

**MINUTES OF REGULAR ROMULUS CITY COUNCIL MEETING
January 26, 2015**

Romulus City Hall Council Chambers, 11111 Wayne Rd. Romulus, MI 48174

The meeting was called to order at 7:30 p.m. by Mayor Pro Tem, John Barden.

Pledge of Allegiance

Roll Call

Present: Kathleen Abdo, John Barden, Linda Choate, Harry Crout, Sylvia Makowski, Celeste Roscoe.

Excused: William Wadsworth.

Administrative Officials in Attendance:

Robert Dickerson, Chief of Staff

Barbara Fitzgerald, Deputy Clerk

1. **Agenda** – Approval.

2. **Minutes**

A. Approval of the minutes from the regular meeting held January 12, 2015.

B. Approval of the minutes from the special meeting held January 12 2015:
6:00 p.m. – study session – General Audit for Fiscal Year ended June 30, 2014.
7:15 p.m. – study session, Quarterly Investment Review.

3. **Petitioner: None.**

4. **Chairperson's Report, John Barden, Mayor Pro-Tem**

5. **Mayor's Report – LeRoy D. Burcroff, Mayor**

A. Extension of Bid Award ITB 14/15-06; Color copier for Community Services Department/Mayor's Office.

B. Request to award Bid 14/15-14; Two Panasonic Toughbook 19 laptop computers.

C. Request to award Bid 14/15-15; Four Ford Explorers, Romulus Police Department.

D. Anticipated 2015/2016 CDBG Allocation and attached projects.

E. Introduction of Budget Amendment 14/15-13; General Fund.

6A. **Clerk's Report – Ellen L. Craig-Bragg, Clerk**

1. Request to schedule the 2015 spring city-wide garage/yard sale dates.

2. Request for clerk and deputy clerk to attend 2015 MAMC Institute and Master Academy.

For Your Information:

1. Wayne County – Household waste collection.

6B. **Treasurer's Report – Stacy Paige, Treasurer**

7. **Public Comment** – Citizens are to limit their comments to three (3) minutes.

All citizens wishing to speak will be heard.

8. **Unfinished Business**

9. **New Business**

10. **Communication**

11. **Warrant 15-02** Checks presented for approval: \$316,170.22.

12. **Adjournment**

1. Moved by **Crout**, seconded by **Makowski** to accept the agenda as presented.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe.

Nays – None.

Motion Carried Unanimously.

15-029 **2A.** Moved by **Makowski**, seconded by **Abdo** to approve the minutes of the regular meeting of the Romulus City Council held on January 12, 2015.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe.
Nays – None.
Motion Carried Unanimously.

15-030 **2B.** Moved by **Roscoe**, seconded by **Abdo** to approve the minutes of the special meeting held on January 12, 2015, 6:00 p.m. study session, General Audit for Fiscal Year ended June 30, 2014; 7:15 p.m. study session, Quarterly Investment Review.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe.
Nays – None.
Motion Carried Unanimously.

3. Petitioner: None.

4. Chairperson’s Report:

Mayor Pro-Tem John Barden announced the Wayne County Household Hazardous Waste Collection will be held at the Romulus Civic Center, 11111 Wayne Road, on Saturday, April 4, 2015 from 8:00 a.m. until 2:00 p.m. For further information, call 734-326-3936.

Mr. Barden then called Wayne County Commissioner, Al Haidous, from the 11th District to the podium. Commissioner Haidous said he hopes to do very well for the citizens of Romulus as commissioner and he introduced his assistant, Pam Dobrowolski, liaison to the City of Romulus.

4A. Moved by **Roscoe**, seconded by **Choate** to accept the chairperson’s report.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe.
Nays – None.
Motion Carried Unanimously.

5. Mayor’s Report:

15-031 **5A.** Moved by **Makowski**, seconded by **Roscoe** to concur with the administration and extend Bid 14/15-06 to the successful bidder, Applied Imaging, in the amount of \$6,401 for a Ricoh MP C4503 multi-function color copier for the Community Services Department/Mayor’s office.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe.
Nays – None
Motion Carried Unanimously.

15- 032 **5A1.** Moved by **Abdo**, seconded by **Makowski** to concur with the administration and authorize the mayor and clerk to enter into a 36 month supply and maintenance agreement with fees of \$.0059 for mono copies and \$.055 per color copy.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe.
Nays – None.
Motion Carried Unanimously.

15- 033 **5B.** Moved by **Makowski**, seconded by **Roscoe** to award Bid 14/15-14, two Panasonic Toughbook 19 laptop computers with backlit screens for the City of Romulus Fire Department, to the lowest bidder, Rugged Depot, in the amount of \$5,565.70.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe.
 Nays – None.
 Motion Carried Unanimously.

15- 034 **5C.** Moved by **Choate**, seconded by **Crout** to award Bid 14/15-15 for the acquisition of four (4) 2015 Ford Explorer XLT sport utility vehicles for the City of Romulus Police Department, to the lowest bidder, Jack Demmer Ford, in the amount of \$114,897.76.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe
 Nays – None.
 Motion Carried Unanimously.

15- 035 **5D.** Moved by **Roscoe**, seconded by **Makowski** to concur with the administration and approve the anticipated 2015/2016 CDBG allocation and proposed projects.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe.
 Nays – None.
 Motion Carried Unanimously.

15- 036 **5E.** Moved by **Choate**, seconded by **Makowski** to introduce Budget Amendment 14/15-13, to recognize additional cost recovery revenues as well as set up a budget for Accumed’s recovery billing costs.

| FUND/DEPT. | | CURRENT | | AMENDED |
|--|-------------------------------------|---------|---------------|---------|
| ACCOUNT NO. | ACCOUNT NAME | BUDGET | AMENDMEN T | BUDGET |
| General Fund | | | | |
| Revenue | | | | |
| 101-3410-511.69-66 | Fire Dept. Cost Recovery | 10,000 | 5,000 | 15,000 |
| Expense | | | | |
| 101-3410-734.77-30 | Fire Operating Contractual Services | 0 | 5,000 | 5,000 |
| To recognize additional cost recovery revenues as well as setup a budget for Accumed's recovery billing costs. | | | | |
| *Note - this has no effect on the General Fund Fund Balance | | | | |

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe.
 Nays – None.
 Motion Carried Unanimously.

6. Clerk’s Report:

15-037 **6A1.** Moved by **Makowski**, seconded by **Crout** to schedule the 2015 city-wide garage/yard sale dates for Thursday, May 14th through Sunday, May 17, 2015 with rain dates May 28th through May 31, 2015.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe.
 Nays – None.
 Motion Carried Unanimously.

15-038

6A2. Moved by **Roscoe**, seconded by **Makowski** to approve the city clerk, Ellen Craig-Bragg, to attend the Master Academy from Tuesday, March 24th thru Thursday, March 26, 2015; and deputy clerk, Barb Fitzgerald, to attend the MAMC Institute from Sunday, March 15th through Friday, March 20, 2015; both in Mt. Pleasant, Michigan.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe.
Nays – None.
Motion Carried Unanimously.

6B. Treasurer’s Report

7. Public Comment:

Gina Wilson-Steward, owner of the Telegram Newspaper, commented that she is very grateful for having had the opportunity to serve as the official newspaper for the City of Romulus for the past thirty days.

8. Unfinished Business:

15-039

8A. Moved by **Roscoe**, seconded by **Makowski** to award the permanent newspaper bid and name The Telegram Newspaper as the official City paper for calendar year 2015.

Roll Call Vote: Ayes – Abdo, Barden, Makowski, Roscoe.
Nays – Choate, Crout.
Motion Carried.

9. New Business:

Councilwoman Abdo asked Commissioner Haidous to look into the traffic signal light at I-94 and Wayne Road as it does not work properly. Mr. Haidous said he will check on that right away.

10. Communication:

15-040

10A. Moved by **Choate**, seconded by **Crout** to adopt a memorial resolution for the family of Donlee Dyer.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe.
Nays – None.
Motion Carried Unanimously.

11. Moved by **Choate**, seconded by **Crout** to approve Warrant 15-02 in the amount of \$316,170.22.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe.
Nays – None.
Motion Carried Unanimously.

12. Moved by **Makowski**, seconded by **Roscoe** to adjourn the regular meeting of the Romulus City Council.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe.
Nays – None.
Motion Carried Unanimously.

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the regular meeting of the Romulus City Council held on January 26, 2015.



Ellen L. Craig-Bragg, City Clerk

City of Romulus, Michigan