

MINUTES OF REGULAR ROMULUS CITY COUNCIL MEETING
September 4, 2018
Romulus City Hall Council Chambers, 11111 Wayne Rd. Romulus, MI 48174

The meeting was called to order at 7:30 p.m. by Mayor Pro-Tem John Barden.

Pledge of Allegiance

Roll Call: Kathy Abdo, John Barden, Celeste Roscoe, Tina Talley, William Wadsworth, Eva Webb, Virginia Williams.

Administrative Officials in Attendance:

LeRoy D. Burcroff, Mayor

Barb Fitzgerald, Deputy Clerk

Stacy Paige, Treasurer

1. Agenda – Approval of Amended Agenda.

2. Minutes

A. Approval of the minutes from the regular meeting held August 27, 2018.

B. Approval of the minutes from the special meeting held August 27, 2018:
City Quarterly Investment Report and Midwest Recycling (open session).

3. Petitioner

4. Chairperson's Report, John Barden, Mayor Pro-Tem

5. Mayor's Report – LeRoy D. Burcroff, Mayor

A. One-year extension of RFP 12/13-36 Hyland (OnBase) Software Maintenance Services and Professional Services Work Agreement with Applied Imaging.

B. SEMCOG Grant Opportunity for Feasibility Study of a grade separation at Pennsylvania Road and CSX Crossing.

C. Request for a resolution to adopt Mass Mutual 457(b) Deferred Compensation.

6A. Clerk's Report – Ellen L. Craig-Bragg, Clerk

1. Second reading, final adoption of Budget Amendment 18/19-04, Library Fund.

2. Second reading, final adoption of Budget Amendment 18/19-05, General Fund.

3. Second reading final adoption of Budget Amendment 18/19-06, Court Building Construction Fund.

4. Second reading, final adoption of Budget Amendment 18/19-07, Brownfield Redevelopment Authority.

5. Second reading, final adoption of Budget Amendment 18/19-08, General Fund.

6. Study session request for September 24, 2018 at 6:15 p.m. to discuss a new City Ordinance regarding free-standing basketball hoops and poles.

7. ~~Study session request for September 10, 2018 at 7:00 p.m. to discuss City of Romulus Purchasing Ordinance.~~
(deleted)

6B. Treasurer's Report – Stacy Paige, Treasurer

7. Public Comment – Citizens are to limit their comments to three (3) minutes. All citizens wishing to speak will be heard.

8. Unfinished Business

9. New Business

10. Communication

11. Adjournment

1. Moved by **Abdo**, seconded by **Talley** to accept the agenda as amended.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams.

Nays – None.

Motion Carried Unanimously.

18-303 **2A.** Moved by **Wadsworth**, seconded by **Roscoe** to approve the minutes of the regular meeting of the Romulus City Council held on August 27, 2018.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams.
Nays – None.
Motion Carried Unanimously.

18-304 **2B.** Moved by **Abdo**, seconded by **Talley** to approve the minutes of the special meeting of the Romulus City Council held on August 27, 2018 – City Quarterly Investment Report and Midwest Recycling.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams.
Nays – None.
Motion Carried Unanimously.

3. Petitioner

4. Chairperson’s Report

Councilman Wadsworth gave a reminder to motorists that school is open so please slow down.

18-305 **4A.** Moved by **Williams**, seconded by **Wadsworth** to adopt a memorial resolution for the family of Ella Coleman.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams.
Nays – None,
Motion Carried Unanimously.

18-306 **4B.** Moved by **Talley**, seconded by **Abdo** to adopt a memorial resolution for the family of John “Roy” Smathers.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams.
Nays – None,
Motion Carried Unanimously.

4. Moved by **Roscoe**, seconded by **Talley** to accept the Chairperson’s Report.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams.
Nays – None,
Motion Carried Unanimously.

5. Mayor’s Report

Mayor Burcroff presented a video of upcoming City events.

18-307 **5A.** Moved by **Webb**, seconded by **Roscoe** to concur with the administration and extend RFP 12/13-36 contract for the licensing and maintenance of the Hyland OnBase modules currently being utilized throughout the City from Applied Imaging at a cost of \$11,936.31 and for any professional services needed from Applied Imaging at the contracted hourly rate.
Discussion: Councilwoman Williams asked if this will help with processing the Council packets, and Technology Director, Steve Dudek, explained there is a separate solution that is in progress for improving on that process.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams.
Nays – None.
Motion Carried Unanimously.

18-308 **5B.** Moved by **Wadsworth**, seconded by **Roscoe** to concur with the administration and authorize the mayor and clerk to enter into the Pass Through Agreement between the City of Romulus and Southeast Michigan Council of Governments (SEMCOG), for a feasibility study of a grade separation at Pennsylvania Road and CSX Crossing (west of I-275). The City of Romulus will be responsible for a local share of \$9,075.00.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams.
Nays – None.
Motion Carried Unanimously.

18-309 **5C.** Moved by **Abdo**, seconded by **Talley** to concur with the administration and authorize the mayor and clerk to adopt a resolution to approve a Mass Mutual 457(b) Deferred Compensation Plan for City employees.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams.
Nays – None.
Motion Carried Unanimously.

18-310 **6A1.** Moved by **Wadsworth**, seconded by **Talley** to approve second reading, final adoption of Budget Amendment 18/19-04, Library Fund, which was introduced at the Council meeting of August 27, 2018.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams.
Nays – None.
Motion Carried Unanimously.

18-311 **6A2.** Moved by **Abdo**, seconded by **Webb** to approve second reading, final adoption of Budget Amendment 18/19-05, General Fund, which was introduced at the Council meeting of August 27, 2018.
Discussion: Councilwoman Williams asked if the court is responsible to pay a portion, answer yes.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams.
Nays – None.
Motion Carried Unanimously.

18-312 **6A3.** Moved by **Roscoe**, seconded by **Talley** to approve second reading, final adoption of Budget Amendment 18/19-06, Court Building Construction Fund, which was introduced at the Council meeting of August 27, 2018.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams.
Nays – None.
Motion Carried Unanimously.

18-313 **6A4.** Moved by **Wadsworth**, seconded by **Webb** to approve second reading, final adoption of Budget Amendment 18/19-07, Brownfield Redevelopment Authority, which was introduced at the Council meeting of August 27, 2018.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams.
Nays – None.
Motion Carried Unanimously.

18-314 **6A5.** Moved by **Abdo**, seconded by **Roscoe** to approve second reading, final adoption of Budget Amendment 18/19-08, General Fund, which was introduced at the Council meeting of August 27, 2018. Councilwoman Williams informed that she would like to know what kind of equipment and the process used for the improvements at Boice Parkway.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb.
Nays – Williams.
Motion Carried.

18-315 **6A6.** Moved by **Wadsworth**, seconded by **Abdo** to schedule a study session on September 24, 2018 at 6:15 p.m. to discuss a new City Ordinance regarding free-standing basketball hoops and poles. The study session will be held in the City Hall Council Chambers

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams.
Nays – None.
Motion Carried Unanimously.

6B. Treasurer's Report

City Treasurer, Stacy Paige, gave a reminder that the RAC is closed this week – it will re-open Saturday, September 8, 2018.

She also spoke about the curbside drop boxes in front of city hall – they have been taken down temporarily due to the construction in the parking lot; however, the drop box in the front entrance is available any time and it is checked every morning at 8:00 a.m.

7. Public Comment

A resident spoke about the poor conditions at Barth School. He and some of his friends and neighbors worked to clean up the area and attend to the grass and weeds; he is asking the City to get involved to help the schools. A resident inquired about the 300 foot rule in regards to variances.

8. Unfinished Business

Mayor Burcroff informed that the City is always willing to help the schools.

9. New Business

10. Communication

Councilwoman Talley spoke about “Internet Essentials” which provides low-cost WI-FI for those who qualify.

11. Moved by **Wadsworth**, seconded by **Roscoe** to adjourn the regular meeting of the Romulus City Council.

Roll Call Vote: Ayes – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Williams.

Nays – None.

Motion Carried Unanimously.

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the regular meeting of the Romulus City Council held on September 4, 2018.



Ellen L. Craig-Bragg, City Clerk,
City of Romulus, Michigan