



# City of Romulus

## MINUTES

Council Meeting Held:

**NOVEMBER 7, 2016**

Item No. **2A.**

**General Description: APPROVAL OF THE MINUTES FROM THE REGULAR COUNCIL**

**MEETING HELD OCTOBER 24, 2016.**

**Resolution No. \_\_\_\_\_**

*Moved by:* Abdo Barden Choate Crout Makowski Roscoe Wadsworth

*Seconded by:* Abdo Barden Choate Crout Makowski Roscoe Wadsworth

*Ayes:* All Abdo Barden Choate Crout Makowski Roscoe Wadsworth

*Nays:* All Abdo Barden Choate Crout Makowski Roscoe Wadsworth

*Abstain:* All Abdo Barden Choate Crout Makowski Roscoe Wadsworth

MOTION CARRIED UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

**MINUTES OF REGULAR ROMULUS CITY COUNCIL MEETING  
October 24, 2016**

Romulus City Hall Council Chambers, 11111 Wayne Rd. Romulus, MI 48174

**The meeting was called to order at 7:30 p.m. by Mayor Pro Tem John Barden.**

**Pledge of Allegiance**

**Roll Call**

**Present:** Kathleen Abdo, John Barden, Linda Choate, Harry Crout, Sylvia Makowski, Celeste Roscoe, William Wadsworth.

**Administrative Officials in Attendance:**

LeRoy D. Burcroff

Stacy Paige, Treasurer

Ellen L. Craig-Bragg, City Clerk

1. **Agenda** - Approval.

2. **Minutes**

A. Approval of the minutes from the regular meeting held October 10, 2016.

B. Approval of the minutes from the special meeting held October 10, 2016:

7:15 p.m. study session, I.T. Agreement between City of Romulus and Oakland County.

3. **Petitioner:**

A. FCA US LLC, application for an IFT Exemption Certificate.

B. Daehan Solutions Georgia LLC, request to establish an Industrial Development District.

C. Yapp USA Automotive Systems, Inc. request to transfer an IFT Exemption Certificate.

D. Yapp USA Automotive Systems, Inc. application for a new IFT Exemption Certificate.

4. **Chairperson's Report, John Barden, Mayor Pro-Tem**

5. **Mayor's Report – LeRoy D. Burcroff, Mayor**

A. Professional services agreement – Rowe Engineering and Hennessey Engineering.

B. Re-appointments and appointments to the Digital Sign Commission.

C. Extension of ITB 13/14-13, Hydrants and Gate Valves.

D. Extension of ITB 13/14-14, JCM 161 (or equivalent) Fabricated LUG All Stainless Steel Clamp Couplings.

E. Quarterly newsletter bid, 14/15-02.

F. Extension of ITB 14/15-26, Water System Repair Parts.

6A. **Clerk's Report – Ellen L. Craig-Bragg, Clerk**

1. Resolution revoking IFT Exemption Certificate for ZYNP Corporation.

2. Study session request for Monday, Nov. 28, 2016 with City Council and the Planning Commission to discuss proposed Master Plan Amendment for Vining Rd. Development District.

3. Study session request for Monday, Nov. 14, 2016 to discuss City Purchasing Ordinance.

**For Your Information:**

1. Comcast – Change to channel line-up.

6B. **Treasurer's Report – Stacy Paige, Treasurer**

7. **Public Comment** – Citizens are to limit their comments to three (3) minutes.

All citizens wishing to speak will be heard.

8. **Unfinished Business**

9. **New Business**

10. **Communication**

11. **Warrant 16-20** Checks presented for approval: \$11,434,962.86.

12. **Adjournment**

1. Moved by **Crout**, seconded by **Makowski** to accept the agenda as presented.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously.

**16-423**      **2A.** Moved by **Makowski**, seconded by **Roscoe** to approve the minutes of the regular meeting of the Romulus City Council held on October 10, 2016.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
Nays – None.  
Abstain – Wadsworth.  
Motion Carried.

**16-424**      **2B.** Moved by **Abdo**, seconded by **Roscoe** to approve the minutes of the special meeting of the Romulus City Council held on October 10, 2016; 7:15 p.m. study session, I.T. Agreement between City of Romulus and Oakland County.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
Nays – None.  
Abstain – Wadsworth.  
Motion Carried.

**3. Petitioner:**

**16-425**      **3A.** Moved by **Makowski**, seconded by **Roscoe** to grant a seven year tax abatement (one year of construction plus six years abatement) to FCA US LLC, on a \$26,650.00 investment for real property improvements at their new facility located at 16950 Pine, Romulus, MI. The effective date would commence December 31, 2016 and the tax abatement would expire on December 30, 2023.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
Nays – None.  
Motion Carried Unanimously.

**16-426**      **3B.** Moved by **Wadsworth**, seconded by **Crout** to establish an Industrial Development District for Daehan Solutions Georgia LLC on property described as follows:

Parcel: 80 052 99 0001 702 Property Address: 10401 Harrison Road  
PT OF THE SE 1/4 OF SEC 13 T3S R9E DES AS BEG AT THE E 1/4 COR OF SEC 13 AND PROCEEDING TH N 89D 45M 45S W 1366.95 FT ALONG THE E AND W 1/4 SEC LINE TH S 0D 32M 49S W 690.07 FT TO POB TH S 0D 32M 49S W 609.52 FT TH N 89D 46M 39S W 1367.87 FT TH N 0D 35M 14S E 609.52 FT TH S 89D 46M 39S E 1367.44 FT TO THE POB 19.14 ACRES.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
Nays – None.  
Motion Carried Unanimously.

**16-427**      **3C.** Moved by **Makowski**, seconded by **Wadsworth** to approve an Industrial Facilities Tax Exemption Certificate transfer from 4LVentures LLC dba Lee Steel Corporation to Yapp USA Automotive Systems, Inc. located at 36320 Eureka Rd. Romulus, MI. The life of the certificate shall remain the same – effective December 31, 2012 and expires on December 30, 2019.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
Nays – None.  
Motion Carried Unanimously.

**16-428**      **3D.** Moved by **Makowski**, seconded by **Roscoe** to grant an eight year tax abatement to Yapp USA Automotive Systems, Inc. on a \$19,757,689 investment for real and personal property improvements at their existing facility at 36320 Eureka Road, Romulus, MI.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
Nays – None.  
Motion Carried Unanimously.

4. Moved by **Roscoe**, seconded by **Choate** to accept the Chairperson's Report.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
Nays – None.  
Motion Carried Unanimously.

**5. Mayor's Report:**

Jazmine Danci, Community Services Director, announced a list of upcoming City events.

**16-429**

**5A.** Moved by **Roscoe**, seconded by **Choate** to concur with the administration and authorize the mayor and clerk to enter into a professional services agreement with ROWE Engineering to handle larger projects the DPW completes throughout the year.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
Nays – None.  
Motion Carried Unanimously.

**16-430**

**5A1.** Moved by **Makowski**, seconded by **Roscoe** to concur with the administration and authorize the mayor and clerk to enter into a professional services agreement with Hennessey Engineers for smaller projects the DPW completes throughout the year.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
Nays – None.  
Motion Carried Unanimously.

**16-431**

**5B.** Moved by **Wadsworth**, seconded by **Crout** to concur with the administration and re-appoint Maria Lambert, Administrator; and Roger Kadau with terms to expire on October 25, 2020 and appoint Kevin Krause and Jazmine Danci with terms to expire on October 25, 2020; as well as Merrie Druyor, Steve Dudek and Jill Lambert with terms to expire on October 25, 2018 to the Digital Sign Commission.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
Nays – None.  
Motion Carried Unanimously.

**16-432**

**5C.** Moved by **Makowski**, seconded by **Roscoe** to concur with the administration and extend Bid ITB 13/14-13 to EJ Inc. for fixed pricing on water hydrants and gate valves for the City of Romulus, Department of Public Works through June 30, 2017.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
Nays – None.  
Motion Carried Unanimously.

**16-433**

**5D.** Moved by **Abdo**, seconded by **Choate** to concur with the administration and extend Bid ITB 13/14-14 to HD Supply Waterworks and SLC Meter, LLC extending the 2015 contract pricing through June 9, 2017 respectively for the purchase of JMC 161 (or equivalent) Fabricated Lug all Stainless Steel Clamp Couplings.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
Nays – None.  
Motion Carried Unanimously.

**16-434**

**5E.** Moved by **Makowski**, seconded by **Crout** to concur with the administration and authorize the mayor and clerk to enter into a twenty-month contractual services agreement for the printing and city-wide mailing of quarterly newsletters with Compton Press Industries, at the pricing submitted with their 2014 bid through June 30, 2018.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
Nays – None.  
Motion Carried Unanimously.

**16-435** **5F.** Moved by **Wadsworth**, seconded by **Roscoe** to concur with the administration and extend Bid ITB 14/15-26 to SLC Meter, LLC extending the 2015 contract pricing for an additional year, through June 30, 2017, for water system repair parts and soft copper for the City of Romulus, Department of Public Works.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
Nays – None.

Motion Carried Unanimously.

**Clerk’s Report:**

City Clerk Ellen Craig-Bragg spoke about the upcoming November 8, 2016 Election.

**16-436** **6A1.** Moved by **Makowski**, seconded by **Roscoe** to grant the request from ZYNP International Corporation that the City of Romulus and the State Tax Commission revoke Industrial Facilities Tax Exemption Certificate 2013-419 granted to ZYNP International Corp., 30610 Ecorse Road, Romulus, MI on the grounds that the purposes for which the certificate was issued (manufacturing at 30610 Ecorse Road, Romulus) are not being fulfilled as a result of ZYNP International expanding operations to 27501 Hildebrandt, Romulus, Michigan.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
Nays – None.

Motion Carried Unanimously.

**16-437** **6A2.** Moved by **Wadsworth**, seconded by **Crout** to schedule a joint study session on Monday, November 28, 2016 at 6:30 p.m. to discuss the proposed Master Plan Amendment for Vining Road Development District with City Council and the Planning Commission. The meeting will be held in the City Hall Council Chambers, Wayne Road.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
Nays – None.

Motion Carried Unanimously.

**16-438** **6A3.** Moved by **Makowski**, seconded by **Roscoe** to schedule a fifteen minute study session on Monday, November 14, 2016 at 6:15 p.m. to discuss the City Purchasing Ordinance. The meeting will be held in the City Hall Council Chambers, Wayne Road.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
Nays – None.

Motion Carried Unanimously.

**6B. Treasurer’s Report**

**7. Public Comment:**

A resident commented on campaign literature from the City of Inkster.

A resident urged everyone to vote in the upcoming election.

Jan Lemmon, Cemetery Board Chairperson, announced the Euchre Tournament proceeds were \$2,118, up from last year’s total of \$2,040. All donations from the tournament go to the cemetery fund.

Jazmine Danci, Community Services Director, spoke about the election information that can be accessed from the city website – [www.romulusgov.com/electioninfo](http://www.romulusgov.com/electioninfo).

Gina Steward, editor – Telegram Newspaper – spoke about the Western Wayne NAACP quarterly meeting to be held at WC3. She asked about the revoking of ZYNP tax abatement.

**8. Unfinished Business:**

Tim Keyes, Economic Development Director, said the reason the ZYNP tax abatement was revoked was due to ZYNP moving to another address. (ZYNP actually made the request for the abatement to be revoked.)

**9. New Business:**

Councilwoman Abdo thanked the staff at Barth Elementary School for their annual Barth Spooktacular, it was a huge success. She also announced that the Romulus High School Football Team will play in the state playoffs with the first game on Friday, Oct. 28<sup>th</sup> at home against Trenton High School.

**10. Communication**

**16-439**

**11.** Moved by **Choate**, seconded by **Crout** to pay Warrant 16-20 in the amount of \$11,434,962.86.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously.

**12.** Moved by **Wadsworth**, seconded by **Roscoe** to adjourn the regular meeting of the Romulus City Council.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously.

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the regular meeting of the Romulus City Council held on October 24, 2016.



Ellen L. Craig-Bragg, City Clerk  
City of Romulus, Michigan