

**MINUTES OF REGULAR ROMULUS CITY COUNCIL MEETING  
November 13, 2017**

Romulus City Hall Council Chambers, 11111 Wayne Rd. Romulus, MI 48174

**The meeting was called to order at 7:30 p.m. by Mayor Pro-Tem John Barden.**

**Pledge of Allegiance**

**Roll Call:** Kathleen Abdo, John Barden, Celeste Roscoe, Tina Talley, William Wadsworth, , Eva Webb, Virginia Williams.

**Administrative Officials in Attendance:**

LeRoy D. Burcroff, Mayor

Ellen L. Craig-Bragg, Clerk

Stacy Paige, Treasurer

**1. \*Amended\*Agenda - Approval**

**2. Minutes**

**A.** Approval of the minutes from the regular meeting held November 6, 2017.

**B.** No special meetings were held on November 6, 2017.

**3. Petitioner: None.**

**4. Chairperson's Report, John Barden, Mayor Pro-Tem**

**5. Mayor's Report – LeRoy D. Burcroff, Mayor**

**A.** Municipal Library Board Appointment.

**B.** Amendment to Licensing Agreement with Munetrix.

**C.** Road Closure Request – Turkey Trot.

**\*D.** Appointment to the Planning Commission.\*

**6A. Clerk's Report – Ellen L. Craig-Bragg, Clerk**

**1.** Election of Chairman Pro-Tem.

**2.** Scheduling of regular meetings of Council.

**3.** Adoption of Robert's Rules of Order.

**4.** Advisory Appointment Committee.

**5.** Appointment of Deputy Clerk.

**6.** Appointment of Pension Committee Council Representative.

**7.** Retirees' Healthcare Council Representative.

**\*8.\* ~~Council Appointment to the Planning Commission,~~**

**9.** Appointment of Cemetery Board of Trustees Council Representative.

**10.** Disposition of Excess City-Owned Property.

**11.** Second reading, final adoption of Budget Amendment 17/18-13, General Fund.

**12.** Second reading, final adoption of Budget Amendment 17/18-14, Vining Road Extension, Ecorse Road Construction.

**13.** Second reading, final adoption of Budget Amendment 17/18-15, CDBG.

**14.** Second reading, final adoption of Budget Amendment 17/18-16, CDBG.

**15.** Council Appointment to the Municipal Library Board.

**6B. Treasurer's Report – Stacy Paige, Treasurer**

**1.** Appointment of Deputy Treasurer.

**2.** Depository Resolution.

**7. Public Comment** – Citizens are to limit their comments to three (3) minutes. All citizens wishing to speak will be heard.

**8. Unfinished Business**

**9. New Business**

**10. Communication**

**11A. Warrant 17-21** Checks presented for approval \$993,832.85

**11B. Warrant 17-21E** Checks presented for approval \$ 12,820.00

**12. Adjournment**

**1. Moved by Wadsworth, seconded by Roscoe to accept the agenda as amended.**

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth Webb, Williams.

Nays – None.

Motion Carried Unanimously.

**17-387**

**2A.** Moved by **Wadsworth**, seconded by **Abdo**, to approve the minutes of the regular meeting of the Romulus City Council held on November 6, 2017.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams.  
Nays – None.  
Motion Carried Unanimously.

**4. Chairperson’s Report:**

Mayor Pro-Tem John Barden announced that the APA’s annual community Thanksgiving dinner will be held on Friday, November 17, 2017 – for more information contact Darnell Hearst at 734-746-2656.

**4.** Moved by **Roscoe**, seconded by **Abdo** to accept the Chairperson’s Report.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams.  
Nays – None.  
Motion Carried Unanimously.

**5. Mayor’s Report:**

Mayor Burcroff presented a video of upcoming City events.

**17-388**

**5A.** Moved by **Abdo**, seconded by **Webb** to concur with the administration and approve the appointment of Sylvia Makowski to the Municipal Library Board with a term to expire on April 11, 2018.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams.  
Nays – None.  
Motion Carried Unanimously.

**17-389**

**5B.** Moved by **Wadsworth**, seconded by **Roscoe** to concur with the administration and authorize the mayor and clerk to amend the existing subscription agreement with Munetrix in order to include the Financial Data Analytic Tool to the City’s platform and also waive the bidding process as the additional cost would be \$1,975.20, for a total cost of \$7,945.20.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams.  
Nays – None.  
Motion Carried Unanimously.

**17-390**

**5C.** Moved by **Roscoe**, seconded by **Abdo** to concur with the administration and authorize the closure of Goddard Road between Porter Street and the bowling alley, beginning at 5:30 p.m. and ending at 6:00 p.m. on Wednesday, November 22, 2017.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams.  
Nays – None.  
Motion Carried Unanimously.

**17-391**

**5D.** Moved by **Wadsworth**, seconded by **Abdo** to concur with the administration and appoint Celeste Roscoe as the City Council representative on the City of Romulus Planning Commission. The appointment to be concurrent with Councilperson Roscoe’s City Council term.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams.  
Nays – None.  
Motion Carried Unanimously.

**6A. Clerk’s Report:**

City Clerk, Ellen Craig-Bragg, announced that any items left in the cemetery after November 16<sup>th</sup> will be discarded.

**17-392**

**6A1.** Moved by **Webb**, seconded by **Roscoe** to appoint Councilwoman Tina Talley as Chairwoman Pro-Tem.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams.  
Nays – None.  
Motion Carried Unanimously.

**17-393**

**6A2.** Moved by **Wadsworth**, seconded by **Abdo** to schedule the regular meetings of the Romulus City Council on the first, second and fourth Monday of each month at 7:30 p.m.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams.  
Nays – None.  
Motion Carried Unanimously.

**17-394**

**6A3.** Moved by **Abdo**, seconded by **Talley** to adopt Robert’s Rules of Order as the official form of parliamentary procedure for the Council meetings.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams.  
Nays – None.  
Motion Carried Unanimously.

**17-395**

**6A4.** Moved by **Roscoe**, seconded by **Abdo** to appoint Mayor Pro-Tem Barden, Councilwoman Talley, and Councilman Wadsworth to the Advisory Appointment Committee.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams.  
Nays – None.  
Motion Carried Unanimously.

**17-396**

**6A5.** Moved by **Talley**, seconded by **Wadsworth** to concur with the recommendation of City Clerk Ellen Craig-Bragg and approve the appointment of Barbara Fitzgerald as Deputy Clerk.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams.  
Nays – None.  
Motion Carried Unanimously.

**17-397**

**6A6.** Moved by **Roscoe**, seconded by **Wadsworth** to appoint Councilwoman Abdo to the City of Romulus (Employee) Pension Committee.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams.  
Nays – None  
Motion Carried Unanimously

**17-398**

**6A7.** Moved by **Roscoe**, seconded by **Abdo** to appoint Councilman Wadsworth to serve as the City Retirees’ Healthcare Council Representative for a two-year term.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Webb, Williams.  
Nays – None.  
Abstain – Wadsworth.  
Motion Carried.

**6A8.** Deleted from Clerk’s Report and added to Mayor’s Report (5D).

**17-399**

**6A9.** Moved by **Wadsworth**, seconded by **Roscoe** to appoint Councilwoman Abdo as the Council liaison to the Cemetery Board of Trustees with the term to run concurrent with Councilwoman Abdo's Council term. Discussion: Councilwoman Webb asked Councilwoman Abdo if this appointment will interfere with her other appointment; answer no.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams.  
Nays – None.  
Motion Carried Unanimously.

**17-400**

**6A10(a).** Moved by **Roscoe**, seconded by **Wadsworth** to concur with the recommendation of the Property Disposition Committee and approve the following:  
Discussion: Councilman Wadsworth inquired about the property coming back to the City. Councilwoman Williams asked about the plans for the properties; Tim Keyes, Economic Development Director replied – demolition.

The City of Romulus wishes to acquire the following parcels that are listed on the "Unsold Tax Foreclosure Properties for Year 2017" list dated 11.01.2017:

80 015 99 0007 000 aka 6578 Washington  
80 020 01 0068 000 aka vacant land on Park Place  
80 020 01 0069 000 aka 36282 Park Place  
80 020 01 0070 000 aka vacant land on Park Place  
80 030 01 0001 000 aka vacant land at Ecorse & Ozga  
80 044 01 0495 000 aka 7331 Kempa  
80 048 99 0002 000 aka 28585 Smith

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams.  
Nays – None.  
Motion Carried Unanimously.

**17-401**

**6A10(b).** Moved by **Roscoe**, seconded by **Wadsworth** to concur with the recommendation of the Property Disposition Committee and approve that the City of Romulus acquire the following parcels that are listed on the "Unsold Tax Foreclosure Properties for Year 2017" list dated 11-01-2017:  
Discussion: Councilman Wadsworth inquired about the property coming back to the City. Councilwoman Williams asked about the plans for the properties.

The City of Romulus does NOT wish to acquire the following parcels that are listed on the "Unsold Tax Foreclosure Properties for Year 2017" list dated 11.01.2017:

80 003 02 0004 300 aka vacant land on Harrison  
80 077 02 0043 301 aka vacant land on Moore  
80 077 09 0033 300 aka vacant land on Gabriel  
80 079 01 0068 000 aka vacant land on Grant & Schultz  
80 100 01 0141 302 aka vacant land on New York  
80 144 01 0106 301 aka vacant land on Farnum

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams.  
Nays – None.  
Motion Carried Unanimously.

**17-402**

**6A11.** Moved by **Roscoe**, seconded by **Abdo** to approve second reading, final adoption of Budget Amendment 17/18-13, General Fund.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams.  
Nays – None.  
Motion Carried Unanimously.

**17-403 6A12.** Moved by **Abdo**, seconded by **Roscoe** to approve second reading, final adoption of Budget Amendment 17/18-14, Vining Road Extension – Ecorse Road Construction.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams.  
Nays – None.  
Motion Carried Unanimously.

**17-404 6A13.** Moved by **Webb**, seconded by **Talley** to approve second reading, final adoption of Budget Amendment 17/18-15, CDBG.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams.  
Nays – None.  
Motion Carried Unanimously.

**17-405 6A14.** Moved by **Wadsworth**, seconded by **Roscoe** to approve second reading, final adoption of Budget Amendment 17/18-16, CDBG.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams.  
Nays – None.  
Motion Carried Unanimously.

**17-406 6A15.** Moved by **Abdo**, seconded by **Talley** to appoint Councilman Wadsworth as the Council liaison to the Municipal Library Board with the term to run concurrent with Councilman Wadsworth’s Council term.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Webb, Williams.  
Nays – None.  
Abstain – Wadsworth.  
Motion Carried.

**6B. Treasurer’s Report:**

City Treasurer, Stacy Paige, announced the need for turkeys and canned goods at Helping Hands.

**17-407 6B1.** Moved by **Talley**, seconded by **Abdo** concur with the recommendation of City Treasurer, Stacy Paige, and approve the appointment of Tracy Leininger as Deputy City Treasurer.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams.  
Nays – None.  
Motion Carried Unanimously.

**17-408 6B2.** Moved by **Webb**, seconded by **Roscoe** to adopt a resolution designating Comerica Bank, Chase Bank and Portfolio Funds as depositories in which the funds for the City of Romulus shall be deposited. A copy of its entirety is on file in the Clerk’s Office.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams.  
Nays – None.  
Motion Carried Unanimously.

**7. Public Comment:**

Resident spoke about coyotes being around his house.

Resident asked about how much money has been spent on Vining Road and also about the process of getting a handicap sign.

Jan Lemmon, Chairperson, Cemetery Board of Trustees, welcomed the new Councilmembers.

Bob McCraight, City Building and Safety Director, spoke about “Wreaths Across America.”

A resident asked if the City could purchase a leaf vacuum so the DPW could clean the leaves from residential properties.

Mark Edwards, School Representative, thanked voters for passing one of the school proposals (Hold Harmless).

**8. Unfinished Business:**

Tim Keyes, City Economic Development Director, spoke about the Vining Road Extension from Smith to Ecorse Road.

Jadie Settles, City Police Chief, said he would look into the process of obtaining a handicap sign.

Mayor Burcroff commented that residents bag their leaves and said the City vacuuming the leaves from residents' yards would be quite an expense; however, he will look into the matter.

City Treasurer, Stacy Paige, commented that November 20<sup>th</sup> is the last day for yard-waste pick-up and in some areas leaves are just starting to fall – could the deadline be extended because of the late falling of leaves?

Mayor Burcroff commented that his office will check with Waste Management about extending the deadline for pick-up of yard waste.

**9. New Business:**

Councilman Wadsworth gave a reminder: people who are looking for pets as holiday gifts to check the animal shelters.

Councilwoman Williams inquired about neighborhood watch signs.

**10. Communication:**

Councilwoman Talley announced the Christian Ministerial Alliance's community Thanksgiving Service on Wednesday, November 15, 2017 at Union Grove Church.

**17- 409** **11A.** Moved by **Abdo**, seconded by **Roscoe** to pay Warrant 17-21 in the amount of \$993,832.85.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams.

Nays – None.

Motion Carried Unanimously.

**17-410** **11B.** Moved by **Choate**, seconded by **Makowski** to pay Warrant 17-21E in the amount of \$12,820.00.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams.

Nays – None.

Motion Carried Unanimously.

**12.** Moved by **Wadsworth**, seconded by **Roscoe** to adjourn the regular meeting of the Romulus City Council.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams.

Nays – None.

Motion Carried Unanimously.

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the regular meeting of the Romulus City Council held on November 13, 2017.



Ellen L. Craig-Bragg, City Clerk  
City of Romulus, Michigan