

DOWNTOWN DEVELOPMENT AUTHORITY

“Regular Meeting”

Wednesday, October 14, 2015 at 10:30 am

Romulus City Hall Council Chambers

AGENDA

1. Call to Order and Roll Call.
2. Approval of Agenda
3. Approval of the Minutes of the meeting held on Wednesday, September 9, 2015.
4. Treasurer’s Report
5. Motion to approve the current bills in the amount of \$64,632.63
- 5b. Motion to approve the Johnston Lithograph bills in the amount of \$3,951.00.
6. Old Business:
 - A. Goddard Road Reconstruction update.
 - B. Other
7. New Business:
 - A.
 - B. Other
8. Directors Report
 - A. Project status and updates and reminders.
 1. Farmers Market last one of the season will be Wednesday October 14th.
 2. Pumpkin Festival recap
 3. Reminder next month’s meeting will be held Tuesday, November 10th because of Veteran’s Day.
9. For Your Information
10. Other and Public Comments.
11. Adjournment

Meeting

1. The Meeting of the Downtown Development Authority was called to order by Chairman, Keith Johnston at 10:31 a.m.

Present: Mayor LeRoy D. Burcroff, Cindy Croft, Ron Hopson, Rev. William Kren, Doug O’Leary, and Stacy Paige.

Absent: Doug Clark, Al Hindman, and Ron Hopson

Excused: Doug Clark, Al Hindman, and Ron Hopson.

15-DDA-505

2. Motion by Kren, supported by Paige to approve the agenda as presented. Motion carried.

15-DDA-506

3. Motion by Mayor Burcroff, supported by Kren to approve the minutes of the meeting held on Wednesday, August 12, 2015. Motion carried.

15-DDA-507

4. Motion by Mayor Burcroff, supported by Croft to approve the Treasurer's Report in the amount of \$(15,866.41) and file for audit. Motion carried.

15-DDA-508

5. Motion by Paige, supported by O'Leary to approve the current bills in the amount of \$64,632.63. Motion carried.

15-DDA-509

Motion by Mayor Burcroff, supported by Croft to approve the Johnston Lithograph bills in the amount of \$3,951.00. Abstain – Keith Johnston. Motion carried.

6. Marcus McNamara of OHM provided an update on the Goddard Road Reconstruction project on the following:
- Goddard Road paving will take place in the next week, the contractor will be paving both sides at once to alleviate a seam between the lanes and to complete the job in one round instead of two.
 - Clean-up landscaping and planting of trees the week of November 26th.
 - Anglin will start on the foundation for the way finding signs the week of October 19th.
 - The scarecrows attached to road closure signage will need to be relocated.
 - Samples of furnishings will be on site Wednesday, October 21st from 10am-3pm. if you would want to take a look and help with placement.
 - He stated by the next meeting the project should be completed.
7. No discussion.
8. Maria Lambert reminded the board the last day of the Farmers Market is today Wednesday October 14th from 12:00 p.m. – 6:00 p.m. The Pumpkin Festival committee met last week to discuss this year's festival and brainstorm for next year's. Maria also reminded the board of next month's meeting being on Tuesday, November 10th due to Veterans Day.
9. Tim Keyes updated the board on the status of the market, he stated the tenant is still working out the issues with the bank, the liquor license has been transferred and that it will be a number of months to do repairs before opening. Tim also stated he has been meeting with Artisan Reserve the interested party on the old whistle stop building, and the tenant agreement is being worked out and hopes to have it to the board for review next month. Tim informed the board on the status of the bowling alley, it is open and

working on getting the permits through Wayne County for food licensing, as well as the liquor license. Tim informed the board that Jimmy Johns is proposed for the old gas station located at Goddard and Wayne, and will be going in front of the Planning Commission next month.

10. Stacy Paige informed the board of the Veterans Day parade on Wednesday, November 11, 2015 at 9:30 a.m.

15-DDA-510

11. Motion by Paige, supported by Croft to adjourn the meeting at 11:17 a.m. Motion carried.

Rev. William Kren, Secretary

Approved November 10, 2015