

**MINUTES OF REGULAR ROMULUS CITY COUNCIL MEETING
October 6, 2014**

Romulus City Hall Council Chambers, 11111 Wayne Rd. Romulus, MI 48174

The meeting was called to order at 7:30 p.m. by Mayor Pro Tem, John Barden.

Pledge of Allegiance

Roll Call

Present: Kathleen Abdo, John Barden, Linda Choate, Harry Crout, Sylvia Makowski, Celeste Roscoe, William Wadsworth.

Administrative Officials in Attendance:

LeRoy D. Burcroff, Mayor

Ellen L. Craig-Bragg, City Clerk

Excused: Stacy Paige, Treasurer

1. Agenda – Approval.

2. Minutes

A. Approval of the minutes from the regular meeting held September 22, 2014.

B. Approval of the minutes from the special meetings held September 22, 2014:

5:45 p.m. study session, Fourth quarter audit.

6:00 p.m. study session, Cell tower lease agreement.

6:45 p.m. public hearing, Oakwood Industrial District Pump Station.

7:00 p.m. public hearing, Oakwood Industrial District Special Assessment Roll.

3. Petitioner: None.

4. Chairperson's Report, John Barden, Mayor Pro-Tem

5. Mayor's Report – LeRoy D. Burcroff, Mayor

A. Bid award 14/15-06, multi-purpose color copier, senior services department.

B. Conference of Western Wayne 2014/2015 dues.

C. Mutual Aid Agreement – Romulus and Van Buren Township Fire Departments.

D. Introduction of Budget Amendment 13/14-20, General Fund.

E. Introduction of Budget Amendment 13/14-21, DDA Goddard Road Construction Fund.

F. Fiscal Year 2014 Encumbrance Listing.

G. Inter-Governmental Agreement with Wayne County – Improvements to Merriman Park.

H. Agreement with Romulus Flyers for use of Elmer Johnson Park.

I. Financial Management Software.

6A. Clerk's Report – Ellen L. Craig-Bragg, Clerk

1. Second reading, final adoption of amended Romulus Cost Recovery Ordinance for Emergency Services.

2. Public hearing request regarding tax abatement request from ZYNP Intl. Corp.

6B. Treasurer's Report – Stacy Paige, Treasurer

7. Public Comment – Citizens are to limit their comments to three (3) minutes.

All citizens wishing to speak will be heard.

8. Unfinished Business

9. New Business

10. Communication

11. Adjournment

1. Moved by **Crout**, seconded by **Makowski** to accept the agenda as presented.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously.

14-400 **2A.** Moved by **Makowski**, seconded by **Abdo** to approve the minutes of the regular meeting of the Romulus City Council held on September 22, 2014.

Roll Call Vote: Ayes – Abdo, Barden, Crout, Makowski, Roscoe.
Nays – None.
Abstain-Choate, Wadsworth.
Motion Carried.

14-401 **2B.** Moved by **Crout**, seconded by **Makowski** to approve the minutes of the special meetings of the Romulus City Council held on September 22, 2014, 5:45 p.m. study session, Fourth quarter audit; 6:00 p.m. study session, Cell tower lease agreement; 6:45 and 7:00 p.m. public hearings, Oakwood Industrial District Pump Station and Special Assessment Roll.

Roll Call Vote: Ayes – Abdo, Barden, Crout, Makowski, Roscoe.
Nays – None.
Abstain-Choate, Wadsworth.
Motion Carried.

3. Petitioner: None.

4. Chairperson’s Report:

Councilman Wadsworth thanked supporters of the Animal Shelter Bingo at the Pumpkin Festival. Reverend Willis announced that the Romulus Ministerial Alliance, NAACP, Black Legislative Caucus, St. John Lodge #44, Romulus P.D., 34th District Court and city hall are creating a forum to bring the community together to educate young people on what to do if stopped by the police. He invited everyone to the forum which will be held at the Pentecostal Church at Vinewood and Wayne Road on Thursday, October 16, 2014 at 5:30 p.m.

14-402 **4A.** Moved by **Roscoe**, seconded by **Makowski** to schedule a fifteen minute study session on Monday, October 13, 2014 to discuss a council meeting agenda item for the creation of a special revenue fund.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

4. Moved by **Makowski**, seconded by **Roscoe** to accept the chairperson’s report.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

5. Mayor’s Report:

Public Safety Director, John Leacher, announced his last day with the City of Romulus will be October 17, 2014.

Mayor Burcroff announced that Jadie Settles, current Ordinance Director, will be the interim Public Safety Director.

DPW Director, Roberto Scappaticci, gave a brief overview of the Goddard Road reconstruction.

14-403 **5A1.** Moved by **Wadsworth**, seconded by **Abdo** to adopt a memorial resolution for the family of Alexander “Buck” McCraight.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously

14-404 **5A2.** Moved by **Abdo**, seconded by **Roscoe** to recognize the Romulus Rotary on their 75th anniversary.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
 Nays – None.
 Motion Carried Unanimously

14-405 **5A.** Moved by **Makowski**, seconded by **Wadsworth** to concur with the administration and award Bid 14/15-06 to the lowest responsive and responsible bidder, Applied Imaging, in the amount of \$6,401 for a Ricoh MP C4503 multi-function color copier for the Senior Services Department.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
 Nays – None.
 Motion Carried Unanimously

14-406 **5A(1).** Moved by **Makowski** seconded by **Crout** to concur with the administration and authorize the mayor and clerk to enter into a 36 month supply and maintenance agreement with fees of \$.0059 for mono copies and \$.055 per color copy.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
 Nays – None.
 Motion Carried Unanimously

14-407 **5B.** Moved by **Wadsworth**, seconded by **Abdo** to authorize payment to the Conference of Western Wayne in the amount of \$5,190.00 for membership dues for the CWW 2014-2015 fiscal year membership.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
 Nays – None.
 Motion Carried Unanimously.

14- 408 **5C.** Moved by **Choate**, seconded by **Makowski** to authorize the mayor and clerk to enter into an agreement with Van Buren Township for automatic mutual aid in specific circumstances between Romulus Fire Department and Van Buren Township Fire Department.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth
 Nays – None.
 Motion Carried Unanimously.

14- 409 **5D.** Moved by **Abdo**, seconded by **Wadsworth**, to introduce Budget Amendment 13/14-20 to allocate the SAFER Fire Grant funding used in the 2013/2014 budget year.

<u>FUND/DEPT.</u>	<u>ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>CURRENT BUDGET</u>	<u>AMENDMEN I</u>	<u>AMENDED BUDGET</u>
GENERAL FUND					
<u>Revenue</u>					
	101-3410-512.51-94	Federal Grant - SAFER	0	12,246	12,246
<u>Expense</u>					
	101-3410-734.70-25	Fire Regular Wages	0	6,765	6,765
	101-3410-734.70-30	Fire Part-time Wages	0	3,858	3,858
	101-3410-734.71-10	Fire Overtime Wages	160,000	264	160,264
	101-3410-734.72-10	Fire Dept Social Security	69,300	675	69,975
	101-3410-734.72-20	Fire Dept Medicare	16,150	158	16,308
	101-3410-734.72-30	Fire Dept Retirement	93,910	195	94,105
	101-3410-734.72-60	Fire Dept Life Insurance	1,530	16	1,546
	101-3410-734.72-80	Fire Dept Worker's Comp	25,500	315	25,815
To allocate the SAFER Fire Grant funding used in the 2013/14 budget year.					

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth
 Nays – None.
 Motion Carried Unanimously.

14-410 **5E.** Moved by **Makowski**, seconded by **Roscoe** to introduce Budget Amendment 13/14-21 to transfer DDA’s net proceeds of the 2014 bond issue (Council resolution #14-085) into a “Construction Fund” per the “General Accepted Accounting Principles.”

<u>FUND/DEPT.</u>		<u>CURRENT</u>		<u>AMENDED</u>
<u>ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>BUDGET</u>	<u>AMENDMEN</u> <u>T</u>	<u>BUDGET</u>
DDA Goddard Road Construction Fund				
Revenue				
405-0000-410-69-51	DDA Bond Proceeds	0	1,007,290	1,007,290
Expense				
405-4260-742.90-10	Goddard Road Streetscape	0	443,127	443,127
405-4260-742.90-11	Cost of Issuance	0	13,887	13,887
Fund Balance				
405-0000-390.00-00	Fund Balance	0	550,276	550,276
To transfer the DDA’s net proceeds of the 2014 bond issue (Council resolution #14-085) into a "Construction Fund" per the "General Accepted Accounting Principles"				

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
 Nays – None.
 Motion Carried Unanimously.

14-411 **5F.** Moved by **Wadsworth**, seconded by **Crout** to concur with the administration and authorize approval of the fiscal year 2013/2014 encumbrances for supplies and services in the amount of \$305,880.51.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
 Nays – None.
 Motion Carried Unanimously.

14-412 **5G.** Moved by **Roscoe**, seconded by **Crout** to concur with the administration and authorize the mayor and clerk to enter into the Inter-Governmental Agreement with Wayne County accepting the \$50,000 grant for improvements to Merriman Park.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
 Nays – None.
 Motion Carried Unanimously.

14-413 **5H.** Moved by **Abdo**, seconded by **Wadsworth** to authorize the mayor and clerk to enter into an agreement with the Romulus Athletic Club to allow the use of Elmer Johnson Park for the purpose of football practice, football games, and end-of-season clean-up from October 7, through December 1, 2014.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
 Nays – None.
 Motion Carried Unanimously.

14-414 **5I (1).** Moved by **Roscoe**, seconded by **Choate** to concur with the administration and reject bids as submitted under the Michigan Municipal Services Authority (RFP 918-32-04 Statewide Financial Management and Human Resources System) as published by the City.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
 Nays – None.
 Motion Carried Unanimously.

14-415 **5I (2).** Moved by **Wadsworth**, seconded by **Roscoe** to authorize the mayor and clerk to enter into an agreement with BS & A Software for upgrades and extensions to our existing services.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously.

14-416 **6A1.** Moved by **Makowski** seconded by **Crout** to approve second reading and final adoption of Ordinance Amendment Chapter 22, Article VIII, Cost Recovery For Emergency Services, Sections 22-212, 22-215, and 22-216.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously.

14-417 **6A2.** Moved by **Makowski**, seconded by **Wadsworth** to schedule a forty-five minute public hearing on October 27, 2014 at 6:45 p.m. to hear comments regarding ZYNP Int'l Corp's tax abatement request. The meeting will be held in the City Hall Council Chambers.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously.

6B. Treasurer's Report:

Treasurer excused.

7. Public Comment:

Reverend Rita Tally, First Baptist Church, spoke about disciplining and supporting our children. Devon Safford introduced herself as a candidate for the Romulus Board of Education.

Margaret Leduc and Lynn Conway, members of the "Committee Supporting Romulus Charter Revisions", asked for the community's support for the Romulus Charter Proposals that will be on the November 4, 2014 ballot.

Jan Lemmon, Chairperson, Cemetery Board of Trustees, asked for donations to replace the flag pole in the Romulus Memorial Cemetery.

Reverend John Wester spoke about police presence at football games.

Resident thanked the mayor and council for their good job, especially on being transparent.

Resident thanked Public Safety Director, John Leacher, for mentoring her daughter, who is soon to become a Michigan State Police Officer.

Resident commented that exciting things are happening in the City of Romulus.

14-418 **7A.** Moved by **Wadsworth**, seconded by **Court** to adopt a memorial resolution for the family of LaTrenda "Kandy" Posey.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously.

8. Unfinished Business

Councilwoman Abdo commented that the I-275 bike path will be cleared by next April.

9. New Business

10. Communication:

Mayor Pro-Tem John Barden wished John Leacher well in his new job and welcomed Jadie Settles as the interim public safety director.

Councilwoman Makowski announced that the "Friends of the Library" need more friends. If interested, please contact Sue Dossett at 734-941-3056.

14-419 **10A.** Moved by **Roscoe**, seconded by **Wadsworth** to adopt a resolution recognizing John Leacher for his years of service to the City of Romulus.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

11. Moved by **Wadsworth**, seconded by **Makowski** to adjourn the regular meeting of the Romulus City Council.

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the regular meeting of the Romulus City Council held on October 6, 2014.



Ellen L. Craig-Bragg, City Clerk
City of Romulus, Michigan