

DOWNTOWN DEVELOPMENT AUTHORITY

“Regular Meeting”

Wednesday, July 11, 2018 at 10:30 am

Romulus City Hall Council Chambers

Revised AGENDA

1. Call to Order and Roll Call.
2. Approval of Agenda
3. Approval of the Minutes of the meeting held on Wednesday, June 13, 2018.
4. Treasurer’s Report
5. Motion to approve the current bills in the amount of \$10,493.84.

Motion to approve the Johnston Lithograph invoice in the amount of \$300.00.

6. Old Business:
 - A.
 - B. Other
7. New Business:
 - A. Motion to award ITB 17/18-45 Two Year Fixed Pricing – DDA Light Pole Replacement Parts to Anixter who is the lowest qualified bidder as well as a Romulus based company.
 - B. Holiday Decorations & Banners
 - C. Other
8. Directors Report
 - A. Project status and updates and reminders.
 - Department Rocks
 - Business Updates.
 - Summer Events – Farmers Market, Music & Movies in the Park
 - Romulus Community Job Fair
9. For Your Information
10. Other and Public Comments.
11. Adjournment

Meeting

1. The Meeting of the Downtown Development Authority was called to order by Chairman, Keith Johnston at 10:32 a.m.

Present: Mayor LeRoy D. Burcroff, Doug Clark, Cindy Croft, Melissa Crova, Doug O’Leary, Stacy Paige

Absent: Al Hindman and Reverend William Kren

Excused: Al Hindman and Reverend William Kren

18-DDA-713

2. Motion by Paige, supported by Croft to approve the agenda as presented. Motion carried.

18-DDA-714

3. Motion by Paige, supported by Croft to approve the minutes of the meeting held on Wednesday, June 13, 2018. Motion carried.

18-DDA-715

4. Motion by O'Leary, supported by Mayor Burcroff to approve the Treasurer's Report in the amount of \$198,216.62 and file for audit. Motion carried.

18-DDA-716

5. Motion by Croft, supported by Crova to approve the current bills in the amount of \$10,493.84. Motion carried.

18-DDA-717

Motion by O'Leary, supported by Mayor Burcroff to approve the Johnston Lithograph bill in the amount of \$300.00. Motion carried. Abstain: Johnston.

6. Merrie updated board on the status of the following:

- Artisan Reserve set to open late July 2018, they will have an event on July 27th after Sounds in Downtown.
- Landing Strip is planning to resurface their parking lot.
- Clark's Car Care will be replacing their roof.
- Property owner is purposing to open a day care downtown.
- Abernathy and Pickles Soft Opening July 12th will have a Ribbon Cutting soon.

18-DDA-718

- 7A. Motion by Stacy, supported by O'Leary to award ITB 17/18-45 Two Year Fixed Pricing – DDA Light Pole Replacement Parts to Anixter who is the lowest qualified bidder as well as a Romulus based company. Motion carried.

- 7B. Merrie Druyor stated she is putting together information for the replacement of the 20 year old holiday decorations. She will have a comparison of lease vs purchase for the board to decide on how to proceed for bids.

8. Merrie Druyor updated the board on the following:

- Second quarter rocks, DDA Plan final draft received, and a Citizen's Advisory Council meeting is scheduled for Tuesday, July 24th at 5:30 to review.
- Business Updates – updated under Old Business.
- Discussion of summer events, Farmer's Market and Sounds in Downtown this week
- Discussion of the success of the Amazon Meet & Greet

18-DDA-719

9. Motion by Paige, supported by Croft to adjourn the meeting at 10:52 a.m. Motion carried.