

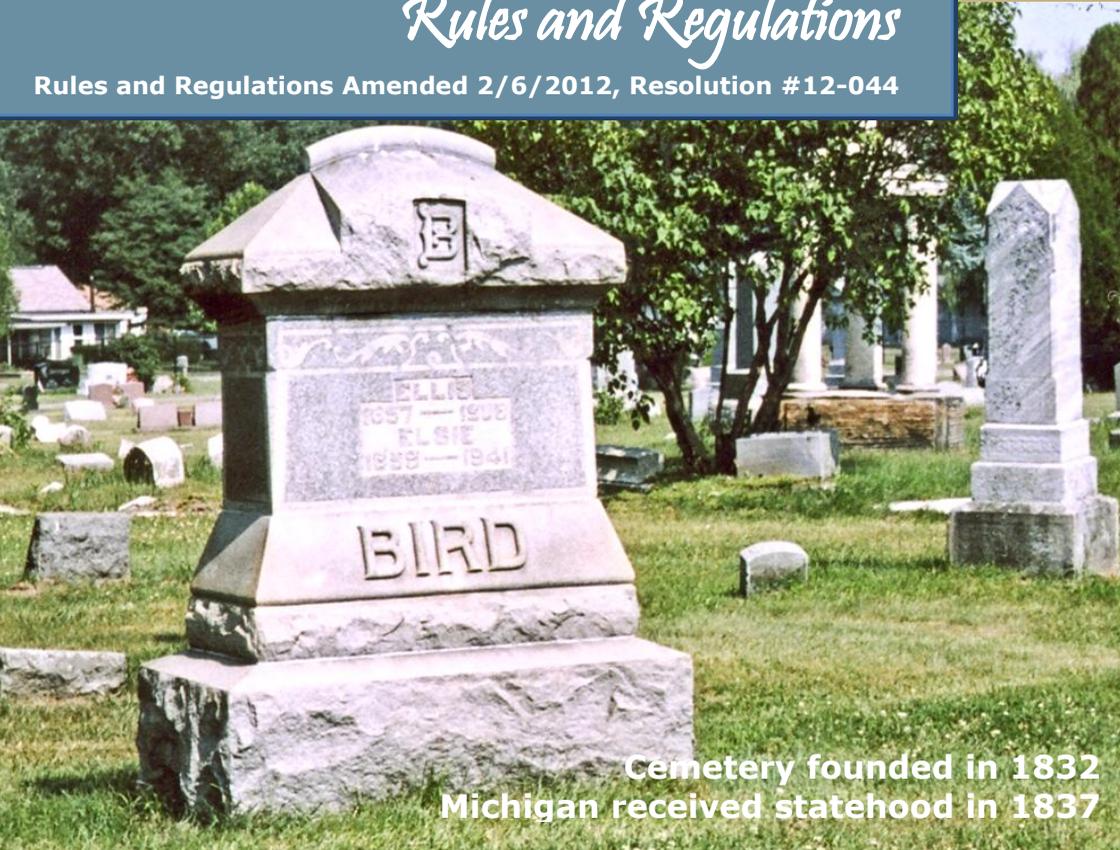


CITY OF ROMULUS
CLERK'S OFFICE
11111 Wayne Road
Romulus, MI 48174
734-942-7540



Romulus Memorial Cemetery Rules and Regulations

Rules and Regulations Amended 2/6/2012, Resolution #12-044



Cemetery founded in 1832
Michigan received statehood in 1837

1. **CEMETERY HOURS:**

Summer: March 1st – October 31st – 8:00 a.m. to 8:00 p.m.

Winter: November 1st – March 1st – 8:00 a.m. to 6:00 p.m.

2. **CEMETERY RULES:**

- a) All floral arrangements, which include wreaths and grave blankets, must be removed between March 1st and March 31st; otherwise, they will be discarded as provided for hereinafter.
- b) Planted flowers are allowed in a one (1) foot area in front of the headstone/monument. Nothing shall be planted behind or at the sides of the headstone/monument; this is the aisle way. All gravesites must be maintained by the person planting the flowers. If not maintained properly, the planted flowers will be removed and discarded as provided for hereinafter.
- c) All artificial flowers must be in an unbreakable vase.
- d) Objects placed upon grave sites which are out of harmony with the general rules set forth herein and those left on grave sites contrary to the rules herein are prohibited. Those in violation shall be given notice with a red-tag placed on the grave site. Objects in violation of these rules not voluntarily removed within 30 days will be subject to removal. Those wishing to appeal the violation notice may do so by filing an appeal in writing through the City Clerk's Office within thirty (30) days from the date of the red-tag. A decision will be determined by a majority of the Board of Cemetery Trustees sitting and shall be final.
- e) Picket fences, rocks, trees or shrubbery planting are prohibited. Anyone who has planted these items will be given a red-tag notice and will have two (2) weeks to remove the items. If such red-tagged items are not removed voluntarily, they are subject for removal. Shrubby removal must be done by the Department of Public Works. Contact the Clerk's office to make arrangements.

- f) Vegetable planting, Halloween and Holiday decorations, yard ornaments, balloons, figurines, wind chimes, lanterns, solar lights and shepherd's hooks are prohibited.
- g) Funeral flowers are limited to (4) four arrangements and will be removed one (1) week after the funeral.
- h) Trees and shrubbery of any kind may ONLY be planted by Department of Public Works and are prohibited on individual grave sites.
- i) No alcoholic beverages allowed on cemetery property.
- j) The City of Romulus, its employees, board members, commissions and agents are not responsible for the securing of any items left in the cemetery. The cemetery is an unsecured open area. Items placed on a gravesite, even in compliance, are at one's own risk.
- k) Any violation of the Rules and Regulations of the Romulus Memorial Cemetery shall be treated as civil infractions. The first offense is subject to a fine of \$50.00 plus court cost; a second offense is subject to a fine of \$200.00 plus court cost or as subsequently set by City Council by resolution from time to time.

1. PURCHASE OF INTERMENT RIGHTS

The purchase of interment rights per plot(s) within the Romulus Memorial Cemetery shall be conducted through the Clerk's Office. If at the time of purchase, the purchaser is a Romulus resident, or interment for a Romulus resident with verifiable form of identification such as a driver's license, voter's registration or state identification, it shall be at a price of \$500.00; and as modified and approved by the Romulus City Council from time to time. If the purchase is by or is for a non-resident of Romulus at the time of purchase, it shall be at the price of \$1,000.00; and as modified and approved by the Romulus City Council from time to time. These interment rights shall be reflected in a certificate which is not a deed to the land, but provides the holder with the privilege of a final resting place in the Romulus Memorial Cemetery.

- a) All payments shall be made either by cash or check made payable to the City of Romulus.
- b) Anyone purchasing a grave site shall be required to sign an acknowledgment of these Rules and Regulations.
- c) All new burials shall be marked by the City of Romulus with a temporary one time only marker at the head of the grave site.

2. INTERMENTS

All interments of human remains shall require a vault. The vault shall be furnished by the funeral director and must be made of concrete, composite or steel and delivered to the cemetery no later than 9:00 a.m. the day of the funeral. There will be an additional charge for late deliveries to cover DPW costs incurred.

- b) Such plot(s) shall only be occupied by one casket.

3. GRAVE MARKERS (Headstones/Monuments)

- a) All grave markers shall be delivered to the cemetery and placed on the appropriate foundation by a funeral director or representative of the monument company from which it was ordered. The location and footing will be determined by Department of Public Works (DPW).
- b) Military and government markers are to be delivered to the Department of Public Works (DPW) located at 12600 Wayne Road, Romulus, MI, 48174. If the funeral director or monument company does not provide these services, please contact the Clerk's office before installation.
- c) All flush markers, be they military or otherwise, if there is a headstone already in place, it shall be placed at the foot of the plot (with the exception of Rule 6a & 6b). Otherwise, it will be placed at the head of the plot and consistent with the intent as approved by the City Clerk.
- d) All arrangements for the installation of grave markers, including military and government markers, MUST be made through the City Clerk's office before any installation takes place.

5. FOUNDATIONS - Foundation installation for grave markers

- a) All foundation installations must be completed by a licensed-professional contractor, or licensed Funeral Director. All arrangements must be made through the Clerk's Office. For a list of contractors that meet the specifications as set for herein, contact the City Clerk's office at 734-942-7540.
- b) Foundations shall be 42 inches deep unless the ground bottoms out and won't allow for that depth. This can be two pylons, 42 inches deep with a 4 inch top, or 42 inches of solid cement. Location of footing will be determined by the DPW (Department of Public Works).

- c) Foundations shall be at least four (4) inches wider and four (4) inches longer than the marker so that a two (2) inch border is around the marker on all sides.
- d) Foundations shall be poured as to make it two (2) inches above the ground and placed at the head of the gravesite.

6. CREMATED HUMAN REMAINS

- a) Cremated remains must be interred in a proper burial urn or a vault designed specifically for cremated remains.

b) Unoccupied Gravesites for Cremated Human Remains:

If the gravesite is to be used solely for the purpose of cremated human remains, there shall be no more than four (4) cremated human remains in a plot; one placed at each corner of the gravesite, not to exceed four (4); allowing for one (1) flush marker to be placed in the center of the gravesite or one upright monument placed at the head. Pursuant to MCLA 700.3206, those person(s) with the highest degree of priority, spouse first, closest relative to deceased by blood, if more than one on an equal level, the majority so selecting; absent that, the personal representative designated; absent that, if the deceased had a guardian; absent that, by court order, for selecting the burial for the deceased. The person (s) making such selection must complete the "Representation of Persons for Burial" form.

a) Occupied Gravesites for Cremated Human Remains:

Only two (2) cremated human remains will be allowed in an occupied gravesite; each to be placed above or below a flush marker that is positioned in the center of the gravesite; but the same will only be allowed if there is not to be any exposure to the underlying vault and should be buried not less than 12 inches below ground level; and there must be a separation not less than two (2) inches between the original vault and the intended new urns being interred. The person or persons, pursuant to MCLA 700.3206, must in addition to the requirements set forth above for the decedent, must have authority for the occupier of the plot and complete the "Representation of Persons for Burial" form.

CEMETERY FEES & CHARGES

All of the prices listed below are subject to change by resolution of the City of Romulus Council from time to time.

<u>LOT SIZE</u>	<u>PLOT PRICE</u>	<u>INTERMENT</u>	<u>INTERMENT PRICE</u>
Single	\$500.00	Mon-Fri – before 3 p.m.	\$ 850.00
Non- Residents	\$1,000.00	Mon-Fri – after 3 p.m.	\$ 1,050.00
		Saturdays	\$ 1,050.00
		Sunday & Holidays	\$ 1,125.00
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Babies	\$500.00	Mon-Fri – before 3 p.m.	\$ 500.00
		Mon-Fri – after 3 p.m.	\$ 700.00
		Saturdays	\$ 700.00
		Sundays & Holidays	\$ 900.00
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Cremation	\$500.00	Mon-Fri – before 3 p.m.	\$ 250.00
		Mon-Fri – after 3 p.m.	\$ 500.00
		Saturdays	\$ 500.00
		Sundays & Holidays	\$ 750.00

***Interment prices include tent and chairs set-up**

Additional Charges:

❖ **\$200.00 will be added to the interment fee for urn vaults.**

All arrangements must be made through the City Clerks office.

**OFFICE OF THE CITY CLERK
11111 Wayne Road ~ Romulus, MI 48174**

**Office hours:
Monday – Fridays, 8:00am – 4:00pm
734-942-7540 (office)
734-942-7592 (fax)**

THE HISTORY OF THE ROMULUS MEMORIAL CEMETERY

The historical land now known as the Romulus Memorial Cemetery was once called Blair Cemetery.

In 1832, Warren Blair purchased 80 acres of land from the United States Government. In 1833, Mr. Blair gave a portion of his land for the purpose of a burial ground. This site is located on Shook Road and was the only cemetery in Romulus.

The earliest recorded burial was of Polly Pullens, the wife of Jenks Pullens, on December 21, 1833. Jenks Pullens served in the New York Militia war in 1812. In 1836, Ira S. Hall came to Romulus; he served in the war of 1812 and died June 20, 1859. In 1877, Warren Blair's son sold the cemetery, at that time there were 170 burials. Through the years the property has changed hands several times. In 1883, Charlotte Davis purchased the property and records show that Rufus Crossman purchased the property and created an addition to the south side property in 1893.

Robert Monomus, born in 1847, was the last known Civil War Veteran buried in the cemetery. He was only 14 years old when he enlisted in the One Hundred and Second (102nd) United States Colored Troops Union's Black Unit. He was 94 years of age at the time of his death on May 14, 1942. There are 25 Civil War Veterans buried in the Romulus Memorial Cemetery.

Also buried in the Romulus Memorial Cemetery is Charles Cawetzke. He was a Medal of Honor recipient of the Spanish American War in 1900 and fought in the Philippine Islands.

This historical site was still named Blair Cemetery as late as 1889. On December 7, 1901, at the request of S.R. Kingsley and R.C. Bird, the Romulus Township Board adopted a resolution to take charge of the cemetery. Expansions took place in the South section in 1921, the West section in 1947 and the North section 1957.

In 1989, the Romulus Historical Society applied for and was granted the approval to designate the Romulus Memorial Cemetery a historical landmark.

In November 2009, the first Cemetery Board of Trustees was appointed by Mayor Alan Lambert.

A Historical Landmark