

**MINUTES OF REGULAR ROMULUS CITY COUNCIL MEETING
July 7, 2014**

Romulus City Hall Council Chambers, 11111 Wayne Rd. Romulus, MI 48174

The meeting was called to order at 7:30 p.m. by Mayor Pro Tem, John Barden.

Pledge of Allegiance

Roll Call

Present: Kathleen Abdo, John Barden, Linda Choate, Harry Crout, Sylvia Makowski, Celeste Roscoe, William Wadsworth

Administrative Officials in Attendance:

LeRoy D. Burcroff, Mayor

Ellen L. Craig-Bragg, Clerk

Excused: Stacy Paige, Treasurer

1. Agenda – Approval.

2. Minutes

A. Approval of the minutes from the regular meeting held June 23, 2014.

B. Approval of the minutes from the special meeting held June 23, 2014:

6:30 p.m. closed session – Union matters.

6:45 p.m. study session – Romulus Community Schools Tax Collection Agreement.

7:00 p.m. study session – Policies and Procedures.

3. Petitioner: None.

4. Chairperson's Report, John Barden, Mayor Pro-Tem

5. Mayor's Report – LeRoy D. Burcroff, Mayor

A. Request for no-fee permit – Elmer Johnson Park.

B. Sub-recipient agreement for Wayne County Community Development Block Grant Program.

C. SEMCOG 2014-2015 Membership Dues.

D. Request to dispose of Engine #302.

E. Introduction of Budget Amendment 14/15-2, Major Streets.

F. Introduction of Budget Amendment 14/15-3, General Fund.

G. One-year extension of Bid Award 11/22-22; Hot Mix Asphalt.

H. Extension of Bid Award 12/13-02; Pavement Marking.

6A. Clerk's Report – Ellen L. Craig-Bragg, Clerk

1. Second reading, final adoption of Budget Amendment 14/15-1, Brandt Road Project.

2. First reading of Amended Policies & Procedures.

3. Study session request for July 14 at 5:30 p.m. from City Clerk, Ellen Craig-Bragg.

4. Study session request for July 14 at 6:00 p.m. from Deputy Fire Chief, Kevin Krause.

5. Study session request for August 4 at 6:00 p.m. from Assistant Finance Director, Abbie Akins.

6. Study session request for August 4 at 7:00 p.m. from Public Safety Director, John Leacher.

6B. Treasurer's Report – Stacy Paige, Treasurer

7. Public Comment – Citizens are to limit their comments to three (3) minutes.

All citizens wishing to speak will be heard.

8. Unfinished Business

9. New Business

10. Communication

11. Adjournment

1. Moved by **Makowski**, seconded by **Crout** to accept the agenda as presented.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

14-259

2A. Moved by **Roscoe**, seconded by **Makowski** to approve the minutes of the regular meeting of the Romulus City Council held on June 23, 2014.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe.
Nays – None.
Abstain – Wadsworth.
Motion Carried.

14-260

2B. Moved by **Roscoe**, seconded by **Makowski** to approve the minutes of the special meetings of the Romulus City Council held on June 23, 2014:
6:30 p.m. closed session - Union matters.
6:45 p.m. study session – Romulus Community Schools Tax Collection Agreement.
7:00 p.m. study session – Policies and Procedures.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe.
Nays – None.
Abstain-Wadsworth.
Motion Carried.

3. Petitioner: None.

4. Chairperson's Report:

Mayor Pro-Tem Barden announced the Jones Subdivision Festival will be held Friday, July 25 through Sunday July 27, 2014, for more information call 734-728-9904.
Councilman Wadsworth informed residents of phony telephone calls from scammers claiming to be from the F.B.I. asking for money – beware.

14-261

4A. Moved by **Makowski**, seconded by **Wadsworth** to approve the ratified tentative agreement with AFSCME Local Union 1917 which represents two DPW foremen.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

5. Mayor's Report

14-262

5A. Moved by **Wadsworth**, seconded by **Crout** to authorize a no-fee permit to Blue Sky Ice Cream and Hamburger charity event on Thursday, July 24, 2014 for active overseas military from 12:00 p.m. to close.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

14-263

5B. Moved by **Choate**, seconded by **Makowski**, to concur with the administration and approve the proposed Sub-recipient Agreement between the City of Romulus and Wayne County for the expenditure of Community Development Block Grant Funds, for the term July 1, 2014 through June 30, 2019:

Housing rehabilitation	\$ 5,000.00
Senior services	\$ 12,000.00
APA Coleman Center Park	\$ 36,000.00
Parks and Recreation job creation	\$ 73,312.03
Park restoration (in qualifying areas)	<u>\$ 17,741.82</u>
	\$144,053.85

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
 Nays – None
 Motion Carried Unanimously.

14-264

5C. Moved by **Roscoe**, seconded by **Makowski** to authorize payment to SEMCOG in the amount of \$2,670.00. Said dues are for City of Romulus membership from June 15, 2014 through June 15, 2015.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
 Nays – None.
 Motion Carried Unanimously.

14-265

5D. Moved by **Wadsworth**, seconded by **Abdo** to authorize the disposal of Fire Engine 302 through KBR Recycling in the amount of \$3,500.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
 Nays – None.
 Motion Carried Unanimously.

14-266

5E. Moved by **Makowski**, seconded by **Crout** to introduce Budget Amendment 14/15-2 to increase the allowable transfer from the major streets fund to the local street fund for Brandt Road repairs.

<u>FUND/DEPT.</u>	<u>ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>CURRENT BUDGET</u>	<u>AMENDMENT</u>	<u>AMENDED BUDGET</u>
MAJOR STREETS					
<u>Expense</u>					
202-4290-742.92-	03	Transfer to Local Streets	250,000	175,000	425,000
<u>Fund Balance</u>					
202-0000-390.00-	00	Local Streets Fund Balance	241,078	(175,000)	66,078
LOCAL STREETS					
<u>Revenue</u>					
203-0000-699.92-	02	Transfer In from Major Road	(250,000)	(175,000)	(425,000)
<u>Expense</u>					
203-4310-743.90-	10	Local Roads Project Costs	0	175,000	175,000
To increase the allowable transfer from the Major Streets Fund to the Local Street Fund for Brandt Road repairs					

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
 Nays – None.
 Motion Carried Unanimously.

14-267 **5F.** Moved by **Abdo**, seconded by **Choate** to introduce Budget Amendment 14/15-3 to move the 2013-14 budgeted cemetery funds into the 2014-15 budget for bid 13/14-23 awarded at the June 23, 2014 City Council meeting.

<u>FUND/DEPT.</u> <u>ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>CURRENT</u> <u>BUDGET</u>	<u>AMENDED</u> <u>AMENDMENT</u>	<u>AMENDED</u> <u>BUDGET</u>
GENERAL FUND				
<u>Expense</u>				
101-4140-741.80-10	Cemetery Capital Outlay	2,000	8,225	10,225
<u>Fund Balance</u>				
101-0000-390.00-00	General Fund Fund Balance	3,088,349	(8,225)	3,080,124

To move the 2013-14 budgeted cemetery funds into the 2014-15 budget for bid #13/14-23 awarded at the June 23rd Council meeting.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
 Nays – None.
 Motion Carried Unanimously.

14-268 **5G.** Moved by **Wadsworth** seconded by **Abdo**, to extend Bid award 11/12-22 for an additional year to Rey-Mart Asphalt for application of hot bituminous mixture for the repair of major and local streets on an as-needed basis along with any asphalt repairs for City facilities within the Building and Grounds Department.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
 Nays – None.
 Motion Carried Unanimously.

14-269 **5H.** Moved by **Choate**, seconded by **Abdo**, to extend Bid award 12/13-02 through the end of 2014 for pavement marking for the City of Romulus Department of Public Works to R.S. Contracting, Inc.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
 Nays – None.
 Motion Carried Unanimously.

6A. Clerk’s Report:

14-270 **6A1.** Moved by **Makowski**, seconded by **Roscoe** to approve second reading, final adoption of Budget Amendment 14/15-1 (Brandt Road Project) for \$54,223.00 – local street fund, introduced at the Council meeting of June 23, 2014.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
 Nays – None.
 Motion Carried Unanimously.

14-271 **6A2.** Moved by **Choate**, seconded by **Makowski** to approve first reading of amended Policies and Procedures: 3, 10, 11, 15, 16, 17, 18, 19, 21 and 26; along with the policy statement.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
 Nays – None.
 Motion Carried Unanimously.

14-272

6A3. Moved by **Wadsworth**, seconded by **Roscoe**, to approve the request from City Clerk, Ellen Craig-Bragg, to schedule a study session on Monday, July 14, 2014 at 5:30 p.m. to discuss a charter amendment proposal for the November 4, 2014 General Election ballot.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

14-273

6A4. Moved by **Abdo**, seconded by **Makowski**, to approve the request from Fire Chief, Kevin Krause, to schedule a study session for Monday, July 14, 2014 at 6:00 p.m. to discuss the billing service agreement between the City of Romulus and Accumed Billing, Inc. Meeting to be held in the Council Chambers, City Hall.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

14-274

6A5. Moved by **Makowski**, seconded by **Choate** to approve the request from Assistant Finance Director, Abbie Akins, to schedule a study session on Monday, August 4, 2014 at 6:00 p.m. to discuss remaining policies and procedures. Meeting to be held in Council Chambers, City Hall.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

14-275

6A6. Moved by **Makowski**, seconded by **Roscoe** to approve the request from Public Safety Director, John Leacher, to schedule a study session on Monday August 4, 2014 at 7:00 p.m. to discuss the City of Romulus Scorecard. Meeting to be held in Council Chambers, City Hall.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

6B. Treasurer’s Report

7. Public Comment:

Resident commented on how, in his opinion, Romulus water rates will probably triple in the next few years due to the financial situation in the Detroit Water Department.

8. Unfinished Business

9. New Business

14-276

9A. Moved by **Wadsworth**, seconded by **Crout** to adopt a resolution to put the towing policy that went into effect on July 4, 2014 on hold until City Council members are provided with documentation regarding the towing companies involved and a list of any fees that are to be charged.

Roll Call Vote: Ayes – Abdo, Choate, Crout, Makowski, Wadsworth.
Nays – Barden, Roscoe.
Motion Carried.

10. Communication

11. Moved by **Wadsworth**, seconded by **Crout**, to adjourn the regular meeting of the Romulus City Council.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously.

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the regular meeting of the Romulus City Council held on July 7, 2014.



Ellen L. Craig-Bragg, City Clerk
City of Romulus, Michigan