

**CITY OF ROMULUS**  
 Department of Building & Safety  
 12600 S. Wayne  
 Romulus MI 48174  
 734-942-7550  
 www.romulusgov.com

**APPLICATION FOR INSTALLATION OF MOBILE HOME/CONSTRUCTION TRAILER**

All areas must be completed on the application below:

<b>JOB LOCATION:</b>	Date: _____
All permit requests must have an address to be processed	
Property I.D. Number	Subdivision
Zoning	

<input type="checkbox"/> Old Bldg  <input type="checkbox"/> New Bldg  <input type="checkbox"/> New  <input type="checkbox"/> Replacement	<b>Contractor Information:</b> _____ Contractor's Name <span style="float: right;">License No.</span> _____ Address <span style="float: right;">City</span> <span style="float: right;">State</span> <span style="float: right;">Zip Code</span> _____ Telephone Number <span style="float: right;">Federal I.D. Number</span> _____ Worker's Compensation Carrier <span style="float: right;">MESC Employer Number</span> _____
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<b>Owner of Property Information:</b>			
Owner's Name		Owner's Telephone Number	
Owner's Address		City	State
			Zip Code

<b>Type of installation:</b>	<b>Installation dimensions:</b>	<b>Remarks:</b>
<input type="checkbox"/> Double Wide Mobile	Length: Feet _____ Inches _____	
<input type="checkbox"/> Single Wide Mobile	Width: Feet _____ Inches _____	
<input type="checkbox"/> Construction Trailer	Height: Feet _____ Inches _____	
<input type="checkbox"/> Other		
<input type="checkbox"/> Used Unit; indicate year of unit _____		

<b>Cost of Improvement: Enter total cost of improvement/repair</b> \$ _____
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- An original application with original signatures must be submitted for processing
- An address number is required for submittal of all applications
- Plot plan required for all construction trailers (may be drawn on reverse side of application)
- Construction trailers and mobile home units cannot be set up or placed on site prior to securing required permits
- Permit fee for mobile home and trailer set up is \$156.00
- A copy of the permittee's State of Michigan Photo I.D./Driver License is required
- A copy of the licensee's State of Michigan Mobile Home Installer or Dealer License required (\$26.00 Registration Fee)
- Additional permits required for gas line pressure test, plumbing connections, electrical service connections
- Repairs or alterations to piers or concrete pads require separate building permits/inspections
- Sheds, porches, carports, etc. require an additional building/zoning permit

Section 23a of the State Construction Act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subjected to civil fines.

Owner's Signature	Date	Contractor's Signature	Date
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# PLOT PLAN

The following must be included on the plot plan: (1) dimensions of lot; (2) location and sizes of side, front and rear yards; (3) location of streets, easements and alleys; (4) direction of north point; (5) all existing and proposed buildings/structures located on same site; (6) corner lots must be indicated

<b>Alley</b>															
<b>Street</b>															

### For Department Use Only

Application Approval  
 Application Not Approved  
 Application Requires BZA Approval  
 Approved by Board of Zoning Appeals  
 Not Approved by Board of Zoning Appeals  
 Appeal Number: \_\_\_\_\_  
 Date BZA appeal granted: \_\_\_\_\_

Approved by: \_\_\_\_\_  
Authorized Signature Date

Disapproved by: \_\_\_\_\_  
Authorized Signature Date

BUILDING PERMIT NUMBER: \_\_\_\_\_

BUILDING PERMIT ISSUED: \_\_\_\_\_

BUILDING PERMIT FEE: \_\_\_\_\_