



City of Romulus

MINUTES

Council Meeting Held:

NOVEMBER 14, 2016

Item No. **2A.**

General Description: APPROVAL OF THE MINUTES FROM THE REGULAR COUNCIL

MEETING HELD NOVEMBER 7, 2016.

Resolution No. _____

Moved by: Abdo Barden Choate Crout Makowski Roscoe Wadsworth

Seconded by: Abdo Barden Choate Crout Makowski Roscoe Wadsworth

Ayes: All Abdo Barden Choate Crout Makowski Roscoe Wadsworth

Nays: All Abdo Barden Choate Crout Makowski Roscoe Wadsworth

Abstain: All Abdo Barden Choate Crout Makowski Roscoe Wadsworth

MOTION CARRIED UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

**MINUTES OF REGULAR ROMULUS CITY COUNCIL MEETING
November 7, 2016**

Romulus City Hall Council Chambers, 11111 Wayne Rd. Romulus, MI 48174

The meeting was called to order at 7:30 p.m. by Mayor Pro Tem John Barden.

Pledge of Allegiance

Roll Call

Present: Kathleen Abdo, John Barden, Linda Choate, Harry Crout, Sylvia Makowski, Celeste Roscoe, William Wadsworth.

Administrative Officials in Attendance:

LeRoy D. Burcroff

Barbara Fitzgerald, Deputy Clerk

1. **Agenda** - Approval.
2. **Minutes**
 - A. Approval of the minutes from the regular meeting held October 24, 2016.
 - B. Approval of the minutes from the special meetings held October 24, 2016:
 - 6:00 p.m. closed session, Pending Legal Matters.
 - 6:30 p.m. public hearing, FCA US LLC request for IFTE Certificate.
 - 6:45 p.m. public hearing, Daehan Solutions Georgia LLC, request industrial development district.
 - 7:00 p.m. public hearing, Yapp USA Automotive Systems, request to transfer IFTE Certificate.
 - 7:15 p.m. public hearing, Yapp USA Automotive Systems, request for new IFTE Certificate.
3. **Petitioner: None.**
4. **Chairperson's Report, John Barden, Mayor Pro-Tem**
5. **Mayor's Report – LeRoy D. Burcroff, Mayor**
 - A. RFP 16/17-04, 36542 Goddard Rd. Facade Improvements, CDBG Contract 15-24-14; no-fee permits.
 - B. Approval of Purchase Agreement for 36100 Bibbins to expand Romulus Historical Park.
 - C. One-year lease agreement with West Shore Fire, Inc.
 - D. R. L. Evans quote for electrical work at WCAA master meter hot boxes.
 - E. Re-appointments to the Historical Commission.
 - F. Introduction of Budget Amendment 16/17-13, Community Employee Activity Fund.
 - G. Introduction of Budget Amendment 16/17-14, DDA-Goddard Road Construction Fund.
 - H. Introduction of Budget Amendment 16/17-15, CDBG-Community Development Block Grant.
- 6A. **Clerk's Report – Ellen L. Craig-Bragg, Clerk**

For Your Information: None.
- 6B. **Treasurer's Report – Stacy Paige, Treasurer**
7. **Public Comment** – Citizens are to limit their comments to three (3) minutes.
All citizens wishing to speak will be heard.
8. **Unfinished Business**
9. **New Business**
10. **Communication**
11. **Adjournment**

1. Moved by **Crout**, seconded by **Roscoe** to accept the agenda as presented.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously.

16-440

2A. Moved by **Wadsworth**, seconded by **Abdo** to approve the minutes of the regular meeting of the Romulus City Council held on October 24, 2016.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously.

16-441

2B. Moved by **Crout**, seconded by **Makowski** to approve the minutes of the special meetings of the Romulus City Council held on October 24, 2016; 6:00 p.m. closed session, Pending Legal Matters; 6:30 p.m. public hearing, FCA US LLC request for IFTE Certificate; 6:45 p.m. public hearing, Daehan Solutions Georgia LLC, request industrial development district; 7:00 p.m. public hearing, Yapp USA Automotive Systems, request to transfer IFTE Certificate; 7:15 p.m. public hearing, Yapp USA Automotive Systems, request for new IFTE Certificate.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously.

3. Petitioner: None.

4. Moved by **Roscoe**, seconded by **Choate** to accept the Chairperson’s Report.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously.

5. Mayor’s Report:

Mayor Burcroff presented a proclamation to the family of the late Leonard Earl Campbell. Economic Development Director, Tim Keyes, spoke about the recognition the City received from the U of M Economic Development Program – 5 Star award for economic development and 4 star for best practice award.

Dennis Davidson announced the winners of the Scarecrow Contest: first place, Dave’s & Co. Barber Shop; second place, Fluff and Puff; and third place, Family Dental.

16-442

5A. Moved by **Wadsworth**, seconded by **Makowski** to concur with the administration and award RFP 16/17-04, 36542 Goddard Road Façade Improvements – CDBG Contract 15-24-14 to R. J. Perry Carpentry, Inc. in the amount of \$63,654.00

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously.

16-443

5A1. Moved by **Makowski**, seconded by **Choate** to concur with the administration and approve no-fee permits for any permits associated with the construction of the facade and any code violations that may be present.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously.

16-444

5B. Moved by **Makowski**, seconded by **Roscoe** to concur with the administration and authorize the mayor and clerk to enter into a purchase agreement for the property located at 36100 Bibbins with a purchase price of \$95,000 plus closing costs.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously.

16-445 **5C.** Moved by **Makowski**, seconded by **Roscoe** to concur with the administration and grant authorization for the mayor and clerk to enter into a one-year commercial lease agreement with West Shore Fire, Inc., agreement to expire November 30, 2017, for the use of Fire Station #1 (37230 Northline Road).

Roll Call Vote: Ayes – Barden, Choate, Makowski, Roscoe.
Nays – Abdo, Crout, Wadsworth.
Motion Carried.

16-446 **5D.** Moved by **Makowski**, seconded by **Wadsworth** to concur with the administration and approve payment for a quote from R. L. Evans Electric, Inc. in the amount of \$11,595.00 to repair master meter hot boxes containing the water meters for the airport.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

16-447 **5E.** Moved by **Roscoe**, seconded by **Choate** to concur with the administration and approve the re-appointments of William Crane, Terrell Bird, Lucinda Rhoton, Mark Lewkowicz, Virgil Varner, Gerald Wendland, and Sheldon Chandler to the Historical Commission with terms to expire on December 29, 2017.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

16-448 **5F.** Moved by **Makowski**, seconded by **Wadsworth** to introduce Budget Amendment 16/17-13 to adjust FY 16/17 Budget for expenditure amounts not accounted for in FY 15/16 Projected Budget. Funds anticipated to be spent in FY 16/17 were actually spent in FY 15/16.

<u>FUND/DEPT.</u> <u>ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>CURRENT</u> <u>BUDGET</u>	<u>AMENDED</u> <u>AMENDMENT</u>	<u>AMENDED</u> <u>BUDGET</u>
Community - Employee Activity Fund				
Expenditures:				
225-747-740.001	Community Facilities	10,720.00	(3,441.00)	7,279.00
Revenues				
225-000-613.000	Transportation Impact Fees	(500.00)	500.00	-
225-000-664.000	Interest	(50.00)	50.00	-
Fund Balance				
225-000-365.000	Subsequent Prior Year	(10,170.00)	2,891.00	(7,279.00)

To adjust FY 16/17 Budget for expenditure amounts not accounted for in the FY 15/16 Projected Budget. Funds anticipated to be spent in FY 16/17 were actually spent in FY 15/16.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

16-449 **5G.** Moved by **Wadsworth**, seconded by **Crout** to introduce Budget Amendment 16/17-14 to adjust the project cost to cover the final streetscape invoice and close out the construction fund.

<u>FUND/DEPT.</u> <u>ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>CURRENT</u> <u>BUDGET</u>	<u>AMENDMENT</u>	<u>AMENDED</u> <u>BUDGET</u>
DDA-Goddard Road Construction Fund				
<u>Revenue</u>				
405-000-682.000	Goddard Road Reimbursement	-	6,955.00	6,955.00
<u>Expenditures:</u>				
405-295-980.000	Goddard Road Project Cost	12,000.00	31,872.00	43,872.00
<u>Fund Balance</u>				
405-000-390.000	Goddard Rd Constr Fund Bal	36,916.59	(24,917.00)	11,999.59

To adjust the project cost to cover the final streetscape invoice and close out the construction fund.

16-450 **5H.** Moved by **Makowski**, seconded by **Roscoe** to introduce Budget Amendment 16/17-15 to recognize available CDBG program income funds that must be used toward approved projects.

<u>FUND/DEPT.</u> <u>ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>CURRENT</u> <u>BUDGET</u>	<u>AMENDMENT</u>	<u>AMENDED</u> <u>BUDGET</u>
CDBG _ Comm Development Block Grant				
<u>Revenues</u>				
252-000-683.000	Program Income	-	5,000.00	5,000.00
<u>Expenditures:</u>				
252-000-844.000	Program Income	-	14,710.00	14,710.00
<u>Fund Balance</u>				
252-000-390.000	CDBG Fund Balance	14,585.00	(9,710.00)	4,875.00

To recognize available CDBG program income funds that must be used toward approved projects.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

6A. Clerk’s Report

6B. Treasurer’s Report

7. Public Comment:

Jeff DuPilka, President of West Shore Fire, Inc. spoke about the rental of Fire Station #1.

8. Unfinished Business

9. New Business

10. Communication

11. Moved by **Wadsworth**, seconded by **Makowski** to adjourn the regular meeting of the Romulus City Council.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously.

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the regular meeting of the Romulus City Council held on November 7, 2016.



Ellen L. Craig-Bragg, City Clerk
City of Romulus, Michigan