

**MINUTES OF REGULAR ROMULUS CITY COUNCIL MEETING
July 14, 2014**

Romulus City Hall Council Chambers, 11111 Wayne Rd. Romulus, MI 48174

The meeting was called to order at 7:30 p.m. by Mayor Pro Tem, John Barden.

Pledge of Allegiance

Roll Call

Present: Kathleen Abdo, John Barden, Linda Choate, Harry Crout, Sylvia Makowski, Celeste Roscoe, William Wadsworth

Administrative Officials in Attendance:

LeRoy D. Burcroff, Mayor

Ellen L. Craig-Bragg, Clerk

Stacy Paige, Treasurer

1. Agenda – Approval.

2. Minutes

A. Approval of the minutes from the regular meeting held July 7, 2014.

B. Approval of the minutes from the special meeting held July 7, 2014:
7:00 p.m. closed session – Union matters.

3. Petitioner: None.

4. Chairperson's Report, John Barden, Mayor Pro-Tem

5. Mayor's Report – LeRoy D. Burcroff, Mayor

A. Authorization to enter into an agreement with AccuMed Billing-Romulus Fire Dept.

B. Resoluton request – Change in disposal process – Fire Engine #302.

C. 2014 Pumpkin Festival activities, no-fee permits and road closures.

6A. Clerk's Report – Ellen L. Craig-Bragg, Clerk

1. Second reading, final adoption of Budget Amendment 14/15-2, Major Streets Fund.

2. Second reading, final adoption of Budget Amendment 14/15-3, General Fund.

3. Second reading, final adoption of Amended Policies & Procedures and Policy Statement.

4. Request approval for ballot language to amend City Charter Chapter 13, Sections 1 and 2.

5. First reading of amendment to City Ordinance Chapter 36, Offenses Pertaining to Minors.

6. 2014 First Right of Refusal to Purchase Tax Foreclosed Property.

7. First reading of amendment to City Ordinance Chapter 54, Section 185, Applications for Land Splits.

6B. Treasurer's Report – Stacy Paige, Treasurer

7. Public Comment – Citizens are to limit their comments to three (3) minutes.

All citizens wishing to speak will be heard.

8. Unfinished Business

9. New Business

10. Communication

11. Warrant 14-13 Checks presented for approval: \$1,414,137.82

12. Adjournment

1. Moved by **Abdo**, seconded by **Makowski** to accept the agenda as presented.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously.

14-277 **2A.** Moved by **Wadsworth**, seconded by **Makowski** to approve the minutes of the regular meeting of the Romulus City Council held on July 7, 2014.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

14-278 **2B.** Moved by **Makowski**, seconded by **Crout** to approve the minutes of the special meeting of the Romulus City Council held on July 7, 2014:

7:00 p.m. closed session – Union Matters/Legal Opinion

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

3. Petitioner: None.

4. Chairperson’s Report:

Mayor Pro-Tem Barden announced the Jones Subdivision Festival will be held Friday, July 25 through Sunday July 27, 2014, for more information call 734-728-9904.

Mr. Mike Williams, St. John Masonic Lodge 44, announced their annual picnic will be held at the Coleman Center on Saturday, August 23 from noon until 5:00 p.m. (free health screenings and school supplies).

4. Moved by **Makowski**, seconded by **Crout** to accept the chairperson’s report.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

5. Mayor’s Report

City attorney, Steve Hitchcock, explained that the requirements applied to towing companies do not violate the City Charter.

Robert McCraight, Building Director, gave an overview of the Goddard Road project.

14-279 **5A1.** Moved by **Wadsworth**, seconded by **Choate** to adopt a memorial resolution for the family of Gil White, Sr.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

14-280 **5A2.** Moved by **Choate**, seconded by **Wadsworth** to adopt a memorial resolution for the family of John Brimble.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

14-281 **5A.** Moved by **Abdo**, seconded by **Roscoe** to authorize the mayor and clerk to enter into an agreement with AccuMed Billing, Inc. for insurance billing and collection of fire and EMS activities of the Romulus Fire Department.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None
Motion Carried Unanimously.

14-282 **5B.** Moved by **Wadsworth**, seconded by **Crout** to rescind City Council Resolution 14-265 and authorize the Fire Department to dispose of Fire Engine #302 through the MITN auction site, sale to exceed \$3,500.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

14-283 **5C1.** Moved by **Makowski**, seconded by **Crout** to authorize a no-fee permit for all Pumpkin Festival and Parade of Lights activities during the Pumpkin Festival weekend, September 19 – September 21, 2014.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously

14-284 **5C2.** Moved by **Makowski**, seconded by **Abdo** to authorize the closure of Bibbins from Hunt Street to the railroad tracks beginning at 12:00 p.m. and also Goddard Road between Moore Street and the railroad tracks beginning at 12:00 P.M. on Friday, September 19, 2014 and ending at 9:00 p.m. on Sunday, September 21, 2014.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously

14-285 **5C3.** Moved by **Wadsworth**, seconded by **Abdo** to authorize the closure of Goddard Road from Wayne Road to Grant Street beginning at 7:00 p.m. on Friday, September 19, 2014 ending at 10:00 p.m. Friday, September 19, 2014 for the Rotary Parade of Lights.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously

6A. Clerk's Report:

City Clerk, Ellen Craig-Bragg, announced that the last day to file for the office of school board for the November, 2014 Election is Tuesday, July 22, 2014.

14-286 **6A1.** Moved by **Makowski**, seconded by **Roscoe** to approve second reading, final adoption of Budget Amendment 14/15-2, Major Streets Fund, introduced at the Council meeting of July 7, 2014.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

14-287 **6A2.** Moved by **Abdo**, seconded by **Crout** to approve second reading, final adoption of Budget Amendment 14/15-3, General Fund, introduced at the Council meeting of July 7, 2014.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

14-288 **6A3.** Moved by **Wadsworth**, seconded by **Choate**, to approve second reading, final adoption of amended policies and procedures, numbers 3, 10, 11, 15, 16, 17, 18, 19, 21 and 26, along with the policy statement.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

14-289 **6A4.** Moved by **Roscoe**, seconded by **Choate**, to concur with the Romulus Charter Review Commission and approve ballot language for two proposals to amend City Charter Chapter 13, Sections 1 and 2 and for said proposals to be placed on the November 4, 2014 ballot.

CITY OF ROMULUS
Resolution 14-289

Present: Councilpersons: Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Absent: None.

At the regular meeting of the Romulus City Council of Romulus, Michigan, County of Wayne, State of Michigan, held at the Romulus City Hall, 11111 Wayne Road, Romulus, Michigan on July 14, 2014, the following resolution was offered by Councilwoman Roscoe, and seconded by Councilwoman Choate to authorize the following proposed language to be placed on the November 4, 2014 ballot to amend Chapter XIII, Section 13.1 – Limitation and Section 13.2 – Material purchases in the Romulus City Charter as set forth below.

WHEREAS, Chapter XIII of the Romulus City Charter, Section 13.1 entitled “Limitations” and Section 13.2 entitled “Material purchases” requires advertisement for sealed bids in a paper of circulation within the City of Romulus; and **WHEREAS**, the City Council has determined that the elimination of the requirement would be in the best interest of the City and by so doing allow for the City to participate in alternatives such as electronic proposals and extendable or cooperative bids from other government agencies; and

WHEREAS, in order to accomplish this purpose, it is necessary for the electorate to amend the City Charter at an election to be held on the 4th day of November, 2014.

NOW THEREFORE, be it resolved that the amendment of Chapter XIII of the Romulus City Charter be placed on the ballot on the November 4, 2014 General Election ballot for consideration by the electorate.

BE IT FURTHER RESOLVED that Chapter XIII of the Romulus City Charter, Sections 13.1 and 13.2 will be amended to read as follows, by the removal of the requirement to advertise for sealed proposals in a paper of circulation within the City:

CHAPTER XIII. CONTRACTS – Section 13.1, Limitation

The City may contract for the performance of any public work or the making of any public improvement or may perform or make the same itself through its departments, officers and employees; provided, however, that it shall not itself make any new public improvements or perform public works exceeding the applicable amount set forth by the Council in the Romulus Purchasing Ordinance until it has first advertised for sealed proposals therefore. The City shall have the right to reject any or all such proposals. The Purchasing Ordinance and any amendments thereto, contemplated under this section, shall have been approved by not less than a 2 / 3 majority of the Council Elect.

Section 13.2, Material purchases

No contract shall be entered into by the City for the purchase of any material, tools, apparatus or any other thing or things, the consideration or cost of which shall exceed the applicable amount set forth by the Council in the Romulus Purchasing Ordinance until after an opportunity for competitive bidding; and until it has first advertised for sealed Proposals. The City shall have the right to reject any or all such proposals. The Purchasing Ordinance, and any amendments thereto, contemplated under this section, shall have been approved by not less than a 2 / 3 majority of the Council elect.

BE IT FURTHER RESOLVED that the below proposed ballot language to amend Chapter XIII of the City of Romulus Charter be submitted to the Attorney General and the Governor of the State of Michigan for their approval and for placement on the November 4, 2014 General Election ballot pursuant to MCL 117.22.

Proposed Amendment of City of Romulus Charter to amend Chapter XIII Contracts:

1. Section 13.1 of the City Charter currently requires that when purchasing for any new public improvement or performing public work, there must be an advertisement for sealed proposals in a paper of circulation within the City. The proposed amendment would remove this requirement from the Charter. Shall Section 13.1 of the City Charter be amended to remove the requirement to advertise for sealed proposals in a paper of circulation in the City?

Yes { } No { }

2. Section 13.2 of the City Charter currently requires that when purchasing any material, tools, or apparatus, there must be an advertisement for sealed proposals in a paper of circulation within the City. The proposal would remove this requirement from the Charter, but would retain the requirement for competitive bidding. Shall Section 13.2 of the City Charter be amended to remove the requirement to advertise for sealed proposals in a paper of circulation in the City?

Yes { } No { }

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

14-290 **6A5.** Moved by **Makowski**, seconded by **Wadsworth** to approve first reading of an amendment to City Ordinance Chapter 36, Offenses, Article IX, Offenses Pertaining to Minors.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

14-291 **6A6.** Moved by **Wadsworth**, seconded by **Roscoe** to concur with the Property Disposition Committee and in accordance with the “2014 First Right of Refusal to Purchase Tax Foreclosed Property in Wayne County” to purchase the following properties due to unpaid 2011 and/or prior years delinquent taxes within the City of Romulus:

80 033 01 0196 400 in the amount of \$1,344.46
80 033 01 0196 401 in the amount of \$ 806.74
80 033 01 0196 403 in the amount of \$1,131.80
80 033 01 0196 404 in the amount of \$1,232.51
80 033 01 0106 405 in the amount of \$1,074.63
80 033 01 0196 406 in the amount of \$1,076.02

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

14-292 **6A7.** Moved by **Choate**, seconded by **Makowski** to approve first reading of an amendment to city ordinance Chapter 54, Section 185 to provide that Council, may by resolution, from time-to-time establish fees for applications for land splits.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

6B. Treasurer’s Report

City Treasurer, Stacy Paige, gave an overview of the quarterly investments for the city.

7. Public Comment:

Margaret Leduc, Charter Commission member, commented on the proposed ballot language for the November 4, 2014 General Election and thanked Lynn Conway for the information she provided to the Charter Commission.

Jan Lemmon, Chairperson, Cemetery Board of Trustees, commented on the beauty of the cemetery grounds.

Resident commented on water rates.

8. Unfinished Business

Mayor Burcroff announced that water rates information will be sent to all residents.

9. New Business

10. Communication

14-293 **11.** Moved by **Choate**, seconded by **Makowski** to approve Warrant 14-13 in the amount of \$1,414,137.82.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Roscoe, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously

12. Moved by **Wadsworth**, seconded by **Roscoe**, to adjourn the regular meeting of the Romulus City Council.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously.

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the regular meeting of the Romulus City Council held on July 14, 2014.



Ellen L. Craig-Bragg, City Clerk
City of Romulus, Michigan