



City of Romulus

MINUTES

Council Meeting Held:

OCTOBER 3, 2016

Item No. 2A.

General Description: APPROVAL OF THE MINUTES FROM THE REGULAR COUNCIL MEETING HELD SEPTEMBER 26, 2016.

Resolution No._____

Moved by: Abdo Barden Choate Crout Makowski Roscoe Wadsworth
Seconded by: Abdo Barden Choate Crout Makowski Roscoe Wadsworth

Ayes: All Abdo Barden Choate Crout Makowski Roscoe Wadsworth
Nays: All Abdo Barden Choate Crout Makowski Roscoe Wadsworth
Abstain: All Abdo Barden Choate Crout Makowski Roscoe Wadsworth

MOTION CARRIED UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

**MINUTES OF REGULAR ROMULUS CITY COUNCIL MEETING
September 26, 2016**

Romulus City Hall Council Chambers, 11111 Wayne Rd. Romulus, MI 48174

The meeting was called to order at 7:30 p.m. by Mayor Pro Tem, John Barden.

Pledge of Allegiance

Roll Call

Present: Kathleen Abdo, John Barden, Linda Choate, Harry Crout, Celeste Roscoe, William Wadsworth.

Excused: Sylvia Makowski.

Administrative Officials in Attendance:

LeRoy D. Burcroff

Ellen L. Craig-Bragg, Clerk

Excused: Stacy Paige, Treasurer

1. Agenda - Approval.

2. Minutes

A. Approval of the minutes from the regular meeting held September 12, 2016.

3. Petitioner: None.

4. Chairperson's Report, John Barden, Mayor Pro-Tem

5. Mayor's Report – LeRoy D. Burcroff, Mayor

A. ITB 16/17-02, One-Year Contract Pricing for Computer Hardware, Software and Software Licensing Acquisitions.

B. Authorization to Extend RFP 12/13-36 Hyland (Onbase) Software Maintenance Services & Professional Services Work Agreement with Applied Imaging.

C. CSX Signal Maintenance and Crossing Maintenance Charges.

D. DSS Corporation Maintenance Agreement.

E. Property Disposition Re-Appointments.

F. For Your Information:

1. Communication from Roberto Scappaticci, Director DPW RE: Emergency Purchase, Emergency Repair.

6A. Clerk's Report – Ellen L. Craig-Bragg, Clerk

1. Reappointments to the Board of Zoning Appeals.

2. Daehan Solutions Georgia LLC, Request to Establish an Industrial District.

3. Yapp USA Automotive Systems, Inc. Request Transfer of IFT Exemption District.

4. Yapp USA Automotive Systems, Inc. Application for New IFT Exemption Certificate.

5. International Property Maintenance Code –Adoption of Appendix A, Board-Up Standards for Open and Unsecure Structures.

For Your Information:

1. Transfer ownership of 201 Resort B-Hotel and SDM License, 30599 Flynn Drive.

6B. Treasurer's Report – Stacy Paige, Treasurer

7. Public Comment – Citizens are to limit their comments to three (3) minutes.

All citizens wishing to speak will be heard.

8. Unfinished Business

9. New Business

10. Communication

11. Warrant 16-18 Checks presented for approval: \$3,447,784.78.

12. Adjournment

1. Moved by **Crout**, seconded by **Abdo** to accept the agenda as presented.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

16-382

2A. Moved by **Wadsworth**, seconded by **Abdo** to approve the minutes of the regular meeting of the Romulus City Council held on September 12, 2016.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

3. Petitioner: None.

4. Chairperson's Report:

16-383

4A. Moved by **Crout**, seconded by **Wadsworth** to adopt a memorial resolution for the family of Florence Klein.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

16-384

4B. Moved by **Wadsworth**, seconded by **Crout** to recognize Stears Hardware as they close their doors after doing business in the City of Romulus for 67 years.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

4. Moved by **Roscoe**, seconded by **Choate** to accept the Chairperson's Report.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

5. Mayor's Report:

Mayor Burcroff thanked everyone who participated in the Romulus Pumpkin Festival. He provided a video of upcoming events in the City of Romulus.

16-385

5A. Moved by **Abdo**, seconded by **Wadsworth** to concur with the administration and award Bid ITB 16/17-02 one-year contract pricing for computer hardware, software, and software licensing acquisitions to the three most responsive, responsible bidders, Zones, Inc. B&H Foto & Electronics Corp., and Insight, Inc.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

16-386

5B. Moved by **Choate**, seconded by **Crout** to concur with the administration and authorize a one-year extension of Bid Award RFP 12/13-36 for the licensing and maintenance of the Hyland OnBase modules currently being utilized throughout the City with Applied Imaging at a cost of \$11,591.60 and for any professional services needed from Applied Imaging at an hourly rate of \$160 per hour through June 30, 2017.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

16-387 **5C.** Moved by **Wadsworth**, seconded by **Abdo** to approve payment of the annual CSX signal maintenance and crossing maintenance invoice in the amount of \$11,711.00, and for each of the remaining years of the agreement.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

16-388 **5D.** Moved by **Roscoe**, seconded by **Abdo** to concur with the administration and grant authorization for the mayor and clerk to enter into the DSS Corporation Maintenance Agreement for one year with terms ending on September 20, 2017, at a cost of \$2,425.00.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

16-389 **5E.** Moved by **Choate**, seconded by **Crout** to approve the re-appointment of Abbie Akins and appointment of Tracy Leininger to the Property Disposition Committee with terms expiring on January 25, 2020.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

Clerk's Report:

16-390 **6A1.** Moved by **Wadsworth**, seconded by **Roscoe** to concur with the recommendation of the Executive Advisory Commission and re-appoint Sheldon Chandler and Kenneth Mientkiewicz to the Board of Zoning Appeals with their terms to expire on June 30, 2019.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

16-391 **6A2.** Moved by **Choate**, seconded by **Roscoe** to schedule a public hearing on Monday, Oct. 24, 2016 at 6:45 p.m. to hear comments regarding Daehan Solutions Georgia LLC's (10401 Harrison Rd.) request to establish and industrial development district.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

16-392 **6A3.** Moved by **Wadsworth**, seconded by **Crout** to schedule a public hearing on Monday, Oct. 24, 2016 at 7:00 p.m. to hear comments regarding Yapp USA Automotive Systems, Inc.'s (36320 Eureka Rd.) request to transfer an IFT Exemption Certificate.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

16-393 **6A4.** Moved by **Roscoe**, seconded by **Choate** to schedule a public hearing on Monday, Oct. 24, 2016 at 7:15 p.m. to hear comments regarding Yapp USA Automotive Systems, Inc.'s (36320 Eureka Rd.) request for a new IFT Exemption Certificate.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

16-394

6A5. Moved by **Roscoe**, seconded by **Wadsworth** to adopt, by reference, an amendment to the Romulus Code of Ordinances, Part II, Chapter 8 (Buildings & Building Regulations), Article VII (Property Maintenance), Section 8-211 (Code adopted) and Section 8-212 (References in code) to include Appendix A of the International Maintenance Code.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously.

6B. Treasurer’s Report

7. Public Comment:

A Canton resident spoke about a traffic ticket he received in Romulus.

Jan Lemmon, Chairperson, Cemetery Board of Trustees spoke about the new gate that was installed at the Romulus Memorial Cemetery.

Gina Steward from the Telegram Newspaper announced the Western NAACP Banquet will be held in Redford on October 16, 2016.

8. Unfinished Business:

Councilwoman Abdo addressed the concerns of the Canton resident who received a ticket in Romulus.

Councilman Wadsworth also addressed the concerns of the Canton resident.

9. New Business

10. Communication

16-395

11. Moved by **Choate**, seconded by **Crout** to approve Warrant 16-18 in the amount of \$3,447,784.78.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously.

12. Moved by **Wadsworth**, seconded by **Roscoe** to adjourn the regular meeting of the Romulus City Council.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously.

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the regular meeting of the Romulus City Council held on September 26, 2016.



Ellen L. Craig-Bragg, City Clerk
City of Romulus, Michigan