



City of Romulus

MINUTES

Council Meeting Held:

June 27, 2016

Item No. 2A.

General Description: APPROVAL OF THE MINUTES FROM THE REGULAR COUNCIL

MEETING HELD JUNE 13, 2016.

Resolution No. _____

Moved by: Abdo Barden Choate Crout Makowski Roscoe Wadsworth

Seconded by: Abdo Barden Choate Crout Makowski Roscoe Wadsworth

Ayes: All Abdo Barden Choate Crout Makowski Roscoe Wadsworth

Nays: All Abdo Barden Choate Crout Makowski Roscoe Wadsworth

Abstain: All Abdo Barden Choate Crout Makowski Roscoe Wadsworth

MOTION CARRIED UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

MINUTES OF REGULAR ROMULUS CITY COUNCIL MEETING
June 13, 2016

Romulus City Hall Council Chambers, 11111 Wayne Rd. Romulus, MI 48174

The meeting was called to order at 7:30 p.m. by Mayor Pro Tem, John Barden.

Pledge of Allegiance

Roll Call

Present: John Barden, Linda Choate, Harry Crout, Celeste Roscoe, William Wadsworth.

Excused: Kathleen Abdo, Sylvia Makowski.

Administrative Officials in Attendance:

LeRoy D. Burcroff, Mayor

Stacy Paige, Treasurer

Ellen L. Craig-Bragg, City Clerk

1. **Agenda - Approval.**

2. **Minutes**

A. Approval of the minutes from the regular meeting held June 6, 2016.

B. No special meetings were held on June 6, 2016.

3. **Petitioner: None.**

4. **Chairperson's Report, John Barden, Mayor Pro-Tem**

5. **Mayor's Report – LeRoy D. Burcroff, Mayor**

A. Romulus Fireworks.

B. RFP 15/16-23, Cemetery Gate and Arch for the Romulus Memorial Cemetery.

C. RFP 15/16-35, 2016 and 2017 Concrete Pricing.

D. Introduction of Budget Amendment 15/16-20, General Fund.

E. Introduction of Budget Amendment 16/17-2, Motor Vehicle Fund.

6A. **Clerk's Report – Ellen L. Craig-Bragg, Clerk**

1. Second reading and final adoption of Budget Amendment 16/17-1, Cemetery Fund.

2. Approval to negotiate lease of 37230 Northline.

For Your Information: None.

6B. **Treasurer's Report – Stacy Paige, Treasurer**

7. **Public Comment** – Citizens are to limit their comments to three (3) minutes. All citizens wishing to speak will be heard.

8. **Unfinished Business**

9. **New Business**

10. **Communication**

11. **Warrant 16-11** Checks presented for approval: \$956,995.57.

12. **Adjournment**

1. Moved by **Crout**, seconded by **Roscoe**, to accept the agenda as presented.

Roll Call Vote: Ayes – Barden, Choate, Crout, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously.

16-271

2A. Moved by **Wadsworth**, seconded by **Roscoe**, to approve the minutes of the regular meeting of the Romulus City Council held on June 6, 2016.

Roll Call Vote: Ayes – Barden, Choate, Crout, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously.

3A. **Petitioner: None.**

4. Chairperson's Report:

Mayor Pro-Tem Barden announced that there were three special meetings earlier this evening: a closed session at 6:00 pm for a legal opinion, a study session at 6:15 pm to discuss the 34th District Court project, and a study session at 7:15 pm to discuss the City's third quarter report. Mr. Barden asked Tim Keyes, Economic Development Director, to give an update on the projects going on in the city.

16-272

4A. Moved by **Choate**, seconded by **Wadsworth**, to adopt a memorial resolution for the family of Ineace Truitt.

Roll Call Vote: Ayes - Barden, Choate, Crout, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

16-273

4B. Moved by **Crout**, seconded by **Wadsworth**, to adopt a memorial resolution for the family of Monika Johnson.

Roll Call Vote: Ayes - Barden, Choate, Crout, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

16-274

4C. Moved by **Wadsworth**, seconded by **Crout**, to adopt a resolution to sign a release and settlement agreement with Protective Insurance Company.

Roll Call Vote: Ayes - Barden, Choate, Crout, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

4. Moved by **Roscoe**, seconded by **Choate**, to accept the Chairperson's report.

Roll Call Vote: Ayes - Barden, Choate, Crout, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

5. Mayor's Report:

Mayor Burcroff presented a video about upcoming events in the City. The mayor announced that President Obama directed to have the American Flag at half-staff in memory of the shooting victims in Orlando, Florida. Mayor Burcroff asked for a moment of silence for the victims and their families and friends. The mayor apologized for the errors in the City newsletter that were made by the printer and assured residents that the printer will make the necessary corrections. The mayor commented that the first Mayor's Prayer Breakfast went well and he thanked everyone who participated in the event. He added that the money raised (\$500.00) will be donated to the Mayor's Drug Task Force Scholarship fund.

16-275

5A1. Moved by **Wadsworth**, seconded by **Crout**, to concur with the administration and adopt a resolution in support of the application with the State of Michigan for the 2016 fireworks event.

Roll Call Vote: Ayes – Barden, Choate, Crout, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

16-276

5A2. Moved by **Choate**, seconded by **Roscoe**, to concur with the administration and authorize a no-fee permit for the 2016 Romulus fireworks on city property south of Ecorse Road, no-fee permits for two food trailers and one glow product tent on the school property, as well as one glow product tent in Elmer Johnson Park, and approval of the closure of Ozga between Tyler and Wick between 9:00 p.m. and 12:00 a.m. to expedite the flow of traffic when the fireworks are complete.

Roll Call Vote: Ayes – Barden, Choate, Crout, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

16-277 **5B.** Moved by **Choate**, seconded by **Crout**, to concur with the administration and award RFP 15/16-23, for the design, manufacture and installation of a decorative metal gate and arch to be located outside the City of Romulus Memorial Cemetery, for the City of Romulus Clerk’s office, to the lowest bidder, American Fence, in the amount of \$23,310.00

Roll Call Vote: Ayes – Barden, Choate, Crout, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

16-278 **5C.** Moved by **Wadsworth**, seconded by **Crout**, to concur with the administration and award Bid ITB 15/16-35 to the lowest bidder, Osborne Concrete, for the as-needed purchase of concrete at the bid prices for 2016 and 2017.

Roll Call Vote: Ayes – Barden, Choate, Crout, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

16-279 **5D.** Moved by **Roscoe**, seconded by **Choate**, to increase the cost recovery contractual cost with offsetting revenues. (Introduction of Budget Amendment 15/16-20, general fund.)

| <i>FUND/DEPT.</i> | | <i>CURRENT</i> | | <i>AMENDED</i> |
|---------------------|--------------------------------|----------------|------------------|----------------|
| <i>ACCOUNT NO.</i> | <i>ACCOUNT NAME</i> | <i>BUDGET</i> | <i>AMENDMENT</i> | <i>BUDGET</i> |
| General Fund | | | | |
| Revenue | | | | |
| 101-336-679.000 | Fire Dept Cost Recovery | 40,000 | 5,000 | 45,000 |
| Expense | | | | |
| 101-336-818.000 | Fire Dept Contractual Services | 15,000 | 5,000 | 20,000 |

To increase the cost recovery contractual cost with offsetting revenues.

Note: This has no effect on the General Fund's fund balance.

Roll Call Vote: Ayes – Barden, Choate, Crout, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

16-280 **5E.** Moved by **Roscoe**, seconded by **Wadsworth**, to move unused funding from the 15/16 fiscal year (in retained earnings) to the capital outlay budget to complete the up fitting of the purchased Fire Department vehicles. (Introduction of Budget Amendment 16/17-2, motor vehicle fund.)

| <i>FUND/DEPT.</i> | | <i>CURRENT</i> | | <i>AMENDED</i> |
|---------------------------|--|----------------|------------------|----------------|
| <i>ACCOUNT NO.</i> | <i>ACCOUNT NAME</i> | <i>BUDGET</i> | <i>AMENDMENT</i> | <i>BUDGET</i> |
| Motor Vehicle Fund | | | | |
| Expense | | | | |
| 661-258-970.138 | Capital Outlay - M & E - Motor Vehicle | 98,500 | 12,360 | 110,860 |
| Fund Balance | | | | |
| 661-000-395.000 | Retained Earnings - Motor Vehicle | 2,226,390 | (12,360) | 2,214,030 |

To move unused funding from the 15/16 fiscal year (in retained earnings) to the capital outlay budget to complete the up fitting of the purchased Fire Department vehicles.

Roll Call Vote: Ayes – Barden, Choate, Crout, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

6A. Clerk's Report:

City Clerk Ellen Bragg reminded everyone of the Primary Election on August 2nd, and that the last day to register to vote for the Primary is July 5th. She also commented that Election information is included in the City newsletter and also posted on the City website. Clerk Bragg and the city clerk from Inkster went to Romulus High School to register graduating seniors to vote. They were able to register about one third of the senior class and the administration invited the clerks back next year to register the graduating seniors of 2017.

16-281

6A1. Moved by **Roscoe**, seconded by **Choate**, to approve second reading and final adoption of Budget Amendment 16/17-1, cemetery fund, which was introduced at the Council meeting of June 6, 2016.

Roll Call Vote: Ayes – Barden, Choate, Crout, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously.

16-282

6A2. Moved by **Roscoe**, seconded by **Wadsworth**, to concur with the recommendation of the Property Disposition Committee and authorize Tim Keyes, Economic Development Director, and Kevin Krause, Deputy Fire Chief, to enter into negotiations with West Short Services, Inc. to lease 37230 Northline (Fire Station #1) with the condition to leave the name of Joseph Crova on the building.

Roll Call Vote: Ayes – Barden, Choate, Crout, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously.

6B. Treasurer's Report:

Treasurer Paige gave a review of the study session held at 7:15 on the third quarter city investments. She reported that the City's investments are doing well and are slightly above the benchmark set by Meryl Lynch.

7. Public Comment: None

8. Unfinished Business:

Councilman Wadsworth commented that he received compliments from two residents regarding the City Newsletter. He asked Mayor Burcroff about the possibility of security cameras at the Animal Shelter and also commented that funds are available in the Animal Shelter donations account. Mayor Burcroff agreed to look into the matter.

9. New Business

10. Communication

16-283

11. Moved by **Choate**, seconded by **Crout** to pay Warrant 16-11 in the amount of \$956,995.57.

Roll Call Vote: Ayes – Barden, Choate, Crout, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously

12. Moved by **Wadsworth**, seconded by **Roscoe**, to adjourn the regular meeting of the Romulus City Council.

Roll Call Vote: Ayes – Barden, Choate, Crout, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously.

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the regular meeting of the Romulus City Council held on June 13, 2016.



Ellen L. Craig-Bragg, City Clerk
City of Romulus, Michigan