

DOWNTOWN DEVELOPMENT AUTHORITY

"Regular Meeting"

Wednesday, May 9, 2018 at 11:30 am

Romulus City Hall Council Chambers

AGENDA

1. Call to Order and Roll Call.
2. Approval of Agenda
3. Approval of the Minutes of the meeting held on Tuesday, April 11, 2018.
4. Treasurer's Report
5. Motion to approve the current bills in the amount of \$3,075.07.
6. Old Business:
 - A.
 - B. Other
7. New Business:
 - A. Chamber Lease
 - B. Motion to renew the Market Management Services Agreement with Chantae' Fowler as the 2018 Farmers Market Manager.
 - C. Other
8. Directors Report
 - A. Project status and updates and reminders.
 - Department Rocks
 - Business Updates.
 - Current events – Farmers Market will open June 13th.
 - MDA - Downtown Development Tools Workshop on June 8, 2018.
 - Historical Park Playground equipment.
9. For Your Information
 - Tax Increment PPT Loss
10. Other and Public Comments.
11. Adjournment

Meeting

1. The Meeting of the Downtown Development Authority was called to order by Chairman, Keith Johnston at 10:36 a.m.

Present: Mayor LeRoy D. Burcroff, Melissa Crova, Al Hindman, and Rev. William Kren

Absent: Doug Clark, Cindy Croft, Doug O'Leary and Stacy Paige

Excused: Doug Clark, Cindy Croft, Doug O'Leary and Stacy Paige

18-DDA-700

2. Motion by Hindman, supported by Kren to approve the agenda as presented. Motion carried.

18-DDA-701

3. Motion by Hindman, supported by Kren to approve the minutes of the meeting held on Wednesday, April 11, 2018. Motion carried.

18-DDA-702

4. Motion by Mayor Burcroff, supported by Crova to approve the Treasurer's Report in the amount of \$252,642.07 and file for audit. Motion carried.

18-DDA-703

5. Motion by Kren, supported by Hindman to approve the current bills in the amount of \$3,075.07. Motion carried.

6. Introduction of new Recording Secretary, Kayla Hubbard.

18-DDA-704

7. Motion by Hindman, supported by Crova to approve the increase of the Chamber Lease, from \$250 to \$416 per month, beginning July 1, 2018. Abstain: Kren. Motion carried.

18-DDA-705

- 7b. Motion by Mayor Burcroff, supported by Kren to renew the Market Management Services Agreement with Chantae' Fowler as the 2018 Farmers Market Manager. Motion carried.

8. Merrie Druyor updated the board on the following:

- Second quarter rocks, Finish up adoption of the DDA Plan and to prepare next steps for community surveys.
- Business Updates –the brewery, grocery store conference call, CVS new signage, the antique shop, BBQ restaurant and medical advice clinic working thru the re-occupancy process. Walter's Bar has received their no-fee permit process for the 75th Birthday Bash on May 19th.
- Farmers Market will open June 13th.
- MDA –Downtown Development Tools Workshop on June 8, 2018.
- Continuing to work out the logistics for the Amazon Big and Bold Job Fair Event on July 7th, site walk thru on May 18th.
- Continuing to make calls on recruiting executive board members and trustees for the Downtown Foundation.

9. Merrie Druyor stated the Tax Increment PPT Loss Report is included in the packet for your review.

18-DDA-706

10. Motion by Kren, supported by Hindman to adjourn the meeting at 11:18 a.m. Motion carried.

Rev. William Kren, Secretary

Approved June 13, 2018