

**MINUTES OF REGULAR ROMULUS CITY COUNCIL MEETING
October 13, 2014**

Romulus City Hall Council Chambers, 11111 Wayne Rd. Romulus, MI 48174

The meeting was called to order at 7:30 p.m. by Mayor Pro Tem, John Barden.

Pledge of Allegiance

Roll Call

Present: Kathleen Abdo, John Barden, Linda Choate, Harry Crout, Sylvia Makowski, Celeste Roscoe, William Wadsworth.

Administrative Officials in Attendance:

LeRoy D. Burcroff, Mayor

Ellen L. Craig-Bragg, City Clerk

Stacy Paige, Treasurer

1. Agenda – Approval.

2. Minutes

A. Approval of the minutes from the regular meeting held October 6, 2014.

B. Approval of the minutes from the special meetings held October 6, 2014:

5:30 p.m. closed session, Attorney opinion letter.

6:00 p.m. study session, VFW presentation.

6:30 p.m. study session, Information Technology and BS&A Financial Mgt. System.

3. Petitioner: None.

4. Chairperson's Report, John Barden, Mayor Pro-Tem

5. Mayor's Report – LeRoy D. Burcroff, Mayor

A. Downriver Utility Wastewater Authority Assessment.

B. Extension of project engineering contract with Puuri Engineering, LLC.

C. Request to approve change order for sanitary sewer repairs contract; Bid #12/13-35.

D. Letter of understanding approval.

E. Introduction of Budget Amendment 13/14-22.

F. Introduction of Budget Amendment 14/15-5.

G. Introduction of Budget Amendment 14/15-7.

H. Introduction of Budget Amendment 14/15-8.

6A. Clerk's Report – Ellen L. Craig-Bragg, Clerk

1. Second reading, final adoption of Budget Amendment 13/14-20.

2. Second reading, final adoption of Budget Amendment 13/14-21.

3. Public hearing request for Demolition 14-01 – Monday, Nov. 24, 2014 at 6:30 p.m.

For Your Information:

1. Comcast – XFINITY Latino TV services available on or about Oct. 28, 2014.

2. Comcast – XFINITY 3D HD (channels 333 & 1803) no longer available.

6B. Treasurer's Report – Stacy Paige, Treasurer

7. Public Comment – Citizens are to limit their comments to three (3) minutes.

All citizens wishing to speak will be heard.

8. Unfinished Business

9. New Business

10. Communication

11. Warrant 14-19 Checks presented for approval: \$1,679,244.77

12. Adjournment

1. Moved by **Makowski**, seconded by **Crout** to accept the agenda as presented.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.

Nays – None.

Motion Carried Unanimously.

14-420 **2A.** Moved by **Wadsworth**, seconded by **Abdo** to approve the corrected minutes of the regular meeting of the Romulus City Council held on October 6, 2014.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth
Nays – None.
Motion Carried Unanimously.

14-421 **2B.** Moved by **Makowski**, seconded by **Roscoe** to approve the minutes of the special meetings of the Romulus City Council held on October 6, 2014, 5:30 p.m. closed session, Attorney opinion letter; 6:00 p.m. study session, VFW presentation; 6:30 p.m. study session, Information Technology and BS&A Financial Management System.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

3. Petitioner: None.

4. Chairperson’s Report:

Jeri Lynn Lasich, from Vista Maria Foster Care Team, provided a power point presentation regarding foster care.

14-422 **4A.** Moved by **Wadsworth**, seconded by **Makowski** to adopt a resolution to recognize Willie Watson on his 80th birthday.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

4. Moved by **Makowski**, seconded by **Choate** to accept the chairperson’s report.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

5. Mayor’s Report:

Mayor Burcroff announced the ribbon-cutting ceremony for the new Oakbrook Dog Park on Saturday, October 18, 2014 beginning at 12 o’clock noon.

14-423 **5A.** Moved by **Wadsworth**, seconded by **Abdo** to approve the Downriver Utility Wastewater Authority (DUWA) assessment in the amount of \$5,000.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously

14-424 **5B.** Moved by **Roscoe**, seconded by **Crout** to authorize the mayor and clerk to extend the agreement for engineering services for the Goddard Road Reconstruction Project, with Puuri Engineering, LLC until December 31, 2017.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously

14-425 **5C.** Moved by **Choate**, seconded by **Wadsworth** to approve change order for sanitary sewer repairs for bid award #12/13-35 to continue rehabilitation into our system in the amount of \$51,041.00. The work will comprise of sewer lining work along Grant Road under the railroad tracks.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
 Nays – None.
 Motion Carried Unanimously

14- 426 **5D.** Moved by **Makowski**, seconded by **Roscoe** to approve a Letter of Understanding between the City of Romulus and the Teamsters Local 214 to grant one (1) paid personal day to any Teamsters employee who is elected as “Employee of the Month” which shall remain in effect throughout the time limits of the Employee of the Month Program.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth
 Nays – None.
 Motion Carried Unanimously.

14-427 **5E.** Moved by **Abdo**, seconded by **Choate** to approve introduction of Budget Amendment 13/14-22 to transfer WDI’s fees for a designated use (Council resolution #14-085) into a “Special Revenue Fund” in fiscal year 2013-14.

<u>FUND/DEPT.</u>		<u>CURRENT</u>		<u>AMENDED</u>
<u>ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>BUDGET</u>	<u>AMENDMENT</u>	<u>BUDGET</u>
Community-Employee Activity Fund				
Revenue				
225-0000-625.00-00	Transportation Impact Fee	0	50,000	50,000
Expense				
225-1230-712.73-17	Employee Programs	0	5,446	5,446
Fund Balance				
225-0000-396.00-00	Restricted Fund Balance	0	44,554	44,554
To transfer WDI’s fees for a designated use (Council resolution #14-085) into a “Special Revenue Fund” in fiscal year 2013-14.				

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth
 Nays – None.
 Motion Carried Unanimously.

14-428 **5F.** Moved by **Wadsworth**, seconded by **Crout** to approve introduction of Budget Amendment 14/15-5 to recognize Sunoco Pipeline’s \$2,000 donation to the Fire Department to cover Pumpkin Festival expenses.

<u>FUND/DEPT.</u>		<u>CURRENT</u>		<u>AMENDED</u>
<u>ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>BUDGET</u>	<u>AMENDMENT</u>	<u>BUDGET</u>
General Fund				
Revenue				
101-3410-511.69-61	Fire Department Donations	0	2,000	2,000
Expense				
101-3410-734.73-05	Fire Operating Supplies	36,395	2,000	38,395
To recognize Sunoco Pipeline’s \$2,000 donation to the Fire Department to cover Pumpkin Festival expenses.				

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
 Nays – None.
 Motion Carried Unanimously.

14-429 **5G.** Moved by **Abdo**, seconded by **Roscoe** to approve introduction of Budget Amendment 14/15-7 to recognize Marathon Petroleum’s First Responder Grant award for \$5,000 to the Fire Department for the purchase of new Personal Protective Gear.

<u>FUND/DEPT.</u>		<u>CURRENT</u>		<u>AMENDED</u>
<u>ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>BUDGET</u>	<u>AMENDMENT</u>	<u>BUDGET</u>
General Fund				
Revenue				
101-3410-512.58-93	Fire Dept. Local Contributions/Grant	0	5,000	5,000
Expense				
101-3410-734.80-10	Fire Operating Capital Outlay	22,598	5,000	27,598
To recognize Marathon Petroleum’s First Responder Grant award for \$5,000 to the Fire Department for the purchase of new Personal Protective Gear.				

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
 Nays – None.
 Motion Carried Unanimously.

14-430 **5H.** Moved by **Abdo**, seconded by **Wadsworth** to approve introduction of Budget Amendment 14/15-8 to transfer the unused FY 2013-14 balance of WDI’s fees for a designated use (Council resolution #14-085) into fiscal year 2014-15.

<u>FUND/DEPT.</u>		<u>CURRENT</u>		<u>AMENDED</u>
<u>ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>BUDGET</u>	<u>AMENDMENT</u>	<u>BUDGET</u>
Community-Employee Activity Fund				
Expense				
225-1230-712.73-17	Employee Programs	0	10,000	10,000
225-1230-712.73-18	Community programs	0	10,000	10,000
225-1230-712.73-19	Community Facilities	0	20,000	20,000
225-1230-712.73-20	Senior Programs	0	2,000	2,000
225-1230-712.73-21	Park Equipment	0	2,554	2,554
Fund Balance				
225-0000-396.00-00	Restricted Fund Balance	44,554	(44,554)	0
To transfer the unused FY 2013-14 balance of WDI's fees for a designated use (Council resolution #14-085) into fiscal year 2014-15				

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
 Nays – None.
 Motion Carried Unanimously.

6. Clerk’s Report:

14-431 **6A1.** Moved by **Makowski** seconded by **Roscoe** to approve second reading and final adoption of Budget Amendment 13/14-20 in the amount of \$12,246.00 to allocate the SAFER Fire Grant Funding. This budget amendment was introduced at the Council meeting of Oct. 6, 2014.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
 Nays – None.
 Motion Carried Unanimously.

14-432

6A2. Moved by **Wadsworth**, seconded by **Choate** to approve second reading and final adoption of Budget Amendment 13/14-21 in the amount of \$1,007,290 to transfer the DDA’s net proceeds of the 2014 bond issue (Council resolution #14-085) into a “Construction Fund” per the “General Accepted Accounting Principles”.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

14-433

6A3. Moved by **Makowski**, seconded by **Roscoe** to concur with the recommendation of the Construction Board of Appeals and schedule a public hearing for Monday November 24, 2014 at 6:30 p.m. for the purpose of hearing objections to the demolition structures and removal of debris from properties on Demolition List 14-01. The public hearing will be held in the City Council Chambers, 11111 Wayne Road, Romulus, MI. Properties on List 14-01 include:

- | | |
|----------------------------|--|
| 1. 35606 Bibbins | single-family residential structure & shed |
| 2. 7385 Colbert | single-family residential structure & garage |
| 3. 7280 Dodge | single-family residential structure & garage |
| 4. 31415 Ecorse | commercial building (former gasoline station/convenience store) |
| 5. 12208 Huron River Drive | single-family residential structure used as a multi-family structure |
| 6. 7179 Merriman | single-family residential structure & garage |
| 7. 7221 Merriman | single-family residential structure & garage |
| 8. 10885 Middlebelt | commercial building (former gasoline station/convenience store) |
| 9. 11246 Moore | single-family residential structure & garage |
| 10. 35960 Vinewood | single-family residential structure & garage |
| 11. 5895 Wayne | single-family residential structure & slab |
| 12. 11471 Whitehorn | single-family residential structure |

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

6B. Treasurer’s Report:

Treasurer, Stacy Paige, announced that she and the deputy treasurer attended the 36th Annual MTA Conference which was very informative regarding city investments, leadership, and customer service. Also, she gave a reminder for those residents who currently have land contracts – Check with the treasurer’s office to be sure your property tax payments have been paid and are current.

7. Public Comment:

Margaret Leduc, Charter Commission member, announced that the final weekly meeting of the Charter Commission will be held on October 15, 2014 and encouraged everyone to attend this meeting. She also spoke about the proposals that will be on the November 4, 2014 ballot.

8. Unfinished Business

9. New Business:

14-334

9A. Moved by **Roscoe**, seconded by **Crout** to approve the annual Martin Luther King Day Walk for Monday, January 19, 2015 beginning at 8:00 a.m. and ending approximately at 9:00 a.m.; that Wayne County Department of Public Services is hereby requested to grant permission to close Both north and south-bound Wayne Road from Wick to Michelle; and the City of Romulus will assume liability for any damage claims which may arise as a result of the road closure, and that City Clerk, Ellen L. Craig-Bragg, is hereby designated and authorized to sign the road closure permit on behalf of the City.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

10. Communication

14-335

11. Moved by **Choate**, seconded by **Makowski** to approve Warrant 14-19 in the amount of \$1,679,244.77.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

12. Moved by **Wadsworth**, seconded by **Makowski** to adjourn the regular meeting of the Romulus City Council.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the regular meeting of the Romulus City Council held on October 13, 2014.



Ellen L. Craig-Bragg, City Clerk
City of Romulus, Michigan