



# City of Romulus

## MINUTES

Council Meeting Held:

**OCTOBER 10, 2016**

Item No. 2A.

**General Description: APPROVAL OF THE MINUTES FROM THE REGULAR COUNCIL**

**MEETING HELD OCTOBER 3, 2016.**

**Resolution No. \_\_\_\_\_**

*Moved by:* Abdo Barden Choate Crout Makowski Roscoe Wadsworth

*Seconded by:* Abdo Barden Choate Crout Makowski Roscoe Wadsworth

*Ayes:* All Abdo Barden Choate Crout Makowski Roscoe Wadsworth

*Nays:* All Abdo Barden Choate Crout Makowski Roscoe Wadsworth

*Abstain:* All Abdo Barden Choate Crout Makowski Roscoe Wadsworth

MOTION CARRIED UNANIMOUSLY

MOTION CARRIED

MOTION FAILED

**MINUTES OF REGULAR ROMULUS CITY COUNCIL MEETING  
October 3, 2016**

Romulus City Hall Council Chambers, 11111 Wayne Rd. Romulus, MI 48174

**The meeting was called to order at 7:30 p.m. by Mayor Pro Tem John Barden.**

**Pledge of Allegiance**

**Roll Call**

**Present:** Kathleen Abdo, John Barden, Linda Choate, Harry Crout, Sylvia Makowski, Celeste Roscoe, William Wadsworth.

**Administrative Officials in Attendance:**

LeRoy D. Burcroff

Stacy Paige, Treasurer

Barbara Fitzgerald, Deputy Clerk

**1. Agenda - Approval.**

**2. Minutes**

**A.** Approval of the minutes from the regular meeting held October 3, 2016.

**B.** Approval of the minutes from the special meeting held October 3, 2016:

7:00 p.m. study session, Downriver Utility Wastewater Authority (DUWA).

**3. Petitioner: None.**

**4. Chairperson's Report, John Barden, Mayor Pro-Tem**

**5. Mayor's Report – LeRoy D. Burcroff, Mayor**

**A.** Elevator Maintenance Agreement.

**B.** Agreement and License for Romulus Athletic Club (Romulus Flyers).

**C.** Conference of Western Wayne Fiscal Year 16/17 Dues.

**D.** Introduction of Budget Amendment 15/16-23, General Fund.

**E.** Introduction of Budget Amendment 15/16-24, General Fund.

**F.** Introduction of Budget Amendment 16/17-11, General Fund.

**G. For Your Information:**

**1.** Communication from Kevin Krause, Deputy Fire Chief

RE: Emergency Purchase – Emergency Repair for Engine #2

**6A. Clerk's Report – Ellen L. Craig-Bragg, Clerk**

**1.** Property Disposition Committee – Offer to acquire excess city-owned property.

**6B. Treasurer's Report – Stacy Paige, Treasurer**

**1.** Study session request for Monday, October 10, 2016 at 7:15 p.m. to discuss an

I.T. Services Agreement between the City of Romulus and Oakland County.

**7. Public Comment – Citizens are to limit their comments to three (3) minutes.**

All citizens wishing to speak will be heard.

**8. Unfinished Business**

**9. New Business**

**10. Communication**

**11. Adjournment**

**1.** Moved by **Crout**, seconded by **Makowski** to accept the agenda as presented.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously.

**16-396**      **2A.** Moved by **Wadsworth**, seconded by **Abdo** to approve the minutes of the regular meeting of the Romulus City Council held on September 26, 2016.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Roscoe, Wadsworth.  
Nays – None.  
Abstain – Makowski.  
Motion Carried.

**3. Petitioner: None.**

**4.** Moved by **Roscoe**, seconded by **Makowski** to accept the Chairperson's Report.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
Nays – None.  
Motion Carried Unanimously.

**5. Mayor's Report:**

Director of Public Safety, Jadie Settles, spoke about the matter regarding a traffic ticket that was brought up under public comment at the Council meeting of September 26, 2016.  
Mayor Burcroff spoke about the Romulus Strong Community Police Forum that was held on Saturday, October 1, 2016. This event was initiated by Mr. Grant Long.  
Mayor presented a video of upcoming City events.

**16-397**      **5A1.** Moved by **Wadsworth**, seconded by **Crout** to adopt a resolution for Mr. Grant Long to express appreciation for his initiating the Romulus Strong Community Police Forum.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
Nays – None.  
Motion Carried Unanimously.

**16-398**      **5A.** Moved by **Makowski**, seconded by **Roscoe** to concur with the administration and grant authorization for the mayor and clerk to enter into a three-year Performance and Lubrication Maintenance Agreement with Michigan Elevator, agreement to expire in 2019. The cost is set at a flat rate of \$225 per inspection, with quarterly inspections to be conducted.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
Nays – None.  
Motion Carried Unanimously.

**16-399**      **5B.** Moved by **Wadsworth**, seconded by **Crout** to authorize the mayor and clerk to enter into an agreement with the Romulus Athletic Club to allow the use of Elmer Johnson Park for the purpose of football practice, football games, and end-of-season cleanup from October 4, 2016 through November 11, 2016.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
Nays – None.  
Motion Carried Unanimously.

**16-400**      **5C.** Moved by **Makowski**, seconded by **Choate** to authorize payment to the Conference of Western Wayne in the amount of \$5,190.00 for membership dues for the CWW 2016-2017 fiscal year membership.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
Nays – None.  
Motion Carried Unanimously.

**16-401**

**5D.** Moved by **Makowski**, seconded by **Wadsworth** to introduce Budget Amendment 15/16-23 to reflect additional Planning Department revenues and the changes in the Planning Department's personnel. This has no effect on the General Fund's fund balance.

<u>FUND/DEPT.</u>		<u>CURRENT</u>		<u>AMENDED</u>
<u>ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>BUDGET</u>	<u>AMENDMENT</u>	<u>BUDGET</u>
<b>General Fund</b>				
<b><u>Revenues</u></b>				
101-721-608.001	Planning Commission Revenue	25,000	61,180	86,180
<b><u>Expenditures</u></b>				
101-721-703.000	Planning Part-Time Wages	57,600	12,000	69,600
101-721-706.000	Planning Compensated Wages	-	4,330	4,330
101-721-707.000	Planning Health Care Buy-out	-	25,200	25,200
101-721-710.000	Planning Overtime	750	1,300	2,050
101-721-718.000	Planning Health Insurance	-	18,350	18,350

To reflect additional Planning Department revenues and the changes in the Planning Departments' personnel. This has no effect on the General Funds' fund balance.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
 Nays – None.  
 Motion Carried Unanimously.

**16-402**

**5E.** Moved by **Makowski**, seconded by **Roscoe** to introduce Budget Amendment 15/16-24 to approve year-end budget amendment to cover Council's wage increases implemented by the Compensation Board and Recreation wages unexpectedly charged to the General Fund due to Wayne County CDBG disqualifying a previously approved program for recreation employees.

<u>FUND/DEPT.</u>		<u>CURRENT</u>		<u>AMENDED</u>
<u>ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>BUDGET</u>	<u>AMENDMENT</u>	<u>BUDGET</u>
<b>General Fund</b>				
<b><u>Expenditures</u></b>				
101-101-701.000	Council Boards and Commission Wages	66,600	500	67,100
101-751-702.000	Recreation Regular Wages	-	85,150	85,150
<b><u>Fund Balance</u></b>				
101-000-390.000	General Fund Fund Balance	2,513,424	(85,650)	2,427,774

2015-16 year-end budget amendment to cover a) Council's wage increases implemented by the Compensation Board and b) Recreation wages unexpectedly charged to the General Fund due to Wayne County CDBG disqualifying a previously approved program for recreation employees.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
 Nays – None.  
 Motion Carried Unanimously.

**16-403**

**5F.** Moved by **Crout**, seconded by **Roscoe** to introduce Budget Amendment 16/17-11 to utilize existing funding that was budgeted for to implement a new security system city-wide. This budget amendment has no impact on General Fund fund balance.

<u>FUND/DEPT.</u> <u>ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>CURRENT</u> <u>BUDGET</u>	<u>AMENDMENT</u>	<u>AMENDED</u> <u>BUDGET</u>
<b>General Fund</b>				
<b><u>Expense</u></b>				
101-265-970.000	Building & Grounds - Capital Outlay	204,496	1,775	202,721
101-752-970.000	Senior Center - Capital Outlay	6,000	1,775	7,775

To utilize existing funding that was budgeted for to implement a new security system city-wide. This budget amendment has no impact on General Fund, Fund Balance.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
 Nays – None.  
 Motion Carried Unanimously.

**Clerk’s Report:**

**16-404**

**6A1.** Moved by **Roscoe**, seconded by **Makowski** to concur with the recommendation of the Property Disposition Committee to accept an offer from Mary Knisely to purchase, in the of \$1.00, City Parcel 80 044 01 0355 001.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
 Nays – None.  
 Motion Carried Unanimously.

**6B. Treasurer’s Report:**

**16-405**

**6B1.** Moved by **Roscoe**, seconded by **Wadsworth** to schedule a study session to discuss an I.T. Services Agreement between the City of Romulus and Oakland County on Monday, Oct. 10, 2016 at 7:15 p.m.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
 Nays – None.  
 Motion Carried Unanimously.

**16-406**

**6B2.** Moved by **Makowski**, seconded by **Roscoe** to adopt a memorial resolution or the family of Duane L. Yax.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
 Nays – None.  
 Motion Carried Unanimously.

**7. Public Comment:**

Roger Kadau, Media Director, spoke about the Romulus Art Project Bike Tour.  
 Jan Lemmon, Cemetery Chairperson, spoke about the ribbon-cutting ceremony for the new gate at the Romulus Memorial Cemetery.

**8. Unfinished Business:**

Councilman Wadsworth thanked the DPW Department for the new signage at Romulus High School for the Romulus Swim Club.

**9. New Business:**

Councilwoman Makowski announced upcoming library events for the month of October.

**10. Communication**

**11.** Moved by **Wadsworth**, seconded by **Roscoe** to adjourn the regular meeting of the Romulus City Council.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously.

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the regular meeting of the Romulus City Council held on October 3, 2016.



Ellen L. Craig-Bragg, City Clerk  
City of Romulus, Michigan