

**MINUTES OF REGULAR ROMULUS CITY COUNCIL MEETING
March 23, 2015**

Romulus City Hall Council Chambers, 11111 Wayne Rd. Romulus, MI 48174

The meeting was called to order at 7:30 p.m. by Mayor Pro Tem, John Barden.

Pledge of Allegiance

Roll Call

Present: Kathleen Abdo, John Barden, Linda Choate, Harry Crout, Sylvia Makowski, Celeste Roscoe, William Wadsworth.

Administrative Officials in Attendance:

LeRoy D. Burcroff, Mayor

Ellen L. Craig-Bragg, Clerk

Stacy Paige, Treasurer

Steve Hitchcock, Attorney

1. Agenda - Approval.

2. Minutes

A. Approval of the minutes from the regular meeting held March 9, 2015.

B. Approval of the minutes from the special meeting held March 9, 2015:
6:30 P.M. – study session, City rubbish contract.

3. Petitioner

A. PC-2015-005/006; 28275 Northline Rd. – Building addition, special land use request for an industrial manufacturing facility greater than 80,000 sq. ft.

4. Chairperson's Report, John Barden, Mayor Pro-Tem

5. Mayor's Report – LeRoy D. Burcroff, Mayor

A. Senior Alliance Fiscal Year Match.

B. Request to award Bid 14/15-13 Two (2) Rescue Vehicle Chassis Remounts.

C. Extension of Bid Award ITB 14/15-17; 2015 Ford Transit Van.

D. Bid Award 14/15-21; Firefighter Personal Protection Turn-Out Gear.

E. Downtown Development Authority Appointment.

F. Request to dispose of vehicle – DPW.

6A. Clerk's Report – Ellen L. Craig-Bragg, Clerk

1. Two study session requests and one public hearing request regarding the 2015-16 Budget.

2. Public hearing request to review three proposed demolitions.

3. First reading to repeal City Ordinance, Transient Merchants.

4. First reading to amend City Ordinance, Chapter 26, Food and Food Handlers, Permanent Structure and Mobile Food Service.

5. First reading to amend Appendix A, Zoning Amendment 1.218, Temporary Building and Uses.

6. Second reading of an ordinance to amend Chapter 46, Peddlers and Solicitors.

7. Second reading of an ordinance to amend Part II, Chapter 52, Streets, Sidewalks and other Public Places.

8. Proposed changes to the City Fee Schedule.

For Your Information

6B. Treasurer's Report – Stacy Paige, Treasurer

7. Public Comment – Citizens are to limit their comments to three (3) minutes.

All citizens wishing to speak will be heard.

8. Unfinished Business

9. New Business

10. Communication

11. Warrant 15-06 Checks presented for approval: \$686,829.43.

12. Adjournment

1. Moved by **Crout**, seconded by **Makowski** to accept the agenda as presented.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

15-078 **2A.** Moved by **Wadsworth**, seconded by **Abdo** to approve the minutes of the regular meeting of the Romulus City Council held on March 9, 2015.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

15-079 **2B.** Moved by **Abdo**, seconded by **Roscoe** to approve the minutes of the special meeting of the Romulus City Council held on March 9, 2015 – 6:30 p.m. study session, City Rubbish Contract Bid.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

3. Petitioner – PC-2015-005/006; 28275 Northline, building addition, special land use request for an industrial manufacturing facility greater than 80,000 sq. ft.
Matthew Madden, from Gillette Architects and Planners, presented information regarding a request for special land use for an industrial manufacturing facility greater than 80,000 feet at 28275 Northline Rd.

15-080 **3A.** Moved by **Roscoe**, seconded by **Makowski** to approve PC-2015-005/006, 28275 Northline building addition, special land use request for an industrial manufacturing facility greater than 80,000 sq. ft.- D & G Building Company.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

4. Chairperson’s Report:

Mayor Pro-Tem Barden announced congratulations to the Romulus High School Boys Basketball Team on winning the District Championship this year.
He also announced congratulations to the Romulus High School Girls Basketball Team on winning the District and Regional Championships this year.

15-081 **4A.** Moved by **Makowski**, seconded by **Wadsworth** to allow the mayor and clerk to enter into a Letter of Understanding with Teamsters Local 214.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

15-082 **4B.** Moved by **Makowski**, seconded by **Crout** to grant a no-fee permit for the closing of Goddard Road from the Historical Park to Wesleyan Church for the annual Good Friday Walk to be held on Friday, April 3, 2015 beginning at 11:00 a.m.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

4C. Moved by **Roscoe**, seconded by **Choate** to accept the chairperson's report.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

5. Mayor's Report:

Mayor Burcroff asked Andy McKay, from the RAC, to announce the winners of the 2015 Mayor's Fitness Challenge.

Saturday, April 4th is the Easter Egg Hunt, which will be held behind the senior center; the event is free, pictures may be purchased for \$3.00.

If a resident is concerned about door-to-door sales persons asking about their energy bills, they may call the Michigan Public Service Commission at 800-292-9555.

Senior Alliance representative, Brenda Brotherton, gave an overview of the Senior Alliance Program.

15-083 **5A1.** Moved by **Wadsworth**, seconded by **Crout** to adopt a resolution recognizing the 60th wedding anniversary of Ray and Loretta Renke.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

15-084 **5A2.** Moved by **Wadsworth**, seconded by **Roscoe** to adopt a memorial resolution for the family of Cindia Len Hensley.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

15-085 **5A.** Moved by **Wadsworth**, seconded by **Abdo** to authorize payment for the Senior Alliance 2015 Fiscal Year match – for 2014 statistics - in the amount of \$1,838.00

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

15-086 **5B.** Moved by **Makowski**, seconded by **Crout** to award Bid 14/15-13 to Mercy Sales Incorporated along with their subcontractor, Emergency Services, and that the clerk and mayor enter into a contract with the same in the amount of \$173,000 for the purchase of two new Ford Super Duty E-450 ambulance chassis and for the refurbishing and remounting of the ambulance boxes from R2 and R3 to the new chassis.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

15-087 **5C.** Moved by **Abdo**, seconded by **Choat** to extend Bid ITB 14/15-17 to purchase one (1) 2015 Ford Transit 250 MR Van per the bid specifications and at the bid price of \$27,500.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

15-088 **5D1.** Moved by **Wadsworth**, seconded by **Crout** to award Bid 14/15-21 for the purchase of sixteen (16) sets of gear, to the lowest responsive and responsible bidder, Phoenix Safety Outfitters in the amount of \$30,144.00.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

15-089 **5D2.** Moved by **Makowski**, seconded by **Crout** to authorize the mayor and clerk to enter into an agreement with Phoenix Safety Outfitters Maintenance plan at a fixed price for seven years for the annual inspection services at a cost of \$110/set for the Hazard Care Program and \$220/set for the Complete Care Program.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

15-090 **5E.** Moved by **Abdo**, seconded by **Wadsworth** to approve the DDA appointment of Doug Clark and Doug O’Leary to serve as members of the Downtown Development Authority with terms to expire on July 31, 2018.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

15-091 **5F.** Moved by **Roscoe**, seconded by **Choate** to authorize the Department of Public Works to dispose of vehicles in accordance with the City’s Property Disposal Policy through Martin’s Towing with a disposal fee of \$50.00 per vehicle (\$100.00 add on if towed) with all other proceeds to be returned to the City of Romulus.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

6A. Clerk’s Report:

15-092 **6A1(a).** Moved by **Wadsworth**, seconded by **Crout** to adopt a memorial resolution for the family of Casmier “Cass” Kasperek.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

15-093 **6A1(b).** Moved by **Makowski**, seconded by **Roscoe** to adopt a memorial resolution for the family of Jack Trumble.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

15-094 **6A1(c).** Moved by **Makowski**, seconded by **Wadsworth** to adopt a memorial resolution for the family of Laverne T. Macon.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

15-095 **6A1.** Moved by **Choate**, seconded by **Makowski** to schedule two one-hour study sessions and a public hearing to discuss the proposed 2015-16 City budget. The first study session will be held on Monday, April 13, 2015 at 6:00 p.m. and the second study session on Monday, April 27, 2015 at 6:00 p.m. The public hearing will be held on Monday, May 4, 2015 at 6:30 p.m. All the meetings will be conducted in the City Hall Council Chambers, 11111 Wayne Road.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

15-096 **6A2.** Moved by **Makowski**, seconded by **Roscoe** to schedule a public hearing on Monday, April 13, 2015 at 5:30 p.m. to review three proposed demolitions. The hearing will be held in the Romulus City Hall Council Chambers, 11111 Wayne Road.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

15-097 **6A3.** Moved by **Makowski**, seconded by **Wadsworth** to approve first reading to repeal City Ordinance Transient Merchants, Chapter 46, Article V, Divisions 1 and 2, Sections 46-203 through 46-236.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

15-098 **6A4.** Moved by **Makowski**, seconded by **Roscoe** to approve first reading of an amendment to City Ordinance, Part II, Chapter 26, Food and Food Handlers, Article I, Section 26-3, Permanent Structure and Mobile Food Service.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

15-099 **6A5.** Moved by **Wadsworth**, seconded by **Abdo** to approve first reading of an amendment to Appendix A, Zoning Amendment 1.218, Temporary Building and Uses.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

15-100 **6A6.** Moved by **Makowski**, seconded by **Abdo** to approve second reading of an ordinance amending Chapter 46, Peddlers and Solicitors, Article IV, Divisions 1 and 2, Sections 46-139 and 46-176. This was approved for first reading at the Council meeting of December 8, 2014.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

15-101 **6A7.** Moved by **Wadsworth**, seconded by **Abdo** to approve second reading of an ordinance amending Part II, Chapter 52, Streets, Sidewalks, and other Public Places, Article II, Section 52-84. This was approved for first reading at the Council meeting of December 8, 2014.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

15-102

6A8. Moved by **Makowski**, seconded by **Wadsworth** to approve the proposed changes to the City Fee Schedule.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

6B. Treasurer’s Report:

Delinquent personal property tax statements have been mailed out to businesses.

15-103

6B1. Moved by **Wadsworth**, seconded by **Roscoe** to adopt a memorial resolution for the family of Orletta Mae Holcomb.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

7. Public Comment:

A new resident commented about cars speeding on Harrison Road, south of Eureka Road.

8. Unfinished Business:

Councilman Wadsworth announced the annual Animal Shelter Bowl-A-Thon will be held on May 8th.

9. New Business

10. Communication

15-104

11. Moved by **Choate**, seconded by **Makowski** to approve Warrant 15-06 in the amount of \$686,829.43.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

12. Moved by **Wadsworth**, seconded by **Makowski** to adjourn the regular meeting of the Romulus City Council.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the regular meeting of the Romulus City Council held on March 23, 2015.



Ellen L. Craig-Bragg, City Clerk
City of Romulus, Michigan