

**MINUTES OF REGULAR ROMULUS CITY COUNCIL MEETING**

**May 7, 2018**

Romulus City Hall Council Chambers, 11111 Wayne Rd. Romulus, MI 48174

**The meeting was called to order at 7:30 p.m. by Mayor Pro-Tem John Barden.**

**Pledge of Allegiance**

**Roll Call:** Kathy Abdo, John Barden, Celeste Roscoe, Tina Talley, William Wadsworth, Eva Webb, Virginia Williams.

**Administrative Officials in Attendance:**

LeRoy D. Burcroff, Mayor

Ellen L. Craig-Bragg, Clerk

**Excused:** Stacy Paige, Treasurer

1. **Agenda** – Approval of Agenda.
2. **Minutes**
  - A. Approval of the minutes from the regular meeting held April 23, 2018.
  - B. Approval of the minutes from the special (open) meeting held April 23, 2018: 2018/2019 City Budget.
3. **Petitioner**
4. **Chairperson’s Report, John Barden, Mayor Pro-Tem**
  - A. Update from Executive Director of Senior Alliance, Tamera Kiger.
5. **Mayor’s Report – LeRoy D. Burcroff, Mayor**
  - A. ITB 17/18-37, Four-year contract for preparation, printing and mailing of statements.
  - B. ITB 17/18-47, Two-year contract pricing – Industrial/Commercial Meter Installation.
  - C. ITB 17/18-48, Two-year pricing for Mulch.
  - D. ITB-FH-17/18-2062, Cooperative bid for two-year pricing – Rock Salt.
  - E. BidNet Direct Agreement.
  - F. Agreements for water services between Van Buren Twp. and City of Romulus.
  - G. Disposal of Obsolete, Worn, or Surplus Property Policy.
  - H. Merriman Road 2018 Maintenance Season.
  - I. Request for no-fee permit – Historical Park.
  - J. Request for no-fee permit – Elmer Johnson Park.
  - K. Request for no-fee permit – Walter’s Bar – 75<sup>th</sup> Birthday Celebration.
- 6A. **Clerk’s Report – Ellen L. Craig-Bragg, Clerk**
  1. Property Disposition Committee request for Council approval to sell vacant land located on Whitehorn to John J. Schmitt.
  2. Property Disposition Committee request for City Council concurrence to convey ownership of two parcels of land to the Romulus Downtown Development Authority.
  3. Request to schedule a public hearing for Demolition List 18-01 on Monday, June 4, 2018.
- 6B. **Treasurer’s Report – Stacy Paige, Treasurer**
7. **Public Comment** – Citizens are to limit their comments to three (3) minutes. All citizens wishing to speak will be heard.
8. **Unfinished Business**
9. **New Business**
10. **Communication**
11. **Adjournment**

1. Moved by **Talley**, seconded by **Abdo** to accept the agenda as presented.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams.

Nays – None.

Motion Carried Unanimously.

**18-148**      **2A.** Moved by **Wadsworth**, seconded by **Webb** to approve the minutes of the regular meeting of the Romulus City Council held on April 23, 2018.

Roll Call Vote: Ayes –Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams.  
Nays – None.  
Motion Carried Unanimously.

**18-149**      **2B.** Moved by **Abdo**, seconded by **Talley** to approve the minutes of the special meeting of the Romulus City Council held on April 23, 2018 – open session, 2018/2019 City Budget.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams.  
Nays – None.  
Motion Carried Unanimously.

**3. Petitioner: None.**

**4. Chairperson’s Report:**

Executive Director of Senior Alliance, Tamera Kiger, presented the annual report on behalf of the Senior Alliance Plan.  
City Ordinance Director, Bonnie Freeman, presented the Pucks for Pets Animal Shelter Fundraiser proceeds to Mayor Burcroff – a check in the amount of \$14,700.

**18-150**      **4A.** Moved by **Talley**, seconded by **Webb** to adopt a resolution recognizing Romulus High School student Gabrielle “Gabby” Futch.

Roll Call Vote: Ayes –Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams.  
Nays – None.  
Motion Carried Unanimously.

**4.** Moved by **Roscoe**, seconded by **Talley** to accept the Chairperson’s Report.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams.  
Nays – None.  
Motion Carried Unanimously.

**5. Mayor’s Report:**

Mayor Burcroff presented a video of upcoming City events.

**18-151**      **5A.** Moved by **Wadsworth**, seconded by **Roscoe** to concur with the administration and award ITB 17/18-37 to the lowest, responsive, responsible bidder, Lasercom LLC, for a four-year contract for the printing, handling and mailing services needed for tax statements, assessment notices and water account billing for the City of Romulus Water & Assessment Departments and the Treasurer’s Office on an as-needed basis through December 31, 2021.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams.  
Nays – None.  
Motion Carried Unanimously.

**18-152** **5B.** Moved by **Roscoe**, seconded by **Abdo** to concur with the administration and award Bid ITB 17/18-47 for a fixed two (2) year term for the installation of industrial, commercial, multi-unit residential and residential water meters to the only bidder, Ferguson Waterworks, on an as-needed basis at the pricing as reflected in the company's bid contract for these services to end 05/07/2020, contingent upon the final negotiation of the language of the contract by the City's Attorney and the Contractor.  
Discussion: Councilwoman Webb asked that Council be provided a copy of the final contract.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams.  
Nays – None.  
Motion Carried Unanimously.

**18-153** **5C.** Moved by **Webb**, seconded by **Wadsworth** to concur with the administration and award Bid ITB 17/18-48 for mulch product to the lowest, responsive and most responsible bidder, Kamps Pallets, Inc. on an as-needed basis for all departments for two-year prices as reflected in the company's bid.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams.  
Nays – None.  
Motion Carried Unanimously.

**18-154** **5D (1).** Moved by **Roscoe**, seconded by **Abdo** to concur with the administration and award Bid ITB-FH-17/18-2062, for the purchase of road salt for the 2018/2019 and 2019/2020 road salt season, under the terms of the MITN Cooperative Bid, hosted by the City of Farmington Hills, from Detroit Salt Company.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams.  
Nays – None.  
Motion Carried Unanimously.

**18-155** **5D (2).** Moved by **Wadsworth**, seconded by **Roscoe** to concur with the administration and authorize the extension of the bid of each of the three subsequent years per the terms of the solicitation documents if the bid is mutually extended by the company and the hosting agent.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams.  
Nays – None.  
Motion Carried Unanimously.

**18-156** **5E.** Moved by **Abdo**, seconded by **Webb** to concur with the administration and authorize the mayor and clerk to enter into a 36 month agreement with BidNet Direct for internet solicitation publication services through May 1, 2021.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams.  
Nays – None.  
Motion Carried Unanimously.

**18-157** **5F.** Moved by **Wadsworth**, seconded by **Roscoe** to concur with the administration and authorize the mayor and city clerk to enter into agreements with Van Buren Township to provide water service to 8880 Hannan Road and 8812 Hannan Road, with acknowledgment from Van Buren Township that they will become the City of Romulus water services customer.

Discussion: Councilman Wadsworth asked if normal tap-in fees will be included in the agreement – Asst. DPW Director, Kathy Ritter, said yes, the normal tap-in fee is approximately \$3,500.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams.

Nays – None.

Motion Carried Unanimously.

**18-158** **5G.** Moved by **Roscoe**, seconded by **Webb** to concur with the administration and authorize the DPW to dispose of the following vehicles to Martin Towing, with a disposal fee of \$50.00 per vehicle, with all other proceeds deposited into the motor vehicle fund:

1GCEC14W51Z319912	407	2001	CHEVY	PICKUP	071X774	141,651	DPW-GROUNDS
1GCEC14W01Z320546	122	2001	CHEVY	PICKUP	071X886	110,614	DPW-ROADS
				TANDEM			
1FDYY80U3DVA29347	111	1983	FORD	DUMP	071X765	60,050	DPW-ROADS
1GDKC34J9XF009528	438	1999	GMC	3500 1 TON	071X894	66,300	DPW-GROUNDS
							DPW
5B4KP42Y133360207	219	2003	GMC	CARGO VAN	071X819	98,858	WATER/SEWER
							CITY HALL
1GNKE13Z74J217732	R42	2004	CHEVY	TAHOE	071X916	144,277	MEDIA
1GNEK13Z04J218236	603	2004	CHEVY	TAHOE	071X917	172,515	FIRE

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams.

Nays – None.

Motion Carried Unanimously.

**18-159** **5H.** Moved by **Abdo**, seconded by **Wadsworth** to concur with the administration and extend Bid 04/05-26 for the Merriman Road 2018 Maintenance Season through WH Cannon in the amount of \$45,500 for one year.

Discussion: Councilwoman Webb asked if the bushes near Public Service Credit Union would be trimmed, Economic Development Director, Tm Keyes, assured that they would be included in the maintenance.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams.

Nays – None.

Motion Carried Unanimously.

**18-160** **5I.** Moved by **Wadsworth**, seconded by **Webb** to concur with the administration and authorize a no-fee permit for the use of the Historical Park pavilion on July 7, 2018 from 8:00 a.m. to 5:00 p.m. for the annual Romulus Historical Society Flea Market and July 21, 2018 from 10:00 a.m. to 3:00 p.m. for the Romulus Historical Society to host the Downriver Historical Organization.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams.

Nays – None.

Motion Carried Unanimously.

**18-161** **5J.** Moved by **Abdo**, seconded by **Williams** to concur with the administration and authorize a no-fee permit for the use of Elmer Johnson Park on June 8, 2018 for the Romulus Middle School's annual 8<sup>th</sup> grade picnic from 8:30 a.m. to 3:00 p.m.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams.  
Nays – None.  
Motion Carried Unanimously.

**18-162** **5K.** Moved by **Wadsworth**, seconded by **Roscoe** to concur with the administration and authorize a no-fee permit for the 75<sup>th</sup> Birthday Celebration for Walter's Bar and Bowling Alley on Saturday, May 19, 2018 for the activities to be held at 37452 W. Huron River Drive.  
Discussion: Time – from 3 p.m. until 1:00 a.m.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams.  
Nays – None.  
Motion Carried Unanimously.

**6A. Clerk's Report:**

**18-163** **6A1.** Moved by **Roscoe**, seconded by **Williams** to concur with the Property Disposition Committee and approve the sale of (Parcel) 80 77 28 0012 000, vacant land located on Whitehorn to John J. Schmitt for \$3,500 with a reverter clause stating that a foundation must be constructed within eighteen (18) months.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams.  
Nays – None.  
Motion Carried Unanimously.

**18-164** **6A2.** Moved by **Webb**, seconded by **Abdo** to concur with the Property Disposition Committee to convey ownership via quit claim deed of parcel identification numbers 80 077 05 0051 000 and 80 077 05 0053 000 to the City of Romulus Downtown Development Authority.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams.  
Nays – None.  
Motion Carried Unanimously.

**18-165** **6A3.** Moved by **Wadsworth**, seconded by **Abdo** to schedule a public hearing for Demolition List 18-01 on Monday, June 4, 2018 at 6:30 p.m.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams.  
Nays – None.  
Motion Carried Unanimously.

**6B. Treasurer's Report: None.**

**7. Public Comment:**

Senator Ian Conyers introduced himself to City Council.  
A resident asked about the parcels of land that were sold to the DDA.

**8. Unfinished Business:**

Economic Development Director, Tim Keyes, said the parcels of land that are up for sale – one is located at Grover and Goddard (the old Dairy Dome location) and the other is located at Whitehorn and Goddard.

**9. New Business: None.**

**18-166** **9A** Moved by **Roscoe**, seconded by **Wadsworth** to adopt a resolution to congratulate Walter's Bar on 75 years of doing business in the City of Romulus.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams.  
Nays – None.  
Motion Carried Unanimously.

**10. Communication:**

City Clerk Ellen Craig-Bragg gave a reminder of the free city-wide yard sale to be held from May 17 thru May 21, 2018.

**11.** Moved by **Wadsworth**, seconded by **Roscoe** to adjourn the regular meeting of the Romulus City Council.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams.  
Nays – None.  
Motion Carried Unanimously.

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the regular meeting of the Romulus City Council held on May 7, 2018.



Ellen L. Craig-Bragg, City Clerk  
City of Romulus, Michigan