

**MINUTES OF REGULAR ROMULUS CITY COUNCIL MEETING
October 26, 2015**

Romulus City Hall Council Chambers, 11111 Wayne Rd. Romulus, MI 48174

The meeting was called to order at 7:30 p.m. by Mayor Pro Tem, John Barden.

Pledge of Allegiance

Roll Call

Present: Kathleen Abdo, John Barden, Linda Choate, Harry Crout, Sylvia Makowski, Celeste Roscoe.

Excused: William Wadsworth.

Administrative Officials in Attendance:

LeRoy D. Burcroff, Mayor

Stacy Paige, Treasurer

Barb Fitzgerald, Deputy Clerk

1. *Amended* Agenda - Approval.

2. Minutes

A. Approval of the minutes from the regular meeting held October 12, 2015.

B. Approval of the minutes from the special meeting held October 12, 2015:
6:30 p.m. closed session, Pending Legal Matters.

3. Petitioner

4. Chairperson's Report, John Barden, Mayor Pro-Tem

5. Mayor's Report – LeRoy D. Burcroff, Mayor

A. Request for a no-fee permit and road closings for Veteran's Day Parade.

B. DDA Board re-appointments.

C. Romulus Arts Council Board re-appointments and appointments.

D. TIFA re-appointments.

E. Primary and secondary designations for DUWA.

F. Statewide Security Transport Agreement.

G. Authorization to purchase – Motorola Prep Radio.

H. Two-year extension of Bid 14/15-03, Water and Sanitary Sewer Maintenance Services Contract.

I. Introduction of Budget Amendment 15/16-03, Tax Increment Finance Authority.

J. Introduction of Budget Amendment 15/16-07, Downtown Development Authority.

K. Introduction of Budget Amendment 15/16-08, Downtown Development Authority.

L. Introduction of Budget Amendment 15/16-09, State Narcotic Funds.

M. Introduction of Budget Amendment 15/16-10, Major Roads Fund.

6A. Clerk's Report – Ellen L. Craig-Bragg, Clerk

1. First reading to amend Romulus Ordinance Chapter 36, Offenses, Article II, Section 36-30 (d) change third to second nuisance alarm.

2. Revised sewer rates effective November 1, 2015. (No action is required unless Council disapproves of the revised rates.)

For Your Information:

1. Comcast – Effective Nov. 19, 2015, a \$75.00 flat fee for all video data and/or voice installations along with in-home service visits.

6B. Treasurer's Report – Stacy Paige, Treasurer

7. Public Comment – Citizens are to limit their comments to three (3) minutes.

All citizens wishing to speak will be heard.

8. Unfinished Business

9. New Business

10. Communication

11. AMENDED Warrant 15-20** Checks presented for approval: ***\$15,474,713.16

12. Adjournment

1. Moved by **Crout**, seconded by **Choate** to accept the agenda as amended.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe.
Nays – None.
Motion Carried Unanimously.

15-355

2A. Moved by **Abdo**, seconded by **Roscoe** to approve the minutes of the regular meeting of the Romulus City Council held on October 12, 2015.

Roll Call Vote: Ayes – Abdo, Choate, Crout, Roscoe.
Nays – None.
Abstain – Barden, Makowski.
Motion Carried.

15-356

2B. Moved by **Crout** seconded by **Roscoe** to approve the minutes of the special meeting of the Romulus City Council held on October 12, 2015: 6:30 p.m. closed session, Pending Legal Matters.

Roll Call Vote: Ayes – Abdo, Choate, Crout, Roscoe.
Nays – None.
Abstain – Barden, Makowski.
Motion Carried.

3. Petitioner: None.

4. Chairperson's Report:

4. Moved by **Roscoe**, seconded by **Abdo** to accept the Chairperson's Report.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe.
Nays – None.
Motion Carried Unanimously.

5. Mayor's Report:

Mayor Burcroff presented a video about upcoming events in the City of Romulus.

15-357

5A (1). Moved by **Makowski**, seconded by **Crout** to recognize Deputy Fire Chief, Kevin Krause, on his graduation from the EMU Fire Staff and Command Executive Leadership Program.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe.
Nays – None.
Motion Carried Unanimously.

15-358

5A (2). Moved by **Crout**, seconded by **Choate** to adopt a memorial resolution for the family of Warren Spragg.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe.
Nays – None.
Motion Carried Unanimously.

15-359

5A. Moved by **Choate** seconded by **Roscoe** to approve a no-fee permit and road closures on November 11, 2015 from 9:00 a.m. to 10:30 a.m. for the Veteran's Day Parade route from Progressive Hall to Goddard Road north to Bibbins Road east to Wayne Road ending at the Wayne Road Veterans Memorial near the Civic Center, 11111 Wayne Road.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe.
Nays – None.
Motion Carried Unanimously.

15-360 **5B.** Moved by **Abdo**, seconded by **Makowski** to concur with the administration and approve the re-appointments of Cindy Croft, Keith Johnston, and Ron Hopson to the DDA Board with terms to expire on July 31, 2019.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe.
Nays – None.
Motion Carried Unanimously.

15-361 **5C (1).** Moved by **Choate**, seconded by **Crout** to concur with the administration to re-appoint Maria Lambert, Debbie Hoffman, Julie Wojtylko, Cynthia Keleman, Ellen Craig-Bagg, Lynn Conway and Merrie Druyor to the Romulus Arts Council with all terms to expire on November 11, 2017.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe.
Nays – None.
Motion Carried Unanimously.

15-362 **5C (2).** Moved by **Choate**, seconded by **Roscoe** to concur with the administration to appoint residents Cory Beadle and Emily Beadle to the Romulus Arts Council with all terms to expire on November 11, 2017.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe.
Nays – None.
Motion Carried Unanimously.

15-363 **5D.** Moved by **Abdo**, seconded by **Crout** to approve the re-appointments of Matthew Raftary, Michael Hoffman, Emery Long, Don Morris, Randy Moffat and Jeffrey Mansfield with terms to expire on November 30, 2019.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe.
Nays – None.
Motion Carried Unanimously.

15-364 **5E.** Moved by **Makowski**, seconded by **Roscoe** to appoint Mayor LeRoy D. Burcroff as the primary designee and Keith Boc, Assistant DPW Director, as the alternate designee, to serve as representatives for the City of Romulus on the Downriver Utility Waste Authority.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe.
Nays – None.
Motion Carried Unanimously.

15-365 **5F.** Moved by **Makowski**, seconded by **Choate** to authorize the mayor and clerk to enter into a one-year agreement ending September 30, 2016 between the City of Romulus and Statewide Security Transport Inc., for the transportation of Romulus Police Department misdemeanor prisoners.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe.
Nays – None.
Motion Carried Unanimously.

15-366 **5G.** Moved by **Makowski**, seconded by **Abdo** to authorize the purchase of Motorola Prep Radios for the Public Safety Department under the State of Michigan Contract, from the sole-source vendor, Motorola Solutions, (contract #071B2200101) on an as-needed basis when funds are budgeted and available in the 911 Capital Outlay account #261-301-970.000 until such time that the department no longer uses the Motorola radios or the State of Michigan contract for the equipment expires, whichever comes first.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe.
Nays – None.
Motion Carried Unanimously.

15-367 **5H.** Moved by **Roscoe**, seconded by **Makowski** to concur with the administration and authorize the City of Romulus to extend Bid 14/15-03 with LiquiForce for an additional twenty-four (24) months with the contract to expire on November 3, 2017.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe.
 Nays – None.
 Motion Carried Unanimously.

15-368 **5I.** Moved by **Makowski**, seconded by **Choate** to introduce Budget Amendment 15/16-3 to recognize changes in FY 15/16 School Tax Captures, Principal and Interest payments due based on the refunding and additional issuance of the 2015 TIFA Vining Road Project Bonds.

<u>FUND/DEPT.</u> <u>ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>CURRENT BUDGET</u>	<u>AMENDMENT</u>	<u>AMENDED BUDGET</u>
TAX INCREMENT FINANCE AUTHORITY				
<u>Revenue</u>				
297-728-402.000	Current Tax	2,436,900.00	1,135,455.25	3,572,355.25
<u>Expense</u>				
297-728-990.015	Principal-2015 Bonds	-	1,075,000.00	1,075,000.00
297-728-995.015	Interest – 2015 Bonds	-	60,455.25	60,455.25

To recognize changes in FY 15/16 School Tax Captures, Principal and Interest payments due based on the refunding and additional issuance of the 2015 TIFA Vining Road Project Bonds.
 This budget amendment was officially approved by the TIFA Board members at the meeting held on Tuesday, Oct. 13, 2015.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe.
 Nays – None.
 Motion Carried Unanimously.

5J. Moved by **Makowski**, seconded by **Abdo** to increase the pumpkin festival line item to pay for additional expenses incurred during the festival. Under discussion, Councilwoman Abdo did not feel comfortable voting until more detailed information is provided regarding the line items. Councilwoman Makowski withdrew the motion.

15-369 **5K.** Moved by **Roscoe**, seconded by **Makowski** to introduce Budget Amendment 15/16-8 to adjust the original estimated budget to the actual amount of remaining funds available for DDA construction projects from the 2014 bond issue.

<u>FUND/DEPT.</u> <u>ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>CURRENT BUDGET</u>	<u>AMENDMENT</u>	<u>AMENDED BUDGET</u>
DDA CONSTRUCTION FUND				
<u>Expense</u>				
405-295-980.000	DDA Goddard Road Project Costs	543,718	(144,402)	399,316
<u>Fund Balance</u>				
405-000-390.000	DDA Constr. Fund Fund Balance	384,025	144,402	528,427

To adjust the original estimated budget to the actual amount of remaining funds available for DDA construction projects from the 2014 bond issue

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe.
 Nays – None.
 Motion Carried Unanimously.

15-370 **5L.** Moved by **Makowski**, seconded by **Abdo** to introduce Budget Amendment 15/16-9 to move the unused 14/15 budgeted funds for the police interview room camera system to the 15/16 budget year.

<u>FUND/DEPT.</u> <u>ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>CURRENT BUDGET</u>	<u>AMENDMENT</u>	<u>AMEND BUDGET</u>
STATE NARCOTIC FUNDS				
<u>Expense</u>				
268-301-970.000	State Narcotics Capital Outlay	60,500	14,000	74,500
<u>Fund Balance</u>				
268-000-390.000	State Narcotics Fund Balance	247,461	(14,000)	233,461

To move the unused 14/15 budgeted funds for the police interview room camera system to the 15/16 budget year.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe.
 Nays – None.
 Motion Carried Unanimously.

15-371

5M. Moved by **Makowski**, seconded by **Roscoe** to introduce Budget Amendment 15/16-10 to adjust the original estimated budget to the actual amount of remaining funds available for the Goddard Road construction project to cover the additional cost and reflect the additional reimbursement expected from the State of Michigan Department of Transportation.

<u>FUND/DEPT.</u> <u>ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>CURRENT</u> <u>BUDGET</u>	<u>AMENDMENT</u>	<u>AMENDED</u> <u>BUDGET</u>
MAJOR ROADS FUNDS				
<u>Expense</u>				
202-463-980.013	Project Costs – Goddard Road	265,000	541,137	806,137
<u>Revenue</u>				
202-000-547.000	Surface Trans Prog Urban-STPU Grant	209,400	228,000	437,400
<u>Fund Balance</u>				
202-000-390.000	Major Roads Fund Balance	1,546,570	(313,137)	1,233,433

To adjust the original estimated budget to the actual amount of remaining funds available for the Goddard Road construction project to cover the additional cost and reflect the additional reimbursement expected from the State of Michigan Department of Transportation (Council resolution #15-334).

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe.
 Nays – None.
 Motion Carried Unanimously.

6A. Clerk’s Report:

15-372

6A1. Moved by **Makowski**, seconded by **Crout** to introduce for first reading an amendment to Romulus Ordinance Chapter 36, Offenses, Article II, Section 36-30 to change the name False Alarms to Nuisance Alarms (d) change “third” to “second” nuisance alarm.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe.
 Nays – None.
 Motion Carried Unanimously.

6A2. No action required by Council unless Council disapproves of the revised sewer rates, pursuant to Section 37-112 (c) User charges for sewer service of the City of Romulus Code of Ordinances. (Effective 11/01/15 - \$2.995 per 100 cubic foot)

6B. Treasurer’s Report

7. Public Comment:

Emily and Cory Beadle, from the Romulus Arts Council, presented information regarding the Romulus Public Art Project 2015.

A citizen spoke about fuel treatments to eliminate toxic fumes.

Jan Lemmon, Chairperson, Cemetery Board of Trustees, commented on how nice the cemetery grounds are being kept by the mowing company.

Gina Wilson-Steward, publisher of the Telegram Newspaper, commented on October being Breast Cancer Awareness Month and also Domestic Violence Month. She also spoke about the Distracted Driver’s pledge.

8. Unfinished Business

9. New Business:

Councilwoman Abdo commended the RAC staff for a job well done on the RAC and Treat event.

10. Communication:

Councilwoman Makowski spoke about the Friends of the Library donations for the upgrades to the Children’s Library and the matching funds by the Romulus Rotary. A portion of the funds were used to create a Lego Club for children in grades K through 12.

15-373 **11.** Moved by **Choate** seconded by **Makowski** to pay amended Warrant 15-20 in the amount of \$15,474,713.16.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe.

Nays – None.

Motion Carried Unanimously.

12. Moved by **Makowski**, seconded by **Roscoe** to adjourn the regular meeting of the Romulus City Council.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe.

Nays – None.

Motion Carried Unanimously.

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the regular meeting of the Romulus City Council held on October 26, 2015.



Ellen L. Craig-Bragg, City Clerk
City of Romulus, Michigan