

**MINUTES OF REGULAR ROMULUS CITY COUNCIL MEETING
September 22, 2014**

Romulus City Hall Council Chambers, 11111 Wayne Rd. Romulus, MI 48174

The meeting was called to order at 7:30 p.m. by Mayor Pro Tem, John Barden.

Pledge of Allegiance

Roll Call

Present: Kathleen Abdo, John Barden, Harry Crout, Sylvia Makowski, Celeste Roscoe.

Excused: Linda Choate, William Wadsworth.

Administrative Officials in Attendance:

LeRoy D. Burcroff, Mayor

Stacy Paige, Treasurer

Ellen L. Craig-Bragg, City Clerk

1. Agenda – Approval.

2. Minutes

A. Approval of the minutes from the regular meeting held September 8, 2014.

B. Approval of the minutes from the special meeting held September 8, 2014:

7:15 p.m. study session, Wayne County Hazardous Mitigation Plan.

3. Petitioner: None.

4. Chairperson's Report, John Barden, Mayor Pro-Tem

5. Mayor's Report – LeRoy D. Burcroff, Mayor

A. 36 Month Contract for Analog Telephone Lines.

B. I-275 Metro Trail – Northline Road Storm Sewer Maintenance Agreement with MDOT.

6A. Clerk's Report – Ellen L. Craig-Bragg, Clerk

1. Two resolutions re: Oakwood Industrial Subdivision Special Assessment District.

2. Study session request to discuss city-wide information technology and BS&A Software.

3. Discontinuance of portions of road right-of-ways within Metropolitan Airport.

4. Introduction of amended cost recovery for Emergency Services Ordinance, Chapter 22, Part II, Article VIII, Fire Prevention and Protection.

5. Request resolution to correct bid number in minutes of August 25, 2014.

6. Approval to extend the lease between the City and DDA for City records storage at 11189 Shook Rd.

6B. Treasurer's Report – Stacy Paige, Treasurer

7. Public Comment – Citizens are to limit their comments to three (3) minutes.

All citizens wishing to speak will be heard.

8. Unfinished Business

9. New Business

10. Communication

11. Warrant 14-18 Checks presented for approval: \$1,179,993.30

12. Adjournment

1. Moved by **Crout**, seconded by **Makowski** to accept the agenda as presented.

Roll Call Vote: Ayes – Abdo, Barden, Crout, Makowski, Roscoe.

Nays – None.

Motion Carried Unanimously.

14-383 **2A.** Moved by **Makowski**, seconded by **Abdo** to approve the minutes of the regular meeting of the Romulus City Council held on September 8, 2014.

Roll Call Vote: Ayes – Abdo, Barden, Crout, Makowski, Roscoe.
Nays – None.
Motion Carried Unanimously.

14-384 **2B.** Moved by **Roscoe**, seconded by **Abdo** to approve the minutes of the special meeting of the Romulus City Council held on September 8, 2014, 7:15 p.m. study session, Wayne County Hazardous Mitigation Plan.

Roll Call Vote: Ayes – Abdo, Barden, Crout, Makowski, Roscoe.
Nays – None.
Motion Carried Unanimously.

3. Petitioner: None.

Chairperson’s Report:

On behalf of Councilman Wadsworth, Joe Ozog presented a check in the amount of \$1,193 (proceeds from the Pumpkin Festival Bingo) to City Treasurer, Stacy Paige, to be deposited for the Romulus Animal Shelter.

School Board member, Tom Kuderik, challenged City Council members to a re-match of bean bag toss at next year’s Pumpkin Festival.

Public Safety Director, John Leacher, presented the video of the fatal car accident that occurred on Beverly Road in Romulus on July 24, 2014.

14-385 **4A.** Moved by **Abdo**, seconded by **Roscoe** to accept the communication site cell tower lease agreement with American Tower. These are the towers located at Fire Station 1 and Fire Station 4.

Roll Call Vote: Ayes – Abdo, Barden, Crout, Makowski, Roscoe.
Nays – None.
Motion Carried Unanimously.

4. Moved by **Makowski**, seconded by **Abdo** to accept the chairperson’s report.

Roll Call Vote: Ayes – Abdo, Barden, Crout, Makowski, Roscoe.
Nays – None.
Motion Carried Unanimously.

5. Mayor’s Report:

Mayor Burcroff announced the August 2014 Employees of the Month – Jazmine Danci, clerical and Chuck Sharrow, labor and trades.

Friday, Sept. 26, 2014 – Chili Cook-Off at Romulus High School sponsored by the Romulus Ministerial Alliance.

Saturday, Sept. 27, 2014 – Food will be given away at United Community Methodist Church.

14-386 **5A1.** Moved by **Roscoe**, seconded by **Abdo** to recognize Jazmine Danci as the August, 2014 City of Romulus Clerical Employee of the Month.

Roll Call Vote: Ayes – Abdo, Barden, Crout, Makowski, Roscoe.
Nays – None.
Motion Carried Unanimously

14-387 **5A2.** Moved by **Makowski**, seconded by **Crout** to recognize Chuck Sharrow as the August, 2014 City of Romulus Labor and Trades Employee of the Month.

Roll Call Vote: Ayes – Abdo, Barden, Crout, Makowski, Roscoe.
Nays – None.
Motion Carried Unanimously

14-388 **5A3.** Moved by **Abdo** seconded by **Makowski** to adopt a memorial resolution for the family of Joanne Whaley.

Roll Call Vote: Ayes – Abdo, Barden, Crout, Makowski, Roscoe.
Nays – None.
Motion Carried Unanimously

14-389 **5A4.** Moved by **Makowski** seconded by **Crout** to adopt a memorial resolution for the family of Gladys Betty Wands.

Roll Call Vote: Ayes – Abdo, Barden, Crout, Makowski, Roscoe.
Nays – None.
Motion Carried Unanimously

14-390 **5A.** Moved by **Roscoe**, seconded by **Abdo** to concur with the administration and authorize the mayor and clerk to enter into a 36 month contract for analog telephone lines for the City of Romulus under the MiDeal Purchasing Agreement/State of Michigan bid with AT&T.

Roll Call Vote: Ayes – Abdo, Barden, Crout, Makowski, Roscoe.
Nays – None.
Motion Carried Unanimously.

14- 391 **5B.** Moved by **Roscoe**, seconded by **Crout** to authorize the mayor and clerk to enter into an agreement with MDOT accepting maintenance jurisdiction of the storm sewer for the I-275 Metro Trail along Northline Road. (Contract Number 14-5442).

Roll Call Vote: Ayes – Abdo, Barden, Crout, Makowski, Roscoe.
Nays – None.
Motion Carried Unanimously.

6A. Clerk's Report

Last day to register to vote for the November 4, 2014 General Election is October 6, 2014.
Absent voter ballots will be mailed out Monday, Sept. 29, 2014.

14-392 **6A1(a).** Moved by **Makowski**, seconded by **Roscoe** to authorize the city assessor to proceed with the creation of a special assessment district for the water pump station project for the Oakwood Industrial Subdivision (In accordance with Section 50-4 of the City of Romulus Code of Ordinances.)

Roll Call Vote: Ayes – Abdo, Barden, Crout, Makowski, Roscoe.
Nays – None.
Motion Carried Unanimously.

14-393 **6A1(b).** Moved by **Abdo**, seconded by **Makowski** to confirm and certify the proposed special assessment roll for Oakwood Industrial Park Subdivision. (In accordance with Section 50-6 of the City of Romulus Code of Ordinances.) (City will re-assess in five years).

Roll Call Vote: Ayes – Abdo, Barden, Crout, Makowski, Roscoe.
Nays – None.
Motion Carried Unanimously.

14-394 **6A2.** Moved by **Roscoe**, seconded by **Abdo** to schedule a study session on October 6, 2014 at 6:30 p.m. to discuss city-wide information technology and BS&A Financial Management System. The meeting will be held in the Romulus City Hall

Roll Call Vote: Ayes – Abdo, Barden, Crout, Makowski, Roscoe.
Nays – None.
Motion Carried Unanimously.

14-395 **6A3.** Moved by **Makowski**, seconded by **Roscoe** to authorize the mayor to sign on behalf of the City of Romulus three requests from the Wayne County Department of Public Services indicating that the City of Romulus has no objections to any abandonment if an easement is retained for public utilities.

- (1) Abandonment and discontinuance of portions of the following UNIMPROVED road rights-of-way situated within the boundaries of the Detroit Metropolitan Wayne County Airport, said boundaries being west of Middlebelt Road, south of Goddard Extension and Wick Road, east of Vining and Wayne Roads and north of Eureka Road.
- (2) Abandonment and discontinuance of a portion of Goddard Extension road right-of-way commonly known as West Service Drive lying south of Goddard Extension situated within the boundaries of the Detroit Metropolitan Wayne County Airport, said boundaries being west of Middlebelt Road, south of Goddard Extension and Wick Road, east of Vining and Wayne Roads and north of Eureka Road.
- (3) Abandonment and discontinuance of a portion of William G. Rogell Drive road right-of-way, south of Goddard Extension and situated within the boundaries of the Detroit Metropolitan Wayne County Airport, said boundaries being west of Middlebelt Road, south of Goddard Extension and Wick Road, east of Vining and Wayne Roads and north of Eureka Road.

Roll Call Vote: Ayes – Abdo, Barden, Crout, Makowski, Roscoe.
Nays – None.
Motion Carried Unanimously.

14-396 **6A4.** Moved by **Abdo** seconded by **Crout** to approve first reading of Part II Romulus Code of Ordinances, Chapter 22, Fire Prevention and Protection, Article VIII, Cost Recovery for Emergency Services.

Roll Call Vote: Ayes – Abdo, Barden, Crout, Makowski, Roscoe.
Nays – None.
Motion Carried Unanimously.

14-397 **6A5.** Moved by **Makowski**, seconded by **Roscoe** to correct resolution number 14-341 in the August 25, 2014 minutes to read **Bid Award Number 10/11-07**.

Roll Call Vote: Ayes – Abdo, Barden, Crout, Makowski, Roscoe.
Nays – None.
Motion Carried Unanimously.

14-398 **6A6.** Moved by **Makowski**, seconded by **Crout** to authorize the mayor and clerk to enter into an agreement with the DDA to store city records at 11189 Shook Road thru June 30, 2016.

Roll Call Vote: Ayes – Abdo, Barden, Crout, Makowski, Roscoe.
Nays – None.
Motion Carried Unanimously.

6B. Treasurer's Report:

City Treasurer, Stacy Paige, informed that the approximate accrued interest shown in the quarterly report from March 31, to June 30, 2014 was \$43,000.

Ms. Paige read the guidelines from the City's investment policy (approved by City Council) which dictates what must be included in the quarterly investment reports:

"The treasurer shall provide Romulus City Council and the Finance Department quarterly investment reports which provide a clear picture of the status of the current investment portfolio. Schedules in the quarterly report should include the following:

1. A listing of individual securities held at the end of the reporting period by authorized investment category.
2. Average life and final maturity of all investments listed.
3. Coupon discount or earnings rate.
4. Par value and market value.
5. Percentage of the portfolio represented by each investment category."

The treasurer's investment report did include all the above factors and it is available for public viewing at the treasurer's office.

7. Public Comment:

Former labor attorney for the City thanked Council for the opportunity to serve the City.

A resident inquired if the City will be clearing trees from the creeks.

Margaret Leduc, Charter Commission member, reminded residents that the Charter Commission meets on the third Wednesday of the month at 6:00 p.m. in the City Hall Council Chambers.

8. Unfinished Business

9. New Business:

10. Communication:

City Clerk, Ellen Craig-Bragg announced that the city-wide yard sale will be held on Thursday, Sept. 25 through Sunday, Sept. 28, 2014.

Councilwoman Makowski found a pair of eyeglasses in the parking lot of Progressive Hall, the glasses will be at the treasurer's office waiting to be claimed.

Mayor Burcroff announced that the chipping service is still available.

Romulus High School Class of 1974 is holding their 40 year class reunion on Sat. Sept. 27, 2014.

Councilwoman Roscoe announced a fish fry will be held this Friday, Sept. 26, 2014 from 7:00 a.m. until 7:00 p.m. at 5507 Henry Ruff Road.

14-399

11. Moved by Roscoe, seconded by **Makowski** to approve Warrant 14-18 in the amount of \$1,179,993.30.

Roll Call Vote: Ayes – Abdo, Barden, Crout, Makowski, Roscoe.

Nays – None.

Motion Carried Unanimously.

12. Moved by Makowski, seconded by **Crout** to adjourn the regular meeting of the Romulus City Council.

Roll Call Vote: Ayes – Abdo, Barden, Crout, Makowski, Roscoe.

Nays – None.

Motion Carried Unanimously.

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the regular meeting of the Romulus City Council held on September 22, 2014.



Ellen L. Craig-Bragg, City Clerk
City of Romulus, Michigan