsworth**, seconded by **Talley** to concur with the administration and authorize the mayor and clerk to enter into an Inter-Governmental Agreement with Wayne County for the Middlebelt Road asphalt resurfacing project between 500’ south of Wick Road to Goddard Road. The City’s local share will be approximately \$130,308.00.

Roll Call Vote: Ayes – Barden, Roscoe, Talley, Wadsworth, Webb, Williams.
 Nays – None.
 Motion Carried Unanimously.

18-108 **5I.** Moved by **Roscoe**, seconded by **Talley** to concur with the administration and authorize the mayor and clerk to enter into the DTE Energy Accounts Receivable agreements and approve to pay DTE Energy \$69,633.86 to perform the work necessary to accommodate the traffic signal installations at Wayne and Ecorse, Vining and Ecorse, Henry Ruff and Ecorse, and Merriman and Ecorse.

Roll Call Vote: Ayes – Barden, Roscoe, Talley, Wadsworth, Webb, Williams.
 Nays – None.
 Motion Carried Unanimously.

18-109 **5J.** Moved by **Roscoe**, seconded by **Wadsworth** to concur with the administration and introduce Budget Amendment 17/18-27 to amend the budget for the Ecorse Road improvements and Vining Road extension Debt Services Fund in recognition of bond proceeds received and interest payment due in this fiscal year.

| <u>FUND/DEPT.</u> | <u>ACCOUNT NO.</u> | <u>ACCOUNT NAME</u> | <u>CURRENT BUDGET</u> | <u>AMENDMENT</u> | <u>AMENDED BUDGET</u> |
|------------------------------------------------|--------------------|---------------------|-----------------------|------------------|-----------------------|
| Ecorse & Vining Road – Debt Service | | | | | |
| Revenues | | | | | |
| | 306-000-698.000 | Bonds Proceeds | - | 631,787 | 631,787 |
| Expense | | | | | |
| | 306-000-995.000 | Interest Expense | - | 187,562 | 187,562 |

To amend the budget for the Ecorse Road improvements and Vining Road extension Debt Service Fund in recognition of bond proceeds received and interest payment due in this fiscal year.

Roll Call Vote: Ayes – Barden, Roscoe, Talley, Wadsworth, Webb, Williams.
 Nays – None.
 Motion Carried Unanimously.

18-110 **5K.** Moved by **Webb**, seconded by **Wadsworth** to concur with the administration and introduce Budget Amendment 17/18-28 to reallocate CDBG approved funding from the unused Façade Rehab Program to the Fire Station Rehab Program. This reallocation of funds and Program Income will be used to cover anticipated increased costs relative to the environmental abatement of lead and asbestos in the building.

| <u>FUND/DEPT.</u> | | <u>CURRENT</u> | | <u>AMENDED</u> |
|--------------------|---------------------|----------------|------------------|----------------|
| <u>ACCOUNT NO.</u> | <u>ACCOUNT NAME</u> | <u>BUDGET</u> | <u>AMENDMENT</u> | <u>BUDGET</u> |

Community Development Block Grant

Expenditures

| | | | | |
|-----------------|----------------------------------|--------|----------|---------|
| 252-000-847.017 | Downtown Façade Rehab 17-24-14E | 18,000 | (18,000) | - |
| 252-000-887.017 | Econ Dev Fire Sta Rehab 17-24-04 | 84,469 | 18,000 | 102,469 |

To reallocate CDBG approved funding from the unused Façade Rehab program to the Fire Station Rehab program. This reallocation of funds and Program income will be used to cover anticipated increased costs relative to the environmental abatement of lead and asbestos in the building.

Roll Call Vote: Ayes – Barden, Roscoe, Talley, Wadsworth, Webb.
 Nays – Williams.
 Motion Carried.

18-111 **5L.** Moved by **Wadsworth**, seconded by **Roscoe** to concur with the administration and introduce Budget Amendment 17/18-29 to cover the municipal complex improvements that have been reserved from the previous fiscal year.

| <u>FUND/DEPT.</u> | | <u>CURRENT</u> | | <u>AMENDED</u> |
|--------------------|---------------------|----------------|------------------|----------------|
| <u>ACCOUNT NO.</u> | <u>ACCOUNT NAME</u> | <u>BUDGET</u> | <u>AMENDMENT</u> | <u>BUDGET</u> |

General Fund

Expenditures

| | | | | |
|-----------------|--------------------------------|---------|---------|---------|
| 101-265-970.000 | Bldg. & Grounds Capital Outlay | 151,750 | 120,000 | 271,750 |
|-----------------|--------------------------------|---------|---------|---------|

Fund Balance

| | | | | |
|-----------------|-------------------------------|---------|-----------|---|
| 101-000-393.970 | Reserved Capital Improvements | 120,000 | (120,000) | - |
|-----------------|-------------------------------|---------|-----------|---|

To cover the municipal complex improvements that has been reserved from the previous fiscal year.

Roll Call Vote: Ayes – Barden, Roscoe, Talley, Wadsworth, Webb.
 Nays – Williams.
 Motion Carried.

6A. Clerk’s Report:

18-112 **6A1.** Moved by **Roscoe**, seconded by **Talley** to schedule a half-hour special open meeting study session on Monday, April 9, 2018 at 5:30 p.m. to discuss Downriver Utility Wastewater Authority Definitive Transfer Agreement. The study session will be held in the Romulus City Hall Council Chambers.

Roll Call Vote: Ayes – Barden, Roscoe, Talley, Wadsworth, Webb, Williams.
 Nays – None.
 Motion Carried Unanimously.

6B. Treasurer’s Report: None.

7. Public Comment:

Cemetery Board of Trustees Chairperson, Jan Lemmon, spoke about the spaghetti dinner fundraiser that will fund the headstone for Charles Cawetzka, Medal of Honor recipient, who is buried in the Romulus Memorial Cemetery. The date for the dinner is Friday, April 20, 2018 from 5-7:00 p.m. at the Romulus VFW Post, Huron River Drive.

8. Unfinished Business:

Councilman Wadsworth reiterated that local vendors be used as much as possible for the paving of the new court parking lot.

Councilwoman Williams spoke about the bonds and paving of the new court parking lot.

9. New business: None.

10. Communication: None.

18-113 11. Moved by Talley, seconded by Rsocoe to pay Warrant 18-06 in the amount of \$1,556,952.70.

Roll Call Vote: Ayes – Barden, Roscoe, Talley, Wadsworth, Webb, Williams.

Nays – None.

Motion Carried Unanimously.

12. Moved by Wadsworth, seconded by Roscoe to adjourn the regular meeting of the Romulus City Council.

Roll Call Vote: Ayes – Barden, Roscoe, Talley, Wadsworth, Webb, Williams.

Nays – None.

Motion Carried Unanimously.

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the regular meeting of the Romulus City Council held on March 26, 2018.



Ellen L. Craig-Bragg, City Clerk
City of Romulus, Michigan