

**MINUTES OF REGULAR ROMULUS CITY COUNCIL MEETING  
May 26, 2015**

Romulus City Hall Council Chambers, 11111 Wayne Rd. Romulus, MI 48174

**The meeting was called to order at 7:30 p.m. by Mayor Pro Tem, John Barden.**

**Pledge of Allegiance**

**Roll Call**

**Present:** Kathleen Abdo, John Barden, Linda Choate, Harry Crout, Celeste Roscoe, William Wadsworth.

**Excused:** Sylvia Makowski.

**Administrative Officials in Attendance:**

LeRoy D. Burcroff

Ellen L. Craig-Bragg, Clerk

**Excused:** Stacy Paige, Treasurer

1. **Agenda** - Approval.
2. **Minutes**
  - A. Approval of the minutes from the regular meeting held May 11, 2015.
  - B. Approval of the minutes from the special meetings held May 11, 2015:
    - 6:00 pm, Study Session, Amendments to Zoning Ordinances
    - 6:30 pm, Study Session, Mandated Changes to City FOIA Policy and changes to Entertainers Ordinance.
    - 7:00 pm, Public Hearing, Aerostar, Application for Tax Abatement.
3. **Petitioner:** None.
4. **Chairperson's Report, John Barden, Mayor Pro-Tem**
5. **Mayor's Report – LeRoy D. Burcroff, Mayor**
  - A. ITB 14/15-28; 2015 4 WD Double Cab GMC Sierra 2500 HD Pick Up Truck w/cab.
  - B. Request to dispose of vehicles – Department of Public Works.
  - C. Budget Amendment 14/15-17, General Fund.
  - D. Budget Amendment 14/15-18, General Fund.
  - E. Budget Amendment 14/15-20, TIFA – Vining Road Construction Fund.
  - F. Budget Amendment 14/15-21, General Fund.
  - G. Budget Amendment 15/16-01, TIFA – Vining Road Construction Fund.
- 6A. **Clerk's Report – Ellen L. Craig-Bragg, Clerk**
  1. Second reading, final adoption of zoning map amendment for PC-2014-014 and PC 2015-012 and zoning ordinance text amendments for Article 8, Industrial Districts; Article 11, Use Standards; and Article 24, Definitions.
  2. Request resolution to adopt state-mandated changes to the City FOIA Policy and Procedures.
  3. First reading of an ordinance to amend Article IV, Section 4-171 ( C ) ( 5 ) Entertainers and Dancers.

**For Your Information: None**
- 6B. **Treasurer's Report – Stacy Paige, Treasurer**
7. **Public Comment** – Citizens are to limit their comments to three (3) minutes.  
All citizens wishing to speak will be heard.
8. **Unfinished Business**
9. **New Business**
10. **Communication**
11. **Warrant 15-10** Checks presented for approval: \$771,503.28
12. **Adjournment**

1. Moved by **Crout**, seconded by **Abdo** to accept the agenda as presented.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Roscoe, Wadsworth.  
Nays – None.  
Motion Carried Unanimously.

**15-173**

**2A.** Moved by **Wadsworth**, seconded by **Abdo** to approve the minutes of the regular meeting of the Romulus City Council held on May 11, 2015.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Roscoe, Wadsworth.  
Nays – None.  
Motion Carried Unanimously.

**15-174**

**2B.** Moved by **Crout**, seconded by **Choate** to approve the special meetings held May 11, 2015: 6:00 p.m. Study Session, Amendments to Zoning Ordinances; 6:30 p.m. Study Session, Mandated Changes to City FOIA Policy and changes to Entertainers Ordinance; 7:00 p.m. Public Hearing, Aerostar, Application for Tax Abatement.

Roll Call Vote: Ayes – Barden, Choate, Crout, Roscoe, Wadsworth.  
Nays – None.  
Abstain – Abdo.  
Motion Carried.

**3. Petitioner: None.**

**4. Chairperson's Report:**

Mayor Pro-Tem Barden read a list of City worker's names who played in the City versus St. John's Lodge #44 baseball game - the City team took the trophy this year.

Mayor Burcroff announced that the fourth major park has re-opened in the past two years – Park #1 which was renamed the St. John's Lodge #44 Community Park. Al Hindman took pictures of the event and they were shown at the Council meeting. Mr. Ezell Wooden, on behalf of St. John's Lodge #44, expressed appreciation for the honor bestowed upon the St. John's Lodge.

**4.** Moved by **Choate**, seconded by **Roscoe** to accept the Chairperson's Report.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Roscoe, Wadsworth.  
Nays – None.  
Motion Carried Unanimously.

**5. Mayor's Report:**

Mayor Burcroff spoke about the new grill Romulus Rotary donated to Elmer Johnson Park. Keith Boc, Assistant DPW Director, announced that the City received the "2015 Project of the Year Award" from the APWA (American Public Works Association) for the downtown development improvements and historical preservation of the World War I monument re-design.

**15-175**

**5A.** Moved by **Wadsworth**, seconded by **Crout** to award Bid 14/15-28 for the purchase of a 2015 4WD Double Cab GMC Sierra 2500 HD Pickup Truck w/cab for the Department of Public Works to the lowest bidder, Berger Chevrolet, in the amount of \$31,768.30.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Roscoe, Wadsworth.  
Nays – None.  
Motion Carried Unanimously.

**15-176**

**5A1.** Moved by **Wadsworth**, seconded by **Crout** to adopt a resolution to recognize VFW Post 9568 for their service to this community.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Roscoe, Wadsworth.  
Nays – None.  
Motion Carried Unanimously.

**15-177**      **5B.** Moved by **Roscoe** seconded by **Choate** to authorize the Department of Public Works to dispose of a 1999 GMC Safari Van and a 1998 Ford Crown Victoria in accordance with the City’s Property Disposal Policy through Martin’s Towing with a disposal fee of \$50.00 per vehicle.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Roscoe, Wadsworth.  
 Nays – None.  
 Motion Carried Unanimously.

**15-178**      **5C.** Moved by **Abdo**, seconded by **Wadsworth** to reflect additional Community Services Department program revenues and offsetting costs.

<u>FUND/DEPT.</u>		<u>CURRENT</u>		<u>AMENDED</u>
<u>ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>BUDGET</u>	<u>AMENDMENT</u>	<u>BUDGET</u>
<b>General Fund</b>				
<u>Expenditures</u>				
101-2910-729.7x.xx	Unallocated Part-Time Wages/Fringes	93,082	(30,042)	63,040
<u>Expenditures</u>				
101-5160-751.7x.xx	Senior Services Part-Time Wages/Fringes	42,065	30,042	72,107
To move the allocated wages for the part-time senior services liaison from unallocated to the senior services budget				

\*Note: This has no affect on fund balance

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Roscoe, Wadsworth.  
 Nays – None.  
 Motion Carried Unanimously.

**15-179**      **5D.** Moved by **Abdo**, seconded by **Crout** to move the Teamsters 2014 signing bonus from from contingency to their respective payroll accounts. (No affect on fund balance).

<u>FUND/DEPT.</u>		<u>CURRENT</u>		<u>AMENDED</u>
<u>ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>BUDGET</u>	<u>AMENDMENT</u>	<u>BUDGET</u>
<b>General Fund</b>				
<u>Expenditures</u>				
101-1310 & 1320	Clerk Department	216,446	2,376	218,822
101-1410	Treasurer Department	208,279	2,376	210,655
101-2110 to 2910	Financial Services Department	468,131	7,142	475,273
101-3110 to 3410	Public Safety Department	3,558,844	4,753	3,563,597
101-2210 & 3810	Community Development Dept.	48,373	891	49,264
101-3910 to 4410	Public Services Department	532,854	9,273	542,127
<u>Expenditures</u>				
101-2920-729.89-01	General Fund Contingency	91,673	(26,809)	64,864

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Roscoe, Wadsworth.  
 Nays – None.  
 Motion Carried Unanimously.

**15-180**

**5E.** Moved by **Choate**, seconded by **Abdo** to create and appropriately account for the TIFA Vining Road Bond issue (Council resolution #15-143) into a “Construction Fund” per the “General Accepted Accounting Principles”.

<b>FUND/DEPT.</b>		<b>CURRENT</b>		<b>AMENDED</b>
<b>ACCOUNT NO.</b>	<b>ACCOUNT NAME</b>	<b>BUDGET</b>	<b>AMENDMENT</b>	<b>BUDGET</b>
<b>TIFA Vining Road Construction Fund</b>				
<b><u>Revenue</u></b>				
406-0000-410-69-51	Bond Proceeds	-	3,829,607	3,829,607
<b><u>Expense</u></b>				
406-4270-742.90-10	Project Costs	-	120,000	120,000
406-4270-742.90-11	Cost of Issuance	-	60,000	60,000
<b><u>Fund Balance</u></b>				
406-0000-390.00-00	Fund Balance	-	3,649,607	3,649,607

To create and appropriately account for the TIFA Vining Road Bond issue (Council resolution #15-143) into a "Construction Fund" per the "General Accepted Accounting Principles"

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Roscoe, Wadsworth.  
 Nays – None.  
 Motion Carried Unanimously.

**15-181**

**5F.** Moved by **Wadsworth**, seconded by **Abdo** to move the cost of reducing annual furlough days from 13 to 6 days from contingency to their respective payroll accounts. (No affect on fund balance).

<b>FUND/DEPT.</b>		<b>CURRENT</b>		<b>AMENDED</b>
<b>ACCOUNT NO.</b>	<b>ACCOUNT NAME</b>	<b>BUDGET</b>	<b>AMENDMENT</b>	<b>BUDGET</b>
<b>General Fund</b>				
<b><u>Expenditures</u></b>				
101-1210-712.7x.xx	Mayor Department	201,836	3,069	204,905
101-1230-712.7x.xx	Community Services Department	94,866	2,446	97,312
101-1310-713.7x.xx	Clerk Department	218,646	4,074	222,720
101-1410-714.7x.xx	Treasurer Department	210,655	4,022	214,677
101-2110-721.7x.xx	Financial Services Department	621,939	17,721	639,660
101-2210-722.7x.xx	Community Development Dept.	164,030	4,266	168,296
101-3110-731.7x.xx	Public Safety Department	4,638,304	16,526	4,654,830
101-3910-739.7x.xx	Public Services Department	544,127	12,740	556,867
<b><u>Expenditures</u></b>				
101-2920-729.89-01	General Fund Contingency	64,864	(64,864)	(0)

To move the cost of reducing annual furlough days from 13 to 6 days from contingency to their respective payroll accounts

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Roscoe, Wadsworth.  
 Nays – None.  
 Motion Carried Unanimously.

**15-182**      **5G.** Moved by **Roscoe**, seconded by **Choate** to account for Project Costs as it relates to the TIFA Vining Road Bond issue (Council #15-143). Bond proceeds recorded with BA 1415-20.

<u>FUND/DEPT.</u>		<u>CURRENT</u>		<u>AMENDED</u>
<u>ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>BUDGET</u>	<u>AMENDMENT</u>	<u>BUDGET</u>
<b>TIFA Vining Road Construction Fund</b>				
<b><u>Revenue</u></b>				
406-0000-410-69-51	Bond Proceeds	-	-	-
<b><u>Expense</u></b>				
406-4270-742.90-10	Project Costs	-	3,649,607	3,649,607
406-4270-742.90-11	Cost of Issuance	-	-	-
<b><u>Fund Balance</u></b>				
406-0000-390.00-00	Fund Balance	3,649,607	(3,649,607)	-

To account for Project Costs as it relates to the TIFA Vining Road Bond issue (Council resolution #15-143). Bond proceeds recorded with BA 1415-20.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Roscoe, Wadsworth.  
 Nays – None.  
 Motion Carried Unanimously.

**Clerk’s Report:**

**15-183**      **6A1(a).** Moved by **Crout**, seconded by **Wadsworth** to recognize Ruth Zimmerman on her 95<sup>th</sup> birthday.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Roscoe, Wadsworth.  
 Nays – None.  
 Motion Carried Unanimously.

**15-184**      **6A1.** Moved by **Choate**, seconded by **Wadsworth** to approve second reading, final adoption of zoning map amendment for PC-2014-014, and PC-2015-012 and zoning ordinance text amendments for Article 8, Industrial Districts; Article 11, Use Standards, and Article 24, Definitions. These were introduced at the Council meeting of May 11, 2015.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Roscoe, Wadsworth.  
 Nays – None.  
 Motion Carried Unanimously.

**15-185**      **6A2.** Moved by **Wadsworth**, seconded by **Crout** to adopt the amended City of Romulus FOIA Policy and Procedures effective July 1, 2015 – this includes the state-mandated changes to FOIA.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Roscoe, Wadsworth.  
 Nays – None.  
 Motion Carried Unanimously.

**15-186**      **6A3.** Moved by **Roscoe**, seconded by **Crout** to approve first reading of an ordinance to amend Article IV, Section 4-171 ( C ) ( 5 ), Entertainers and Dancers, to be effective January 1, 2016.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Roscoe, Wadsworth.  
 Nays – None.  
 Motion Carried Unanimously.

## 6B. Treasurer's Report

### 7. Public Comment:

A resident complained about the noise in the Jones Subdivision.

Jan Lemmon, Chairperson, Cemetery Board of Trustees announced that the VFW has provided flags for the Romulus Memorial Cemetery and there will be a flag dedication ceremony on June 14<sup>th</sup> at 3:00 p.m. in the cemetery

Bill Crane, from Crane Funeral Home, has donated a granite marker to the Romulus Memorial Cemetery. The marker will have bronze emblems placed on it signifying each war.

### 8. Unfinished Business:

Councilman Wadsworth thanked Daryl Jamieson for his donations to the Animal Shelter Bowl-a-Thon.

Councilwoman Abdo announced the Drug Task Force Fundraiser will be held Friday, May 29<sup>th</sup> with proceeds to go for high school students' scholarships.

### 9. New Business:

Councilwoman Abdo announced there are 15 new members of the Romulus Honors Society.

Councilwoman Roscoe made the following announcements:

Elementary Day Program at Romulus and Halecreek Elementary Schools begins June 22<sup>nd</sup>.

Cedar Point tickets are available at the Recreation Dept. with a savings of \$14.00 per ticket.

PeeWee Soccer Summer League begins June 23<sup>rd</sup> – last day to register is June 19<sup>th</sup>.

## 15-187

**9A.** Moved by **Roscoe**, seconded by **Wadsworth** to adopt a memorial resolution for the family of Debbie DeMoisey.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously.

### 10. Communication:

City Clerk, Ellen Craig-Bragg, announced that non-hazardous, free-dumping for residential (not commercial) will be held at the DPW Dept. Thursday, May 28<sup>th</sup> thru Saturday, May 30<sup>th</sup>. Proof of residency must be shown.

## 15-188

**11.** Moved by **Choate**, seconded by **Roscoe** to approve Warrant 15-10 in the amount of \$771,503.28.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously.

**12.** Moved by **Wadsworth**, seconded by **Crout** to adjourn the regular meeting of the Romulus City Council.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously.

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the regular meeting of the Romulus City Council held on May 26, 2015.



Ellen L. Craig-Bragg, City Clerk  
City of Romulus, Michigan