

**MINUTES OF REGULAR ROMULUS CITY COUNCIL MEETING
May 11, 2015**

Romulus City Hall Council Chambers, 11111 Wayne Rd. Romulus, MI 48174

The meeting was called to order at 7:30 p.m. by Mayor Pro Tem, John Barden.

Pledge of Allegiance

Roll Call

Present: Kathleen Abdo, John Barden, Linda Choate, Harry Crout, Sylvia Makowski, Celeste Roscoe, William Wadsworth.

Administrative Officials in Attendance:

LeRoy D. Burcroff

Ellen L. Craig-Bragg, Clerk

Excused: Stacy Paige, Treasurer

1. **Agenda** - Approval.
2. **Minutes**
 - A. Approval of the minutes from the regular meeting held May 4, 2015.
 - B. Approval of the minutes from the special meeting held May 4, 2015: 6:30 pm Public Hearing, 2015-2016 City Budget.
3. **Petitioner:**
 - A. Aerostar Manufacturing – Application for Industrial Facilities Exemption Certificate.
4. **Chairperson’s Report, John Barden, Mayor Pro-Tem**
5. **Mayor’s Report – LeRoy D. Burcroff, Mayor**
 - A. Extension of ITB 11/12-14; Romulus Ordinance Department Three Year Weed-Cutting Contract.
 - B. RFP 14/15-09, Law Enforcement A/V Recording System – Romulus Police Department.
 - C. ITB 14/15-23; 6/7 Yard Single Axle Dump Truck.
 - D. DCC Consolidated Bid for cold patch.
 - E. Master Plan Update – Planning Consultant Professional Services Agreement.
 - F. General and Special Appropriations Act.
- 6A. **Clerk’s Report – Ellen L. Craig-Bragg, Clerk**
 1. First reading of zoning map amendment for PC-2014-014 and PC-2015-012 and zoning ordinance text amendments for Article 8, Industrial Districts; Article 11, Use Standards; and Article 24, Definitions.

For Your Information: None
- 6B. **Treasurer’s Report – Stacy Paige, Treasurer**
7. **Public Comment** – Citizens are to limit their comments to three (3) minutes. All citizens wishing to speak will be heard.
8. **Unfinished Business**
9. **New Business**
10. **Communication**
- 11A. **Warrant 15-09** Checks presented for approval: \$706,058.61
- 11B. **Warrant 15-09E** Checks presented for approval: \$ 9,505.00
12. **Adjournment**

1. Moved by **Crout**, seconded by **Makowski** to accept the agenda as presented.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously.

15-160 **2A.** Moved by **Wadsworth**, seconded by **Abdo** to approve the minutes of the regular meeting of the Romulus City Council held on May 4, 2015.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

15-161 **2B.** Moved by **Makowski**, seconded by **Roscoe** to approve the minutes of the Public Hearing held on May 4, 2015, 6:30 p.m. – 2015-2016 City Budget.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None
Motion Carried Unanimously.

3. Petitioner:

Mr. Lonnie Hampton, from Aerostar Manufacturing, presented a request to City Council for a twelve-year tax abatement for real and personal property at their existing facility at 28275 Northline Road.

15-162 **3A.** Moved by **Roscoe**, seconded by **Crout** to concur with the recommendation of City Assessor, Julie Albert, and grant an Industrial Facilities Exemption Certificate to Aerostar Manufacturing, for a twelve-year tax abatement on a \$9,750,000 project for real and personal property at their existing facility at 28275 Northline Road. The IFEC will become effective December 31, 2015 and expire on December 30, 2027.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None
Motion Carried Unanimously.

4. Chairperson’s Report:

Mayor Pro-Tem Barden announced the third annual talent, fashion show “Be Unique, Not a Bully” to be held on Friday, May 15th, 7:00 p.m. at Romulus High School.
Councilman Wadsworth commented that the 11th Annual Animal Shelter Bowl-A-Thon was a great success – raising \$3,183.00.

15-163 **4A.** Moved by **Wadsworth**, seconded by **Makowski** to recognize Irene Bizek on her 95th birthday.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

4. Moved by **Choate**, seconded by **Roscoe** to accept the Chairperson’s Report.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

5. Mayor’s Report:

Mayor Burcroff commented on the various community events that took place over the weekend and gave a reminder about the walk on Wednesday, May 13th with the Romulus Police Department and the Romulus Community Schools.

15-164 **5A.** Moved by **Wadsworth**, seconded by **Crout** to extend Bid Award 11/12-14, at the existing bid prices for an additional two years to Pritula & Sons, (*with language re-negotiated by legal counsel*) for the as-needed grass mowing non-compliant properties as directed by the Ordinance Department. The contract extension will expire on May 13, 2017.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

15-165 **5B.** Moved by **Makowski**, seconded by **Abdo** to award Bid RFP 14/15-09 for the acquisition of replacement interview recording and records management system equipment and additional replacement covert cameras and microphones for the City of Romulus Police Department to the only bidder, Absolute Sales International in the amount of \$13,954.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

15-166 **5C.** Moved by **Choate**, seconded by **Wadsworth** to award Bid 14/15-23 for the acquisition of one (1) 6/7 yard single axle dump truck for the City of Romulus Dept. of Public Works to the lowest responsive, responsible bidder, Wolverine Freightliner-Westside, Inc. along with Truck and Trailer Specialties, Inc. in the amount of \$162,622.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

15-167 **5D.** Moved by **Makowski**, seconded by **Roscoe** to authorize the purchase on an as-needed basis, cold patch materials for the repair of local and major roads from Cadillac Asphalt (formerly Barrett Paving Materials), under the DCC bid at a per-ton price of \$108.25. The price is guaranteed through April 30, 2016.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

15-168 **5E.** Moved by **Choate**, seconded by **Abdo** to authorize the mayor and clerk to enter into the Professional Services Agreement between the City of Romulus and LSL Planning Inc., to update the Master Plan at a cost not to exceed \$22,500.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

15-169 **5F.** Moved by **Makowski**, seconded by **Roscoe** to adopt the General Appropriations Act for FY 2015/2016 as prepared by the Finance Department and submitted by Mayor Burcroff:

A resolution to provide for the adoption of a budget proposed by the Mayor containing estimates of proposed revenues and expenditures for the fiscal year beginning July 1, 2015 and ending June 30, 2016 and millage rates to support this budget.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROMULUS:

SECTION 1. That for the expenditures of the City Government and its activities for the fiscal year, beginning July 1, 2015 and ending June 30, 2016, the amounts in the following sections are hereby appropriated.

SECTION 2. That for the said fiscal year there is hereby appropriated out of the General Fund on an activity basis, the following:

COUNCIL	\$77,040
MAYOR	543,110
CLERK.....	570,590
TREASURER	418,230
COMMUNITY SERVICES/OUTREACH	647,285
FINANCIAL SERVICES	2,150,935
COMMUNITY & ECONOMIC DEVELOPMENT	379,460
PUBLIC SAFETY	12,047,155
PUBLIC SERVICES.....	2,806,080
TOTAL EXPENDITURES	\$19,639,885
REVENUES	
PROPERTY TAXES	\$7,287,365
LICENSES & PERMITS	1,225,100
FEDERAL SOURCES	349,510

INTERGOVERNMENTAL REVENUES	3,930,415
CHARGES FOR SERVICES.....	2,445,405
FINES & FORFEITS	3,825,000
MISCELLANEOUS	439,985
TOTAL REVENUES	\$19,502,780
APPROPRIATED SURPLUS.....	137,105
TOTAL REVENUES & APPROPRIATED SURPLUS.....	\$19,639,885

SECTION 3. That for the said fiscal year there is hereby appropriated out of the Major Roads Fund on an activity basis, the following:

MAJOR ROADS FUND EXPENDITURES	\$2,006,511
TRANSFER TO BEVERLY ROAD	159,043
TRANSFER TO LOCAL STREETS	425,000
TRANSFER TO DEBT FUND.....	202,626
TOTAL EXPENDITURES & CONTINGENCIES	2,793,180
TOTAL REVENUES	\$1,435,000
APPROPRIATED SURPLUS.....	1,358,180
TOTAL REVENUES & APPROPRIATED SURPLUS.....	2,793,180

SECTION 4. That for the said fiscal year there is hereby appropriated out of the Local Streets Fund on an activity basis, the following:

LOCAL STREETS FUND	\$857,920
TOTAL REVENUES	\$861,575

SECTION 5. That for the said fiscal year there is hereby appropriated out of the Romulus Athletic Center Fund on an activity basis, the following:

ROMULUS ATHLETIC CENTER	\$2,305,980
TOTAL REVENUES	\$2,308,845

SECTION 6. That for the said fiscal year there is hereby appropriated out of the Cemetery Restoration Fund on an activity basis, the following:

CEMETERY RESTORATION FUND	\$-
TOTAL REVENUES	\$1,505

SECTION 7. That for the said fiscal year there is hereby appropriated out of the Cable Television Fund on an activity basis, the following:

CABLE TELEVISION	\$388,745
TOTAL REVENUES	\$368,200
APPROPRIATED SURPLUS	20,545
TOTAL REVENUES & APPROPRIATED SURPLUS	\$388,745

SECTION 8. That for the said fiscal year there is hereby appropriated out of the Merriman Road Special Assessment District Fund on an activity basis, the following:

MERRIMAN RD SPECIAL ASSESSMENT.....	\$89,000
TOTAL REVENUES.....	\$78,815
APPROPRIATED SURPLUS.....	10,185
TOTAL REVENUES & APPROPRIATED SURPLUS.....	\$89,000

SECTION 9. That for the said fiscal year there is hereby appropriated out of the Street Lighting Fund on an activity basis, the following:

STREET LIGHTING	\$537,875
TOTAL REVENUES	\$538,580

SECTION 10. That for the said fiscal year there is hereby appropriated out of the Oakwood Special Assessment District Fund on an activity basis, the following:

OAKWOOD SPECIAL ASSESSMENT DISTRICT	\$25,000
TOTAL REVENUES	\$20,661
APPROPRIATED SURPLUS.....	4,339
TOTAL REVENUES & APPROPRIATED SURPLUS.....	\$25,000

SECTION 11. That for the said fiscal year there is hereby appropriated out of the Community Employee Activity Fund on an activity basis, the following:

COMMUNITY EMPLOYEE ACTIVITY	\$18,054
TOTAL REVENUES	\$300
APPROPRIATED SURPLUS.....	17,754
TOTAL REVENUES & APPROPRIATED SURPLUS.....	\$18,054

SECTION 12. That for the said fiscal year there is hereby appropriated out of the Sanitation Fund on an activity basis, the following:

SANITATION	\$1,047,775
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TOTAL REVENUES	\$1,124,980
SECTION 13. That for the said fiscal year there is hereby appropriated out of the Community Development Block Grant Fund on an activity basis, the following:	
COMMUNITY DEVELOPMENT GRANTS	\$246,527
TOTAL REVENUES	\$227,072
APPROPRIATED SURPLUS.....	19,455
TOTAL REVENUES & APPROPRIATED SURPLUS.....	\$246,527
SECTION 14. That for the said fiscal year there is hereby appropriated out of the 9-1-1 Fund on an activity basis, the following:	
9 1 1 FUND.....	\$240,610
TOTAL REVENUES	\$128,250
APPROPRIATED SURPLUS.....	112,360
TOTAL REVENUES & APPROPRIATED SURPLUS.....	\$240,610
SECTION 15. That for the said fiscal year there is hereby appropriated out of the Federal Law Enforcement Fund on an activity basis, the following:	
FEDERAL LAW ENFORCEMENT	\$217,900
TOTAL REVENUES	\$172,350
APPROPRIATED SURPLUS.....	45,550
TOTAL REVENUES & APPROPRIATED SURPLUS.....	\$217,900
SECTION 16. That for the said fiscal year there is hereby appropriated out of the State Law Enforcement Fund on an activity basis, the following:	
STATE FORFEITURE	\$206,500
TOTAL REVENUES	\$60,500
APPROPRIATED SURPLUS.....	146,000
TOTAL REVENUES & APPROPRIATED SURPLUS.....	\$206,500
SECTION 17. That for the said fiscal year there is hereby appropriated out of the Municipal Library Fund on an activity basis, the following:	
MUNICIPAL LIBRARY	\$564,020
TOTAL REVENUES	\$521,510
APPROPRIATED SURPLUS.....	42,510
TOTAL REVENUES & APPROPRIATED SURPLUS.....	\$564,020
SECTION 18. That for the said fiscal year there is hereby appropriated out of the Special Assessment - Beverly Road Fund on an activity basis, the following:	
SPECIAL ASSESSMENT - BEVERLY ROAD	\$271,175
TOTAL REVENUES	\$271,376
SECTION 19. That for the said fiscal year there is hereby appropriated out of the 2014 Capital Improvement Debt Service Fund on an activity basis, the following:	
CAPITAL IMPROVEMENT DEBT SERVICE.....	\$474,650
TOTAL REVENUES	\$474,650
SECTION 20. That for the said fiscal year there is hereby appropriated out of the Sewer Debt Service Fund on an activity basis, the following:	
SEWER DEBT SERVICE	\$750,000
TOTAL REVENUES	\$43,000
APPROPRIATED SURPLUS.....	707,000
TOTAL REVENUES & APPROPRIATED SURPLUS.....	\$750,000
SECTION 21. That for the said fiscal year there is hereby appropriated out of the Water Debt Service Fund on an activity basis, the following:	
WATER DEBT SERVICE.....	\$132,480
TOTAL REVENUES	\$20,500
APPROPRIATED SURPLUS.....	111,980
TOTAL REVENUES & APPROPRIATED SURPLUS.....	\$132,480
SECTION 22. That for the said fiscal year there is hereby appropriated out of the Downtown Development Authority Construction Fund on an activity basis, the following:	
DDA CONSTRUCTION	\$543,718
TOTAL REVENUES	\$1,000
APPROPRIATED SURPLUS.....	542,718
TOTAL REVENUES & APPROPRIATED SURPLUS.....	\$543,718
SECTION 23. That for the said fiscal year there is hereby appropriated out of the Sewer and Water Fund on an activity basis, the following:	
SEWER AND WATER	\$19,509,987

TOTAL REVENUES \$17,096,430
 APPROPRIATED SURPLUS 2,413,557
 TOTAL REVENUES & APPROPRIATED SURPLUS \$19,509,987

SECTION 24. That for the said fiscal year there is hereby appropriated out of the Vehicle and Equipment Fund on an activity basis, the following:

VEHICLE AND EQUIPMENT \$1,860,688
 TOTAL REVENUES \$1,856,010
 APPROPRIATED SURPLUS 4,678
 TOTAL REVENUES & APPROPRIATED SURPLUS \$1,860,688

SECTION 25. That for the said fiscal year there is hereby appropriated out of the Technology Services Fund on an activity basis, the following:

TECHNOLOGY SERVICES \$857,521
 TOTAL REVENUES \$717,000
 APPROPRIATED SURPLUS 140,521
 TOTAL REVENUES & APPROPRIATED SURPLUS \$857,521

SECTION 26. That for the said fiscal year there is hereby appropriated out of the Retirement Insurance Benefit Fund on an activity basis, the following:

RETIREE INSURANCE BENEFITS \$2,544,920
 TOTAL REVENUES \$2,699,000

SECTION 27. That for the said fiscal year there is hereby appropriated out of the Property and Liability Self-Insurance Fund on an activity basis, the following:

PROPERTY AND LIABILITY SELF INSURANCE \$556,090
 TOTAL REVENUES \$432,485
 APPROPRIATED SURPLUS 123,605
 TOTAL REVENUES & APPROPRIATED SURPLUS \$556,090

SECTION 28. That for the said fiscal year there is hereby appropriated out of the Downtown Development Authority Special Revenue Fund on an activity basis, the following:

DOWNTOWN DEVELOPMENT AUTHORITY \$326,869
 TOTAL REVENUES \$387,590

SECTION 29. That for the said fiscal year there is hereby appropriated out of the Tax Increment Finance Authority Funds on an activity basis, the following:

TIFA DISTRICT II \$2,607,495
 TOTAL REVENUES \$2,528,986
 APPROPRIATED SURPLUS 78,509
 TOTAL REVENUES & APPROPRIATED SURPLUS \$2,607,495

SECTION 30. That for the said fiscal year there is hereby appropriated the following Capital Budget expenditures:

CAPITAL BUDGET \$5,438,335

SECTION 31. That amounts budgeted for specific items or purposes and not required to be utilized for such items or purposes may be spent by the Mayor for other items or purposes within the same activity for which such allocations are made.

SECTION 32. Be it further resolved that the following millage rates as provided by charter or statute be assessed:

OPERATING MILLAGE	9.4063
P.A. 359 MILLAGE	0.0602
LIBRARY MILLAGE	0.5000
SANITATION MILLAGE	1.5500
EPA LEVY MILLAGE	2.0414

SECTION 33. Be it further resolved that the Property Tax Administration Fee and any type of late penalty charge as provided for by charter or statute be assessed.

CITY OF ROMULUS

GENERAL APPROPRIATIONS ACT

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROMULUS:

That for the expenditures of the 34th District Court and its activities for the fiscal year beginning July 1, 2015 and ending June 30, 2016, the following amount is hereby appropriated.

OPERATING EXPENDITURES \$3,882,172

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously.

Clerk's Report:

City Clerk Ellen Craig-Bragg thanked her staff and everyone who helped with the May 5th Election.

15-170

6A1. Moved by **Roscoe**, seconded by **Choate** to approve first reading of zoning map amendments for PC-2014-014 and PC-2015-012 and zoning ordinance text amendments for Article 8, Industrial Districts; Article 11, Use Standards; and Article 24, Definitions.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

6B. Treasurer's Report

Treasurer Stacy Paige excused. Furlough day Friday, May 15, 2015.

7. Public Comment:

Jan Lemmon, Chairperson of Romulus Memorial Cemetery Board expressed appreciation to those who helped clean the cemetery at the annual Romulus Clean Sweep.

8. Unfinished Business:

Councilman Wadsworth asked DPW Director, Roberto Scappaticci, to explain the process and cost to lease an extra garbage can from Waste Management beginning July 1, 2015.

9. New Business

10. Communication:

Councilwoman Roscoe announced VA memorial bricks can be purchased at the treasurer's office. Grand opening of Park #1 at Beverly and Henry Ruff Roads on Tuesday, May 19th at 5:00 p.m. The Community Connection newspaper that is mailed to residents is full of helpful information, such as the new garbage cans from Waste Management and listings of upcoming community events such as the Fireworks scheduled for Thursday, July 2, 2015. City Clerk Ellen Craig-Bragg gave a reminder of the city-wide yard sale on May 14 – May 17.

15-171

11A. Moved by **Choate**, seconded by **Crout** to approve Warrant 15-09 in the amount of \$706,058.51.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

15-172

11B. Moved by **Choate**, seconded by **Crout** to approve Warrant 15-09E in the amount of \$9,505.00.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

12. Moved by **Wadsworth**, seconded by **Abdo** to adjourn the regular meeting of the Romulus City Council.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the regular meeting of the Romulus City Council held on May 11, 2015.



Ellen L. Craig-Bragg, City Clerk
City of Romulus, Michigan