

**MINUTES OF REGULAR ROMULUS CITY COUNCIL MEETING
September 25, 2017**

Romulus City Hall Council Chambers, 11111 Wayne Rd. Romulus, MI 48174

The meeting was called to order at 7:30 p.m. by Mayor Pro-Tem John Barden.

Pledge of Allegiance

Roll Call: Kathleen Abdo, John Barden, Linda Choate, Harry Crout, Sylvia Makowski, Celeste Roscoe, William Wadsworth.

Administrative Officials in Attendance:

LeRoy D. Burcroff, Mayor

Ellen L. Craig-Bragg, Clerk

Stacy Paige, Treasurer

1. Agenda - Approval.

2. Minutes

A. Approval of the minutes from the regular meeting held September 11, 2017.

B. There were no special meetings held on September 11, 2017.

3. Petitioner

A. TA-2017-001; Zoning Ordinance Amendments, Article 8, Industrial Districts, - Article 11, Use Standards.

B. RZ-2017-004 – request approval to rezone 4.78 acres of property located at 37451 Ecorse Road, DP# 80-141-099-0010-701 from O-1, Office District to C-2, General Business District.

4. Chairperson's Report, John Barden, Mayor Pro-Tem

5. Mayor's Report – LeRoy D. Burcroff, Mayor

A. ITB 17/18-06, Two-Year Contractual Services Agreement for pavement marking.

B. City Representative – Saw Grant Resolution.

C. Fixed Asset Policy.

D. Budget Amendment 17/18-9, General Fund.

6A. Clerk's Report – Ellen L. Craig-Bragg, Clerk

1. Second reading, final adoption of Budget Amendment 17/18-8, Community Development Block Grant.

6B. Treasurer's Report – Stacy Paige, Treasurer

7. Public Comment – Citizens are to limit their comments to three (3) minutes.

All citizens wishing to speak will be heard.

8. Unfinished Business

9. New Business

10. Communication

11. Warrant 17-18 Checks presented for approval: \$1,100,661.00.

12. Adjournment

1. Moved by **Crout** seconded by **Roscoe** to accept the agenda as presented.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously.

17-303 **2A.** Moved by **Wadsworth**, seconded by **Abdo** to approve the minutes of the regular meeting of the Romulus City Council held on September 11, 2017.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

3. Petitioner:

(3A) City Planner, Carol Maise, explained that the revisions to the zoning amendments were minor changes.

(3B) Rasaan Gbadamosi, from AFRA Consulting, gave a power point presentation.

17-304 **3A.** Moved by **Roscoe**, seconded by **Makowski** to concur with the recommendation of the Planning Commission and approve the first reading of the proposed Zoning Ordinance text amendments to Article 8, Industrial Districts and Article 11, Use Standards.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

17-305 **3B.** Moved by **Makowski**, seconded by **Roscoe** to concur with the recommendation of the Planning Commission to approve the rezoning request for RZ-2017-004; City Event Centre to rezone 4.78 acres of property located at 37451 Ecorse Road, DP# 80-025-99-0001-000 from O-1, Office District, to C-2, General Business District.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

4. Chairperson's Report:

Councilman Wadsworth thanked everyone who contributed to the Animal Shelter Bingo Fundraiser.

17-306 **4A.** Moved by **Crout**, seconded by **Makowski** to recognize Pastor Woolridge on his 96th birthday.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

4. Moved by **Roscoe**, seconded by **Choate** to accept the Chairperson's Report.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

5. Mayor's Report:

Mayor Burcroff commented that the Pumpkin Festival's 20th anniversary celebration was a huge success and thanked everyone who was involved with the festivities.

The mayor also provided a video of upcoming city events.

17-307 **5A.** Moved by **Wadsworth**, seconded by **Makowski** to concur with the administration and award Bid ITB 17/18-06 for a two-year contract for pavement marking services for the DPW to the lowest, responsive and most responsible bidder, RS Contracting, Inc. Terms of the contract to expire on September 30, 2019.

Roll Call Vote: Ayes – Abdo, Barden Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

17-308 **5B.** Moved by **Makowski**, seconded by **Roscoe** to concur with the administration and adopt a resolution designating Roberto Scappaticci, DPW Director, as the representative for the City of Romulus for the purposes of the SAW Grant Agreements.

Roll Call Vote: Ayes – Abdo, Barden Choate, Crout, Makowski, Roscoe, Wadsworth.
 Nays – None.
 Motion Carried Unanimously.

17-309 **5C.** Moved by **Makowski**, seconded by **Abdo** to concur with the administration and authorize the revision of the City’s Fixed Asset policy criteria to state as follows: “a fixed asset must have a value of at least \$3,000.00 and have a useful life of more than one year (and is not inventory)”.

Roll Call Vote: Ayes – Abdo, Barden Choate, Crout, Makowski, Roscoe, Wadsworth.
 Nays – None.
 Motion Carried Unanimously.

17-310 **5D.** Moved by **Roscoe**, seconded by **Crout** to concur with the administration to recognize the reimbursement for work completed by DPW staff at the Hunt/Bibbins site from CDBG and recognize the additional overtime costs associated with this project.

<u>FUND/DEPT.</u>		<u>CURRENT</u>		<u>AMENDED</u>
<u>ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>BUDGET</u>	<u>AMENDMENT</u>	<u>BUDGET</u>
General Fund				
<u>Revenues</u>				
101-000-682.000	Reimbursements	2,000.00	7,000.00	9,000.00
<u>Expenditures:</u>				
101-265-710.000	Building & Grounds - Overtime	10,000.00	7,000.00	17,000.00

To recognize the reimbursement for work completed by DPW staff at the Hunt/Bibbins site from CDBG and recognize the additional overtime costs associated with this project.

Roll Call Vote: Ayes – Abdo, Barden Choate, Crout, Makowski, Roscoe, Wadsworth.
 Nays – None.
 Motion Carried Unanimously.

6A. Clerk’s Report:

City Clerk Ellen Craig-Bragg announced that the close of registration for the November, 2017 Election is October 10, 2017. She also informed that the absentee ballots will be mailed out starting October 5th and 6th.

17-311 **6A1.** Moved by **Choate**, seconded by **Makowski** to approve second reading, final adoption of Budget Amendment 17/18-8, Community Development Block Grant – which was introduced at the Council meeting of September 11, 2017.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
 Nays – None.
 Motion Carried Unanimously.

6B. Treasurer’s Report:

City Treasurer, Stacy Paige, announced that tax bills are due on October 2, 2017.

7. Public Comment:

A resident commented about a sign that is blocking the view at a busy traffic area.

A resident spoke about Sunoco having right-of-way on her property.

A displaced resident, who lost everything in a fire at the Barrington Apartments, asked if there is any way she can enter the apartment building to search for personal items.

A resident reported that there is a piece of metal sticking out from the side of the laundromat building on Wayne Road; and, that she witnessed a child running into the protruding metal and suffering a cut to the head. The resident asked that someone from the City take a look at the building before anyone else gets hurt.

Gina Wilson-Steward, editor of the Telegram Newspaper, asked for an explanation of 5D on the agenda.

A resident asked about paying taxes at Rite-Aid kiosks.

8. Unfinished Business:

Mayor Burcroff informed that the City did not approve the placement of the sign that was blocking the view of traffic.

The mayor commented that the right-of-way (Sunoco) is regulated by the state.

Mayor Burcroff assured that he will do everything he possibly can to help the resident of the Barrington Apartments to locate personal belongings.

In answer to the question regarding 5D on the agenda, Mayor Burcroff explained that the budget amendment was a reimbursement for work done by the Department of Public Works.

9. New Business: None.

10. Communication: None.

17-312 **11. Moved by Choate, seconded by Crout to pay Warrant 17-18 in the amount of 1,100,661.00.**

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously.

12. Moved by Wadsworth, seconded by Makowski to adjourn the regular meeting of the Romulus City Council.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously.

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the regular meeting of the Romulus City Council held on September 25, 2017.



Ellen L. Craig-Bragg, City Clerk
City of Romulus, Michigan