

MINUTES OF REGULAR ROMULUS CITY COUNCIL MEETING
October 8, 2018
Romulus City Hall Council Chambers, 11111 Wayne Rd. Romulus, MI 48174

The meeting was called to order at 7:30 p.m. by Mayor Pro-Tem John Barden.

Pledge of Allegiance

Roll Call: Kathy Abdo, John Barden, Celeste Roscoe, Tina Talley, William Wadsworth, Eva Webb, Virginia Williams.

Administrative Officials in Attendance:

LeRoy D. Burcroff, Mayor

Barb Fitzgerald, Deputy Clerk

Stacy Paige, Treasurer

1. Agenda – Approval of Agenda.

2. Minutes

A. Approval of the minutes from the regular meeting held October 1, 2018.

B. Approval of the minutes from the special meeting held October 1, 2018:
Open Study Session, City Purchasing Ordinance.

3. Petitioner

4. Chairperson's Report, John Barden, Mayor Pro-Tem

5. Mayor's Report – LeRoy D. Burcroff, Mayor

A. ITB 18/19-08, Small Water Parts.

B. ITB 18/19-09, Quarterly Newsletter.

6A. Clerk's Report – Ellen L. Craig-Bragg, Clerk

1. Services Agreement with CivicPlus.

2. Release of Deed of Trust for Parcel # 80 069 99 0049 009 aka 38287 Tyler Road.

3. Second reading, final adoption of Budget Amendment 18/19-14.

4. Public Hearing request for Monday, Oct. 22, 2018 at 6:30 p.m. to discuss City Purchasing Ordinance.

5. Second reading, final adoption of Romulus DDA Downtown Development Plan and Tax Increment Financing Plan.

6B. Treasurer's Report – Stacy Paige, Treasurer

7. Public Comment – Citizens are to limit their comments to three (3) minutes. All citizens wishing to speak will be heard.

8. Unfinished Business

9. New Business

10. Communication

11. Warrant 18-19 Checks presented in the amount of \$1,319,814.14.

12. Adjournment

1. Moved by Talley, seconded by Abdo to accept the agenda as presented.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams.

Nays – None.

Motion Carried Unanimously.

18-359 2A. Moved by Wadsworth, seconded by Abdo to approve the minutes of the regular meeting of the Romulus City Council held on October 1, 2018.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams.

Nays – None.

Motion Carried Unanimously.

18-360 **2B.** Moved by **Abdo**, seconded by **Talley** to approve the minutes of the special meeting of the Romulus City Council held on October 1, 2018 – Open Session, City Purchasing Ordinance.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams.
Nays – None.
Motion Carried Unanimously.

3. Petitioner

4. Chairperson’s Report

Jan Lemmon, Chairperson – Cemetery Board of Trustees thanked the VFW for their help in preparing for the Medal of Honor Ceremony for Charles Cawetzka. She also announced that the spaghetti fundraiser dinner for the VFW raised \$770.

Jazmine Danci, Community Outreach Department, spoke about the upcoming Fall Festival on Friday, Oct. 12; and, she thanked the sponsors of the event - Wayne County Community College, Wings Credit Union, the local firefighters union, and the Romulus DDA.

18-361 **4A.** Moved by **Abdo**, seconded by **Webb** to grant a no-fee permit for a road closure from Hunt Street between Goddard and Bibbins on Friday, October 12, 2018 from 5 to 8 p.m. for the Fall Festival event.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams.
Nays – None.
Motion Carried Unanimously.

4. Moved by **Roscoe**, seconded by **Talley** to accept the Chairperson’s Report.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams.
Nays – None,
Motion Carried Unanimously.

5. Mayor’s Report

Mayor Burcroff spoke about the Paint N’ Pour event which raises money for the future Romulus Senior Center hair salon.

The mayor presented a video of upcoming City events.

18-362 **5A.** Moved by **Wadsworth**, seconded by **Roscoe** to concur with the administration and award Bid ITB 18/19-08 to the only bidder, Etna Supply Company, for twelve months contract pricing through September 30, 2019 for small water parts and copper for the City of Romulus DPW Department.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams.
Nays – None.
Motion Carried Unanimously.

18-363 **5B.** Moved by **Roscoe**, seconded by **Talley** to concur with the administration and award Bid ITB 18/19-09 for a two-year bid (bid to terminate on September 30, 2020) to the lowest bidder, Compton Press Industries, for the quarterly printing, handling, and mailing of the City’s newsletter at the pricing reflected in the company’s bid.

Roll Call Vote: Ayes – Barden, Roscoe, Talley.
Nays – Abdo, Wadsworth, Webb, Williams.
Motion Failed.

6A. Clerk's Report

- 18-364** **6A1.** Moved by **Webb**, seconded by **Williams** to concur with City Clerk, Ellen Craig-Bragg to grant approval for the mayor and clerk to enter into a one-year services agreement with CivicPlus, Inc. for the City of Romulus meeting agendas and management solution software

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams.
Nays – None.
Motion Carried Unanimously.

- 18-365** **6A2.** Moved by **Roscoe**, seconded by **Talley** to concur with City Assessor, Julie Albert, and grant approval for the mayor and clerk to execute a “Release of Deed of Trust” for 38287 Tyler Road aka 80-069-99-0049-009, as prepared by City Attorney, Steve Hitchcock.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams.
Nays – None.
Motion Carried Unanimously.

- 18-366** **6A3.** Moved by **Wadsworth**, seconded by **Webb** to approve second reading, final adoption of Budget Amendment 18/19-14 which was introduced at the Council meeting of October 1, 2018.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams.
Nays – None.
Motion Carried Unanimously.

- 18-367** **6A4.** Moved by **Abdo**, seconded by **Webb** to schedule a public hearing for Monday, Oct. 22, 2018 at 6:30 p.m. to hear comments and discuss the City Purchasing Ordinance.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams.
Nays – None
Motion Carried Unanimously.

- 18-368** **6A5.** Moved by **Webb**, seconded by **Roscoe** to approve second reading, final adoption of Romulus DDA Downtown Development Plan and Tax Increment Financing Plan which was introduced at the Council meeting of September 24, 2018.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb.
Nays – Williams.
Motion Carried.

6B. Treasurer's Report

7. Public Comment

8. Unfinished Business

- 18-369** **8A.** Moved by **Wadsworth**, seconded by **Webb** to award Bid ITB 18/19-09 for a two-year bid (bid to terminate on September 30, 2020) to Johnston Lithograph, Inc. for the quarterly printing, handling and mailing of the City's newsletter at the pricing reflected in the company's bid.

Roll Call Vote: Ayes – Abdo, Barden, Talley, Wadsworth, Webb, Williams.
Nays – Roscoe.
Motion Carried.

9. New Business

10. Communication

Councilwoman Talley spoke about the Romulus Fire Department open house that was held this past weekend; and, she announced a pancake fundraiser will be held for Pastor Kren on Saturday, November 10, 2018 from 8 a.m. until 11 a.m. at the Community Methodist Church.

Mayor Burcroff thanked Block's Market for the donations of pumpkins and apples to the Fire Department open house.

18-370 11. Moved by **Abdo**, seconded by **Talley** to pay Warrant 18-19 in the amount of \$1,319,814.14.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams.

Nays – None.

Motion Carried Unanimously.

12. Moved by **Wadsworth**, seconded by **Webb** to adjourn the regular meeting of the Romulus City Council.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams.

Nays – None.

Motion Carried Unanimously.

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the regular meeting of the Romulus City Council held on October 8, 2018.



Ellen L. Craig-Bragg, City Clerk,
City of Romulus, Michigan