

**MINUTES OF REGULAR ROMULUS CITY COUNCIL MEETING  
February 9, 2015**

Romulus City Hall Council Chambers, 11111 Wayne Rd. Romulus, MI 48174

**The meeting was called to order at 7:30 p.m. by Mayor Pro Tem, John Barden.**

**Pledge of Allegiance**

**Roll Call**

**Present:** Kathleen Abdo, John Barden, Linda Choate, Harry Crout, Sylvia Makowski, Celeste Roscoe, William Wadsworth.

**Administrative Officials in Attendance:**

LeRoy D. Burcroff, Mayor

Ellen L. Craig-Bragg, City Clerk

Stacy Paige, Treasurer

**1. Agenda – Approval.**

**2. Minutes**

A. Approval of the minutes from the regular meeting held February 9, 2015.

B. No special meetings were held on February 9, 2015.

**3. Petitioner: None.**

**4. Chairperson's Report, John Barden, Mayor Pro-Tem**

**5. Mayor's Report – LeRoy D. Burcroff, Mayor**

A. Bid Award 14/15-07; 48 month lease for mail machine and folder/insert machine.

B. Bid Award 14/15-10; three motorcycle helmet radio systems – Romulus Police Dept.

C. Bid Award 14/15-17; 2015 Transit Van, Dept. of Public Works.

D. Bid Award 14/15-18; 4 Door, 4 Wheel Drive Dump Truck with dump body and snow plow, Dept. of Public Works.

E. Bid Award 14/15-19; two zero radius riding lawn mowers, Dept. of Public Works.

F. Professional services agreement, Orchard Hiltz & McCliment.

G. Contract for natural gas supplier.

**6A. Clerk's Report – Ellen L. Craig-Bragg, Clerk**

1. Study session request for Monday, Feb. 23, 2015 to discuss city ordinances.

**For Your Information:**

1. State of MI Public Hearing – DTE Gas company customers.

**6B. Treasurer's Report – Stacy Paige, Treasurer**

**7. Public Comment – Citizens are to limit their comments to three (3) minutes.**

All citizens wishing to speak will be heard.

**8. Unfinished Business**

**9. New Business**

**10. Communication**

**11. Warrant 15-03** Checks presented for approval: \$1,137,381.83.

**12. Adjournment**

1. Moved by **Crout**, seconded by **Makowski** to accept the agenda as presented.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously.

**15-046**

**2A.** Moved by **Wadsworth**, seconded by **Abdo** to approve the minutes of the regular meeting of the Romulus City Council held on February 2, 2015.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
Nays – None.  
Motion Carried Unanimously.

**2B.** No special meetings were held on February 2, 2015.

**3. Petitioner: None.**

**4. Chairperson's Report:**

Mayor Pro-Tem John Barden asked two representatives from the Romulus High School National Honor Society to speak about their efforts to raise awareness for pediatric cancer research. They have raised \$900 for this cause so far. They were inspired by the story of Chad Carr, grandson of former U of M football coach and nephew of Ms. Carr, a teacher at Romulus Community Schools. Hazardous waste collection will be held on April 4, 2015 at city hall from 8:00 a.m. until 2:00 p.m. For more information, please call 734-326-3936.

**4A.** Moved by **Roscoe**, seconded by **Makowski** to accept the chairperson's report.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
Nays – None.  
Motion Carried Unanimously.

**5. Mayor's Report:**

Mayor Burcroff read a letter he received from a mail carrier praising the DPW workers for the great job they did clearing the roads during the recent snow storm. The Romulus mail carrier was able to deliver the mail to residents with no problems.

**15-047**

**5A.** Moved by **Wadsworth**, seconded by **Abdo** to adopt a memorial resolution for the family of John Hadyniak.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
Nays – None.  
Motion Carried Unanimously.

**15-048**

**5A1.** Moved by **Choate**, seconded by **Wadsworth** to authorize the mayor and clerk to enter into a 48 month lease with MailFinance, Inc. for a Neopost IN-700 digital mail machine and a Neopost DS-35 folder/insert machine at a cost of \$307.55 per month for months one through twelve and \$453.03 per month for months thirteen through months forty-eight, pending final approval of the contract language by the City attorney.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
Nays – None.  
Motion Carried Unanimously.

**15-049**

**5A2.** Moved by **Choate**, seconded by **Makowski** to authorize the purchasing director to dispose of the City's current mail machine, as salvage, under the guidelines of the City's Disposal of Obsolete, Worn or Surplus Property Policy.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth  
Nays – None  
Motion Carried Unanimously.

**15-050**      **5B.** Moved by **Wadsworth**, seconded by **Crout** to award Bid 14/15-10 for the acquisition of three motorcycle helmet radio systems for the Police Department to the lowest bidder, Cynergy Wireless Products, in the amount of \$3,811.47.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth  
Nays – None  
Motion Carried Unanimously.

**15-051**      **5C.** Moved by **Makowski**, seconded by **Roscoe** to award Bid 14/15-17 for the purchase of a 2015 Ford Transit 250 MR Van for the Department of Public Works to the lowest bidder, Jorgensen Ford Sales, Inc., in the amount of \$27,500.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth  
Nays – None  
Motion Carried Unanimously.

**15-052**      **5D.** Moved by **Abdo**, seconded by **Makowski** to award Bid 14/15-18 for the purchase of one 2015 four door, four wheel drive, one ton dump truck with dump body and accessories for the Department of Public Works to the lowest bidder, Red Holman Buick GMC, in the amount of \$47,032.00.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth  
Nays – None  
Motion Carried Unanimously.

**15-053**      **5E.** Moved by **Makowski**, seconded by **Crout** to award Bid 14/15-19 for the purchase of two zero radius riding lawn mowers for the Department of Public Works to the lowest bidder, Weingartz Equipment, in the amount of \$19,358.00.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth  
Nays – None  
Motion Carried Unanimously.

**15-054**      **5F.** Moved by **Wadsworth**, seconded by **Abdo** to authorize the mayor and clerk to enter into a professional services agreement with Orchard Hiltz & McCliment for engineering services for the City of Romulus.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth  
Nays – None  
Motion Carried Unanimously.

**15-055**      **5G.** Moved by **Roscoe**, seconded by **Choate** to concur with the administration and authorize the mayor and clerk to enter into a two-year fixed rate natural gas supplier contract with CenterPoint Energy for the term beginning April 1, 2015 through March 31, 2017.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth  
Nays – None  
Motion Carried Unanimously.

**6. Clerk's Report:**

City Clerk, Ellen Craig-Bragg, presented some history regarding the beginnings of Black History Month.

**15-056**

**6A1.** Moved by **Makowski**, seconded by **Roscoe** to schedule a study session for Monday, Feb. 23, 2015 at 7:00 p.m. to discuss amendments to city ordinances. The meeting will be held in the City Hall Council Chambers, 11111 Wayne Road.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously.

**6B. Treasurer’s Report:**

Treasurer, Stacy Paige, reminded everyone that taxes are due on Tuesday, Feb. 17, 2015.

**7. Public Comment:**

None.

**8. Unfinished Business**

**9. New Business:**

Councilman Wadsworth announced that Saturday, February 28, 2015 is the annual dogs and cats shots at the Animal Shelter and Friday, May 8, 2015 will be the annual animal shelter fund raiser bowling event.

**10. Communication:**

Councilwoman Roscoe announced that Romulus Little League registration will be held on February 13 and February 14, 2015 at the Romulus Athletic Center (RAC).

Treasurer, Stacy Paige, announced the city-wide free yard sale dates:

Thursday, May 14<sup>th</sup> through Sunday, May 17, 2015.

Councilwoman Makowski announced that the library will hold a Black History program on Feb. 17 at 6:00 p.m. regarding the underground railroad. For more information about this and other events happening at the library, information is on the library’s website.

Councilman Wadsworth reminded residents that in order to sign up for city park rentals, contact the Recreation Dept. at City Hall.

**15-057**

**11.** Moved by **Choate**, seconded by **Makowski** to approve Warrant 15-03 in the amount of \$1,137,381.83.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously.

**12.** Moved by **Wadsworth**, seconded by **Roscoe** to adjourn the regular meeting of the Romulus City Council.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously.

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the regular meeting of the Romulus City Council held on February 9, 2015.



Ellen L. Craig-Bragg, City Clerk  
City of Romulus, Michigan