

City of Romulus

TEMPORARY USE APPLICATION – Board of Zoning Appeals (BZA)

Planning Department 11111 Wayne Road, Romulus MI 48174 Phone: (734) 955-4530 Fax (734) 941-5842 www.romulusgov.com

The granting of any temporary use shall in no way constitute a change in the basic use permitted in the zoning district nor on the property wherein the temporary use is permitted. Permanent alterations to the property are prohibited unless otherwise approved.

Name of Business/Applicant: _____
____ New Application ____ Renewal

Site Information:
Property Address: _____
Parcel ID#s: _____

The property is located on the NORTH/SOUTH/EAST/WEST side
of _____ Road; Between
_____ Road and _____ Road.

Total Gross Acres: _____
Existing Use of Property: _____
Property Zoning: _____, _____

Project Information: This Section to be completed by City
Case Number: _____

Date Submitted: _____ Date Filed: _____
Temporary Use Fee: **\$500.00 + Sketch Plan Fee**
Revised Submittal Fee: **\$250.00**

Copy Fee: _____ Copies x 14 sets x .05 = \$ _____

Total Fee: _____

Site Plan Case Number: _____

Applicant Information:
Name: _____
Street: _____
City: _____
State: _____ Zip: _____
Phone: (____) _____
Email: _____

Property Owner Information:
Name: _____
Street: _____
City: _____
State: _____ Zip: _____
Phone: (____) _____
Email: _____

Description of Temporary Use Request:

Dates: _____

Days/Hours of Operation: _____

Number of Attendees/Employees anticipated (at one time):

Site/Property Conditions:
Is the property vacant ____ YES ____ NO
Existing Use of Property _____
Area (sq. ft.) used for temporary use _____
parking spaces on site _____
parking spaces for temporary use _____

Is electrical/wiring needed ____ YES ____ NO
Will trash bins be provided ____ YES ____ NO

Are taxes current ____ YES ____ NO

Is there a Certificate of Occupancy for the existing use
____ YES ____ NO

Federal, State or local license, registration or permit
required
____ YES ____ NO

Specify: _____

