

**MINUTES OF REGULAR ROMULUS CITY COUNCIL MEETING
January 12, 2015**

Romulus City Hall Council Chambers, 11111 Wayne Rd. Romulus, MI 48174

The meeting was called to order at 7:30 p.m. by Mayor Pro Tem, John Barden.

Pledge of Allegiance

Roll Call

Present: Kathleen Abdo, John Barden, Linda Choate, Harry Crout, Sylvia Makowski, Celeste Roscoe, William Wadsworth.

Administrative Officials in Attendance:

LeRoy D. Burcroff, Mayor

Ellen L. Craig-Bragg, City Clerk

Stacy Paige, Treasurer

1. Agenda – *Amended.*

2. Minutes

A. Approval of the minutes from the regular meeting held January 5, 2015.

B. Approval of the minutes from the special meeting held January 5 2015:

6:00 p.m. – study session – City of Romulus Visioning Plan.

3. Petitioner: None.

4. Chairperson's Report, John Barden, Mayor Pro-Tem

5. Mayor's Report – LeRoy D. Burcroff, Mayor

A. Downriver Community Conference Membership Dues.

B. Downriver Mutual Aid Dues.

C. Recreation Commission Appointments.

D. Environmental Protection Board Appointment.

E. Construction Board of Appeals Appointment.

F. Tax Increment Finance Authority Board Appointment.

G. Planning Commission Appointments.

H. Officer Compensation Commission Re-appointment.

I. Re-appointments to the Police, Fire and Safety Commission.

J. Authorization to enter into an agreement with the State of Michigan Fireworks Delegation Authority.

6A. Clerk's Report – Ellen L. Craig-Bragg, Clerk

1. Second reading and final adoption of the 2014-2019 City of Romulus Parks & Recreation Master Plan.

2. Public hearing request for the FY 2015-2016 Community Development Block Grant.

3. Study session request for Thursday, January 22, 2015 to discuss neighborhood street improvements.

For Your Information: None.

6B. Treasurer's Report – Stacy Paige, Treasurer

7. Public Comment – Citizens are to limit their comments to three (3) minutes.

All citizens wishing to speak will be heard.

8. Unfinished Business

9. New Business

10. Communication

11. Warrant 15-01 Checks presented for approval: \$1,296,943.46.

12. Adjournment

Members of the Veteran's Administration and Chief Executive Officer, Tyronne Chapman, led Romulus Girl Scouts Troop 71551 in the Pledge of Allegiance. Mr. Chapman then presented a plaque of appreciation to the Girl Scouts thanking them for their donations of blankets to the homeless veterans.

15-012

1A. Moved by **Wadsworth**, seconded by **Crout** to adopt a resolution recognizing Romulus Girl Scouts Troop 71551 for their blanket drive supporting the Veterans Administration.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

1. Moved by **Makowski**, seconded by **Roscoe** to accept the agenda as amended.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

15-013

2A. Moved by **Wadsworth**, seconded by **Abdo** to approve the minutes of the regular meeting of the Romulus City Council held on January 5, 2015.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth
Nays – None.
Motion Carried Unanimously.

15-014

2B. Moved by **Abdo**, seconded by **Choate** to approve the minutes of the special meeting held on January 5, 2015, 6:00 p.m. study session, Romulus Visioning Plan.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth
Nays – None.
Motion Carried Unanimously.

3. Petitioner: None.

4. Chairperson's Report:

Frank Audia, Senior Partner, Plante Moran, gave an overview of the financial statement audit for fiscal year ended June 30, 2014. (Detailed presentation was presented at a study session earlier this evening.)

4A. Moved by **Roscoe**, seconded by **Makowski** to accept the chairperson's report.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

5. Mayor's Report:

- 1.** Mayor Burcroff announced that he appointed interim Public Safety Director, Jadie Settles, as full-time Public Safety Director effective today's date and invited Director Settles to the podium to speak.
- 2.** Mayor also announced that the state of the city address is being shown on cable and will soon be available on You Tube and interviews are being added to the end of the address.
- 3.** Bob McCraight, Public Services Director spoke about roads and snow emergencies. As a guideline, secondary road are plowed once four inches of snow falls.

15-015 **5A.** Moved by **Wadsworth**, seconded by **Abdo** to authorize to renew our annual Downriver Community Conference Membership Dues for the City of Romulus in the amount of \$4,750.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None
Motion Carried Unanimously.

15- 016 **5B.** Moved by **Makowski**, seconded by **Roscoe** to authorize to renew our annual Downriver Community Conference Mutual Aid Dues for the City of Romulus in the amount of \$15,994.01.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

15- 017 **5C.** Moved by **Abdo**, seconded by **Makowski** to approve the appointments of Zachary Ward, Romulus High School representative, and Arnett Chisholm with terms to expire on January 1, 2017.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

15- 018 **5D.** Moved by **Wadsworth**, seconded by **Roscoe** to approve the appointment of Brian McNeil to the Environmental Protection Board with a term expiring March 26, 2015.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

15- 019 **5E.** Moved by **Abdo**, seconded by **Choate** to approve the appointment of Rick Perry to the Construction Board of Appeals with a term expiring May 28, 2015.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

15- 020 **5F.** Moved by **Wadsworth**, seconded by **Crout** to approve the appointment of Jeffrey Mansfield to the Tax Increment Finance Authority with a term expiring November 30, 2015.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

15- 021 **5G.** Moved by **Choate**, seconded by **Roscoe** to approve the appointments of Jerry Frederick and Edna Talon-Jemison as well as the re-appointment of Mike Glotfelty to the Planning Commission with terms expiring January 31, 2018.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

15- 022 **5H.** Moved by **Wadsworth**, seconded by **Crout** to approve the re-appointment of Carmelita Johnson to the Officer Compensation Commission with a term expiring December 31, 2021.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

15- 023 **5I.** Moved by **Choate**, seconded by **Roscoe** to concur with the administration and approve the re-appointments of Mark Wilhide and Cynthia Harris to the City of Romulus Fire and Safety Commission with terms to expire on February 22, 2017.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

15- 024 **5J.** Moved by **Makowski**, seconded by **Roscoe** to authorize the mayor and clerk to sign the local fireworks delegation agreement, which shall automatically renew on an annual basis, recognizing the Romulus Fire Department as the authorize delegate to perform fireworks inspection duties of consumer fireworks retail locations within the City of Romulus.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

6. Clerk's Report:

Clerk Ellen Craig-Bragg announced the Martin Luther King Day celebration that will be held on Monday, January 19, 2015.

15-025 **6A1.** Moved by **Wadsworth**, seconded by **Crout** to approve second reading, final adoption of the 2014-2019 City of Romulus Parks & Recreation Master Plan which was introduced at the Council meeting of January 5, 2015.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

15-026 **6A2.** Moved by **Roscoe**, seconded by **Makowski** to schedule a public hearing on Monday, January 26, 2015 at 7:00 p.m. to discuss the proposed final projects for the Anticipated 2015-2016 CDBG Allocation. The hearing will be held in the Romulus Council Chambers, 11111 Wayne Rd.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

15-027 **6A3.** Moved by **Abdo**, seconded by **Wadsworth** to schedule a study session on Thursday, January 22, 2015 from 5:30 p.m. until 7:30 p.m. to discuss neighborhood street improvements. The meeting will be held in the Romulus Council Chambers, 11111 Wayne Rd.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

6B. Treasurer's Report:

1. Treasurer Stacy Paige announced property taxes are due by February 17, 2015 and may be paid at the treasurer's office, by mail, or left in the drop box in front of city hall.
2. Treasurer Paige, Deputy Treasurer, Tracy Leininger, and Joe Ozog will be preparing income tax returns for low income, disabled persons, and senior citizens beginning February 5, 2015; call the Senior Center for an appointment.

7. Public Comment: None.

8. Unfinished Business:

Councilman Wadsworth commended the administration for their efforts in opening the City's parks and recreation programs.

9. New Business: None.

10. Communication:

Councilwoman Roscoe announced that the Mother/Son Dance will be held on Thursday, February 19, 2015 and the mayor's fitness challenge started today at the RAC and will end on March 19, 2015.

15-028

- 11.** Moved by **Choate**, seconded by **Crout** to approve Warrant 15-01 in the amount of \$1,296,943.46.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously.

- 12.** Moved by **Wadsworth**, seconded by **Makowski** to adjourn the regular meeting of the Romulus City Council.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously.

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the regular meeting of the Romulus City Council held on January 12, 2015.



Ellen L. Craig-Bragg, City Clerk
City of Romulus, Michigan