

DOWNTOWN DEVELOPMENT AUTHORITY
“Regular Meeting”
Wednesday, November 14, 2018 at 10:30 am
Romulus City Hall Council Chambers
AGENDA

1. Call to Order and Roll Call.
2. Approval of Agenda
3. Approval of the Minutes of the meeting held on Thursday, October 4, 2018.
4. Treasurer’s Report
5. Motion to approve the current bills in the amount of \$6,718.08
Motion to approve the current Johnston Lithograph bills in the amount of \$686.00.
6. Old Business:
 - A. Holiday Decorations & Banners
 - B. Artisan Reserve Inc. Lease
 - C. Other
7. New Business:
 - A. Motion to approve the quote from Cabling & More for the installation of the security cameras at the Historical Park in the amount not to exceed \$1,499.98.
 - B. RRC Technical Assistance – Economic Development Strategy
 - C. Other
8. Directors Report
 - A. Project status and updates and reminders.
 - Department Rocks
 - Business Updates
 - Events Recap
9. For Your Information
10. Other and Public Comments.
11. Adjournment

Meeting

1. The Meeting of the Downtown Development Authority was called to order by Chairman, Keith Johnston at 10:41 a.m.

Present: Mayor LeRoy D. Burcroff, Cindy Croft, O’Leary and Stacy Paige

Absent: Doug Clark, Melissa Crova, and Al Hindman

Excused: Doug Clark, Melissa Crova, and Al Hindman

18-DDA-754

2. Motion by O’Leary, supported by Paige to amend the agenda to include 7C RJ Perry Proposal. Motion carried.

18-DDA-755

3. Motion by Croft, supported by Paige to approve the minutes of the meeting held on Wednesday, October 4, 2018. Motion carried.

18-DDA-756

4. Motion by Mayor Burcroff, supported by O’Leary to approve the Treasurer’s Report in the amount of \$342,905.84 and file for audit. Motion carried.

18-DDA-757

5. Motion by O’Leary, supported by Mayor Burcroff to approve the current bills in the amount of \$6,718.08. Motion carried.

18-DDA-758

Motion by Croft, supported by O’Leary to approve the Johnston Lithograph bills in the amount of \$686.00. Abstain: Johnston. Motion carried.

18-DDA-759

6. Motion by Paige, supported by Croft to approve the leasing of holiday decorations in the amount not to exceed \$1,500.00. Motion carried.

18-DDA-760

- 6B. Motion by O’Leary, supported by Croft to renew a two year lease with Artisan Reserve Inc., subject to the revised terms. Motion carried.

18-DDA-761

7. Motion by Croft, supported by Paige to approve the quote from Cabling & More for the installation of the security cameras at the Historical Park in the amount not to exceed \$1,499.98. Motion carried.

18-DDA-762

- 7B. Motion by O’Leary, supported by Mayor Burcroff to approve the RRC Technical Work Order from CIB Planning to split the cost of \$14,000.00 with the TIFA Board in the amount not to exceed \$7,000.00. Motion carried.
- 7C. Motion by Croft, supported by O’Leary to approve to cover the gap in funding for the RJ Perry Change Order in the amount not to exceed \$20,000.00 for the old fire station. Motion failed due to not enough members present to vote.
8. Merrie Druyor updated the board on the following:
- Department Rocks – the new quarter has started and will end February 12th, continuing the RFP for the downtown residential development project, as well as to host another Developer Breakfast.
 - Business Updates –
 - Events – Turkey Trot on November 21st all proceeds benefit the Romulus Goodfellows.
9. No discussion.
10. No discussion.

18-DDA-763

11. Motion by Paige, supported by Hindman to adjourn the meeting at 11:11 a.m. Motion carried.

Melissa Crova, Secretary
Approved January 9, 2019