



City of Romulus

MINUTES

Council Meeting Held:

JULY 5, 2016

Item No. **2A.**

General Description: APPROVAL OF THE MINUTES FROM THE REGULAR COUNCIL

MEETING HELD JUNE 27, 2016.

Resolution No. _____

Moved by: Abdo Barden Choate Crout Makowski Roscoe Wadsworth

Seconded by: Abdo Barden Choate Crout Makowski Roscoe Wadsworth

Ayes: All Abdo Barden Choate Crout Makowski Roscoe Wadsworth

Nays: All Abdo Barden Choate Crout Makowski Roscoe Wadsworth

Abstain: All Abdo Barden Choate Crout Makowski Roscoe Wadsworth

MOTION CARRIED UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

MINUTES OF REGULAR ROMULUS CITY COUNCIL MEETING
June 27, 2016

Romulus City Hall Council Chambers, 11111 Wayne Rd. Romulus, MI 48174

The meeting was called to order at 7:30 p.m. by Chairwoman Pro-Tem, Linda Choate.

Pledge of Allegiance

Roll Call

Present: Kathleen Abdo, Linda Choate, Harry Crout, Sylvia Makowski, Celeste Roscoe, William Wadsworth.

Excused: John Barden.

Administrative Officials in Attendance:

LeRoy D. Burcroff, Mayor

Stacy Paige, Treasurer

Ellen L. Craig-Bragg, City Clerk

1. **Agenda** - Approval.

2. **Minutes**

A. Approval of the minutes from the regular meeting held June 13, 2016.

B. Approval of the minutes from the special meetings held June 13, 2016:

6:00 p.m. – closed session, Legal Opinion.

6:15 p.m. – study session, 34th District Court Project.

7:15 p.m. – study session, Third Quarter City Investments.

3. **Petitioner: None.**

4. **Chairperson's Report, John Barden, Mayor Pro-Tem**

5. **Mayor's Report – LeRoy D. Burcroff, Mayor**

A. Smart Municipal Agreement – Fiscal Year 2017.

B. 2016/2017 SEMCOG Membership Dues.

C. Thomas Roberts Architect Façade Service Contract.

D. Purchase of used or surplus items from auction sites.

E. Introduction of Budget Amendment 15/16-21, general fund.

F. Introduction of Budget Amendment 16/17-3, general fund.

6A. **Clerk's Report – Ellen L. Craig-Bragg, Clerk**

1. Second reading and final adoption of Budget Amendment 15/16-20, general fund.

2. Second reading and final adoption of Budget Amendment 16/17-2, motor vehicle fund.

3. New water rates to be effective July 1, 2016.

4. Proposed changes to the City Fee Schedule to be effective July 1, 2016.

For Your Information: None.

6B. **Treasurer's Report – Stacy Paige, Treasurer**

7. **Public Comment** – Citizens are to limit their comments to three (3) minutes. All citizens wishing to speak will be heard.

8. **Unfinished Business**

9. **New Business**

10. **Communication**

11. **Warrant 16-12** Checks presented for approval: \$760,270.81.

12. **Adjournment**

1. Moved by **Crout**, seconded by **Makowski**, to accept the agenda as presented.

Roll Call Vote: Ayes – Choate, Crout, Makowski, Roscoe, Wadsworth.

Nays – None.

Abstain – Abdo.

Motion Carried.

16-284 **2A.** Moved by **Wadsworth**, seconded by **Crout**, to approve the minutes of the regular meeting of the Romulus City Council held on June 13, 2016 with the deletion of resolution 16-282 from the minutes.

Resolution 16-282

Moved by **Roscoe**, seconded by **Wadsworth**, to concur with the recommendation of the Property Disposition Committee and authorize Tim Keyes, Economic Development Director, and Kevin Krause, Deputy Fire Chief, to enter into negotiations with West Shore Services, Inc. to lease 37230 Northline (Fire Station #1) with the condition to leave the name of Joseph Crova on the building.

Roll Call Vote: Ayes – Barden, Choate, Crout, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously.

Roll Call Vote: Ayes – Choate, Crout, Roscoe, Wadsworth.

Nays – None.

Abstain – Abdo, Makowski.

Motion Carried.

16-285 **2B.** Moved by **Roscoe**, seconded by **Crout**, to approve the minutes of the special meetings of the Romulus City Council held on June 13, 2016: 6:00 p.m. legal opinion; 6:15 p.m. 34th District Court Project; 7:15 p.m. Third Quarter City Investments.

Roll Call Vote: Ayes – Choate, Crout, Roscoe, Wadsworth.

Nays – None.

Abstain – Abdo, Makowski.

Motion Carried.

3A. Petitioner: None.

4. Chairperson's Report:

Chairwoman Pro-Tem, Linda Choate, filled in for Mayor Pro-Tem John Barden.

16-286 **4A.** Moved by **Wadsworth**, seconded by **Crout**, to adopt a memorial resolution for the family of Rickey Edward Hadyniak.

Roll Call Vote: Ayes – Abdo, Choate, Crout, Makowski, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously.

4. Moved by **Makowski**, seconded by **Roscoe**, to accept the Chairperson's report.

Roll Call Vote: Ayes – Abdo, Choate, Crout, Makowski, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously.

5. Mayor's Report:

Cable Production Coordinator, Dennis Davidson, gave an overview of upcoming events in the City.

16-287 **5A.** Moved by **Makowski**, seconded by **Abdo**, to concur with the administration and authorize the mayor and clerk to enter into agreements for the community credit program and the local transit program between SMART and the City of Romulus for the 2017 fiscal year.

Roll Call Vote: Ayes – Abdo, Choate, Crout, Makowski, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously.

16-288 **5B.** Moved by **Wadsworth**, seconded by **Crout**, to authorize payment to SEMCOG in the amount of \$2,702.00. Said dues are for membership from June 15, 2016 through June 15, 2017.

Roll Call Vote: Ayes – Abdo, Choate, Crout, Makowski, Roscoe, Wadsworth.
 Nays – None.
 Motion Carried Unanimously.

16-289 **5C.** Moved by **Makowski**, seconded by **Roscoe**, to concur with the administration and authorize the mayor and clerk to enter into a service contract with the firm Thomas Roberts Architect for basic architectural services for schematic design, design development and bid documents and specifications for façade/building renovations at 36542 Goddard Road with a cost not to exceed \$4,000.00. Councilwoman Makowski asked DDA Director, Maria Lambert, to elaborate on the building location, size, etc.

Roll Call Vote: Ayes – Abdo, Choate, Crout, Makowski, Roscoe, Wadsworth.
 Nays – None.
 Motion Carried Unanimously.

16-290 **5D.** Moved by **Abdo**, seconded by **Makowski**, to concur with the administration and allow departments to make purchases off of public auction sites for equipment up to the Purchasing Ordinance’s bid threshold of \$6,000, upon the permission of the mayor and with proof of the availability of funds until the appropriate language can be added to the City’s Purchasing Ordinance. Discussion: Updating the current Purchasing Ordinance.

Roll Call Vote: Ayes – Abdo, Choate, Crout, Makowski, Roscoe, Wadsworth.
 Nays – None.
 Motion Carried Unanimously.

16-291 **5E.** Moved by **Wadsworth**, seconded by **Crout**, to increase the revenue for engineering review fees collected for a new major project as well as increase the expense for engineering reviews conducted by contractual engineers on that same project. (Introduction of Budget Amendment 15/16-21, General Fund.)

<u>FUND/DEPT.</u>		<u>CURRENT</u>		<u>AMENDED</u>
<u>ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>BUDGET</u>	<u>AMENDMENT</u>	<u>BUDGET</u>
General Fund				
<u>Revenue</u>				
101-371-477.000	Building Permits/City Cert revenues	775,000	70,000	845,000
<u>Expense</u>				
101-371-818.000	Building Dept Contractual Services	98,100	70,000	168,100

To increase the revenue for engineering review fees collected for a new major project as well as increase the expense for engineering reviews conducted by contractual engineers on that same project.

Roll Call Vote: Ayes – Abdo, Choate, Crout, Makowski, Roscoe, Wadsworth.
 Nays – None.
 Motion Carried Unanimously.

16-292

5F. Moved by **Makowski**, seconded by **Abdo**, to move unused funding from the 15/16 fiscal year (in retained earnings) to the demolitions budget to complete the demolition of 9 properties currently on demolition list #14-01. (Introduction of Budget Amendment 16/17-3, General Fund).

Discussion: Regarding policies that have been put into place to ensure State of Michigan hazardous material regulations will not delay future demolitions.

<u>FUND/DEPT.</u>	<u>ACCOUNT</u>	<u>CURRENT</u>	<u>AMENDED</u>	
<u>ACCOUNT NO.</u>	<u>NAME</u>	<u>BUDGET</u>	<u>AMENDMENT</u>	<u>BUDGET</u>
General Fund				
<u>Revenue</u>				
101-371-627.000	Demolitions	100,000	83,835	183,835
<u>Expense</u>				
101-371-814.000	Demolitions	100,000	83,835	183,835

To move unused funding from the 15/16 fiscal year (in retained earnings) to the demolitions budget to complete the demolition of 9 properties currently on demolition list #14-01.

Roll Call Vote: Ayes – Abdo, Choate, Crout, Makowski, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously.

6A. Clerk’s Report:

16-293

6A1. Moved by **Makowski**, seconded by **Wadsworth**, to approve second reading and final adoption of Budget Amendment 15/16-20, General Fund, which was introduced at the Council meeting of June 13, 2016.

Roll Call Vote: Ayes – Abdo, Choate, Crout, Makowski, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously.

16-294

6A2. Moved by **Wadsworth**, seconded by **Roscoe**, to approve second reading and final adoption of Budget Amendment 16/17-2, Motor Vehicle Fund, which was introduced at the Council meeting of June 13, 2016.

Roll Call Vote: Ayes – Abdo, Choate, Crout, Makowski, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously.

6A3. New water and sewer rates to be effective July 1, 2016, no action required by Council.

16-295

6A4. Moved by **Makowski**, seconded by **Wadsworth**, to approve the proposed changes to the City Fee Schedule to be effective July 1, 2016.

Roll Call Vote: Ayes – Abdo, Choate, Crout, Makowski, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously.

6B. Treasurer’s Report

7. Public Comment: None

8. Unfinished Business:

16-296 **8A.** Moved by **Wadsworth**, seconded by **Crout**, to rescind resolution 16-282 (motion from June 13, 2016 minutes).

Resolution 16-282

Moved by Roscoe, seconded by Wadsworth, to concur with the recommendation of the Property Disposition Committee and authorize Tim Keyes, Economic Development Director, and Kevin Krause, Deputy Fire Chief, to enter into negotiations with West Shore Services, Inc. to lease 37230 Northline (Fire Station #1) with the condition to leave the name of Joseph Crova on the building.

Roll Call Vote: Ayes – Barden, Choate, Crout, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

Roll Call Vote: Ayes – Abdo, Choate, Crout, Makowski, Wadsworth.
Nays – Roscoe.
Motion Carried.

9. New Business

10. Communication

16-297 **11.** Moved by **Abdo**, seconded by **Makowski** to pay Warrant 16-12 in the amount of \$760,270.81.

Roll Call Vote: Ayes – Abdo, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously

12. Moved by **Wadsworth**, seconded by **Roscoe**, to adjourn the regular meeting of the Romulus City Council.

Roll Call Vote: Ayes – Abdo, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the regular meeting of the Romulus City Council held on June 27, 2016.



Ellen L. Craig-Bragg, City Clerk
City of Romulus, Michigan