

**MINUTES OF REGULAR ROMULUS CITY COUNCIL MEETING
February 10, 2014**

Romulus City Hall Council Chambers, 11111 Wayne Rd. Romulus, MI 48174

The meeting was called to order at 7:30 p.m. by Mayor Pro Tem, John Barden.

Pledge of Allegiance

Roll Call

Present: Kathleen Abdo, John Barden, Linda Choate, Harry Crout, Sylvia Makowski, Celeste Roscoe, William Wadsworth.

Administrative Officials in Attendance:

LeRoy D. Burcroff, Mayor

Ellen L. Craig-Bragg, Clerk

Stacy Paige, Treasurer

1. ***Amended* Agenda** – Approval.
2. **Minutes**
 - A. Approval of the minutes from the regular meeting held February 3, 2014.
3. **Petitioner: None.**
4. **Chairperson’s Report, John Barden, Mayor Pro-Tem**
5. **Mayor’s Report – LeRoy D. Burcroff, Mayor**
 - A. Appointments to Downtown Development Authority.
 - B. Change Order – Middlebelt Rd. Water Main Replacement Project, Wick Rd. to I-94.
 - C. Preliminary Engineering Services Agreement – Norfolk Southern Railroad – Wayne Road Sidewalk.
 - * D. Authorization to enter into an agreement – State of Michigan Fireworks Inspection Delegate.*
- 6A. **Clerk’s Report – Ellen L. Craig-Bragg, Clerk**
 1. Second reading, final adoption of Budget Amendment 13/14-12, General Fund.
 2. Request to attend MAMC Institute and Master Academy.
 3. Request to approve appointment of FOIA Coordinator and City FOIA Policy.
- 6B. **Treasurer’s Report – Stacy Paige, Treasurer**
7. **Public Comment** – Citizens are to limit their comments to three (3) minutes.
All citizens wishing to speak will be heard.
8. **Unfinished Business**
9. **New Business**
10. **Communication**
11. **Warrant 14-03** Checks presented for approval \$1,420,314.05.
12. **Adjournment**

1. Moved by **Makowski**, seconded by **Crout** to accept the agenda as amended.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

14-051

2A. Moved by **Wadsworth**, seconded by **Abdo** to approve the minutes of the regular meeting of the Romulus City Council held on February 3, 2014.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

3A. Petitioner: None.

4. Chairperson's Report:

Mayor Pro-Tem, John Barden, read a letter from Board of Education member, Theresa Beard, regarding the research process review for the position of Superintendent of Schools to be held on Thursday, February 13, 2014 at 9:30 a.m. and 6:00 p.m. at Romulus Senior High School.

4. Moved by **Choate**, seconded by **Makowski** to accept the Chairperson's Report.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth
Nays – None.
Motion Carried Unanimously.

14-052

5A. Moved by **Wadsworth** seconded by **Crout** to approve the DDA appointment of Pastor Bob Harper with a term to expire on July 31, 2015 and Alan Hindman with a term to expire on December 31, 2015.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth
Nays – None.
Motion Carried Unanimously.

14-053

5B. Moved by **Roscoe**, seconded by **Choate** to authorize payment for the change order to bid 12/13-19 Middlebelt Road Water Main Replacement (Wick to I-94) in the amount of \$81,952.45 as submitted by Bricco Excavating Co. LLC.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth
Nays – None.
Motion Carried Unanimously.

14-054 **5C.** Moved by **Abdo** seconded by **Makowski** to authorize the mayor and clerk to enter into a preliminary engineering services agreement with Norfolk Southern Railway Company for the proposed construction of a sidewalk along Wayne Road underneath Norfolk Southern Milepost D-18.5 Bridge and I94. The cost is not to exceed \$12,000.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth
Nays – None.
Motion Carried Unanimously.

14-055 **5D.** Moved by **Choate** seconded by **Crout** to authorize the mayor and clerk to sign the local fireworks delegation agreement recognizing fire chief, David Allison, as the delegate for the City of Romulus authorized to perform fireworks delegation inspection duties.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth
Nays – None.
Motion Carried Unanimously.

14-056 **6A1.** Moved by **Wadsworth**, seconded by **Roscoe** to approve second reading and final adoption of Budget Amendment 13/14-12, General Fund– introduced at the Council meeting of February 3, 2014.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth
Nays – None.
Motion Carried Unanimously.

14-057 **6A2.** Moved by **Roscoe**, seconded by **Makowski** to approve the deputy clerk to attend the Clerk’s Institute from March 9-14, 2014 and the city clerk to attend the Clerk’s Master Academy from March 18-20, 2014 in Mount Pleasant, Michigan.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth
Nays – None.
Motion Carried Unanimously.

14-058 **6A3.** Moved by **Choate**, seconded by **Wadsworth** to designate city clerk, Ellen Craig-Bragg, and her designee as the FOIA Coordinator for the City of Romulus and to approve the City FOIA policy.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

14-059

11. Moved by **Choate** seconded by **Makowski** to authorize the city treasurer to disburse funds as listed in Warrant 14-03 in the amount of \$1,420,314.05.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

12. Moved by **Wadsworth**, seconded by **Roscoe** to adjourn the regular meeting of the Romulus City Council.

Roll Call Vote: Ayes – Abdo, Barden, Choate, Crout, Makowski, Roscoe, Wadsworth.
Nays – None.
Motion Carried Unanimously.

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the regular meeting of the Romulus City Council held on February 10, 2014.



Ellen L. Craig-Bragg, City Clerk
City of Romulus, Michigan