



City of Romulus

MINUTES

Council Meeting Held:

June 13, 2016

Item No. 2A.

General Description: APPROVAL OF THE MINUTES FROM THE REGULAR COUNCIL

MEETING HELD JUNE 6, 2016.

Resolution No. _____

Moved by: Abdo Barden Choate Crout Makowski Roscoe Wadsworth

Seconded by: Abdo Barden Choate Crout Makowski Roscoe Wadsworth

Ayes: All Abdo Barden Choate Crout Makowski Roscoe Wadsworth

Nays: All Abdo Barden Choate Crout Makowski Roscoe Wadsworth

Abstain: All Abdo Barden Choate Crout Makowski Roscoe Wadsworth

MOTION CARRIED UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

MINUTES OF REGULAR ROMULUS CITY COUNCIL MEETING
June 6, 2016

Romulus City Hall Council Chambers, 11111 Wayne Rd. Romulus, MI 48174

The meeting was called to order at 7:30 p.m. by Mayor Pro Tem, John Barden.

Pledge of Allegiance

Roll Call

Present: Kathleen Abdo, John Barden, Linda Choate, Harry Crout, Sylvia Makowski, Celeste Roscoe, William Wadsworth.

Administrative Officials in Attendance:

LeRoy D. Burcroff, Mayor

Stacy Paige, Treasurer

Ellen L. Craig-Bragg, City Clerk

1. **Agenda** - Approval.

2. **Minutes**

A. Approval of the minutes from the regular meeting held May 23, 2016.

B. No special meetings were held on May 23, 2016.

3. **Petitioner: None.**

4. **Chairperson's Report, John Barden, Mayor Pro-Tem**

5. **Mayor's Report – LeRoy D. Burcroff, Mayor**

A. No-fee permit – St. John's Lodge

B. ITB 15/16-28, Super Duty Truck & SUV for Romulus Fire Department.

C. ITB 15/16-29, Skid Mounted Utility Unit for Romulus Fire Department.

D. ITB 15/16-30, Video Camera Pedestal System.

E. ITB 15/16-31, Two (2) Professional Camcorders, Cable Department.

F. ITB 15/16-32, Wireless Trolley System, Cable Department.

G. Annual Community Resolution Accepting Long-Term Maintenance of Storm-Water Management System.

H. Wick Road Rawson Drain Relocation Agreement.

I. Merriman Road 2016 Maintenance Season.

J. Sole source vendor for contract for natural gas supplier and natural gas distributor.

K. Introduction of Budget Amendment 16/17-1, Cemetery Fund.

L. For Your Information:

1. Communication from Roberto Scappaticci, DPW Director, RE: Emergency purchase – sewer camera.

6A. **Clerk's Report – Ellen L. Craig-Bragg, Clerk**

1. Study session request from City Treasurer, Stacy Paige, to discuss City 3rd quarter investments.

2. Resolution to distribute preliminary draft of City of Romulus Master Plan.

3. Study session request from Economic Director, Tim Keyes, to discuss the 34th District Court Project.

For Your Information:

1. DTE Customers – Notice of Public Hearing – Tuesday, June 7, 2016 7:00 a.m. Lansing.

2. GLWA – (Great Lakes Water Authority) Notice of Public Hearing – Project Plans for proposed Rouge River Outfall (RRO) Disinfection, June 22, 2016, 1:00 p.m. Detroit.

6B. **Treasurer's Report – Stacy Paige, Treasurer**

7. **Public Comment** – Citizens are to limit their comments to three (3) minutes. All citizens wishing to speak will be heard.

8. **Unfinished Business**

9. **New Business**

10. **Communication**

11. **Adjournment**

1. Moved by **Crout**, seconded by **Makowski**, to accept the agenda as presented.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

16-251

2A. Moved by **Wadsworth**, seconded by **Abdo**, to approve the minutes of the regular meeting of the Romulus City Council held on June 6, 2016.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Roscoe, Wadsworth.
Nays – None.
Abstain – Makowski.
Motion Carried.

3A. Petitioner: None.

4. Chairperson’s Report:

16-252

4A. Moved by **Crout**, seconded by **Wadsworth**, to adopt a memorial resolution for the family of Ralph “Buddy” Pardon, Jr.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

4. Moved by **Roscoe**, seconded by **Crout**, to accept the Chairperson’s Report.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

5. Mayor’s Report:

Mayor Burcroff presented a video which listed upcoming City events and he announced that Julie Wojtylko has been promoted to the position of chief of staff and Jazmine Danzi to community services director.

16-253

5A. Moved by **Abdo**, seconded by **Crout**, to authorize a no-fee permit to St. John’s Lodge #44 for their annual walk in commemoration of St. John’s Day beginning at Community Baptist Church at 1:30 p.m. and ending at Pentecostal Baptist Church at 2:15 p.m. on Saturday, June 25, 2016.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

16-254

5B. Moved by **Makowski**, seconded by **Wadsworth**, to concur with the administration and award Bid ITB 15/16-28 to the overall lowest, most responsible and responsive bidder, Jack Demmer Ford, for the acquisition of two vehicles for the City of Romulus Fire Department in the amount of \$74,932.40.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

16-255

5C. Moved by **Makowski**, seconded by **Roscoe**, to concur with the administration and award Bid ITB 15/16-29 to the most responsible and responsive bidder, R & R Fire Truck Repair, Inc. for the acquisition of a skid mounted utility unit for the City of Romulus Fire Department.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

16-256 **5D.** Moved by **Wadsworth**, seconded by **Crout**, to concur with the administration and award ITB 15/16-30 to the lowest, responsive, and responsible bidder, Great Lakes Multimedia, for the acquisition of a video camera pedestal system for the City of Romulus Cable Department in the amount of \$14,332.50.

Roll Call Vote: Ayes –Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

16-257 **5E.** Moved by **Makowski**, seconded by **Roscoe**, to concur with the administration and award ITB 15/16-31 to the most responsive and responsible bidder, California Media Solutions, for the acquisition of two professional camcorders with tripods and accessories for the City of Romulus Cable Department in the amount of \$15,018.00.

Roll Call Vote: Ayes –Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

16-258 **5F.** Moved by **Roscoe**, seconded by **Wadsworth**, to concur with the administration and award ITB 15/16-32 to the lowest, responsive, and responsible bidder, California Media Solutions, for the acquisition of a wireless trolley system for the City of Romulus Cable Department in the amount of \$4,503.00

Roll Call Vote: Ayes –Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

16-259 **5G.** Moved by **Makowski**, seconded by **Roscoe**, to concur with the administration and adopt the Annual Community Resolution Accepting Long-Term Maintenance of Storm Water Management System.

Roll Call Vote: Ayes –Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

16-260 **5H.** Moved by **Wadsworth**, seconded by **Crout**, to concur with the administration and authorize the mayor and clerk to enter into the Relocation Agreement for the Rawson Drain which is required as part of the Wick Road reconstruction project at Vining Road.

Roll Call Vote: Ayes –Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

16-261 **5I.** Moved by **Choate**, seconded by **Makowski**, to concur with the administration and extend Bid 04/05-26 for the Merriman Road 2016 Maintenance Season through WH Cannon in the amount of \$45,500.

Roll Call Vote: Ayes –Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

16-262 **5J.** Moved by **Makowski**, seconded by **Wadsworth**, to concur with the administration and authorize the mayor and clerk to terminate our existing contract with CenterPoint Energy and permission to pay any early termination fees as provided in the terms of the contract ending March 31, 2017.

Roll Call Vote: Ayes –Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

16-263 **5J(1).** Moved by **Makowski**, seconded by **Abdo**, to concur with the administration and authorize the mayor and clerk to enter into a 36 month fixed rate Natural Gas Supply Agreement with Constellation Energy for the term beginning July 1, 2016 through June 30, 2019.

Roll Call Vote: Ayes –Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
 Nays – None.
 Motion Carried Unanimously.

16-264 **5J(2).** Moved by **Makowski**, seconded by **Abdo**, to concur with the administration and authorize the mayor and clerk to enter into a 36 month Distribution Services Rider with Constellation Energy for distribution of natural gas to all City buildings for the term beginning July 1, 2016 through June 30, 2019.

Roll Call Vote: Ayes –Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
 Nays – None.
 Motion Carried Unanimously.

16-265 **5K.** Moved by **Choate**, seconded by **Crout**, to move donations received in the 15/16 fiscal year (in fund balance) to the capital outlay budget to supplement the arch and gate purchase for the cemetery.

<u>FUND/DEPT.</u>		<u>CURRENT</u>		<u>AMENDED</u>
<u>ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>BUDGET</u>	<u>AMENDMENT</u>	<u>BUDGET</u>
Cemetery Fund				
Expense				
209-276-970.000	Cemetery Capital Outlay	3,800	2,160	5,960
Fund Balance				
209-000-390.000	Cemetery Fund Fund Balance	2,320	(2,160)	160

To move donations received in the 15/16 fiscal year (in fund balance) to the capital outlay budget to supplement the arch and gate purchase for the cemetery.

Roll Call Vote: Ayes –Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
 Nays – None.
 Motion Carried Unanimously.

6A. Clerk’s Report:

16-266 **6A1.** Moved by **Makowski**, seconded by **Roscoe**, to schedule a study session with City Treasurer, Stacy Paige, on Monday, June 13, 2016 at 7:15 p.m. to discuss City third quarter investments. The meeting will be held in the City Hall Council Chambers, 11111 Wayne Road.

Roll Call Vote: Ayes –Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
 Nays – None.
 Motion Carried Unanimously.

16-267 **6A2.** Moved by **Wadsworth**, seconded by **Crout**, to adopt a resolution to approve the request from Carol Maise, City Planner, upon recommendation of the City of Romulus Planning Commission, to distribute the preliminary draft of the City of Romulus Master Plan.

Roll Call Vote: Ayes –Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
 Nays – None.
 Motion Carried Unanimously.

16-268 **6A3.** Moved by **Makowski**, seconded by **Roscoe**, to schedule a study session with Economic Development Director, Tim Keyes, on Monday, June 13, 2016 at 6:15 p.m. to discuss the 34th District Court Project. The meeting will be held in the City Hall Council Chambers, 11111 Wayne Road.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

16-269 **6A3(a).** Moved by **Abdo**, seconded by **Crout**, to adopt a memorial resolution for the family of Perry Gray.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

16-270 **6A3(b).** Moved by **Crout**, seconded by **Wadsworth**, to adopt a memorial resolution for the family of Richard Greene, Jr.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

6B. Treasurer’s Report

7. Public Comment

8. Unfinished Business:

Councilwoman Abdo gave a reminder about the Romulus Historical Society Flea Market to be held on Saturday, June 11, 2016 from 8:00 a.m. until 5:00 p.m. at the Historical Park.

9. New Business:

Councilman Wadsworth informed the mayor about an unsightly property on Michele Drive.

10. Communication:

City Clerk Ellen Craig-Bragg said congratulations to the Romulus High School graduating seniors.

11. Moved by **Wadsworth**, seconded by **Roscoe**, to adjourn the regular meeting of the Romulus City Council.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the regular meeting of the Romulus City Council held on June 6, 2016.



Ellen L. Craig-Bragg, City Clerk
City of Romulus, Michigan.