

**MINUTES OF REGULAR ROMULUS CITY COUNCIL MEETING**  
**August 25, 2014**

Romulus City Hall Council Chambers, 11111 Wayne Rd. Romulus, MI 48174

**The meeting was called to order at 7:30 p.m. by Mayor Pro Tem, John Barden.**

**Pledge of Allegiance**

**Roll Call**

**Present:** Kathleen Abdo, John Barden, Linda Choate, Harry Crout, Sylvia Makowski, Celeste Roscoe, William Wadsworth.

**Administrative Officials in Attendance:**

LeRoy D. Burcroff, Mayor

Stacy Paige, Treasurer

Barbara Fitzgerald, Deputy Clerk

**Excused:** Ellen L. Craig-Bragg, Clerk

**1. Agenda – Approval.**

**2. Minutes**

A. Approval of the minutes from the regular meeting held August 11, 2014.

**3. Petitioner**

A. Patricia Richardson, 10142 Wheeler, Belleville, MI – request to sell Kiwanis peanuts in front of Romulus Market first weekend of September.

**4. Chairperson’s Report, John Barden, Mayor Pro-Tem**

**5. Mayor’s Report – LeRoy D. Burcroff, Mayor**

A. Extension of Bid 11/12-07, Uniform rental and laundry contract.

B. Authorization to extend Bid RFP 12/13-38, Computer hardware/software, licensing and maintenance services vendor.

C. Bid Award 14/15-02, Quarterly newsletter.

D. Retirees’ healthcare actuarial valuation.

E. 2014 Parade route/road closure – revised request.

F. Request a no-fee permit and road closings for Veteran’s Day Parade.

G. Appointments to the Property Disposition Committee.

H. Intergovernmental Agreement with Romulus Schools, Building use lease agreement for Recreation programming.

I. Mt. Pleasant Elementary School – Playground area.

J. Introduction of Budget Amendment 14/15-4.

K. Introduction of Budget Amendment 14/15-6.

L. Request to dispose of vehicle – Department of Public Works.

**6A. Clerk’s Report – Ellen L. Craig-Bragg, Clerk**

1. Second reading, final adoption of City Policies 1,2,4,5,6,7,8,9,12,14,20,27,28,29,30,31,33.

2. Introduction of amended Ordinance Chapter 36, Division 4, Controlled Substances.

3. Public hearings request-Oakwood Industrial Special Assessment District for Sept. 22, 2014.

4. Free City-Wide Yard Sale request for Thursday, Sept. 25 through Sunday, Sept. 28, 2014.

5. Study session request to discuss an amendment to the City of Romulus Pension Ordinance.

**For Your Information:**

1. Notice of hearing, DTE Gas Co. Sept. 4, 2014, 9:00 a.m. Lansing, MI.

**6B. Treasurer’s Report – Stacy Paige, Treasurer**

**7. Public Comment –** Citizens are to limit their comments to three (3) minutes.

All citizens wishing to speak will be heard.

**8. Unfinished Business**

**9. New Business**

**10. Communication**

**11. Warrant 14-16** Checks presented for approval: \$818,765.07.

**12. Adjournment**

1. Moved by **Makowski**, seconded by **Crout** to accept the agenda as presented.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously.

**14-335**

2A. Moved by **Wadsworth**, seconded by **Abdo** to approve the minutes of the regular meeting of the Romulus City Council held on August 11, 2014.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Roscoe, Wadsworth.

Nays – None.

Abstain-Makowski.

Motion Carried.

**3. Petitioner:**

**14-336**

3A. Moved by **Choate**, seconded by **Wadsworth** to authorize Patricia Richardson, 10142 Wheeler, Belleville, MI to accept donations for Kiwanis peanuts in front of Romulus Market the first weekend of September.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously.

**4. Chairperson's Report:**

Mayor Pro-Tem John Barden read a letter written to City Council from a young girl named Kathy. She thanked City Council for purchasing fly swatters that the children from United Methodist Church sold as a fundraiser.

**14-337**

4A. Moved by **Makowski** seconded by **Roscoe** to approve the proposed professional services contract with the Brickman Group to provide design, engineering, and project implementation services as well as the purchase and permanent installation of the permanent equipment needed to re-design and re-open Merriman Park as a neighborhood park which includes the addition of a separate fenced-in dog park - and for the amount to not exceed \$99,576.07 of which \$84,576.07 is from the Parks and Recreation Maintenance Fund and the remaining \$15,000 will be paid from a recent grant received from the Wayne County Parks Department. It is estimated that the park will be completely renovated and up and running in four to six weeks.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously.

**14-338**

4B. Moved by **Makowski** seconded by **Wadsworth** to approve the addendum to the existing 2007 Professional Services Agreement for the Romulus Athletic Center between the City of Romulus and Rink Management Services Corporation (RMSC). RSMC has agreed to issue the City a credit of \$15,000 to be applied to its fees for the period of June 1, 2013 to July 31, 2014. The initial term of the Agreement shall be extended from July 1, 2014 through June 30, 2017, and effective July 1, 2014, RMSC's management fees shall be increased from \$7,000 per month to \$7,416.66 per month for the first 35 months of the extended term with a final fee payment of \$7,416.90.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously.

4. Moved by **Choate**, seconded by **Makowski** to accept the chairperson's report.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously.

**5. Mayor's Report:**

Mayor Burcroff announced that the Sounds of Downtown at the Historical Park will be cancelled for this Friday, August 29, 2014.

**14-339**

**5A (1).** Moved by **Makowski**, seconded by **Crout** to adopt a resolution recognizing Irma Wells on her 95<sup>th</sup> birthday.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
Nays – None.  
Motion Carried Unanimously.

**14-340**

**5A (2).** Moved by **Wadsworth**, seconded by **Makowski** to adopt a memorial resolution for the family of Jeanette Puhl.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
Nays – None.  
Motion Carried Unanimously.

**14-341**

**5A.** Moved by **Wadsworth**, seconded by **Abdo** to extend Bid Award 11/12-07 for an additional three years (thru 6/15/2017) at the same pricing with Maurer's, for the rental and laundry of uniforms for the DPW and Building Department.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
Nays – None.  
Motion Carried Unanimously.

**14-342**

**5B.** Moved by **Makowski**, seconded by **Choate** to extend Bid Award RFP 12/13-38 for one additional year (through August 17, 2017) with Innovative Computers for hardware/software purchases, computer maintenance and consulting services and permission to make hardware and software purchases from both CDW Government LLC and Zones, Inc.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
Nays – None.  
Motion Carried Unanimously.

**14-343**

**5C.** Moved by **Abdo**, seconded by **Roscoe** to award Bid 14/15-02 to the lowest qualified and responsible bidder, Accuform, for the printing and mailing of up to four City newsletters.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
Nays – None.  
Motion Carried Unanimously.

**14-344**

**5D.** Moved by **Makowski**, seconded by **Wadsworth** to authorize the mayor and clerk to enter into an agreement with Gabriel, Roeder, Smith and Company for an actuarial valuation to determine the City's Retirees' Healthcare liability.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
Nays – None.  
Motion Carried Unanimously.

**14-345**

**5E.** Moved by **Wadsworth**, seconded by **Roscoe** to authorize the closure of Tobine Road from Romulus Senior High School parking lot south to Shook Road south to Goddard Road and west on Goddard to Five Points from 7:00 p.m. to 10:00 p.m. Friday, September 19, 2014 for the Rotary Parade of Lights.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
Nays – None.  
Motion Carried Unanimously.

**14-346** **5F(1).** Moved by **Roscoe**, seconded by **Crout** to authorize a no-fee permit for the use of the Romulus Historic Park on November 11, 2014 to hold a flag-raising and ribbon-cutting ceremony for the new Veteran’s Plaza.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
 Nays – None.  
 Motion Carried Unanimously.

**14-347** **5F(2).** Moved by **Roscoe**, seconded by **Crout** to approve the following road closures from 9:00 a.m. to 10:00 a.m. for the parade route from Progressive Hall to Goddard Road north, to Bibbins Road east to Hunt Street, then south to the Historic Park.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
 Nays – None.  
 Motion Carried Unanimously.

**14-348** **5G.** Moved by **Makowski**, seconded by **Crout** to approve the re-appointment of Abbie Akins and Reverend Edward Thomas to the Property Disposition Committee with terms expiring 1/25/16.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
 Nays – None.  
 Motion Carried Unanimously.

(Resident commented on 5H and 5I)

**14-349** **5H.** Moved by **Makowski**, seconded by **Crout** to authorize the mayor and clerk to enter into the Inter-Governmental Agreement with Romulus Schools for the use of Romulus School Buildings for the purpose of City recreation programming at a cost of \$1.00 per year, per building, through August 15, 2015.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
 Nays – None.  
 Motion Carried Unanimously.

**14-350** **5I.** Moved by **Wadsworth**, seconded by **Roscoe** to authorize the mayor and clerk to enter into the Inter-Governmental Agreement with Romulus Schools for the restoration and re-opening of the Mt. Pleasant Elementary School playground area, by the City of Romulus, at a cost of \$1.00 per year.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
 Nays – None.  
 Motion Carried Unanimously.

**14-351** **5J.** Moved by **Abdo**, seconded by **Choate** to introduce Budget Amendment 14/15-4 to allocate the unused balance of the \$266,000 received in fiscal year 2013-14 earmarked for city park renovations.

<u>FUND/DEPT.</u>		<u>CURRENT</u>		<u>AMENDED</u>
<u>ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>BUDGET</u>	<u>AMENDMENT</u>	<u>BUDGET</u>
<b>GENERAL FUND</b>				
<b>Expense</b>				
101-5110-751.74-77	Recreation Park Maintenance	0	171,192	171,192
<b>Fund Balance</b>				
<b>101-0000-304.10-02</b>	Assigned for Park Renovations	171,192	(171,192)	0
To allocate the unused balance of the \$266,000 received in fiscal year 2013-14 earmarked for city park renovations				

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
 Nays – None.  
 Motion Carried Unanimously.

**14-352**

**5K.** Moved by **Roscoe**, seconded by **Abdo** to introduce Budget Amendment 14/15-6 to re-allocate Major Roads funds to the Local Roads fund for additional Brandt Road repairs.

<u>FUND/DEPT.</u> <u>ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>CURRENT</u> <u>BUDGET</u>	<u>AMENDMENT</u>	<u>AMENDED</u> <u>BUDGET</u>
<b>Local Roads Fund</b>				
<b><u>Expense</u></b>				
203-4310-743.90-10	Local Rds Project Cost (Brandt Rd)	229,223	100,000	329,223
<b><u>Revenue</u></b>				
203-0000-699.92-02	Transfer-in from Major Roads	425,000	100,000	525,000
<b>Major Roads Fund</b>				
<b><u>Expense</u></b>				
202-4290-742.92-03	Transfer-out to Local Roads	425,000	100,000	525,000
202-4210-742.77-30	Major Rds - Contractual Services	90,000	(50,000)	40,000
202-4210-742.80-10	Major Rds - Capital Outlay	90,000	(50,000)	40,000
To reallocate Major Roads funds to the Local Roads fund for additional Brandt Road repairs.				

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
 Nays – None.  
 Motion Carried Unanimously.

**14-353**

**5L.** Moved by **Makowski**, seconded by **Choate** to authorize the Department of Public Works to dispose of a 1999 GMC Sierra in accordance with the City’s Property Disposal Policy through Martin’s Towing with a disposal fee of \$50.00 per vehicle.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
 Nays – None.  
 Motion Carried Unanimously.

**6A. Clerk’s Report**

**14-354**

**6A1.** Moved by **Makowski**, seconded by **Crout** to approve second reading, final adoption of City Policies and Procedures 1, 2, 4, 5, 6, 7, 8, 9, 12, 14, 20, 27, 28, 29, 30, 31, and 33 which were introduced at the Council meeting of August 4, 2014.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
 Nays – None.  
 Motion Carried Unanimously.

**14-355**

**6A2.** Moved by **Makowski**, seconded by **Roscoe** to approve first reading of City of Romulus Code of Ordinances Chapter 36, Division 4, Controlled Substances, Sections 36-269, Medical Marihuana.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
 Nays – None.  
 Motion Carried Unanimously.

**14-356**

**6A3.** Moved by **Wadsworth**, seconded by **Makowski** to schedule two public hearings on September 22, 2014, one at 6:45 p.m. to hear comments on the proposed special assessment district for water control pump station project for Oakwood Industrial Park Subdivision and one at 7:00 p.m. to hear comments on the proposed special assessment roll for the water control pump station project for Oakwood Industrial Park Subdivision – to be held at Romulus City Hall Council Chambers.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
Nays – None.  
Motion Carried Unanimously.

**14-357**

**6A4.** Moved by **Roscoe**, seconded by **Choate** to approve a free city-wide yard sale from Thursday, September 25 through Sunday, September 28, 2014 with rain dates of Thursday, October 2, 2014 through Sunday, October 5, 2014.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
Nays – None.  
Motion Carried Unanimously.

**14-358**

**6A5.** Moved by **Abdo**, seconded by **Makowski** to schedule a study session on Tuesday, September 2, 2014 at 7:00 p.m. to discuss an amendment to the City of Romulus Pension Ordinance at Romulus City Hall Council Chambers.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
Nays – None.  
Motion Carried Unanimously.

**6B. Treasurer’s Report:**

Treasurer Stacy Paige announced that city taxes are due by September 30, 2014.

**7. Public Comment:**

Romulus resident expressed her gratitude for the Romulus School System where she received her cosmetology license and is now able to give back to the seniors of Romulus.

Jan Lemmon, Chairperson, Romulus Cemetery Board, commented on the Veteran’s monument being moved from downtown.

Resident commented about the city and schools working together to re-open parks.

Resident commented on the re-opening of Fernandez Park.

Gina Wilson-Steward, Telegram Newspaper, commented on the leased school buildings.

**8. Unfinished Business**

**9. New Business**

**10. Communication:**

**14-359**

**10A.** Moved by **Roscoe**, seconded by **Crout** to recognize the Telegram Newspaper on their 70<sup>th</sup> Anniversary.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
Nays – None.  
Motion Carried Unanimously.

**14-360**      **10B.** Moved by **Wadsworth**, seconded by **Choate** to adopt a memorial resolution for the family of Beatrice Dawson-Young.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
Nays – None.  
Motion Carried Unanimously.

**14-361**      **11.** Moved by **Choate**, seconded by **Makowski** to approve Warrant 14-16 in the amount of \$818,765.07.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
Nays – None.  
Motion Carried Unanimously

**12.** Moved by **Wadsworth**, seconded by **Makowski** to adjourn the regular meeting of the Romulus City Council.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.  
Nays – None.  
Motion Carried Unanimously.

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the regular meeting of the Romulus City Council held on August 25, 2014.



Ellen L. Craig-Bragg, City Clerk  
City of Romulus, Michigan