

**MINUTES OF REGULAR ROMULUS CITY COUNCIL MEETING
May 8, 2017**

Romulus City Hall Council Chambers, 11111 Wayne Rd. Romulus, MI 48174

The meeting was called to order at 7:30 p.m. by Mayor Pro-Tem John Barden.

Pledge of Allegiance

Roll Call: Kathleen Abdo, John Barden, Linda Choate, Harry Crout, Sylvia Makowski, Celeste Roscoe, William Wadsworth

Administrative Officials in Attendance:

LeRoy D. Burcroff, Mayor

Ellen L. Craig-Bragg, Clerk

Excused: Stacy Paige

1. **Agenda** - Approval.
2. **Minutes**
 - A. Approval of the minutes from the regular meeting held May 1, 2017.
 - B. Approval of the Special Meeting minutes held on May 1, 2017:
Public Hearing, 2017-2018 City of Romulus Budget.
3. **Petitioner**
 - A. PC-2014-005, D & G Conditional Rezoning – 11651 Hannan Road.
 - B. RZ-2017-003, Project Mercury Conditional Rezoning portions of Parcel Numbers:
80-038-99-0001-000, 80-038-99-0002-701, and 80-038-99-0004-703.
4. **Chairperson's Report, John Barden, Mayor Pro-Tem**
5. **Mayor's Report – LeRoy D. Burcroff, Mayor**
 - A. No-Fee Permit request.
 - B. Change Order #1 – ITB 16/17-23; Fourth Street concrete repair.
 - C. ITB FH-16-17-2003, Cooperative Bid for Rock Salt.
 - D. General and Special Appropriations Act and Tax Levy Authorization.
 - E. Budget Amendment 16/17-24, State Forfeiture Fund.
- 6A. **Clerk's Report – Ellen L. Craig-Bragg, Clerk**
 1. Request for half-hour study session on Monday, May 22, 2017 at 6:30 p.m. to discuss City Ordinance Amendments.
 2. Public Hearing request for June 12, 2017 at 7:00 p.m. regarding a road vacation request for Venoy and Henry Ruff Roads.
 3. Property Disposition Committee – Request to Acquire City-Owned Property.
 4. Request for half-hour study session on Monday, May 22, 2017 at 7:00 p.m. to present City Quarterly Investments Report.
- 6B. **Treasurer's Report – Stacy Paige, Treasurer**
7. **Public Comment** – Citizens are to limit their comments to three (3) minutes.
All citizens wishing to speak will be heard.
8. **Unfinished Business**
9. **New Business**
10. **Communication**
11. **Warrant 17-09** Checks presented for approval: \$1,114,311.60
12. **Adjournment**

1. Moved by **Crout**, seconded by **Makowski** to accept the agenda as presented.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously.

17-126 **2A.** Moved by **Wadsworth**, seconded by **Abdo** to approve the minutes of the regular meeting of the Romulus City Council held on May 1, 2017.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

17-127 **2B.** Moved by **Makowski**, seconded by **Roscoe** to approve the minutes of the special meeting of the Romulus City Council held on May 1, 2017 – Public Hearing, 2017-18 City Budget.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously

3. Petitioner:

17-128 **3A.** Moved by **Roscoe**, seconded by **Makowski** to concur with City Planner, Carol Maise, and the Planning Commission to approve a one-year extension (to expire on May 12, 2018) for PC-2015-005, D & G Conditional Rezoning at 11651 Hannan Road.
(Nino DiDomenico, owner of D & G Building, explained his need for the one-year extension)

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

17-129 **3B.** Moved by **Roscoe**, seconded by **Makowski** to concur with City Planner, Carol Maise, and the Planning Commission to approve the conditional rezoning for RZ-2017-003, Project Mercury, for portions of Parcels #80-038-99-0001-000, 80-038-99-0002-701, 80-038-99-0004-703 from RC, Regional Center to M-1, Light Industrial to allow construction of a new 857,000 sq. ft. warehouse/distribution/delivery building.
(Jonathan Stites, Representative for Project Mercury, gave an overview of the project.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

4. Chairperson's Report:

A plaque was presented to Jan Lemmon, Chairperson-Cemetery Board of Trustees, from State Representative John Conyers, for her outstanding service to the community.

4. Moved by **Roscoe**, seconded by **Choate** to accept the Chairperson's Report.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

5. Mayor's Report:

Dennis Davidson announced a list of upcoming City events.

17-130 **5A.** Moved by **Wadsworth**, seconded by **Crout** to concur with the administration and authorize a no-fee permit for the use of the Historical Park on June 17, 2017 from 7:00 a.m. to 7:00 p.m. for the Historical Society's Annual Flea Market.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

17-131 **5B.** Moved by **Makowski**, seconded by **Roscoe** to concur with the administration and authorize ITB 16/17-23 Change Order #1 to extend additional work on the Fourth Street concrete patching project, based on favorable pricing provided by Fiore Enterprises in the amount of \$10,999.52.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
 Nays – None.
 Motion Carried Unanimously.

17-132 **5C1.** Moved by **Makowski**, seconded by **Roscoe** to concur with the administration and award Bid ITB-FH-16-17-2003 for the purchase of road salt for the 2017/2018 season, under the terms of the MITN Cooperative Bid from the successful bidder, Cargill, Inc. at a price of \$52.99 per ton. Purchases not to exceed funds approved and budgeted in the 17/18 fiscal year budget.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
 Nays – None.
 Motion Carried Unanimously.

17-133 **5C2.** Moved by **Makowski**, seconded by **Roscoe** to concur with the administration and authorize the purchase of road salt for a second year, under the terms of the MITN Cooperative Bid for the 2018/2019 winter salt season from Cargill, Inc. at a cost of \$55.99 per ton. Purchases not to exceed funds budgeted and approved in the 2018/19 fiscal year budget.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
 Nays – None.
 Motion Carried Unanimously.

17-134 **5D.** Moved by **Makowski**, seconded by **Crout** to concur with the administration and adopt the General and Special Appropriations Act and Tax Levy Authorization for the City of Romulus and 34th District Court Fiscal Year 2017-2018 Budget as submitted by Mayor Burcroff.

CITY OF ROMULUS
 GENERAL AND SPECIAL APPROPRIATIONS ACT

A resolution to provide for the adoption of a budget proposed by the Mayor containing estimates of proposed revenues and expenditures for the fiscal year beginning July 1, 2017 and ending June 30, 2018 and millage rates to support this budget.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROMULUS:

SECTION 1. That for the expenditures of the City Government and its activities for the fiscal year, beginning July 1, 2017 and ending June 30, 2018, the amounts in the following sections are hereby appropriated.

SECTION 2. That for the said fiscal year there is hereby appropriated out of the General Fund on an activity basis, the following:

COUNCIL	92,630
MAYOR	702,080
CLERK	728,920
FINANCIAL SERVICES	2,063,350
TREASURER	460,210
PUBLIC SAFETY	13,134,980
PUBLIC SERVICES	2,691,210
COMMUNITY & ECONOMIC DEVELOPMENT	336,390
RECREATIONAL & CULTURAL	738,750
	20,948,520
REVENUES	
PROPERTY TAXES	7,486,080
BUSINESS LICENSES & PERMITS	229,200
FEDERAL GRANTS 7 REVENUES	66,060
STATE GRANTS & REVENUES	2,570,170
CHARGES FOR SERVICES	1,003,020
FINES & FORFEITS	2,500,000
INTEREST & RENTS	419,200
OTHER REVENUES	2,929,660

CONTRIBUTIONS FROM LOCAL UNITS	88,880
NON-BUSINESS LICENSES & PERMITS	1,002,750
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TOTAL REVENUES	18,295,020
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APPROPRIATION - FUND BALANCE	2,653,500
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TOTAL REVENUES & APPROPRIATED FUND BALANCE	20,948,520
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SECTION 3. That for the said fiscal year there is hereby appropriated out of the Major Roads Fund on an activity basis, the following:

MAJOR ROADS FUND EXPENDITURES	1,489,260
TRANSFER TO BEVERLY ROAD	-
TRANSFER TO LOCAL STREETS	500,000
TRANSFER TO DEBT FUND	206,810
TOTAL EXPENDITURES & CONTINGENCIES	2,196,070
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REVENUES	1,913,000
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APPROPRIATION - FUND BALANCE	283,070
TOTAL REVENUES & APPROPRIATED FUND BALANCE	2,196,070
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SECTION 4. That for the said fiscal year there is hereby appropriated out of the Local Streets Fund on an activity basis, the following:

LOCAL STREETS FUND	1,373,990
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REVENUES	1,099,400
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APPROPRIATION - FUND BALANCE	274,590
TOTAL REVENUES & APPROPRIATED FUND BALANCE	1,373,990
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SECTION 5. That for the said fiscal year there is hereby appropriated out of the Romulus Athletic Center Fund on an activity basis, the following:

ROMULUS ATHLETIC CENTER	2,235,960
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REVENUES	2,288,700
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SECTION 6. That for the said fiscal year there is hereby appropriated out of the Cemetery Perpetuation Fund on an activity basis, the following:

CEMETERY FUND	3,000
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REVENUES	3,000
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SECTION 7. That for the said fiscal year there is hereby appropriated out of the Cable Television Fund on an activity basis, the following:

CABLE TELEVISION	348,760
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REVENUES	380,700
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SECTION 8. That for the said fiscal year there is hereby appropriated out of the Merriman Road Special Assessment Fund on an activity basis, the following:

MERRIMAN RD SPECIAL ASSESSMENT	99,330
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REVENUES	99,430
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SECTION 9. That for the said fiscal year there is hereby appropriated out of the Street Lighting Fund on an activity basis, the following:

STREET LIGHTING	573,760
	=====
REVENUES	573,860
	=====

SECTION 10. That for the said fiscal year there is hereby appropriated out of the Oakwood Special Assessment District on an activity basis, the following:

OAKWOOD SPECIAL ASSESSMENT DISTRICT	25,000
	=====
REVENUES	20,810
	=====
APPROPRIATION - FUND BALANCE	4,190
TOTAL REVENUES & APPROPRIATED FUND BALANCE	25,000
	=====

SECTION 11. That for the said fiscal year there is hereby appropriated out of the Sanitation Fund on an activity basis, the following:

SANITATION	1,121,650
	=====
REVENUES	1,159,500
	=====

SECTION 12. That for the said fiscal year there is hereby appropriated out of the Brownfield Redevelopment Fund on an activity basis, the following:

BROWNFIELD REDEVELOPMENT	5,180
	=====
REVENUES	18,060
	=====

SECTION 13. That for the said fiscal year there is hereby appropriated out of the Community Development Block Grants Fund on an activity basis, the following:

COMMUNITY DEVELOPMENT BLOCK GRANTS	576,120
	=====
REVENUES	576,120
	=====

SECTION 14. That for the said fiscal year there is hereby appropriated out of the 9 1 1 Fund on an activity basis, the following:

9 1 1 FUND	291,540
	=====
REVENUES	128,200
	=====
APPROPRIATION - FUND BALANCE	163,340
TOTAL REVENUES & APPROPRIATED FUND BALANCE	291,540
	=====

SECTION 15. That for the said fiscal year there is hereby appropriated out of the Federal Law Enforcement Fund on an activity basis, the following:

FEDERAL LAW ENFORCEMENT	145,670
	=====
REVENUES	10,200
	=====
APPROPRIATION - FUND BALANCE	135,470
TOTAL REVENUES & APPROPRIATED FUND BALANCE	145,670
	=====

SECTION 16. That for the said fiscal year there is hereby appropriated out of the State Law Enforcement Fund on an activity basis, the following:

STATE FORFEITURE	200,850
	=====

REVENUES	50,250
	=====
APPROPRIATION - FUND BALANCE	150,600
TOTAL REVENUES & APPROPRIATED FUND BALANCE	200,850
	=====

SECTION 17. That for the said fiscal year there is hereby appropriated out of the Municipal Library Fund on an activity basis, the following:

MUNICIPAL LIBRARY	664,730
	=====
REVENUES	689,860
	=====

SECTION 18. That for the said fiscal year there is hereby appropriated out of the Special Assessment - Beverly Road Fund on an activity basis, the following:

SPECIAL ASSESSMENT - BEVERLY ROAD	98,760
	=====
REVENUES	93,280
	=====
APPROPRIATION - FUND BALANCE	5,480
TOTAL REVENUES & APPROPRIATED FUND BALANCE	98,760
	=====

SECTION 19. That for the said fiscal year there is hereby appropriated out of the 2014 Capital Improvement Debt Service Fund on an activity basis, the following:

C.I.P. BONDS - COURT BUILDING	-
	=====
REVENUES	960,500
	=====

SECTION 20. That for the said fiscal year there is hereby appropriated out of the 2014 Capital Improvement Debt Service Fund on an activity basis, the following:

2014 CAPITAL IMPROVEMENT BONDS	206,810
	=====
REVENUES	206,810
	=====

SECTION 21. That for the said fiscal year there is hereby appropriated out of the Sewer Debt Service Fund on an activity basis, the following:

SEWER DEBT SERVICE	575,000
	=====
REVENUES	26,000
	=====
APPROPRIATION - FUND BALANCE	549,000
TOTAL REVENUES & APPROPRIATED FUND BALANCE	575,000
	=====

SECTION 22. That for the said fiscal year there is hereby appropriated out of the Water Debt Service Fund on an activity basis, the following:

WATER DEBT SERVICE	60,000
	=====
REVENUES	19,200
	=====
APPROPRIATION - FUND BALANCE	40,800
TOTAL REVENUES & APPROPRIATED FUND BALANCE	60,000
	=====

SECTION 23. That for the said fiscal year there is hereby appropriated out of the Court Building Construction Fund on an activity basis, the following:

COURT BUILDING CONSTRUCTION	352,200
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REVENUES	500
APPROPRIATION - FUND BALANCE	351,700
TOTAL REVENUES & APPROPRIATED FUND BALANCE	352,200

SECTION 24. That for the said fiscal year there is hereby appropriated out of the Tax Increment Finance Authority Vining Road Construction Fund on an activity basis, the following:

TIFA-VINING CONSTRUCTION	128,490
REVENUES	-
APPROPRIATION - FUND BALANCE	128,490
TOTAL REVENUES & APPROPRIATED FUND BALANCE	128,490

SECTION 25. That for the said fiscal year there is hereby appropriated out of the Sewer and Water Fund on an activity basis, the following:

SEWER AND WATER	20,814,480
REVENUES	17,776,850
APPROPRIATION - FUND BALANCE	3,037,630
TOTAL REVENUES & APPROPRIATED FUND BALANCE	20,814,480

SECTION 26. That for the said fiscal year there is hereby appropriated out of the Vehicle and Equipment Fund on an activity basis, the following:

VEHICLE AND EQUIPMENT	1,985,960
REVENUES	1,797,400
APPROPRIATION - FUND BALANCE	188,560
TOTAL REVENUES & APPROPRIATED FUND BALANCE	1,985,960

SECTION 27. That for the said fiscal year there is hereby appropriated out of the Technology Services Fund on an activity basis, the following:

TECHNOLOGY SERVICES	828,960
REVENUES	798,880
APPROPRIATION - FUND BALANCE	30,080
TOTAL REVENUES & APPROPRIATED FUND BALANCE	828,960

SECTION 28. That for the said fiscal year there is hereby appropriated out of the Retirement Insurance Benefit Fund on an activity basis, the following:

RETIREE INSURANCE BENEFITS	2,475,990
REVENUES	2,551,250

SECTION 29. That for the said fiscal year there is hereby appropriated out of the Property and Liability Self-Insurance Fund on an activity basis, the following:

PROPERTY AND LIABILITY SELF INSURANCE	565,200
REVENUES	571,340

SECTION 30. That for the said fiscal year there is hereby appropriated out of the Downtown Development Authority Special Revenue Fund on an activity basis, the following:

DOWNTOWN DEVELOPMENT AUTHORITY -	514,240
	=====
REVENUES	439,300
	=====
APPROPRIATION - FUND BALANCE	74,940
TOTAL REVENUES & APPROPRIATED FUND BALANCE	514,240
	=====

SECTION 31. That for the said fiscal year there is hereby appropriated out of the Tax Increment Finance Authority Funds on an activity basis, the following:

TIFA DISTRICT II -	3,171,200
	=====
REVENUES	3,595,550
	=====

SECTION 32. That for the said fiscal year there is hereby appropriated the following Capital Budget expenditures:

CAPITAL BUDGET	6,328,750
	=====

SECTION 33. That amounts budgeted for specific items or purposes and not required to be utilized for such items or purposes may be spent by the Mayor for other items or purposes within the same activity for which such allocations are made.

SECTION 34. Be it further resolved that the following millage rates as provided by charter or statute be assessed:

OPERATING MILLAGE	9.4063
P.A. 359 MILLAGE	0.0583
LIBRARY MILLAGE	0.7000
SANITATION MILLAGE	1.5500
EPA LEVY MILLAGE	2.3723

SECTION 35. Be it further resolved that the Property Tax Administration Fee and any type of late penalty charge as provided for by charter or statute be assessed.

**CITY OF ROMULUS
 GENERAL APPROPRIATIONS ACT**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROMULUS:

That for the expenditures of the **34th District Court** and its activities for the fiscal year beginning July 1, 2017 and ending June 30, 2018, the following amount is hereby appropriated.

OPERATING EXPENDITURES \$3,880,172

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
 Nays – None.
 Motion Carried Unanimously.

17-135 **5E.** Moved by **Wadsworth** seconded by **Choate** to concur with the administration to introduce Budget Amendment 16/17-24 to recognize additional unanticipated revenues and expenses during the 16/17 budget year

<u>FUND/DEPT.</u>		<u>CURRENT</u>		<u>AMENDED</u>
<u>ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>BUDGET</u>	<u>AMENDMENT</u>	<u>BUDGET</u>
State Forfeiture Fund				
Revenues:				
268-301-501.302	Bulletproof Vest Grant	-	9,850	9,850
268-301-656.100	State Narcotic Forfeiture	50,000	24,000	74,000
Expenditures:				
268-301-933.000	Equipment Maintenance	10,000	14,000	4,000
268-301-962.000	Claims Expense		16,000	16,000
Fund Balance:				
	State Forfeiture Fund			
268-000-390.000	Balance	164,048	3,850	167,898

To recognize additional unanticipated revenues and expenses during the 16/17 budget year.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously.

6A. Clerk’s Report:

17-136 **6A1.** Moved by **Makowski**, seconded by **Roscoe** to schedule a study session for Monday, May 22, 2017 at 6:30 p.m. to discuss City Ordinance Amendments (Chapter 30, Licensing; Chapter 46, Peddlers & Solicitors, Article IV, Section 46-178 (2) (a); Chapter 60, Taxi Cab, Transportation Network Company, and Vehicles for Hire, and 2017-18 Fee Schedule).

The study session will be held in the Romulus City Hall Council Chambers.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously.

17-137 **6A2.** Moved by **Makowski**, seconded by **Roscoe** to schedule a public hearing for Monday, June 12, 2017 at 7:00 p.m. to hear comments regarding the road vacation request for Venoy and Henry Ruff Roads. The public hearing will be held in the Romulus City Hall Council Chambers.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously.

17-138 **6A3.** Moved by **Abdo**, seconded by **Makowski** to concur with the Property Disposition Committee to accept an offer in the amount of \$500.00 from Ulysses V. Sims to acquire Parcel Number 80 020 03 0020 000 AND require that Parcel Number 80 020 03 0020 000 be combined with Parcel Number 80 020 03 0021 000 into one description/parcel.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously.

17-139 **6A4.** Moved by **Crout**, seconded by **Abdo** to schedule a study session for Monday, May 22, 2017 at 7:00 p.m. to discuss the City Quarterly Investments Report. The study session will be held in the Romulus City Hall Council Chambers.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously.

6B. Treasurer's Report: None.

7. Public Comment:

Jan Lemmon, Chairperson, Cemetery Board of Trustees, spoke about the recognition she has received in regards to her community service work with the Romulus Memorial Cemetery.

8. Unfinished Business: None

9. New Business: None

10. Communication: None

17-140 11. Moved by Choate, seconded by Crout to pay Warrant 17-09 in the amount of \$1,114,311.60.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously.

12. Moved by Wadsworth, seconded by Roscoe to adjourn the regular meeting of the Romulus City Council.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously.

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the regular meeting of the Romulus City Council held on May 8, 2017.



Ellen L. Craig-Bragg, City Clerk
City of Romulus, Michigan